

Sullivan County NH

Type of meeting: Board of Commissioners Public Meeting
Minutes
Date/Time: Tuesday, September 20, 2011; 3:00 PM
Place: Unity County Complex, Sullivan County Health
Care Facility, 5 Nursing Home Drive,
Claremont NH 03743 – 1st Floor Frank Smith
Living Room.

Attendees: Commissioners Bennie Nelson – Chair, Jeffrey Barrette – Vice
Chair and John M. Callum - Clerk; Greg Chanis – County
Administrator; Ross L. Cunningham – Department of Corrections
(DOC) Superintendent, Ted Purdy – Sullivan County Health
Care (SCHC) Administrator; John Cressy – Facilities &
Operations Director; Sheryl Stephens-Burke & Alyssa Simard –
Melanson Heath & Associates PC; and Sharon Callum –
Administrative Assistant/Minute Taker.

Public Attendees: Peter Franklin – Newport Resident; Suzanne
Gottling - Sunapee Resident; and Representative
Charlene Marcotte-Lovett – State/County
Representative District 4.

3:00 PM The Chair, Bennie Nelson, opened the meeting and led all in the
Pledge of Allegiance.

Agenda Item No.1 County Audit Exit Interview

Copies of the draft audit were distributed [the County audit can be viewed on
line at www.sullivancountynh.gov]. Ms. Stephens-Burke thanked the County
employees for their help in gathering and supplying the appropriate
paperwork for them to perform the County's fiscal year end audit of June 30,
2011 finances. She noted the audit went well and there was no management
letter written for the County this year.

Ms. Stephens-Burke reviewed:

- ✓ Independent Auditors Report – is 'clean'. County had an exception last
year, but the exception was removed.
- ✓ Page 3 - 9 Management discussion and analysis
- ✓ Statement of Net Assets – the nursing home is reflected in the
business type; net OPEB obligation – this was an exception last year –
health insurance as it relates to retirees.
- ✓ Income Statement – page 11 – full accrual basis; showing nursing
home equity as zero; over all good year.
- ✓ Page 12 Balance Sheet - short; terminology shown on page 24 and 32.
Mr. Chanis noted the 650,000 being assigned to the FY12 budget, is
reflected. Mr. Chanis noted a lot of the grants are reimbursement

based. Mr. Chanis talked about clearing up nomenclature on page 27 deficits.

- ✓ Page 14 – net positive of 219,613.
- ✓ Page 15 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities.
- ✓ Page 16 – all budgeted funds of the County, \$1,768,385 result of receiving more than budgeted, and spending less than appropriated. Mr. Chanis noted, both revenues and expenditures include the grant funds.
- ✓ Page 17 – equity at zero, new line item for nursing home, no liability shows here. Net OPEB (Other Post-Employment Benefits) obligation
- ✓ Page 18 – Proprietary fund. OPEB is allocated to each line item, and only in Fund 40.
- ✓ Page 19 – Statement of Cash flow.
- ✓ Page 20 - begins notes to financial, consistent with prior year, page 24 – new definition of fund balance, page 27 – deficit fund equity, page 32 – new break down of GASB 54, page 33 – required foot note disclosure for OPEB.
- ✓ Last page of financials OPEB liability.

Mr. Chanis noted, once report is finalized, he will issue final financials, which he anticipates will be ready by next week – financials will provide a breakdown of every line item.

The Chair opened the floor to questions from the Commissioners:
There were none.

The Chair opened the floor to questions from the public:

Mr. Franklin noted this audit report was much clearer than years previous. He commented that, the income loss per transfers is not actually the amount of subsidy that the nursing home requires, and mentioned specific items subtracted, questioning if there was any operation loss. Ms. Stephens-Burke directed him to Page 16 – the page that shows the best review of the nursing home: compares what is budgeted to what has happened; she noted there is no depreciation reflected on this report; and pointed out it's a complicated answer - there is no one dollar amount.

Mr. Franklin wants to see in the audit a figure that would be comparable year after year to show what the actual cost is of running the nursing home, the cost that goes on the tax rate. Mr. Chanis briefly noted certain numbers that could be used.

Other notes from the Chair

Commissioner Nelson thanked the auditors for their work and consistency. He noted the County went out to bid for auditors, and settled with Melanson Heath & Associates PC.

3:35 – 3:42 The Chair recessed the meeting for a short break.

Agenda Item No. 2. Department of Corrections Report, Superintendent Ross L. Cunningham

Supt. Cunningham, Program Director – Jane Coplan, and Kevin Warwick distributed copies of the PowerPoint presentation [the PowerPoint can be viewed on line at www.sullivancountynh.gov]. Supt. Cunningham noted, this was the initial data coming out as a result of the grants funding the CCC programing; the PowerPoint will also be shown to the Criminal Justice Coordinating committee.

The group reviewed the following slides:

- Slide 1. Agenda,
- Slide 2. Evidence-Based Programming
- Slide 3. Dynamic & Static Factors,
- Slide 4. Two types of dynamic risk factors
- Slide 5. #1: Targeting Higher Risk Offenders
- Slide 6. Three Elements to Risk Principle
- Slide 7. #2: Provide Most Intensive Interventions to Higher Risk Offenders
- Slide 8. Sullivan County Treatment Flow
- Slide 9. Key Program Activities
- Slide 10. Targeted Interventions – Ms. Coplan pointed out targeting higher risk offenders consumes more hours.
- Slide 11. Programmatic Adjustments
- Slide 12. Key Accomplishments – Ms. Coplan discussed the Dartmouth project with females last year, and that Dartmouth was returning to provide the program for the male population this year.
- Slide 13. Staff Training
- Slide 14. Community Corrections Center
- Slide 15. Specifying Goals and Objectives – Supt. Cunningham pointed out the grants have helped with training, as well as their collaboration with West Central Behavioral Health Services; behavioral changes happen more quickly and aggressively; Perry Edson of WCBH and Sgt. Gokey have been instrumental in collecting the data – best data collection the County has seen.
- Slide 16. Inmate Program Participation Numbers
- Slide 17. Completion Numbers 8/9/10 to 12/31/10
- Slide 18. Completion Numbers 1/1/11 to 8/31/11
- Slide 19. Early Indicators
- Slide 20. Substance Abuse graph
- Slide 21. Employment graph
- Slide 22. Where Inmates Reside pie chart
- Slide 23. Inmate Debts
- Slide 24. Health Care Benefits
- Slide 25. Impact to Generations
- Slide 26. Key Next Steps

Slide 27. Benefits of building the CCC and the programming
Slide 28. Benefits continued

4:02 Charlene Lovett arrived.

Rep. Lovett - questioned how inmates had performed at their schools? Warwick indicated most were pretty uneducated and they have a lot of data on that aspect. Lovett noted she sits on the school board and asked if they could share the data with her.

Ms. Hennig questioned if the Sky Program - involving children of incarcerated - was still ongoing? Rep. Lovett will check on this in Claremont.

Mr. Franklin noticed the percentage of inmates abusing with heroin/opium was large and questioned if alcohol was becoming less of a problem as it did not appear on the presentation as a large number? Cunningham confirmed he saw a mixture of both.

Mr. Chanis pointed out that the grant funding - \$1.3 million - is a portion that replaces money that would have been budgeted; notably, the Co-Occurring project would not have been budgeted - West Central Behavioral Health, with the Co-occurring project, is scheduled to go another year; they will evaluate what extent, how critical, that piece is to the success of the program, and what does that hold for future. Warwick noted they are working on other revenue sources, such as New Hampshire Charitable Funds and another federal grant - all pieces are critical and a plan should be in place.

Suzanne Gottling questioned how many retain their employment upon leaving the facility? Mr. Warwick noted it is a good percentage, a mixture of full and part-time employment; they need to look at that - not only can they get a job, but one with benefits. Ms. Coplan noted, Laurel Ferguson works with the companies they are employed through and provides each with someone to call.

Mr. Chanis noted, Laurel Ferguson detailed the inmate program to tentative business employers, at a recent *After Business Hours Claremont Chamber* event held at the CCC, and questioned how many business owners took advantage of the inmate employment opportunity through the event. Ms. Coplan confirmed a couple had contacted them.

Supt. Cunningham noted they can now track data back three (3) years; due to economy we now have competition.

Ms. Hennig requested they return to the *Specifying Goals and Objectives* slide, noting the impact to the County was in dollars and social effects, and

feels there is an important need to explain the impacts to the community. Warwick added, all individual goals are important.

Mr. Franklin – as a County, they must look at the County jail as being just as important in its own way as the nursing home is, and know both will need financial help; and, if grants slack off, then funding of these areas is important. Mr. Warwick noted the positive point to using grant funds on the new programming first, is that the County learns what works, and what doesn't.

DOC/CCC Tour Wed. Noon – Congressman Bass & Tina Nadeau

Mr. Chanis noted the County continues to receive interest in the Community Corrections Center and programming - a tour was scheduled next week, Wednesday with Tina Nadeau and Congressman Bass, noon to 1 pm.

Agenda Item No. 5.a. SCCJCC Chair Select Date for Next Meeting

Commissioner Nelson requested they combine the Judicial & Law Enforcement conference with the next Sullivan County Criminal Justice Coordinating Committee meeting, and hold both on November 15th.

4:34 Mr. Franklin and Ms. Gottling left the room.

Agenda Item No. 2. e. Sign Group II Position Certification Form

Supt. Cunningham presented the Group II Position Certification form, which required the Board to certify that position 60042 was active – this position is held by Corey Hendee.

**4:36 Motion: certify that position #60042 is active in Group II.
Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.**

4:39 Mr. Warwick, Ms. Coplan and Ms. Hennig left the room.

Agenda Item No. 2.a. Population/Census Report

Supt. Cunningham reviewed the September 20, 2011 *Daily Report* from Sgt. Gokey [Appendix A]. Cunningham confirmed there are eight female beds at the Community Corrections Center.

Agenda Item No. 2.c Review & Discuss Revised and/or New Policies

It was noted a table of contents was distributed along with the full package of 2011 New Policy & Policy Revisions at the last Unity meeting. Commissioner Barrette indicated he had skimmed through the policies, noticing a lot of language updates and policies on the new computer system – he had no issues with what he had seen and would move in any direction. Commissioner Callum Jr. noted he had seen no issues with the package presented. Cunningham pointed out, that some adjustments in the hand

books created changes that will make Unit III a less comfortable place to be; and concurred there were a lot of language updates to make it consistent.

4:45 Motion: to approve the policy revisions as written. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor. All signed the signature page.

Agenda Item No. 2.b. Staffing

Supt. Cunningham noted they have three active positions; a person will be interviewed Thursday for a Correctional Officer position; due to the economy he's finding it difficult to bring in applicant numbers; he has only two active applicants and one of the applicants just broke their wrist; Human Resources is fast tracking DOC applicants; staffing is tight at jail presently and the overtime budget is being used; the Sheriff's Office is partnering with transfers to assist.

Agenda Item No. 3. Sullivan County Health Care Administrator's Report

Agenda Item No. 3.a. NH State HHS Long Term Care Facilities Survey Update

Mr. Purdy noted the NH State DHHS surveyed the nursing home, and reported no major findings, just a couple minor aspects that are easy to fix - this is uncommon to receive a no major finding report; administration brought in lunch, dinner and supper for staff last Thursday to commend them for the great report.

Agenda Item No. 3.b. Census

Mr. Purdy distributed copies of the following reports [Appendix B 1-7]

- ✓ July 2011 Medicare, Private, Medicaid, HCBC, Managed Care, and Medicare B Revenue - competitors indicate census at their facilities is slow, also; hospitals are keeping patients longer; ended month with \$101,210 negative variance; they are holding expenses in line for revenue shortfall
- ✓ Revenue Review thru 08/31/2011
- ✓ Sullivan County Nursing Home Quarterly Resident Census
- ✓ Medicare Length of Stay Analysis
- ✓ July 2011 thru August 2011 YTD FY12 Admission Discharge Summary
- ✓ August 2011 FY 12 Admission Discharge Summary
- ✓ Month-end Aged Analysis

Agenda Item No. 3.c. Staffing

Mr. Purdy noted they posted for a Unit Manager position - the Director of Nursing is making a selection and offer, today. Purdy noted the person holding the Community Development Officer position gave notice - they will post for this position, soon.

Non Agenda Item Medicaid Cost Report

Mr. Purdy noted Robbin R. Grill [CPA PC] performed the Medicaid Cost Report based on Melanson Heath & Associate's audited trial balance; traditionally there is a signatures spot for the SCHC Administrator and Commissioner Officer to sign [Appendix C.1-2 shows the front page and signature page of report].

4:59 Motion: to authorize the Chair of the Commission to sign the Medicaid Cost report [Sullivan County Health Care State of New Hampshire Title 19 (Medicaid) Annual Financial and Statistical Report For Long Term Care Providers dated June 30, 2011]. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Mr. Chanis noted he was initially concerned about separating the Medicaid Cost report from the full audit - due to the tight time frame issues, but found it was completed more quickly.

Commissioner Nelson signed the two originals reports.

Agenda Item No. 4. County Administrator's Report

Agenda Item No. 4.a. RFP Bid Reviews of SCHC Window Replacement Project

Mr. Chanis briefed the Board on the DOE (Department of Energy) EECBG (Energy Efficiency & Conservation Block Grant) excess fund, which the County received approval to apply towards two additional projects: 1) a boiler replacement at the UNH Coop Office in Newport - this project begins tomorrow and 2) replacement of windows within the Sullivan County Health Care facility. The RFP essentially focuses on replacing resident dining room store front windows overlooking the garden and all windows in the sun porches and unit pricing for resident windows. As a result of the Window Replacement RFP issued, one (1) vendor, All Seasons, attended the mandatory site tour and submitted a proposal; \$50,000 is available to fund the project; the All Season bid submitted was for \$96,000: estimated at \$3,800 per window on individual resident rooms. Mr. Chanis feels the proposal submitted was unreasonable and suggested, rather than put it out to bid, again, identify individual contractors.

Decision: The Board decided to postpone the bid award, as only one bid was received and it came in at more than the budgeted project amount.

Agenda Item No. 4.b. MRC Capacity Building Awards Application Submittal Approval, Acceptance of Grant if Funded, and Authorization for County Administrator to Sign Grant Documents

5:08 Motion: to approve submittal, allow acceptance of grant if awarded, and allow the County Administrator to sign documents. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Non Agenda Item Public Health Coordinator "Thank You" Note
Commissioner Nelson indicated Jessica McAuliff sent the Board a 'thank you' note, thanking the Board for supporting her grant application to the Childhood Lead Poisoning Case Management and Healthy Homes Activities grant initiative, and advising them that the grant was approved for \$60,541 to fund the program.

Agenda Item No. 5. Commissioners' Report
There were no Commissioner reports.

Schedule Conservation Project Tour Dates
Ms. Callum noted, Jan Heighes, Conservation District Manager, asked for suggested dates, during the second week of October, between 1 PM and 4PM, for the Delegates and Commissioners to tour a few conservation projects in the Cornish area. Commissioners will review the e-mail Heighes sent, and respond. Mr. Chanis noted Ms. Heighes is retiring a week from Friday; the Conservation District Board has recommended a replacement - a lady from VT who has worked with the NY conservation districts.

Congressman Bass - New Congressional Office To Open
Mr. Chanis noted the new congressional office for Congressman Bass will be open next week with Chris Collins as the main staff person.

Agenda Item No. 6. Public Participation
There was none.

Agenda Item No. 8. Probable Executive Session Per RSA 91-A:3.II.d - Discussion Regarding County Building Lease

5:15 Motion: to go into Executive Session per RSA 91-A:3.II.d. regarding a building lease. Made by: Barrette. Seconded by: Callum Jr. Roll call vote: All in favor. Those in Executive

Session included: Rep. Lovett, Mr. Purdy, Mr. Cressy, Mr. Chanis, the three Commissioners, and Ms. Callum.

5:25 Motion: to come out of Executive Session. Made by: Nelson. Seconded by: Callum Jr. Voice vote: All in order.

5:26 Motion: to waive bidding for design work related to the Sanders wing, and accept the contract with WVA Engineering Associates and Robert Haight, Architect for said work, as proposed in their individual proposals [discussed in Executive Session]. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

5:27 Representative Charlene Marcotte Lovett left the room.

5:28 Mr. Cressy and Mr. Purdy left the room.

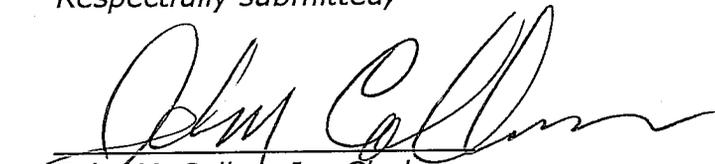
Agenda Item No. 7 Meeting Minutes Review

Agenda Item No. 7.a. September 6, 2011 Regular Business Meeting Minutes

5:28 Motion: to approve, as written, the September 6, 2011 Regular Business meeting minutes. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

5:29 Motion: to adjourn the meeting. Made by: Nelson. Seconded by: Barrette. Voice vote: All in favor.

Respectfully submitted,


John M. Callum-Jr., Clerk
Board of Commissioners

JC/sjc

Date minutes approved:

10/18/11



Tuesday September 20th, 2011, 3 PM

Sullivan County NH, Board of Commissioners

**Regular Business Meeting
AGENDA**

Meeting Location: Unity County Complex – Sullivan County Health Care

Frank Smith Living Room, 1st Floor

MapQuest/Google Address: 5 Nursing Home Drive, Claremont, NH 03743

- | | | |
|-------------------|----|--|
| 3:00 PM – 3:45 PM | 1. | County Auditor Exit Interview for Financial Year Ending June 30, 2011 |
| 3:45 PM – 4:05 PM | 2. | Department Of Corrections
Report, <i>Superintendent Cunningham</i> <ul style="list-style-type: none">a. Population/Census Reportb. Staffing Updatec. Review and Discuss Revised and/or New Policiesd. DOC Research, Evaluation & Outcomese. Sign Group II Position Certification Form |
| 4:05 PM – 4:25 PM | 3. | Sullivan County Health Care Administrator's Report, <i>Ted Purdy</i> <ul style="list-style-type: none">a. NH State HHS Long Term Care Facilities Survey Updateb. Censusc. Staffing |
| 4:25 PM – 4:45 PM | 4. | County Administrator Report <ul style="list-style-type: none">a. RFP Bid Reviews of SCHC Window Replacement Projectb. 2010-2011 MRC Capacity Building Awards – Application Submittal Approval, Acceptance of Grant if Funded, and Authorization for County Administrator to Sign Grant Documents |
| 4:45 PM – 5:00 PM | 5. | Commissioners' Report <ul style="list-style-type: none">a. SCCJCC Chair Select October Date for Next Meeting – Suggested dates: Tue Oct. 11th, Tue. Oct 18th, or any time in November |
| 5:00 PM – 5:10 PM | 6. | Public Participation |
| 5:10 PM – 5:15 PM | 7. | Meeting Minutes Review <ul style="list-style-type: none">a. Sep 6, 2011 Regular Business Meeting Minutes |

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



- 5:15 PM – 5:25 PM 8. Probable Executive Session Per RSA 91-A
A:3.II.d. – Discussion Regarding County
Building Lease
- 5:25 PM 9. Adjourn meeting

Upcoming Events / Meetings:

- **Oct 4th Tue. Sullivan County Board of Commissioners Meeting**
 - **Time: 3 PM**
 - **Place:** Newport, 14 Main Street – 1st Floor Commissioners Conference Room

- **Oct 10th Mon. Newport County State Complex Closed in Observance of Columbus Day**

- **Oct 24th Mon & 25th Tue. New Hampshire Associate of Counties Conference and Trade Show**

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Sergeant D. Gokey Date: September 20, 2011
Subject: Daily Report At: Classification Department
To: Superintendent Ross L. Cunningham

POPULATION DATA:

House of Corrections	Pre-Trial Inmates	Protective Custody
Male - 53	Male - 19	Male - 0
Female - 13	Female - 3	Female - 0
Total In-House Population: 88		In-House Population on 09/20/2010 - 106

Unit Breakdown (included in the above count):

Unit 1 - 21	Male Flex - 11	Female Flex - 5
Unit 2 - 8	Male Treatment - 11	Female Treatment - 2
Unit 3 - 19	Male Work Release - 9	Female Work Release - 1
OBS - 1		
Jail Total: 49	CCC Total: 39	

CENSUS DATA:

Home Confinement/EM	Hillsborough Cty	Merrimack Cty	Grafton Cty
Male - 5	Male - 4	Male - 2	Male - 1
Female - 2	Female - 0	Female - 1	Female - 0
Carrol Cty	NHSP/SPU		
Male - 1	Male - 10		
Female - 0	Female - 0		

Total Census Population: 114 Census Population on 09/20/2010 - 121

Individuals Housed at SCDOC for other Facilities:

1 Female from Grafton County

Individuals seen by P&P prior to release:

Males - 0 Females - 0
Pending

Pre-Trial Services Program - Total: 18

Male - 11
Female - 7

July 2011

Appendix B.L

MEDICARE							
	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	349	11	30	1	279	9	-249
REVENUE	\$156,215.38		\$12,082.40		\$139,500.00		-\$127,417.60
AVERAGE RATE PER DAY	\$447.61		\$402.75		\$500.00		-\$97.25

PRIVATE							
	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	533	17	618	20	620	20	-2
REVENUE	\$125,255.00		\$153,270.00		\$151,900.00		\$1,370.00
AVERAGE RATE PER DAY	\$235.00		\$248.01		\$245.00		\$3.01

MEDICAID							
	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	3,537	114	3,502	113	3,503	113	-1
REVENUE	\$480,819.78		\$520,222.10		\$505,097.57		\$15,124.53
AVERAGE RATE PER DAY	\$135.94		\$148.55		\$144.19		\$4.36
MCD Bed hold \$0.00			3				

HCBC (RESPIRE)							
	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	0	0	5	0		0	5
REVENUE	0		\$801.60		\$424.66		\$376.94
AVERAGE RATE PER DAY	\$0.00		\$160.32				\$160.32

MANAGED CARE							
	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	0	0	0	0	0	0	0
REVENUE	\$0.00		\$0.00		\$0.00		\$0.00
AVERAGE RATE PER DAY	\$0.00		\$0.00		\$0.00		\$0.00

	Aug 2010 Compare	Aug 2010 AVG CENSUS	Aug 2011 Actual	Aug 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
TOTAL CENSUS	4,419		4,158	134.0	0	142.0	
AVERAGE CENSUS	\$762,290.16		\$686,376.10		\$796,922.23		-\$110,546.13

MEDICARE-B REVENUE							
	ACTUAL		Aug 2011 Actual		BUDGETED		VARIANCE
	\$39,614.97		\$52,346.29		\$43,010.16		\$9,336.13
	\$801,905.13		\$738,722.39		\$839,932.39		-\$101,210.00
TOTAL MONTHLY REVENUE VARIANCE							(\$101,210.00)

Revenue Review thru 08/31/2011

	Annual Budget	62 Days YTD Budget	YTD	Variance	
Medicaid	5,947,116	1,010,195	1,115,745	105,550	
Private	1,788,500	303,800	170,586	(133,214)	
Insurance	20,000	3,397	8,458	5,061	
Respite (HCBC)	5,000	849	1,924	1,075	
Medicaid Assessment	1,876,647			-	Paid quarterly
Medicare Part B (Total)	506,410	86,020	88,203	2,182	
Medicare Part A	1,642,500	279,000	61,018	(217,982)	
Proshare	598,052			-	Paid at end of FY
Net Variance from Operations				(237,328)	
Misc Income	15,000	2,548	10,205	7,657	
Laundry	85,000	14,438	12,833	(1,605)	
Cafeteria	15,000	2,548	3,009	461	
Meals	339,164	57,611	56,527	(1,084)	
Prior Year ARRA adj			(394)	(394)	
YTD Variance	12,838,389	1,760,408	1,528,114	(232,293)	

Sullivan County Nursing Home
Quarterly Resident Census

Resident Census - FY 12

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		CARE		DAYS		FILLED	
Jul-11	4836	3466	82.66%	606	14.45%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4193	86.70%
Aug-11	4836	3502	84.22%	618	14.86%	30	0.72%	5	0.12%	0	0.00%	3	0.07%	4158	85.98%
Sep-11	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	5	0.06%	335	58.19%
1ST QUARTER	14,352	6,968	83.44%	1,224	14.66%	142	1.70%	12	0.14%	0	0.00%	5	0.06%	8,351	134.7%
Oct-11	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Nov-11	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Dec-11	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
2ND QUARTER	14,352	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Jan-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Feb-12	4524		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Mar-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
3RD QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Apr-12	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
May-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Jun-12	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
4TH QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
FY '11 TOTAL	57,096	6,968	83.44%	1,224	14.66%	142	1.70%	12	0.14%	0	0.00%	5	0.06%	8,351	14.63%
YTD AVG.		112.4		19.7		2.3		0.2		0.0		0.1		134.7	

Avg
Census

134.7

0.0

0.0

0.0

Resident Census - FY 11

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		CARE		DAYS		FILLED	
Jul-10	4836	3457	79.69%	588	13.55%	280	6.45%	11	0.25%	0	0.00%	2	0.05%	4338	89.70%
Aug-10	4836	3500	79.20%	570	12.90%	349	7.90%	0	0.00%	0	0.00%	0	0.00%	4419	91.38%
Sep-10	4680	3489	81.84%	587	13.77%	182	4.27%	0	0.00%	2	0.05%	3	0.07%	4263	91.09%
1ST QUARTER	14,352	10,446	80.23%	1,745	13.40%	811	6.23%	11	0.08%	2	0.02%	5	0.04%	11,620	90.72%
Oct-10	4836	3577	80.96%	660	14.94%	178	4.03%	0	0.00%	0	0.00%	3	0.07%	4418	91.36%
Nov-10	4680	3508	82.15%	574	13.44%	186	4.36%	0	0.00%	0	0.00%	2	0.05%	4270	91.24%
Dec-10	4836	3607	82.09%	596	13.56%	188	4.28%	0	0.00%	0	0.00%	3	0.07%	4394	90.86%
2ND QUARTER	14,352	10,692	81.73%	1,830	13.98%	552	4.22%	0	0.00%	0	0.00%	0	0.00%	13,082	91.15%
Jan-11	4836	3700	82.41%	576	12.83%	213	4.74%	0	0.00%	0	0.00%	1	0.02%	4490	92.85%
Feb-11	4368	3201	80.41%	536	13.46%	243	6.10%	0	0.00%	0	0.00%	1	0.03%	3981	91.14%
Mar-11	4836	3356	80.48%	640	15.35%	171	4.10%	0	0.00%	0	0.00%	3	0.07%	4170	86.23%
3RD QUARTER	14,040	10,757	81.14%	1,752	13.86%	627	4.96%	0	0.00%	0	0.00%	5	0.04%	12,644	90.04%
Apr-11	4680	3183	77.41%	656	15.95%	261	6.35%	9	0.22%	0	0.00%	3	0.07%	4112	87.86%
May-11	4836	3227	75.31%	756	17.64%	291	6.79%	9	0.21%	0	0.00%	2	0.05%	4285	88.61%
Jun-11	4680	3099	74.42%	832	19.98%	233	5.60%	0	0.00%	0	0.00%	0	0.00%	4164	88.97%
4TH QUARTER	14,196	9,509	75.70%	2,244	17.86%	785	6.24%	18	0.14%	0	0.00%	5	0.04%	12,561	88.44%
FY '11 TOTAL	56,940	40,904	79.73%	7,571	14.76%	2,775	5.41%	29	0.06%	2	0.00%	23	0.04%	51,304	90.10%
YTD AVG.		112.1		20.7		7.6		0.1		0.0		0.1		140.6	

Avg
Census

141.5

142.2

140.5

138.0

Medicare Length of Stay Analysis
Sullivan County Health Care (SC)

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9/20/2011 9:41 AM
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	Aug 2011	Jul 2011	Jun 2011	May 2011	Apr 2011	Mar 2011	Feb 2011	Jan 2011	Dec 2010	Nov 2010	Oct 2010	Sep 2010	12 Mos.	Calendar YTD
Total Admits & Readmits (All payer types)	4	7	4	6	10	11	10	13	10	11	6	5	97	65
MCR # Admits & Readmits	2	3	3	4	7	6	6	8	7	6	6	3	61	39
MCR # Discharges from facility	1	1	4	4	1	3	1	6	3	2		1	27	21
MCR Discharged LOS	33.0	37.0	42.0	22.0	20.0	30.7	23.0	18.8	15.0	10.0		93.0	27.1	27.3
MCR # End or A/R Change	2	4	5	1	1	5	4	1	6	4	2	8	43	23
MCR End or A/R Change LOS	6.0	42.5	83.0	40.0	29.0	52.2	31.3	49.0	40.7	36.0	21.5	54.6	45.8	47.9
Total Average MCR LOS	15.0	41.4	64.8	25.6	24.5	44.1	29.6	23.1	32.1	27.3	21.5	58.9	38.6	38.1
Total MCR Days	30	112	233	291	261	171	243	213	188	186	178	182	2288	1554
Rehab RUGs	20	107	215	270	255	171	209	188	150	178	175	172	2110	1435
% of Total MCR Days	67%	96%	92%	93%	98%	100%	86%	88%	80%	96%	98%	95%	92%	92%
Non-Rehab RUGs	10	5	18	21	6		34	25	30	8	3	10	170	119
% of Total MCR Days	33%	4%	8%	7%	2%		14%	12%	16%	4%	2%	5%	7%	8%
Default Days									8				8	
% of Total MCR Days									4%					
A ADL (low dependency)	15	29	79	70	62	63	135	139	86	61	80	18	837	592
% of Total MCR Days	50%	26%	34%	24%	24%	37%	56%	65%	48%	33%	45%	10%	37%	38%
B ADL (medium dependency)	11	5	70	167	93	42	58	71	43	30		79	669	517
% of Total MCR Days	37%	4%	30%	57%	36%	25%	24%	33%	24%	16%		43%	29%	33%
C ADL (high dependency)	4	78	84	54	106	66	50	3	51	95	98	85	774	445
% of Total MCR Days	13%	70%	36%	19%	41%	39%	21%	1%	28%	51%	55%	47%	34%	29%
Medicare Net Revenue	\$ 12,082	\$ 56,328	\$ 128,317	\$ 162,808	\$ 159,085	\$ 98,315	\$ 122,701	\$ 109,063	\$ 98,337	\$ 111,366	\$ 99,462	\$ 87,819	\$ 1,245,683	\$ 848,699

Month-end Aged Analysis

Sullivan County Health Care (SC)
For the Month of Aug, 2011

Resident (Res #) (Discharge Date)

Type Balance	Aug/	Jul/	Jun/	May/	Apr/	Mar/	Feb/	Jan/	Dec/	Nov/	Oct/	Sep/	Aug/	Balance
Aged Analysis Summary														
HCB	801.60	1,122.24		1,442.88	1,442.88								2,946.88-	1,882.72
INS	8,748.64	3,119.99	8,891.30	6,832.57	5,397.87	10,707.51	13,537.12	573.98-	695.89	452.87	138.93	3,881.20	55,966.80	117,796.71
MCD	430,175.86	46,185.64	27,775.78	30,939.84	14,246.60	10,480.07	6,830.55	4,805.17	3,183.58-	3,088.52-	3,793.68	2,254.09-	35,344.35	602,051.35
MCP														
MRA	8,827.90	8,703.44	11,863.80	1,838.93-	3,720.77	0.22	0.15	0.12	0.13-	5,738.43	0.24	0.19	7,051.78-	29,964.42
MRB	41,876.51	64.73	227.86	870.36	946.27	1,320.81	1,077.49	1,727.32	605.13	51.26			50,189.88	98,957.62
MXA		3,031.50	5,428.20	11,185.70	6,091.70	296.73	1,500.00		3,025.00	3,987.50			37,602.30	72,148.63
MXB	4,975.64	4,666.67	657.21	525.05	376.52	12.96	1,095.03	574.09	236.64	654.60-	138.93-	692.93-	17,013.16	28,666.51
PVT	51,027.06	33,492.19	47,950.97	40,213.63	25,230.22	20,444.95	18,493.43	9,614.43	11,499.14	9,470.70	8,429.85	17,830.19	158,253.35	451,950.11
RES	3,799.71	3,612.32-	5,578.81	2,926.49	4,417.70	3,737.70	3,951.45	5,177.67	2,252.48	1,085.29	1,870.60	7,100.22	16,008.91-	22,278.89
PHC													375.00-	375.00-
HST													100.00	100.00
PIN														
HSR														
Totals:	550,232.92	96,784.08	108,373.93	93,097.59	61,870.53	47,000.95	46,485.22	21,324.82	15,130.57	17,042.93	14,094.37	25,864.78	328,087.27	1,425,399.96
	38.60%	6.79%	7.60%	6.53%	4.34%	3.30%	3.26%	1.50%	1.06%	1.20%	0.99%	1.81%	23.02%	100.00%

**SULLIVAN COUNTY HEALTH CARE
STATE OF NEW HAMPSHIRE
TITLE 19 (MEDICAID) ANNUAL
FINANCIAL AND STATISTICAL REPORT
FOR LONG TERM CARE PROVIDERS**

JUNE 30, 2011



ROBBIN R. GRILL, CPA, PC

STATE OF NEW HAMPSHIRE
DIVISION OF HUMAN SERVICES

CERTIFICATE

Medicaid Annual Report for Nursing Facilities

A. MEDICAID PROVIDER NUMBER: 99750025

Provider Name: Sullivan County Health Care

Address: 5 Nursing Home Drive
Unity, NH 03743

County: Sullivan

Telephone Number: (603) 542-9511

Federal Employer ID Number

Date of Initial License for Current Provider

Type of Ownership:

- Voluntary, No-Profit Charitable Corp.
 Other Non-Profit Trust
 Proprietary Individual Partnership Corporation "Sub-S" Corp. Trust Other _____
 Governmental State
 County Other _____

B. ACCOUNTING BASIS:

- ACCRUAL
 MODIFIED CASH
 CASH

In the event there are further questions about this report,
 please contact: Ted Purdy
 Telephone number: (603) 542-9511, Ext. 217

C. CERTIFICATION BY OFFICER, ADMINISTRATOR AND PREPARER

I have examined the contents of the accompanying report for the period from 7/1/10 to 6/30/11 and certify to the best of my knowledge and belief that the said contents are true, accurate, and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.

WHOEVER KNOWINGLY AND WILLFULLY MAKES OR CAUSES TO BE MADE ANY FALSE STATEMENT OR REPRESENTATION OF A MATERIAL FACT AS PART OF THE SUBMISSION OF THIS REPORT IS GUILTY OF CRIMINAL CONDUCT UNDER FEDERAL AND STATE LAW AND, UPON CONVICTION, SHALL BE FINED AND/OR IMPRISONED.

OFFICER

(Signed) Bennie NelsonType or print name) Bennie Nelson(Title) Chair County Comm. 9/20/11
(DATE)

ADMINISTRATOR

(Signed) Ted PurdyType or print name) Ted J. Purdy(Title) 9/20/2011
(DATE)

PREPARER

(Signed) Robbin R. Grill 9/24/11Name of firm: Robbin R. Grill, CPA, PC 9/14/11
(DATE)(Address) PO Box 8795, Penacook, NH 03303-8795

9/20/11
meeting

2011 New Policy & Policy Revisions Review

Date: 9/1/11

To: Sullivan County Board of Commissioners

Fr: Supt. Ross Cunningham

Below is the listing of new or revised policies for the Department of Corrections for 2011 for your review and approval.

Policy Title	Policy #	Approved	Not Approved/Reason
Visitation Schedule, Rules and Regulations	To be assigned		
Revision 5.1.9 Confirmation of Results	5.1.9		
Revision to Inmate Handbook – Drug/Alcohol testing	Inmate Handbook		
Tobacco Free Department	1.1.7		
Guidelines for Professional Attire	1.1.8		
Enrollment in Classes & Seminars	1.4.5		
Use of Force	3.1.5		
Restraints	3.1.6		
Inmate Restraint Chair	3.1.8		
CERT	3.1.12		
Classification	4.2		
Patient Medical Records	4.53		
Inmate Medication	4.5.6		
Medical Emergencies	4.5.21		
Medication Errors and Follow-up Protocol	4.5.22		
Release of Inmates	4.7.1		
Inmate Work Programs	5.1.7		
Inmate Substance Abuse	5.1.9		
Recreation and Activities	5.3		
TRAILS Program Eligibility	5.7.1		
Community Corrections Evidence Collection & Storage	5.7.6		
Addendum to Eligibility	5.7.1		
Community Corrections Center Fire Evacuation	5.7.7		
Community Corrections Center Power Failure	5.7.8		
Community Corrections Center Key Control	5.7.9		

Community Corrections Center Visitation	5.7.10		
Community Corrections Offsite Errands & Furlough Guidelines	5.7.11		
TRAILS Program Dismissal	5.7.12		

We have read the above submitted new/revised 2011 Department of Corrections Policies

John Callum Jr, Commissioner _____ Date _____

Jeffrey Barrette, Commissioner _____ Date _____

Bennie Nelson, Commissioner _____ Date _____