

**Sullivan County Executive Finance Committee Meeting Minutes**  
**1/30/12**  
**Commissioners Conference Room, Newport**  
**PUBLIC SESSION**

EFC Members Present: Reps. Philip "Joe" Osgood, Charlene Lovett, John Cloutier, Spec Bowers, Thomas Laware

EFC Members Absent: None

Other Delegation Members Present: Rep. Beverly Rodeschin

Elected Officials and Employees Present: High Sheriff Michael Prozzo, County Administrator Greg Chanis, Facilities Director John Cressy.

Public Present: Former Newport Rep. Peter Franklin

The EFC Chair, Rep. Osgood called meeting to order at 1:00 pm.

Rep. Bowers moved, Rep. Lovett seconded a motion to approve the minutes of the EFC's Executive Session on August 8, 2011 and keep these minutes sealed. Motion approved unanimously by voice vote.

Rep. Lovett moved, Rep. Bowers seconded a motion to approve the minutes of the EFC's Public Session on August 8, 2011. Motion approved unanimously by voice vote.

Rep. Lovett moved, Rep. Laware seconded a motion to approve the minutes of the October 21, 2011 EFC meeting. Minutes approved by a 3-0 voice vote, with Reps. Bowers and Cloutier abstaining because they were both absent.

Mr. Chanis quickly reviewed the tentative process for consideration and approval of Fiscal Year 2013 County Budget (See attached sheet).

Next, he reviewed a proposal for Fiscal Year 2013 in regard to vehicle replacement in the county's vehicle fleet (See attached sheet), and answered questions from EFC members present. Then he reviewed the County's Debt Schedule for Fiscal Year 2012-2016 with EFC.

County Commissioner Ben Nelson entered meeting at 1:32 pm.

Sheriff Prozzo noted that his dept. is actually trading in 6 Chevy Impalas – not 7 as originally indicated in the Fiscal Year 2013 Vehicle Worksheet.

Mr. Chanis said that the figures in the Vehicle Worksheet are tentative, and that the Commissioners EFC, and Full Delegation are not being asked for a vote on their vehicle purchases and trade-ins until later during the Fiscal Year 2013 Budget Process.

Mr. Chanis said he plans to provide detailed info, on county elected officials salaries to the Delegation by the end of this week. Salaries must be set later this year by Delegation.

Next, Mr. Chanis and the EFC discussed a proposed biomass combined heat and power facility at the County's Unity Complex that the Commissioners have been reviewing. EFC saw a slideshow of three biomass facilities in N.H. and Massachusetts that Commissioner Nelson and Mr. Cressy recently visited.

Then Mr. Chanis and Mr. Cressy reviewed a January 25, 2012 proposal for installing a biomass facility for both Sullivan County Health Care (nursing home) and Dept. of Corrections (jail) – not just the nursing home as indicated on the proposal's first page. (See attached five page proposal).

Commissioner Nelson stated that this proposed biomass facility would create more jobs for forestry industry, lessen the county's dependence on oil, and save money.

Mr. Chanis said Rockingham County is in the process of constructing a similar facility, and the U.S. Dept of Agriculture's Forestry Service has encouraged us to consider biomass.

Mr. Chanis continued that the figures in the five-page proposal are tentative, and might actually be reduced if the biomass facility is approved by the Commissioners and Delegation and contracts are written.

Also distributed a November 14, 2011 preliminary feasibility report on the biomass proposal that was prepared by Wilson Engineering Services of Meadville, Penn to EFC.

Mr. Cressy and Mr. Chanis answered several questions about the biomass proposal. Then they said that the biomass facility could be partially financed through a grant from the U.S. Forest Service, if the Commissioners and Delegation approve the facility within the next month.

Specifically Mr. Chanis said that the commissioners may approve the biomass facility at their meeting tomorrow. He then would ask the Delegation Chair, Rep. Rodeschin, to schedule a public hearing and vote on the proposed facility within the next 14 days.

Osgood, indicated that he might schedule an EFC meeting just before the Delegation's public hearing so as to possibly get an EFC endorsement of the biomass facility beforehand. But he wanted more time to study the proposal as of today.

Rep. Bowers moved, Rep. Cloutier seconded a motion to go into Executive Session Per N.H. RSA 91-A:3.II.d. for discussions regarding preparations for and carrying out of emergency functions. Motion was approved unanimously on a 5-0 roll call vote. (See attached sheet)

*John R. Cloutier*

Rep. John R. Cloutier  
Clerk

Date Approved: May 11, 2012