

County of Sullivan, NH

**Type of meeting: Board of Commissioners Regular Business Meeting
Minutes**

Date/Place: Tuesday, August 16, 2011; 3:00 PM

**Place: Sullivan County Health Care, 5 Nursing Home Drive,
Unity NH, 03743**

Attendees: Commissioners Bennie Nelson – *Chair*, Jeffrey Barrette – *Vice Chair* and John M. Callum Jr. – *Clerk*; Greg Chanis – *County Administrator*; Ted Purdy – *Sullivan County Health Care Administrator*; John Cressy – *Facilities Director*; Ross L. Cunningham – *Department of Corrections (DOC) Superintendent*; Chuck Hersey – *County Forester*, and Sharon Callum-*Administrative Assistant/Minute Taker*.

Public Attendees: Larry Converse – *Claremont Resident*.

3:07 The Chair, Bennie Nelson, opened the meeting.

Agenda Item No. 1. Sullivan County Farm Updates

Agenda Item No. 1.a. 2011-2012 Timber Sale Prospectus – Review of Bids Received 8/10/11

Copies of the prospectus [Appendix A.1-13] and bid results [Appendix B.1-3] were distributed. Mr. Chanis reviewed the bid results. He noted, after meeting and discussing the results with the County Forester, their recommendation would be to accept the high bid on each sale. Mr. Chanis noted all contracts will be structured so that ¼ of the initial payment is due upon contract signing, a ¼ due January 8th 2012, a ¼ due July 8th, with the last ¼ due at final harvest; they budgeted \$10,000 in timber revenue within FY '12 - based on proposals received, revenues will come in around \$30,000; New England Forestry would receive 15% and 10% would go towards timber tax. Mr. Hersey pointed out each high bidders was a different contractor; he discussed the various wood species, and lots; feels proposals are good, other than he thought the white pine came in a little below fair market value; and all lots are ready to harvest. Both Chanis and Hersey noted the final contracts would include a clause that protects the County for any increase in fair market value.

3:15 Motion: to award three timber sale bids as follows:

- 1. Award Sale #1, in the amount of Thirty Six Thousand and Thirty Three dollars (\$36,033) to Cutting Edge Logging of Marlborough NH.**

2. **Award Sale #2, in the amount of Thirty One Thousand, Thirty Two Dollars and Fifty Cents (\$31,032.50) to HHP Logging of Henniker, NH.**
3. **Award Sale #3, in the amount of Fifteen Thousand, Seven Hundred Forty Dollars and Fifty Cents (\$15,740.50) to Fred Weld Logging of Cornish NH.**

And, authorize the County Administrator to execute all contracts and agreements related to the above timber sales. Made by: Callum Jr. Seconded by: Barrette. Voice vote: All in favor.

Agenda Item No. 1.b. Abutters Request For Temporary Timber Harvest Crossing of County Property

Mr. Chanis distributed an aerial photo [Appendix C] of the County's Marshall Pond acreage. The photo illustrated the County's property, where the abutter's property was located, and provided a yellow dotted line highlighting the temporary access route the abutter would like to take across County property for an upcoming timber harvest they have planned for August/September on their own property. Mr. Hersey noted any agreement would:

- ✓ require the abutter to restore the right of away - approximately 200 feet area - to its original state, other than cutting of small trees,
- ✓ state special conditions to include a performance deposit from the abutter to ensure compliance - they are unable to access the lot from abutter property, due to the type of trucks being used,
- ✓ include a hold harmless clause, and
- ✓ require the logger to carry adequate insurance.

Upon questioning, Mr. Hersey sited potential issues that could arise, as follows:

- damage to field -typically, they don't recommend skidding through fields, but okay as long as they are willing to smooth out the ruts

Other possible impacts?

- ✓ feels there would be no impact on wild life
- ✓ may be able to request field edge cutting
- ✓ as it is a 'cut to length' harvest operation there is less impact vs. a 'chipping' operation

Positive points:

- Jeremy Turner, the abutters forester, this an person who approached Mr. Hersey, has a very good reputation, well respected, owns land in Unity, and was named Forester of the Year

3:26 Motion: to authorize the County Administrator to execute an agreement with the abutter of the Marshall Pond property seeking a temporary right away, and agreement includes assurance that the land will be restored to its original condition. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Non Agenda Item

Sullivan County Forester Resigns 9/9/11

Mr. Chanis announced that Chuck Hersey would be resigning as County Forester effective 9/9/2011 and moving to Seattle Washington. Chanis commended the work of Hersey, "can't have imagined a better person to manage the county forestry and appreciate his work." Mr. Hersey thanked the Board for the opportunity to have served as County Forester; noting, "it's been a great county, awesome land", though his "roots are here in the area", he's "excited to be going to Seattle". Hersey noted, until UNH Cooperative Extension decides whether to post for a full time County Forester position, which he anticipates the decision being made in November or December, two neighboring UNH County Foresters will be sharing the work within Sullivan: Tim Fleury-of Sunapee and Steve Roberge of Keene.

Agenda Item No. 2. Sullivan County Health Care, Ted Purdy - Administrator

Mr. Purdy noted this was the first month of new fiscal year, and noted they were starting out slow. He reviewed the following reports [Appendix D.1-6]:

- ✦ July 2011 Medicare, Private, Medicaid, HCBC, Managed Care and Medicare R: Medicaid rate per day higher than budget, Medicaid Part B negative variance at \$5,817; did not have Medicare census so have some expense reductions, and they staff to census, therefore, must decrease to facilitate the change in census; \$38,000 reduction in Medicare expenses, and \$10,000 in staff expenses in the month; admitting 3 people this week under Private pay and one Medicaid; optimistic they'll see increase in fall-September; other facilities in area are slow also, and they've noticed hospitals using their 'swing beds' more - keeping clients longer than the typical two weeks - this, ultimately, impacts the nursing home census.
- ✦ Revenue Review thru 07/31/2011: YTD private went to Medicaid and reflects the adjustment there; YTD negative variance \$92,099
- ✦ Sullivan County Nursing Home Quarterly Resident Census: came in about 135, which is lower than total average
- ✦ Medicare Length of Stay Analysis
- ✦ July 2011 Admission/Discharge Summary: 7 admissions and 9 discharges.
- ✦ Month-end Aged Analysis Sullivan County Health Care for month of July 2011

Facility Operations: The air conditioning project went smoothly; Economy Mechanical has completed their work, installation of lights almost done, all working great; the changes have allowed the system to remove the humidity from the building; they've had to make some minor adjustments to increase temperatures in some areas for resident comfort. Commissioner Nelson noted he received feedback from residents regarding the new room signage - signs are too high for those in wheelchairs. Mr. Purdy pointed out Facilities placed the signs based on regulation criteria.

Agenda Item No. 2.b. Staffing

Mr. Purdy indicated there are no key positions vacant. He noted, Heather Presch [Community Development Coordinator] took and passed her license certification to become a nursing home administrator. They have fall plans to collaborate with ServiceLink to attract people to the facility – the more they can attract out to view the building, the more it enhances the community connection. He noted, they have a good referral program going between Dartmouth for therapy services – Dartmouth noted Sullivan was the only facility that approached them for these referrals. Mr. Purdy confirmed they held a 'Network Breakfast' recently, it went well; and they hold these events three (3) times a year.

Non Agenda Item Application for Residential or Health Care License:
License Renewal Document

Mr. Chanis and Purdy noted copies of the application were distributed [Appendix E.1-5]. The renewal license form requires the Chair signature.

3:53 Motion: to authorize the [Board of Commissioner] Chair to sign the [health care] license renewal [form]. All in favor. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No 3. Department of Corrections Superintendent's Report, Ross L. Cunningham

Agenda Item No. 3.a. Population/Census Report

Superintendent Cunningham distributed copies of the inmate population data Daily Report from Sergeant D. Gokey dated August 16, 2011 [Appendix F], and reviewed it with all.

Agenda Item No. 3.b. Staffing Update

Supt. Cunningham noted they:

- Are losing a five year Correctional Officer on August 27th to a security position at Dartmouth College - the compensation package provides better benefits,
- Are losing one Officer from full time employment to a per diem position, working Friday, Saturday and Sunday as the Officer is returning to school full time to become a nurse and would like to return to the DOC or the County nursing home,
- Had two Officers deployed to military duty recently,
- Are looking for three other per diem employees to cover those positions vacated – recruitment continues to be a challenge as they are struggling to get a good applicant pool, and,
- Have been interviewing applicants to fill a RSAT grant funded position - the position will help with Track 5 at the Community Corrections Center; the three person interview committee has narrowed the

applicant search down to one person and they should be able to make their decision soon.

Non Agenda Item Housing of Mental Health Clients

Supt. Cunningham noted, at a Correctional Advisory group he serves on, he recently held a lengthy conversation, voicing his opinions about the lack of adequate housing for mental health clients being forced to be held at local County jails; Sullivan currently has four who should not be housed at the jail due to their extensive mental health issues ; he has discovered the State has only one (1) person working the competency board hearings, therefore, they are extremely backlogged; SPU [Secure Psychiatric Unit at the NH State Prison] houses mental health people – this is where County’s would send those types of inmates [that are not competent to stand trial, or they feel may harm themselves] and, as they are full, they are unable to send them there.

Non Agenda Item DOC Plaque

Commissioner Nelson noted he would like to see a plaque placed on the ‘big rock’ in front of the DOC. Mr. Chanis confirmed the project is still in progress.

Agenda Item No. 4. County Administrator’s Report

Agenda Item No. 4.a. FY ‘11 County Audit Update

Mr. Chanis noted the auditors – Melanson Heath & Associates (MH&A) - anticipate having numbers to the County by next week, as well as the figures to the SCHC Administrator for Robbin Grill to complete the Medicaid & Medicare cost reports; the auditors indicated County staff was great to work with throughout the process; MH&A is now performing audits for three other NH counties.

Agenda Item No. 4.b. Sheriff’s Office Report

Mr. Chanis distributed copies of the Sheriff’s Office Affidavit - Existing Participant form [Appendix G], which requires the Board Chair signature – this form is required each year to ensure compliance in participating with the Equitable Sharing Agreement program.

4:00 Motion: to authorize Chair of the Board to sign the Affidavit – Existing Participant form. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 4.c. Any Other Old or New Business - Firing Range

Mr. Chanis noted they are in the process of filling sand bags for the firing range; work has been pretty impressive and the range looks nice; Pine Hill Construction poured the cement pads and spread pack between the pads, without charging for labor; DOC is planning staff certification next week at the range.

Agenda Item No. 5. County Attorney's Report

Mr. Hathaway noted he returned to clarify his previous request the Board made which approved his department to waive competitive bidding in order to enter the Connor & Connor contract. Connor & Connors pricing separated the contract @ \$6,000 and scanner @ \$2,400, but Hathaway's memo did not note that the \$2,400 was extra; however, he pointed out the FY '12 approved budget had reflected the expenses separately. Hathaway confirmed the overall net reduction was \$3,000. He did not want to leave the impression that there was an additional amount tagged onto the project.

4:12 Motion: to allow County Attorney to waive the bidding requirement to Connor & Connor for reasons listed on sheet we previously approved. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

4:13 Mr. Hathaway and Mr. Cunningham left the room.

Agenda Item No. 6. Commissioners' Report

No reports given.

Agenda Item No. 7. Public participation

Larry Converse, Claremont Citizen, asked if they placed a gate up to the shooting range? Mr. Chanis confirmed "Yes".

Larry Converse, noted he heard a rumor the County was going to be leasing the 3rd floor of the nursing home? Mr. Chanis confirmed discussions occurred, they are ongoing conversations, and this would be one of the tentative lease issues discussed later in Executive Session. Mr. Converse noted he heard who it was, and noted he understood "their job is to keep people out of the nursing home?" and that it would be very ironic for the County nursing home to enter this type of partnership with them.

Agenda Item No. 8. Meeting Minutes Review

Agenda Item No. 8.a. August 2, 2011 Regular Business Meeting Minutes

4:17 Motion: to approve the August 2nd public meeting minutes as written. Made by: Barrette. Seconded by: Nelson. Voice vote: Nelson and Barrette in favor, Callum Jr. abstained as he was not at the meeting, vote carried with the majority.

Agenda Item No. 8.b. August 2, 2011 3:30 PM Executive Session Meeting Minutes

4:18 Motion: to approve the August 2, 2011 3:30 PM Executive Session minutes, but to leave the minutes sealed until the issue is resolved. Made by: Barrette. Seconded by: Callum Jr. Voice vote: Nelson and Barrette in favor, Callum Jr. abstained as he was not at the meeting, vote carried with the majority.

Agenda Item No. 9. Probable Executive Session Per RSA 91-A:3.II.d – Discussion Regarding County Building Leases

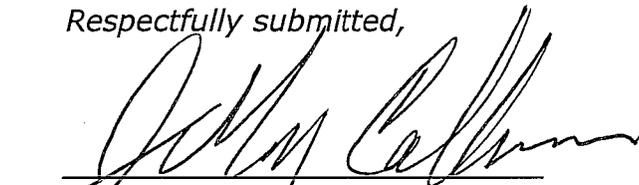
4:19 Motion: to go into Executive Session Per RSA 91-A:3.II.d. to discuss issues regarding pending leases of County property. Made by: Barrette. Seconded by: Callum Jr. Roll call vote: All in favor. Those in Executive Session included: the three Commissioners, County Administrator, SCHC Administrator, Facilities Director and minute taker.

4:43 Motion: to come out of Executive Session. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

4:43 Motion: to authorize the County Administrator to draft and execute a lease with Congressman Bass's office, pending approval by the Delegation, of the office at the UNH Cooperative Extension building in Newport. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

4:44 Motion to adjourn. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Respectfully submitted,



John M. Callum Jr., Clerk
Board of Commissioners

JC/sjc

Date minutes signed:

09/06/11



Tuesday August 16th, 2011, 3 PM
Sullivan County NH, Board of Commissioners
Regular Business Meeting
Revised - AGENDA

Meeting Location: Unity County Complex – Sullivan County Health Care

Frank Smith Living Room, 1st Floor

MapQuest/Google Address: 5 Nursing Home Drive, Claremont, NH 03743

- 3:00 PM – 3:10 PM 1. Sullivan County Farm
a. 2011-2012 Timber Sale Prospectus – Review of bids received 8/10/11
b. Abutters request for temporary timber harvest crossing of County property
- 3:10 PM – 3:25 PM 2. Sullivan County Health Care Administrator's Report, *Ted Purdy*
a. Census
b. Staffing
- 3:25 PM – 3:40 PM 3. Department Of Corrections Report *Superintendent Cunningham*
a. Population/Census Report
b. Staffing Update
- 3:40 PM – 4:00 PM 4. County Administrator's Report
a. FY11 County Audit Update
b. Sheriff's Office: Equitable Sharing Agreement Affidavit to be signed by Commissioner Chair
c. Any other old or new business
- 4:00 PM – 4:05 PM 5. County Attorney's Report
a. Connor & Connor Contract Update
- 4:05 PM – 4:15 PM 6. Commissioners' Report
- 4:15 PM – 4:25 PM 7. Public Participation
- 4:25 PM – 4:30 PM 8. Meeting Minutes Review
a. Aug 2, 2011 Regular Business Meeting Minutes
b. Aug 2, 2011 Executive Session Meeting Minutes

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.

**Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with
bid forms**

BID DEADLINE: 8/10/2011

New England Forestry Consultants, Inc.
P.O. Box 370, 61 Penacook Road
North Sutton, NH 03260

Telephone: (603) 927-4396
Fax No.: (603) 927-4396

7/05/2011

On **Tuesday, July 26**, three separate timber sale areas of selectively marked, standing timber will be shown by **David L. Kent** 34 Stearns Road, Keene, NH 03431 (603) 357 - 0442.

MEETING AT: 9 am , at the town office of Unity, New Hampshire parking lot located in Unity New Hampshire.

Only one showing of the timber will be made, but a prospective buyer may obtain a private showing by paying for the Forester's time and travel expenses (office to office).

Estimated marked timber volumes for each of the three individual lots are as follows

Sale #1 Pine Sale Home Farm Lot 60 acres

Estimated volume of sawlog grade white pine.

White Pine 10 to 12 inches in diameter	30 trees	2,000 board feet
White Pine 14 to 18 inches in diameter	314 trees	55,000 board feet
White Pine 20 to 30 inches in diameter	438 trees	194,000 board feet

White pine boxwood or Softwood Pallet*		60,000 board feet
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*Marked trees and portions of trees with excessive limb size and 8 and 10 foot logs associated with the above listed marked grade White Pine sawlogs.

Aspen	23 trees	3,000 board feet
White Ash	4 trees	600 board feet
Sugar Maple	2 trees	400 board feet
Red Maple	13 trees	1,100 board feet
White Birch	23 trees	2,000 board feet

Firewood butt cuts from marked hardwood pulpwood trees	15 cords
Hardwood and Aspen pulpwood, marked trees plus topwood from sawlog trees	15 cords
Pine pulp, marked trees plus topwood from pine sawlog trees	60 cords
Hemlock Pulp	15 cords

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bid forms**

Sale #2 Oak Sale Home Farm Lot 60 acres

White Pine 10 to 12 inches in diameter	54 trees	3,000 board feet
White Pine 14 to 18 inches in diameter	43 trees	7,000 board feet
White Pine 20 to 30 inches in diameter	45 trees	26,000 board feet

Softwood Pallet* 6,000 board feet

*Marked trees and logs with excessive limb size and 8 and 10 foot logs associated with above marked White Pine sawlogs.

Spruce & Fir 10 to 14 inches in diameter	24 trees	2,600 board feet
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Red Oak 12 inches in diameter	51 trees	2,900 board feet
Red Oak 14 to 18 inches in diameter	242 trees	29,700 board feet
Red Oak 20 plus inches in diameter	96 trees	22,300 board feet

White Birch	46 trees	3,300 board feet
Aspen	145 trees	1,500 board feet
White Ash	37 trees	2,300 board feet
Cherry & Sugar Maple	20 trees	1,600 board feet
Red Maple	16 trees	3,100 board feet

Hardwood Pallet	2 trees	7,000 board feet
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Firewood, butt cuts from marked hardwood pulp trees	120 cords
Hardwood pulpwood, topwood from marked hardwood trees	80 cords
Pine pulp, marked trees plus topwood from pine sawlog trees	50 cords
Hemlock trees	100 cords

**Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with
bid forms**

Sale #3 Red Pine Sale, Beagle club – Little Sugar River Lot 30 acres

Red Pine 10 to 12 inches in diameter	752 trees	65,800 board feet
Red Pine 14 to 18 inches in diameter	479 trees	87,100 board feet

White Pine Pallet*		7,000 board feet
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*Marked trees and logs with excessive limb size and 8 and 10 foot logs associated with below marked White Pine sawlogs.

Spruce & Fir 10 to 16 inches in diameter	85 trees	6,800 board feet
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White Pine 14 to 18 inches in diameter	32 trees	5,500 board feet
White Pine 20 plus inches in diameter	29 trees	11,300 board feet

Aspen	10 trees	800 board feet
White Birch	6 trees	400 board feet
Red Maple	4 trees	200 board feet
Red Oak	30 trees	4,000 board feet
Hardwood Pallet		1,000 board feet

Firewood, butt cuts from marked hardwood pulp trees	20 cords
Hardwood pulpwood, topwood from hardwood sawlog trees	20 cords
Pine pulp, topwood from pine sawlog tress	90 cords
Hemlock Pulp	60 cords

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

NO WARRANTY OF VOLUME IS MADE. FOR EACH OF THE 3 SEPARATE SALES EACH BIDDER MUST DETERMINE HIS OWN BEST ESTIMATE.

PROPERTIES OF: Sullivan County Farm, located in the town of Unity New Hampshire.

SCALE: Volume estimated from computations based on International 1/4" Rule, Log Scale.

Sale #1 Pine Sale Home Farm Lot

TOTAL FOREST AREA TO BE CUT: 60 Acres. AVERAGE NET VOLUME: 5,200 board feet and 1.75 cords per acre. LOGGING CHANCE: EXCELLENT.

Sale #2 Oak Sale Home Farm Lot

TOTAL FOREST AREA TO BE CUT: 60 Acres. AVERAGE NET VOLUME: 2,000 board feet and 6 cords per acre. LOGGING CHANCE: EXCELLENT.

Sale #3 Red Pine Sale Little Sugar River Lot

TOTAL FOREST AREA TO BE CUT: 30 Acres. AVERAGE NET VOLUME: 6,300 board feet and 6 cords per acre. LOGGING CHANCE: EXCELLENT.

Individual tree volume estimates are based on local tables that take into account: diameter, merchantable length, and average taper. Pulpwood is figured to a merchantable top diameter of 4 inches. Pine sawlogs are figured to a merchantable top diameter of 8 inches; hardwood sawlogs, 10 inches,

CONDITIONS OF SALE:

1. The Seller, without penalty to the Purchaser, may suspend removal operations if the Forester determines that unreasonable damage to access roads, skid roads, and logging roads is resulting from use of these roads during periods of excessive ground wetness.
2. Only marked trees shall be cut and removed. Merchantable trees not otherwise designated, if unnecessarily destroyed, shall be paid for at the rate of three times the agreed contract price.
3. All marked timber shall be cut and removed, but no reentry shall be permitted. When operating in any one area, all marked timber shall be removed.

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

4. All trees shall be utilized in their tops to the lowest possible diameter for commercially salable material. Stumps shall be cut no higher than the top of the root swell, except in the case of butt rot or iron in the wood, and shall be cut so as to leave the Forester's paint marks plainly visible on stumps. In the case of butt rot or iron in the wood, the affected portion shall be cut and left in the woods at the discretion of the Forester.
5. The Purchaser shall either remove or leave on the ground all trees which are broken, damaged, uprooted, or leaning as the result of the Purchaser's activities in the building of roads or the cutting of marked timber. All tops shall be lopped so as not to extend more than 4 feet above ground, and lopping shall not fall behind felling.
6. Slash disposal and harvesting operations that cross or operate in or near wetlands shall be in strict compliance with minimum impact wetlands application and State of New Hampshire law.
7. The Owner reserves the right to restrict the size and type of logging equipment and the manner in which it is operated if the Forester determines that unreasonable damage is being caused by either.
8. Care must be exercised with fire at all times when in the woods. All buildings erected and/or used by the Purchaser during the operation must be removed, and all lunching and service areas must be cleaned up within the time limit of the agreement.
9. The courses of all roads shall be approved by the Forester.
10. The landowner will be responsible for the filing and payment of the New Hampshire yield tax.
11. Any new road constructed, and any existing road used for removal, shall be left in proper repair to the satisfaction of the Forester at completion of logging.
12. The Purchaser will be required to maintain Public Liability Insurance satisfactory to the Agent of the Seller, as well as Worker's Compensation Insurance, and will be required to file certificates with the New England Forestry Consultants, Inc.
13. All operations must be completed by **November 11, 2012**. Payment for the timber shall be made upon the following payment schedule: 1/4 the value of the sale Upon the signing of the timber sale agreement; 1/4 the value of the sale when logging commences or by January 8 2012, whichever comes first; 1/4 the value of the sale two weeks after logging commences or by July 8 2012, whichever comes first; and a final 1/4 the value of the sale one month after logging commences or by August 8 2012, whichever comes first;

The agreement shall be prepared by the New England Forestry Consultants, Inc. and must be signed within 20 days of notice of acceptance of the bid to the Purchaser by the Forester.

A.L.

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

BIDDING PROCEDURE:

1. Each of these three separate Timber Sales will have an unusual Bidding procedure, each shall be on a **LUMP SUM BASIS WITH AN OVERRUN CLAUSE** for the marked trees. No warrantee of volume is made. The Forester has listed his own estimate of volume for such use as individual bidders may wish to make of it. Each bidder must determine his own best estimate and make his bid accordingly, using the attached bid forms. No refunds will be made if the actual volumes harvested fall short of the estimated volumes shown in this prospectus. However if more than the estimated volumes materializes wood will be paid for at the agreed rate weekly after the original sale value has been reached.

PERFORMANCE DEPOSIT:

The successful bidder will be required to make a **PERFORMANCE DEPOSIT** of **2,000.00** upon signing of the agreement. Upon the completion of the sale and full compliance with the terms of the agreement, this deposit will be returned to the Purchaser.

This Performance Deposit is made in lieu of a performance bond; no fee is added.

All bids must be **RECEIVED BY** the New England Forestry Consultants, Inc., P.O Box.370 , North Sutton NH 03260 **2 pm 8/10/ 2011**. **IT IS SUGGESTED THAT ALL BIDS BE SENT BY CERTIFIED MAIL**. Faxed bids will be accepted at the 927-4396 number only. Our bookkeeper will place faxed offers in an envelope and seal it until the opening time and date given above. Envelopes should be marked "**BID ON Sullivan County Farm timber**" Bids will be opened on **8/10/2011**, at 2:00 p.m.

Bidders may be present at the opening at the North Sutton office, but no information will be given out by telephone.

The Forestry Consultants, as Agent for the Seller, reserves the right to reject any or all bids.

New England Forestry Consultants, Inc.

BY: Tony Lamberton
President

A.7.

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #1 Pine Sale Home Farm Lot Page 1 of 2

The undersigned submits the following LUMP SUM BID WITH OVERRUN CLAUSE for the timber offered for sale on the property of Sullivan County Farm located in Unity, New Hampshire. It is understood that no warrantee of volume is made by the SELLER.

The undersigned submits the following BID for the timber offered for Sale #1 Pine sale Home Farm lot 60 acres on the property of Sullivan County Farm, located in the town of Unity, New Hampshire.

SPECIES	Estimated Volume Board Feet/Cords	
White Pine sawlogs	251,000	-----
White Pine pallet	60,000	-----
White Birch	2,000	-----
Aspen	3,000	-----
White Ash	600	-----
Sugar Maple	400	-----
Red Maple	1,100	-----
Firewood	15	-----
Hardwood Pulp	15	-----
Pine Pulp	60	-----
Hemlock Pulp	15	-----
TOTAL	311,000 Board Feet and 105 cords	-----

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PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #1 Pine Sale Home Farm Lot Page 2 of 2

If this bid is accepted, the undersigned agrees to execute a contract of sale within 20 days of acceptance of the bid.

WITNESS _____

SIGNED _____

NAME _____

Date _____

COMPANY _____

Phone _____

ADDRESS _____

City

_____ **State**

_____ **Zip**

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #2 Oak Sale Home Farm Lot Page 1 of 2

The undersigned submits the following LUMP SUM BID WITH OVERRUN CLAUSE for the timber offered for sale on the property of Sullivan County Farm located in Unity, New Hampshire. It is understood that no warrantee of volume is made by the SELLER.

The undersigned submits the following BID for the timber offered for Sale #2 Oak sale Home Farm Lot 60 acres on the property of Sullivan County Farm, located in the town of Unity, New Hampshire.

SPECIES	Estimated Volume Board Feet/Cords	
Red Oak	54,900	-----
White Pine	36,000	-----
White Pine Pallet	6,000	-----
Red Maple	3,100	-----
White Birch	3,300	-----
Aspen	1,500	-----
White Ash	2,300	-----
Cherry & Sugar Maple	1,600	-----
Spruce & Fir	2,600	-----
Hardwood Pallet	7,000	-----
Firewood	120	-----
Hardwood Pulp	80	-----
Pine Pulp	50	-----
Hemlock Pulp	100	-----
TOTAL	118,300 Board Feet and 350 cords	-----

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #2 Oak sale Home Farm Lot Page 2 of 2

If this bid is accepted, the undersigned agrees to execute a contract of sale within 20 days of acceptance of the bid.

WITNESS _____

SIGNED _____

NAME _____

Date _____

COMPANY _____

Phone _____

ADDRESS _____

City

State

Zip

Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with bid forms

PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #3 Red Pine Sale Little Sugar River Lot Page 1 of 2

The undersigned submits the following LUMP SUM BID WITH OVERRUN CLAUSE for the timber offered for sale on the property of Sullivan County Farm located in Unity, New Hampshire. It is understood that no warrantee of volume is made by the SELLER.

The undersigned submits the following BID for the timber offered for Sale #3 Red Pine sale Little Sugar River Lot 30 acres on the property of Sullivan County Farm, located in the town of Unity, New Hampshire.

SPECIES	Estimated Volume Board Feet/Cords	
Red Pine	152,900	-----
Spruce & Fir	6,800	-----
White Pine sawlogs	16,800	-----
White Pine Pallet	7,000	-----
Red Maple	200	-----
White Birch	400	-----
Aspen	800	-----
Hardwood Pallet	1,000	-----
Red Oak	4,000	-----
Firewood	20	-----
Hardwood Pulp	20	-----
Pine Pulp	90	-----
Hemlock Pulp	60	-----
TOTAL	189,900 Board Feet and 190 cords	-----

A.12

**Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with
bid forms**

**PAYMENT SCHEDULE BID FORM FOR TIMBER Sale #3 Red Pine Sale Little Sugar River Lot Page
2 of 2**

**If this bid is accepted, the undersigned agrees to execute a contract of sale within
20 days of acceptance of the bid.**

WITNESS _____

SIGNED _____

NAME _____

Date _____

COMPANY _____

Phone _____

ADDRESS _____

City

_____ **State**

_____ **Zip**

A.13

**Sullivan County Farm 2011-2012 Timber Sale Prospectus 3 separate sales with
bid forms**

Bid Results
For 8/10/11
Sullivan County Farm
#1 Pine Sale Home Farm Lot

Species	White Pine	White Pine Pallet	White Birch	Aspen	White Ash	Sugar Maple	Red Maple	Firewood Cords	Hardwood PULP Cords	Pine PULP Cords	Hemlock PULP Cords	CHIPS Tons	Total Bid	Company	Town
Net Estim Vol Board Ft	251,000	60,000	2,000	3,000	600	400	1,100	15	15	60	15	600	\$ 36,033.00	Cutting Edge	Marlborough, NH
	\$ 130.00	\$ 45.00	\$ 5.00	\$ 5.00	\$ 155.00	\$ 355.00	\$ 130.00	\$ 5.00	\$ 5.00	0.00	\$ 10.00		\$ 35,910.00	Laramie Logging	Canaan, NH
	\$ 135.00	\$ 10.00	\$ 50.00	\$ 10.00	\$ 100.00	\$ 250.00	\$ 50.00	\$ 10.00	\$ 10.00	\$ 6.00	\$ 8.00	\$ 0.50			

Bid Results
 For 8/10/11
 Sullivan County Farm
 #2 Oak Sale Home Farm Lot

Species	Red Oak	White Pine	White Pine Pallet	Red Maple	White Birch	Aspen	White Ash	Cherry & Sugar Maple	Spruce & Fir	Hardwood Pallet	Firewood Cords	Hardwood PULP Cords	Pine PULP Cords	Hemlock PULP Cords	Total Bid	Company	Town
Net Estim Vol Board Ft	54,900	36,000	6,000	3,100	3,300	1,500	2,300	1,600	2,600	7,000	120	80	50	100	\$ 23,976.50	Cutting Edge	Marlborough, NH
	\$ 280.00	\$ 130.00	\$ 45.00	\$ 130.00	\$ 5.00	\$ 5.00	\$ 155.00	\$ 305.00	\$ 80.00	\$ 25.00	\$ 5.00	\$ 5.00	0.00	\$ 10.00	\$ 31,032.50	HHP	Henniker, NH
	\$ 350.00	\$ 165.00	\$ 25.00	\$ 150.00	\$ 150.00	\$ 25.00	\$ 250.00	\$ 325.00	\$ 100.00	\$ 25.00	\$ 10.00	\$ 10.00	\$ 4.00	\$ 10.00			

Appendix B.3

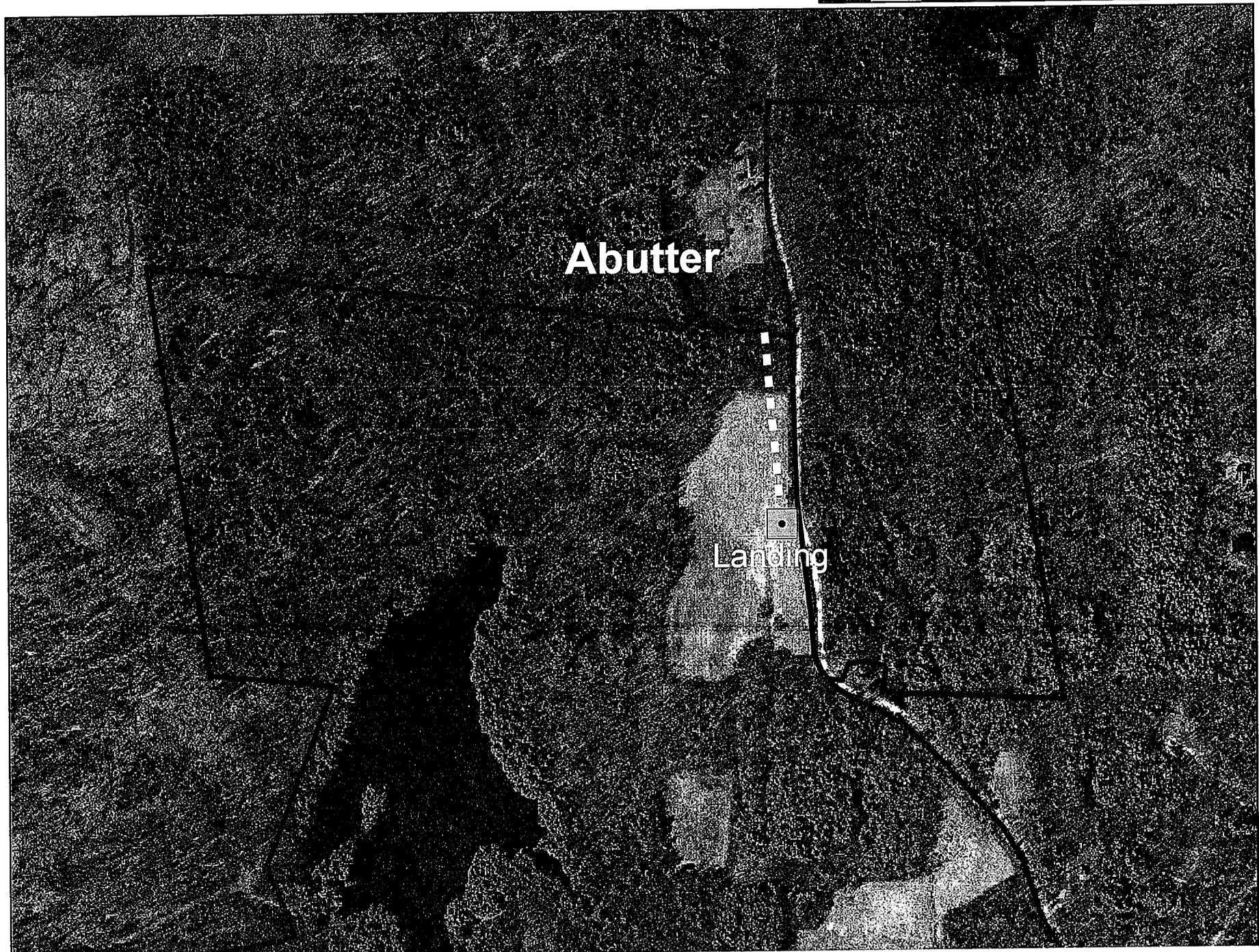
Bid Results
 For 8/10/11
 Sullivan County Farm
 #3 Red Pine Sale Little Sugar River Lot

Species	Red Pine	Spruce & Fir	White Pine Sawlogs	White Pine Pallet	Red Maple	White Birch	Aspen	Hardwood Pallet	Red Oak	Firewood Cords	Hardwood PULP Cords	Pine PULP Cords	Hemlock PULP Cords	Total Bid	Company	Town
Net Estim Vol Board F	152,900	6,800	16,800	7,000	200	400	800	1,000	4,000	20	20	90	60			
	\$ 70.00	\$ 90.00	\$ 135.00	\$ 25.00	\$ 65.00	\$ 85.00	\$ 60.00	\$ 17.50	\$ 235.00	\$ 7.50	\$ 7.50	\$ 2.00	\$ 7.50	\$ 15,740.50	Fred Weld Logging	Cornish, NH
	\$ 30.00	\$ 100.00	\$ 150.00	\$ 25.00	\$ 100.00	\$ 100.00	\$ 25.00	\$ 25.00	\$ 300.00	\$ 10.00	\$ 10.00	\$ 4.00	\$ 10.00	\$ 10,627.00	HHP	Henniker, NH

Marshall Pond, Sullivan County Farm
Unity, NH

Potential Location of Abutter
Temporary Right of Way and Landing

800 400 0 800 Feet



2010 Aerial Photo

July 2011

Appendix D.1

MEDICARE							
	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual	Jul 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	280	9	112	4	279	9	-167
REVENUE	\$138,828.80		\$56,328.25		\$139,500.00		-\$83,171.75
AVERAGE RATE PER DAY	\$495.82		\$502.93		\$500.00		\$2.93

PRIVATE							
	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual	Jul 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	558	18	762	25	620	20	142
REVENUE	\$131,130.00		\$187,345.00		\$151,900.00		\$35,445.00
AVERAGE RATE PER DAY	\$235.00		\$245.86		\$245.00		\$0.86

MEDICAID							
	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual	Jul 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	3,489	113	3,312	110	3,503	113	-191
REVENUE	\$474,305.00		\$491,849.05		\$505,097.57		-\$13,248.52
AVERAGE RATE PER DAY	\$135.94		\$148.51		\$144.19		\$4.32

HCBC (RESPIRE)							
	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual	Jul 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	11	0	7	0	0	0	7
REVENUE	\$1,795.20		\$1,122.24		\$424.66		\$697.58
AVERAGE RATE PER DAY	\$163.20		\$160.32				\$160.32

MANAGED CARE							
	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual	Jul 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	0	0	0	0	0	0	0
REVENUE	\$0.00		\$0.00		\$0.00		\$0.00
AVERAGE RATE PER DAY	\$0.00		\$0.00		\$0.00		\$0.00

	Jul 2010 Compare	Jul 2010 AVG CENSUS	Jul 2011 Actual				
TOTAL CENSUS	4,338		4,193		0	\$0.00	
AVERAGE CENSUS		139.9		139.8		0	142.0
	\$746,059.00		\$736,644.54		\$796,922.23		

MEDICARE B REVENUE							
	ACTUAL		Jul 2011 Actual		BUDGETED		VARIANCE
	\$42,461.09		\$37,192.63		\$43,010.16		-\$5,817.53

TOTAL MONTHLY REVENUE VARIANCE	(86,095.22)
--------------------------------	-------------

Revenue Review thru 07/31/2011

	Annual Budget	31 Days YTD Budget	YTD	Variance	
Medicaid	5,947,116	505,098	530,788	25,690	
Private	1,788,500	151,900	124,695	(27,205)	
Insurance	20,000	1,699	141	(1,558)	
Respite (HCBC)	5,000	425	1,122	698	
Medicaid Assessment	1,876,647			-	Paid quarterly
Medicare Part B (Total)	506,410	43,010	37,258	(5,752)	
Medicare Part A	1,642,500	139,500	55,529	(83,971)	
Proshare	598,052			-	Paid at end of FY
Net Variance from Operations				(92,099)	

D.3.

Sullivan County Nursing Home
Quarterly Resident Census

Resident Census - FY 12

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		CARE		DAYS		FILLED	
Jul-11	4836	3311	78.96%	761	18.15%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4193	86.70%
Aug-11	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Sep-11	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
1ST QUARTER	14,352	3,311	78.96%	761	18.15%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4193	86.70%
Oct-11	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Nov-11	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Dec-11	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
2ND QUARTER	14,352	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Jan-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Feb-12	4524		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Mar-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
3RD QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Apr-12	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
May-12	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Jun-12	4680		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
4TH QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
FY '11 TOTAL	57,096	3,311	78.96%	761	18.15%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4,193	7.34%
YTD AVG.		106.8		24.5		3.6		0.2		0.0		0.1		135.3	

Avg
Census

135.3

0.0

0.0

0.0

Resident Census - FY 11

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		CARE		DAYS		FILLED	
Jul-10	4836	3457	79.69%	588	13.55%	280	6.45%	11	0.25%	0	0.00%	2	0.05%	4338	89.70%
Aug-10	4836	3500	79.20%	570	12.90%	349	7.90%	0	0.00%	0	0.00%	0	0.00%	4419	91.38%
Sep-10	4680	3489	81.84%	587	13.77%	182	4.27%	0	0.00%	2	0.05%	3	0.07%	4263	91.09%
1ST QUARTER	14,352	10,446	80.23%	1,745	13.70%	811	6.23%	11	0.08%	2	0.02%	5	0.04%	13,020	90.72%
Oct-10	4836	3577	80.96%	660	14.94%	178	4.03%	0	0.00%	0	0.00%	3	0.07%	4418	91.36%
Nov-10	4680	3508	82.15%	574	13.44%	186	4.36%	0	0.00%	0	0.00%	2	0.05%	4270	91.24%
Dec-10	4836	3607	82.09%	596	13.56%	188	4.28%	0	0.00%	0	0.00%	3	0.07%	4394	90.86%
2ND QUARTER	14,352	10,692	81.73%	1,830	13.98%	552	4.22%	0	0.00%	0	0.00%	8	0.06%	13,082	91.15%
Jan-11	4836	3700	82.41%	576	12.83%	213	4.74%	0	0.00%	0	0.00%	1	0.02%	4490	92.85%
Feb-11	4368	3201	80.41%	536	13.46%	243	6.10%	0	0.00%	0	0.00%	1	0.03%	3981	91.14%
Mar-11	4836	3356	80.48%	640	15.35%	171	4.10%	0	0.00%	0	0.00%	3	0.07%	4170	86.23%
3RD QUARTER	14,040	10,257	81.14%	1,752	13.88%	627	4.96%	0	0.00%	0	0.00%	5	0.04%	12,441	90.04%
Apr-11	4680	3183	77.41%	656	15.95%	261	6.35%	9	0.22%	0	0.00%	3	0.07%	4112	87.86%
May-11	4836	3227	75.31%	756	17.64%	291	6.79%	9	0.21%	0	0.00%	2	0.05%	4285	88.61%
Jun-11	4680	3099	74.42%	832	19.98%	233	5.60%	0	0.00%	0	0.00%	0	0.00%	4164	88.97%
4TH QUARTER	14,196	9,509	77.70%	2,242	17.86%	785	6.24%	18	0.14%	0	0.00%	5	0.04%	12,561	88.48%
FY '11 TOTAL	56,940	40,904	79.73%	7,571	14.76%	2,775	5.41%	29	0.06%	2	0.00%	23	0.04%	51,304	90.10%
YTD AVG.		112.1		20.7		7.6		0.1		0.0		0.1		140.6	

Avg
Census

141.5

142.2

140.5

138.0

D.Y.

Medicare Length of Stay Analysis
Sullivan County Health Care (SC)

Page 1 of 1
8/11/2011 11:25 AM
AR7400A

	Jul 2011	Jun 2011	May 2011	Apr 2011	Mar 2011	Feb 2011	Jan 2011	Dec 2010	Nov 2010	Oct 2010	Sep 2010	Aug 2010	12 Mos.	Calendar YTD
Total Admits & Readmits (All payer types)	7	4	6	10	11	10	13	10	11	6	5	8	101	61
MCR # Admits & Readmits	3	3	4	7	6	6	8	7	6	6	3	4	63	37
MCR # Discharges from facility	1	4	4	1	3	1	6	3	2		1	1	27	20
MCR Discharged LOS	37.0	42.0	22.0	20.0	30.7	23.0	18.8	15.0	10.0		93.0	26.0	26.9	27.1
MCR # End or A/R Change	4	5	1	1	5	4	1	6	4	2	8	5	46	21
MCR End or A/R Change LOS	42.5	83.0	40.0	29.0	52.2	31.3	49.0	40.7	36.0	21.5	54.6	45.0	47.4	51.9
Total Average MCR LOS	41.4	64.8	25.6	24.5	44.1	29.6	23.1	32.1	27.3	21.5	58.9	41.8	39.8	39.8
Total MCR Days	112	233	291	261	171	243	213	188	186	178	182	349	2607	1524
Rehab RUGs	107	215	270	255	171	209	188	150	178	175	172	273	2363	1415
% of Total MCR Days	96%	92%	93%	98%	100%	86%	88%	80%	96%	98%	95%	78%	91%	93%
Non-Rehab RUGs	5	18	21	6		34	25	30	8	3	10	76	236	109
% of Total MCR Days	4%	8%	7%	2%		14%	12%	16%	4%	2%	5%	22%	9%	7%
Default Days								8					8	
% of Total MCR Days								4%						
A ADL (low dependency)	29	79	70	62	63	135	139	86	61	80	18	52	874	577
% of Total MCR Days	26%	34%	24%	24%	37%	56%	65%	48%	33%	45%	10%	15%	34%	38%
B ADL (medium dependency)	5	70	167	93	42	58	71	43	30		79	136	794	506
% of Total MCR Days	4%	30%	57%	36%	25%	24%	33%	24%	16%		43%	39%	31%	33%
C ADL (high dependency)	78	84	54	106	66	50	3	51	95	98	85	161	931	441
% of Total MCR Days	70%	36%	19%	41%	39%	21%	1%	28%	51%	55%	47%	46%	36%	29%
Medicare Net Revenue	\$ 56,328	\$ 128,317	\$ 162,808	\$ 159,085	\$ 98,315	\$ 122,701	\$ 109,063	\$ 98,337	\$ 111,366	\$ 99,462	\$ 87,819	\$ 156,215	\$ 1,389,816	\$ 836,617

July 2011							
FY12							
Admission/Discharge Summary							
					Admissions		Discharges
HCB		Home			1		1
					1		1
MCD		Assisted Living					
		Expired					2
		Home					
		Hospital			2		3
		Nursing Home					
				MCD Subtotal	2		5
MRA		Assisted Living					
		Expired					
		Home					1
		Hospital			3		
		Nursing Home					
				MRA Subtotal	3		1
PVT		Assisted Living					
		Expired					
		Home			1		
		Hospital					1
		Nursing Home					
		Private home/apartment					
					1		1
				PVT Subtotal			
TOTAL					7		8

D.L.

Month-end Aged Analysis

Sullivan County Health Care (SC)

For the Month of Jul, 2011

Resident (Res #) (Discharge Date)

Type Balance	Jul	Jun	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Balance
Aged Analysis Summary														
HCB	1,122.24		1,442.88	1,442.88									2,946.88-	1,081.12
INS	3,790.10	12,936.90	8,905.61	5,120.47	2,660.00	13,537.12	573.98-	695.89	617.91	138.93	3,881.20	6,748.34	49,218.46	107,676.95
MCD	402,734.60	29,503.75	35,645.96	12,938.60	10,427.09	7,722.73	2,064.46	3,183.58-	5,266.36-	667.06	2,254.09-	2,758.72-	38,058.79	526,300.29
MCP														
MRA	46,847.75	48,098.02	1,838.93-	3,720.77	10,322.40	0.15	0.12	0.13-	5,738.43	0.24	0.19	0.59	7,052.37-	106,837.23
MRB	29,753.44	607.28	870.36	1,790.89	2,143.21	1,077.49	1,433.99	605.13	711.26				50,189.88	89,182.93
MXA	3,031.50	3,314.50	2,948.70	1,533.70	877.73	1,500.00		3,025.00	3,987.50			983.51-	38,585.81	57,820.93
MXB	4,963.05	3,619.79	489.06	271.97	297.91-	29.73-	239.34-	236.64	654.60-	138.93-	692.93-	448.90-	17,462.08	24,540.23
PVT	90,839.43	86,485.92	61,550.75	38,035.21	28,250.09	26,094.90	12,738.48	11,499.14	11,820.70	13,855.29	19,588.20	14,886.13	147,882.55	559,526.79
RES	2,636.29	358.14	390.07	3,958.96	4,404.81	3,976.45	4,978.81	2,304.38	1,137.19	1,922.50	6,837.26	2,789.51	18,938.00-	16,756.37
PHC													375.00-	375.00-
HST													100.00	100.00
PIN														
HSR														
Totals:	585,718.40	184,924.30	110,404.46	66,813.45	56,787.42	53,879.11	20,402.54	15,182.47	18,092.03	16,445.09	27,359.83	20,233.44	312,185.30	1,488,427.84
	39.35%	12.42%	7.42%	4.49%	3.82%	3.62%	1.37%	1.02%	1.22%	1.10%	1.84%	1.36%	20.97%	100.00%

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF OPERATIONS SUPPORT
HEALTH FACILITIES ADMINISTRATION
129 Pleasant Street, Concord, NH 03301
TDD Access: Relay NH 1-800-735-2964
Agency Phone: 603-271-3021

APPLICATION FOR RESIDENTIAL OR HEALTH CARE LICENSE

LICENSE #: 00088

EXPIRATION DATE: 12/31/2011

THIS APPLICATION SHALL BE FILLED OUT IN ACCORDANCE WITH RSA 151:4. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH LICENSURE CATEGORY. **PLEASE BE SURE TO COMPLETE THE ENTIRE APPLICATION.** IF A SECTION DOES NOT APPLY TO YOUR FACILITY MARK NOT APPLICABLE (N/A). FAILURE TO COMPLETE THE APPLICATION WILL RESULT IN A DELAY IN THE LICENSURE PROCESS. SEND THE COMPLETED FORM TO THE ADDRESS ABOVE.

Check all applicable items:

License renewal: New administrator: *New facility:
**New facility name: *New owner: *Change in # of beds:
*Change in classification: *Change in address: Other (please explain):

* Requires processing as a new application.
** May require processing as a new application.

LICENSEE: Commissioners of Sullivan County TELEPHONE #: (603) 863-2560
NAME OF FACILITY: Sullivan County Health Care TELEPHONE #: (603) 542-9511
FAX #: (603) 542-9214

STREET ADDRESS: 5 Nursing Home Drive CITY: Unity STATE: N.H. ZIP: 03743
MAILING ADDRESS: Same as above CITY: STATE: ZIP:

ADMINISTRATOR: Ted J. Purdy
MEDICAL DIRECTOR (IF APPLICABLE) Sameer Chinoy, MD
FACILITY E-MAIL ADDRESS nursinghome@sullivancountynh.gov

IF APPLICABLE:
NUMBER OF BEDS: PRESENTLY LICENSED: 156 TOTAL # TO BE LICENSED: _____
NUMBER OF HCBC OR STATE PLACED INDIVIDUALS IN HOME _____ (804 or 805)
NUMBER OF ESRD STATIONS: _____

BRANCH OFFICE
LOCATIONS _____

OWNERSHIP

a. Type of ownership: Association: Partnership:
Corporation: Other (explain) : County Government
Individual:

b. List name and address of each person having an ownership interest (directly or indirectly)

of greater than 5% in the facility.

c. If the licensee is organized as an association or corporation, list the name of the Corporation or association and the name, address and title of each officer.

d. If the licensee is a partnership, list the name(s) and address(es) of all the partners.

Is this a certified facility? (Facilities with deem status under RSA 151) Yes No
If you are already a certified facility, is this an increase in services? If yes, please call 1-800-852-3345 ext. 4967

Are you planning on being a certified facility? If yes, please call 1-800-852-3345 ext. 4967

FEES: (EFFECTIVE JULY 1, 2009)

Hospitals (General, CAH, Psychiatric, Rehabilitation)	\$25.00 per licensed bed
Nursing Homes	\$25.00 per licensed bed
Residential and Supported Residential Care Homes	\$15.00 PER LICENSED BED (NO CHARGE FOR HCBC OR NH STATE PLACED RESIDENTS)
Acute Psychiatric Residential Treatment Programs	\$25.00 per licensed bed
Residential Treatment and Rehabilitation Facilities	\$25.00 per licensed bed
Hospice Houses	\$25.00 per Licensed bed
Home Health Hospice Providers	\$250.00
Home Health Care Providers (809)/DME(821)	\$250.00
Personal Care Providers (822)	Less than 10 clients \$100.00, Ten or More clients \$250.00
Outpatient Clinics	\$500.00
End Stage Renal Dialysis Center	\$500.00
Ambulatory Surgical Centers	\$500.00
Educational Health Centers	\$500.00
Free Standing Emergency Rooms	\$500.00
Health Promotion Clinics	\$500.00
Adult Day Care Centers	\$200.00
Birthing Centers	\$150.00
Case Management Agencies	\$150.00

A check or money order (payable to: STATE OF NEW HAMPSHIRE, TREASURER); must be attached to this application.

Applications submitted by those facilities exempt under RSA 151:4 are not required to pay the license fee.

APPLICATION SHALL INCLUDE:

1. Be submitted at least 120 days prior to expiration of the current license. (Yearly)
2. Attach qualifications, including education, experience and copies of all applicable licenses for the administrator and medical director (if applicable). (Yearly)

3. Include information relative to whether the facility has been granted any exemptions to the rules by the director of the Department of Health and Human Services and/or the State Fire Marshal. (Yearly)
4. Floor Plan indicating the location of all rooms, # of beds in each bedroom and fire exits. (Initial Only-NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
5. Secretary of State Information. (Initial Only)
6. Written local approvals from the health officer, the building official, the zoning officer and the fire chief. For a building under construction, the written approvals required shall be submitted at the time of the application based on the local official's review of the building plans and again upon completion of the construction project. (Initial Only)
- ✓ 7. Documentation that the water supply has been tested in accordance with RSA 485 and Env-Ws 313.01 and 314.01. (Initial Only-NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
8. Documentation that every 3 years the water supply has been tested for bacteria and nitrates and determined to be at acceptable levels, in accordance with Env-Ws 313.01 for bacteria and Env-Ws 314.01 for nitrates. (NOT FOR HOME HEALTH OR HOME CARE SERVICE PROVIDERS)
9. A list of all employees who have received criminal background waivers from the Department of Health and Human Services. (Annual)
10. A copy of the admission agreement. (Initial Only for 804 or 805, do not submit, have at consult)
11. A copy of the ALR-SRHC standard disclosure form. (Initial Only for 804 or 805, do not submit, have at consult)
12. For Durable Medical Equipment Companies submit a copy of your current accreditation.

FACILITY SERVICE DESCRIPTION:

The following information will be used to determine which licensure category your facility shall be placed in.

- I. Provide a detailed description of the services and programs you wish to provide.
24 hour/day skilled nursing care, room and board, recreational activities, social services, physical, occupational and speech therapy.
- *II. Describe the facility's health care you wish to provide to residents.
- *III. Identify who will provide the health care listed in II.
- * To be completed if applying for beds.

E4

SIGNATURES:

This application must be signed by:

- 1. the owner if a private facility;
- 2. 2 officers if a corporation;
- 3. 2 authorized individuals if an association or partnership;
- 4. the head of the government department if a government unit.

I affirm that I am familiar with the requirements of RSA 151 and the rules adopted thereunder and that the premises are in full compliance. I understand that providing false information shall be grounds for denial, suspension, or revocation of the license and the imposition of a fine.

DATE: 5/16/2011 SIGNED: Ted J. Purdy
(NAME AND TITLE) Ted J. Purdy, Administrator

DATE: 8/16/11 SIGNED: Bennie Nelson
(NAME AND TITLE)

E.5

BHFA OFFICE USE ONLY

CHECK NUMBER: _____

AMOUNT: _____

APPLICATION COMPLETE: _____

NOT COMPLETE: _____
(Describe in comments)

NEW

RENEWAL

CHANGE

QUALIFICATIONS OF ADMINISTRATOR	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
COPY OF ADMINISTRATOR LICENSE	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LIST OF EMPLOYEES WITH WAIVERS	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
WATER TEST (INITIAL OR 3YR)	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
FLOOR PLAN*	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
SECRETARY OF STATE INFORMATION	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
CERTIFICATE OF NEED:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LOCAL APPROVAL:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LSC INSPECTION:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LSC PLAN OF CORRECTION:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
LICENSURE INSPECTION:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
PLAN OF CORRECTION:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
ACCREDITATION FOR DME	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>
DMH/DS RISK:	Required	<input type="checkbox"/>	Not Required	<input type="checkbox"/>	Received	<input type="checkbox"/>

FEDERAL FACILITY (EXEMPT FROM INSPECTION) YES NO

LICENSURE CATEGORY:

- | | |
|---|---|
| <input type="checkbox"/> 02 Hospitals (CAH, Rehabilitation, Psychiatric and FSER) | <input type="checkbox"/> 14 Community Residence |
| <input type="checkbox"/> 03 Nursing Homes | <input type="checkbox"/> 15 ICF/MR |
| <input type="checkbox"/> 04 Residential Care Home Fac | <input type="checkbox"/> 16 Educational Health Services |
| <input type="checkbox"/> 05 Supported Residential Health Care Fac | <input type="checkbox"/> 18 Adult Day Care |
| <input type="checkbox"/> 06 Non-Emergency Walk-in Care | <input type="checkbox"/> 21 Durable Medical Equipment |
| <input type="checkbox"/> 07 Residential Treatment & Rehabilitation Facility | <input type="checkbox"/> 22 Home Care Service Provider |
| <input type="checkbox"/> 09 Home Health Care Provider | <input type="checkbox"/> 23 Hospice Care |
| <input type="checkbox"/> 10 Birthing Center | <input type="checkbox"/> 24 Hospice House |
| <input type="checkbox"/> 12 Ambulatory Surgical Center | |

REVIEWED BY: _____ (NAME & TITLE) _____ (DATE)

ISSUE ANNUAL LICENSE: YES _____ NO _____

LICENSE CERTIFICATE DATES: FROM _____ TO _____

NUMBER OF PATIENTS/STATIONS/BEDS _____

NOTES:

COMMENTS ON CERTIFICATE:

Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice and/or Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? Yes No

If you answered yes to the above question, complete Table I

Agency Head

See ¶ 2 on page

Signature: *M. L. Prozzo Jr*
 Name: Michael L. Prozzo Jr
 Title: Sheriff
 Date: 8-15-11

Governing Body Head

See ¶ 2 on page

Signature: *Bennic Nelson*
 Name: Ben Nelson
 Title: Chairman County Commissioners
 Date: 8/16/11

Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

Final Instructions:

- Step 1: Click to save for your records
- Step 2: Click to save in XML format

- Step 3: E-mail the XML file to aca.submit@usdoj.gov
- Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

FOR AGENCY USE ONLY	
Entered by _____	
Entered on _____	Date Printed: August 15, 2011 09:19
<input type="radio"/> FY End: 06/30/2011	<input checked="" type="radio"/> NCIC: NH0100001 Agency: Sullivan County Sheriff's Office Phone: 603-863-4200
<input type="radio"/> State: NH Contact: Michael Prozzo	<input type="radio"/> E-mail: sheriff@sullivancountynh.gov