

**Sullivan County NH**

**Type of meeting:** Board of Commissioners Executive Session  
Meeting Minutes Per RSA 91-A:3.II.c. Pending Contract  
**Date/Time:** Thursday, April 02, 2009, 3:34 PM  
**Place:** Newport – Remington Woodhull County Complex, 14 Main Street, Newport NH 03773

**Attendees:** Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; and Sharon Johnson-Callum (minute taker)

**3:34 Motion: to go into Executive Session for review of proposed contract services Per RSA 91-A:3.II.c**  
**Made by: Jarvis. Second by: Barrette.**  
**Roll call vote: all were in favor.**

Mr. Chanis distributed a copy of a spreadsheet reflecting all firms who submitted proposals for the Construction Management Services. The spreadsheet reflected the four firms that were interviewed, and the dollar amount of each proposal. Mr. Chanis distributed a memo from he and Supt. Cunningham to the Board, regarding their recommendation to go with North Branch. He confirmed reference checks came back good. The group noted all amounts are within 5% of each other. Commissioner Barrette noted he also made calls to construction associates familiar with North Branch, and feedback received was positive regarding the firm's reputation. Mr. Chanis noted North Branch has done more local projects and has more knowledge of local subs available. Mr. Chanis confirmed he and Supt. Cunningham held many conversations regarding the options. Commissioner Barrette noted his associate indicated, "You absolutely can't go wrong with North Branch". Commissioner Nelson noted he was comfortable with that. Commissioner Barrette is satisfied with the County Administrator's recommendation. Commissioner Barrette added, during the interview stage, North Branch did not think the County's timeline was extended, where as BPS did; plus, he feels they can get North Branch on board sooner.

**3:43 Motion: to come out of executive session.**  
**Made by: Nelson. Seconded by: Jarvis.**  
**Voice vote: all in favor.**

Respectfully submitted,



Ethel Jarvis, Clerk  
Board of Commissioners  
EJ/s.j-c. 4-24-09  
Date: \_\_\_\_\_