

## Sullivan County NH

**Type of meeting:** Board of Commissioners Public Meeting Minutes  
**Date/Time:** Thursday August 6, 2009, 3 PM  
**Place:** Newport County Complex, 14 Main Street, Newport NH  
03773, 1<sup>st</sup> Floor Commissioners conference Room.

**Attendees:** Commissioner Jeffrey Barrette – *Chair (arrived later in meeting)*, Bennie Nelson – *Vice Chair (arrived later)* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; Ross L. Cunningham – *Sullivan County Department of Corrections Superintendent*; and Sharon Johnson-Callum (*minute taker*).

**Public Attendees:** Katy Richardson – *Intertown Record Reporter*, Peter Franklin – *Newport Citizen*, Suzanne Gottling – *Delegation E.F.C. Chair*, Larry Converse – *Claremont Citizen*.

**3:51** In the absence of the Chair, Commissioner Nelson called the meeting to order.

### Agenda Item No. 2 County Administrator's Report

#### Agenda Item No. 2.a. Community Corrections Center (CCC) Update

Mr. Chanis displayed the most current CCC designs, noting very few changes were made since their last viewing; as it pertains to the CCC foot print – concrete and site work, the Board needs to let the architects know if they want to proceed so that it can be placed out to bid; there is "room for adjusting" as they proceed further on interior; he held a lengthy discussion with architects and North Branch (NB) regarding the \$5 million budget available for the project, which they feel confident will be met, or even come in less. Commissioner Jarvis requested future monthly financial update reports on the project. Chanis confirmed the contingency factor represents \$550,000. As Commissioner Barrette had not arrived to the meeting, at this point, the decision regarding the footprint was tabled to later in meeting. Chanis confirmed he was attending the Town of Unity September 1<sup>st</sup> planning board meeting to provide an FYI on the CCC project.

#### Agenda Item No. 2.b. Barn Lease Update

Mr. Chanis distributed copies of a draft barn lease agreement between the County and a potential individual interested in leasing the barn, which is located just below the jail facility on the County Farm Road in Unity. The draft sets forth a 5-year lease beginning September 1<sup>st</sup>, with a yearly lease amount of \$1,000. Commissioner Jarvis noted she's working with Town of Unity on the acreage as she disagrees with the acreage amount; she does not like a 5 year lease; plus, sited NH State RSA 674:54 Governmental Land Uses, II-a:

- ◇ "Any use, construction, or development of land occurring on governmentally owned or occupied land, but which is not a governmental use as defined in paragraph I, shall be fully subject to local land use regulations".

She also noted any lease agreement should be placed out to bid and sited from NH State RSA 28:8-c Competitive Bidding on Sales and Leases of Real Property:

- ◇ "To transfer a valid interest, a sale or lease of real property owned by a county shall be made by the county commissioners by competitive bidding

*and shall be ratified by a majority vote of the county convention and the executive committee of the county convention".*

4:04 Commissioner Barrette arrived.

Commissioner Nelson and Jarvis debated the issue and possible zoning implications. Commissioner Nelson requested Ms. Johnson-Callum contact Unity Town Planning Commission Chair, Susan Lawrence, to ascertain if an individual leasing the barn and surrounding area - for hay storage and horse coverage - would change the zoning use on the specific property in question, should they decide to enter this type of lease. In addition, Commissioner Barrette requested Mr. Chanis attain legal council from Marc Hathaway.

Agenda Item No. 2.c. NH Retirement Rate Increase

Mr. Chanis reminded the Board of their decision made at the 7/16/09 meeting, to authorize the County Administrator to submit an appeal letter with the County's payment to NH Retirement, appealing the recent unexpected rate increase; he noted they requested him to return to the next meeting with an idea where the funds would come from to pay for the litigation costs - approximately \$2,619 - , to which he indicated funds could be transferred from the budget line 10.400.15050 NHAC Conference Preparation line, which has a \$7,500 budget; as the NHAC is covering the majority of the cost for the County hosting the 2009 NHAC Conference, he noted the amount was unnecessary in that line; plus, conference was shortened by one day. Mr. Chanis confirmed NH Retirement July cost associated with the NH Retirement rate increase would be approximately \$14,000+. Commissioner Jarvis questioned where the \$14,000 would come from within the FY10 budget. Mr. Chanis noted they can only hope it performs well this year. Mr. Chanis confirmed he'd return to the next Board meeting with a Transfer of Funds Request form representing the transfer of funds to cover the litigation expense of \$2,619.

Agenda Item No. 2.a. Community Corrections Center Update

The Board resumed discussions on the designs of the CCC.

**4:26 Motion: authorize County Administrator to sign the design development sheet, to allow the architects to move ahead with architectural design.**

**Made by: Nelson. Seconded by: Jarvis**

**Discussion: will look for layout signoff and exterior around mid**

**September; want to go out to bid 8/19 for these documents;**

**Cunningham-all staff has seen the design plans, both management met with SMP twice; potential to have cross section of elevations and detailed cost analysis by next Board meeting - 8/20/09.**

**Voice vote: All in favor**

**Agenda Item No. 1. DOC Superintendent's Report**

Agenda Item No. 1.a. Promotion to Corporal Presentation - Shawn Coughlan

Supt. Cunningham noted Mr. Coughlan is on vacation and they will do the promotion presentation at the 8/20/09 Unity meeting.

Agenda item No. 1.b. Department of Corrections Polices & Procedures: Review & Ratification of 18 new policies added

The Board was provided copies of the 19 (comprised of 18 provided at the previous meeting, with one additional distributed today) new DOC policies; the one new policy was titled "*Spillman Data Entry Policy*" and summarizes how staff manages information – format, types of data; certain departments will be going paperless Monday - Sullivan county jail is last to do so in the state.

4:30 *Katy Richardson left the meeting.*

**4:35 Motion: approve the 18 changes and 1 new addition to policy manual and readopt the policy manual with amendments.  
Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

Non Agenda Item                      Spillman Transition Process: Effective Date August 10, 2009

Supt. Cunningham distributed a document titled "*Spillman Transition Process, Effective Date: August 10, 2009*". The purpose of the transition outline was created to guide staff through the process of changing over to the Spillman Inmate management software; the administration team has been meeting weekly to adjust for any "bumps"; Spillman has been outstanding and at the Ahern Building training - they will be at Sullivan an additional 4 days next week; DOC purchased a scanner in order to scan documents that go back as far as January 2006 - once scanned, they'll shred all documents; software will be backed up and sorted on site as well as at the Spillman company; Medical files will also be part of the confidential software; they have 116 inmates in custody and they predict all will be pre-loaded and running live Monday.

Agenda Item No. 1.d.                      Probable Executive Session Per RSA 91-A:3.II.e. - Possible Litigation Issue

The Chair concurred on moving this issue to the end of the meeting.

Agenda Item No. 2.d.                      Sugar House Lease Review

Mr. Chanis distributed a copy of the current lease for agreement for the sugar house located at the Unity Complex, which would expire 1/15/2011 [Appendix ]; lessee is Kevin P. Sargent; items listed in agreement have not been done; this subject was brought up when he was the Facilities Director; photos, taken last year, were distributed to the Board, of the sugar house and surrounding area – Chanis drew their attention to items not picked up or fixed and guesstimates there are over ten snowmobiles on the property – since photos taken he noted property has worsened; the problem: there is not termination clause or project timeline within the agreement; per agreement, lessee pays \$650 a year and provides the maple syrup to the County, which has been done. Chanis noted he spoke to County Attorney Hathaway, reviewing the lease with him; Hathaway noted the lessee has done what he's supposed to do and, theoretically, with no timeline, can do the rest all on the last day of the lease; he noted, Hathaway suggested holding a conversation with lessee to state the County has no intention of renewing the lease and could file a lawsuit if he does not have the items stipulated in the agreement done. Chanis recommends requesting the lessee to terminate the lease now; and once the lessee leaves, the County can clean up the property; it could be attractive with some work. Commissioner Barrette questioned if the County had the resources to clean up the grounds and do an assessment? Chanis confirmed it did. Commissioner Barrette noted there was a "*whole lot of junk that needs to go away*" and requested Mr.

Chanis open dialogues with lessee to include the Board. Mr. Chanis noted there is no paper trail regarding any past communications. Commissioner Nelson noted he knew the former County Manager approached and spoke to Sargent about the issues.

#### Firing Range Update

Tuesday evening, Sheriff Prozzo, Srgt. Gokey and Mr. Chanis appeared before Unity Planning board providing a short presentation; two members of the public attended: Ken Hall and a "Mr. Royce"; they entertained three to four questions; planning board voted to support the project. Mr. Chanis pointed out RSA obligations have been fulfilled and recommended they vote to authorize to move forward on firing range construction. Commissioner Barrette requested any future budgetary costs associated to the project be brought to their attention. Chanis anticipates the excavators for the CCC project will be moving fill by mid September to the firing range site; does not anticipate construction to begin on the firing range site until next year. Chanis confirmed site work fill removal and on site placement costs are factored into the bids.

#### Agenda Item No. 2.f. Probable Executive Session Per RSA 91-A:3.II.c. – Personnel

The Chair decided to move discussions on this issue to end of today's meeting.

### **Upcoming Events**

Sat. Aug. 15<sup>th</sup>, 10:30 AM – 1 PM "Family Fun Day" – Mr. Chanis noted, the County will host a "Family Fun Day" at the Unity County Complex Sullivan County Health Care, on the lawn, – a fair type event with games, prizes, music, and vendors; post cards and flyers have been distributed; a list of the participating vendors was distributed.

#### County Administrator Vacation

Mr. Chanis will be on vacation next week.

#### Wed. Aug. 19<sup>th</sup> 7 PM – 8 PM: CoCoRaHS

A national weather data collection and reporting training workshop, *Community Collaborative Rain Hail and Snow network*, has been scheduled at the Ahern Building for 8/19/09 7PM. There is a small fee for the collection device people use to collect the precipitation. Mr. Chanis indicated he had not spoken to Supt. Cunningham, as of yet, but thought it would be helpful to send a DOC correctional officer to training.

#### Non Agenda Item FY09 County Audit

Mr. Chanis noted the County auditors completed their audit of the FY09 County financials yesterday; auditors were in the County a full three days; they still need to wait for bank statements to arrive; Frank Biron, Melanson Heath & Associates (MH&A) President, was complimentary on the performance of the County and feels the County will see a dramatic change in the negative fund balance - unsure what that will be; County was notified, by NH State DHHS, they'd receive a stimulus payment [ARRA FMAP: *American Recovery & Reinvestment Act - Federal Medical Assistance Percentage*] in the amount of \$245,000, soon - MH&A indicated it would be booked to FY09 financials, as it's attributable to fiscal year 09 receivables; MH&A broached one issue about receipt of \$500,000+ federal monies in one fiscal year, which creates the need for a "Single Audit" [OMB A-133] to be performed - auditors

feel the stimulus monies fall under this category; they County recently had a CDFA CDBG that the CDBG administrator noted fell under this category, also. Chanis feels both are questionable; as he feels the \$245,000 is a refund and the other project did not receive and expend the dollars within the same fiscal year. Commissioner Jarvis suggested he seek opinions from other Counties at the NHAC Executive Council meeting.

Non Agenda Item                      Stimulus Fund Issue –Department of Energy

Mr. Chanis noted the County submitted an appeal through Senator Shaheen's office, pertaining to the Federal government denial to pay out \$175,000 stimulus funds tagged for Sullivan County as part of the NH State municipalities and counties energy conservation opportunity; in response, the office received a list of questions to reply to, which will be submitted prior to the end of the week; once the appeal is approved, the County has the opportunity to apply for the funding; some ideas for funding use might be: bid out as an alternate the solar preheating system for the CCC project, replace additional lighting at the nursing home, window work at the UNH Coop/Conservation building; an energy audit was already performed at the jail and nursing home and a number of projects can be done based on that audit, also.

**Agenda Item No. 3.                      Commissioners Report**

Agenda Item 3.a.                      County Administrator Performance Review – Probable Executive Session Per RSA 91-A:3.II.a.&c.

The Board members noted they'd each complete a performance review form and schedule time at the next meeting in Unity to review and consolidate their results.

Agenda Item 3.b.                      Cornish and Springfield Town Meeting Updates

Commissioner Barrette attended Springfield Monday and felt the meeting very positive. Cornish Select Board and Police Chief toured the Unity County Complex jail and nursing home facility.

Commissioner Jarvis suggested holding a ribbon cutting ceremony for CCC once finished,

Upcoming Events

Mon. Sep. 14<sup>th</sup>, the Commissioners will attend the Goshen Town Select Board meeting.

The Board will be scheduling meetings with Langdon, Lempster, and Claremont.

Commissioner Jarvis noted she was very proud of the presentations provided by the County at the Planning Board meetings.

NHAC Conference is scheduled for Sun. Oct. 25<sup>th</sup> and Mon. Oct. 26<sup>th</sup>; the County provides staff to sign in attendees; Chanis is working with Betsy Miller on programming; will need to come up with a contribution from Sullivan County to include in the "grab bag"; Public Employees Relations Board member, Don Mitchell, will be one of the speakers and DHHS Commissioner Toumpas indicated he may speak, also.

#### **Agenda Item No. 4. Public Participation**

##### Larry Converse, Claremont Resident

Questioned, as a follow up to the earlier discussions on the sugarhouse – “Wouldn’t you assume once the lease expires the lessee would remove all his stuff? “Why would the County have to pick up his mess?” Commissioner Barrette noted when they spoke of cleaning they referred to brush hogging after the lessee is gone and performing a full building assessment. Commissioner Nelson added, they could ask for proposals from several people to tap and take back sap to their own facility to boil. Chanis noted they’d like to make the exterior attractive.

##### Larry Converse, Claremont Resident

Converse questioned, once the CCC is built and opened, is the County had plans for the space the THU vacates? And, if they considered using the space for respite care or assisted. Chanis pointed out, to use for respite or assisted living, it would need to meet fire code; plus, they’d need to look into the license issues. Commissioner Nelson noted the County recently contracted with Valley Home Care for respite. Commissioner Barrette indicated the County was not at point where they were bumping residents from rooms and had not met their licensed bed limit. Converse questioned how THU was located there if it did not meet code? Chanis confirmed, when the THU was placed there, they received approval from the Unity Fire Chief. Board members confirmed to Converse they’d take his ideas under consideration.

5:26 Mr. Chanis left the room.

#### Agenda Item No. 1.d. Probable Executive Session Per RSA 91-A:3.II.e. – Possible Litigation Issue

**5:27 Motion: to go into Executive Session per RSA 91-A:3.II.e for a possible litigation issue**

**Made by: Jarvis. Seconded by: Nelson.**

**Discussion: those in executive session include the three Commissioners, DOC Superintendent and minute taker.**

**Roll call vote. All in favor.**

**5:37 Motion: to come out of executive session.**

**Made by: Jarvis. Seconded by: Nelson.**

**Voice vote: All in favor.**

5:37 Mr. Chanis returned to the room and Supt. Cunningham left.

#### **Agenda Item 3.a. County Administrator Performance Review – Probable Executive Session Per RSA 91-A:3.II.a. & c.**

**5:38 Motion to go back into Executive Session per RSA 91-A:3.II.a. & c. for a personnel matter.**

**Made by: Jarvis. Seconded by: Nelson.**

**Discussion: those in Exec. Session included the three Commissioners, County Administrator and minute taker.**

**Roll call vote: All in favor.**

**5:42 Motion: to come out of executive session.**

**Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

**5:43 Motion: to go back into Executive Session per RSA 91-A:3.II.c. for a matter if discussed in public that might.  
Made by: Jarvis. Seconded by: Nelson.  
Roll call: All in favor.**

**5:54 Motion: to come out of executive session.  
Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

*5:56 Supt. Cunningham returned to the room.*

#### **Criminal Justice Coordinating Committee**

Commissioner Nelson pointed out Supt. Cunningham had wanted to get regular schedule for the Sullivan County Criminal Justice Coordinating Committee to meet and requested Supt. Cunningham and Ms. Johnson-Callum pick a date in September, good for all on the committee. Cunningham; agenda would include presentation of CCC; Cunningham pointed out he needed help from all to make sure all the committee members participate.

#### **Agenda Item No. 5 Meeting Minutes Review**

Agenda Item No. 5.a. July 16, 2009 3 PM Public Minutes

**5:58 Motion: to accept [the 7/16/09 public meeting minutes] as printed.  
Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

Agenda Item No. 5.a. July 16, 2009 4:26 PM Executive Session Minutes

**6:00 Motion: to accept and release [the 7/16/09 4:26 pm executive session minutes].  
Made by: Jarvis. Seconded by: Nelson  
Voice vote: All in favor.**

Agenda Item No. 5.a. July 16, 2009 4:34 PM Executive Session Minutes

**6:02 Motion: to accept and release [the 7/16/09 4:34 pm executive session minutes].  
Made by: Jarvis. Seconded by: Nelson  
Voice vote: All in favor.**

#### **Agenda Item No. 6. Adjourn meeting**

**6:02 Motion: to adjourn meeting.  
Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

Respectfully submitted,



Ethel Jarvis, Clerk  
Board of Commissioners

EJ/s.j-c.

Date signed: 9-3-09



Sullivan County NH, Board of Commissioners  
Revised - AGENDA

**REGULAR BUSINESS MEETING**  
**Thu, Aug 6, 2009, 3 PM**

Place: Sullivan County Newport Complex  
14 Main Street, Newport NH 03773 – Commissioners' Conference Room

- 3:00 PM – 3:20 PM 1. DOC Superintendent's Report
- a. Promotion to Corporal Presentation: Shawn Coughlan
  - b. Department of Corrections Policies & Procedures: Review & Ratification of 18 new policies added
  - c. Spillman Technologies Inc. Software/Training Update
  - d. Probable Executive Session Per RSA 91-A:3.II.e. – Possible Litigation Issue
- 3:20 PM – 3:40 PM 2. County Administrator's Report
- a. Community Corrections Center Update
  - b. Barn Lease Update
  - c. NH Retirement Rate Increase: Response Form Regarding Mandate Litigation and Line # Where Charged
  - d. Sugar House Lease Review
  - e. Firing Range Update
  - f. Probable Executive Session Per RSA 91-A:3.II.c. – Personnel
- 3:40 PM – 4:10 PM 3. Commissioners' Report
- a. County Administrator Performance Review – Probable Executive Session Per RSA 91-A:3.II.a & c.
  - b. Springfield Town Meeting Update
  - c. Any other business
- 4:10 PM – 4:25 PM 4. Public Participation



Sullivan County NH, Board of Commissioners  
Revised - AGENDA

- 4:25 PM – 4:30 PM 5. Meeting Minutes Review
- a. July 16, 2009 Public Meeting Minutes
  - b. July 16, 2009 4:26 PM Executive Session Minutes
  - c. July 16, 2009 4:34 PM Executive Session Minutes
- 4:30 PM 6. Adjourn meeting

*Upcoming Events:*

- **Aug 15<sup>th</sup>, Sat. Family Fun Day – Fair Event**
  - **Time: 10:30 AM – 3:30 PM.** Place: Unity, 5 Nursing Home Drive, Ahern Building. Fair games, foods, vendors and yard sale. Entertainment by East Bay Jazz Band.
- **Aug 20<sup>th</sup>, Thu. S.C. Board of Commissioners Next Meeting**
  - **Time: 3:00 PM.** Place: Unity, 5 Nursing Home Drive, Ahern Building.
- **Aug 19<sup>th</sup>, Wed. CoCoRAHS - Community Collaborative Rain, Hail & Snow Network Training**
  - **Time: 7 PM – 8:30 PM.** Place: Unity, 5 Nursing Home Drive, Ahern Building.
- **Sep 7<sup>th</sup>, Mon. Labor Day Holiday–Newport County Complex Closed**
- **Sep 14<sup>th</sup>, Mon. Commissioners Attend Goshen Town Select Board Meeting**
  - **Time: 7 PM.** Place: Goshen Town Hall, Route 10
- **Sep 17<sup>th</sup>, Thu. Greater Sullivan County All Health Hazard Region Pan Flu Table Top Exercise**
  - **Time: 8 AM.** Place: To be announced.



# SULLIVAN COUNTY

*Serving the communities of:*

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon,  
Lempster, Newport, Plainfield, Springfield, Sunapee, Unity and Washington

**Commissioners Office**  
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Fax. (603) 863-9314  
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**Dept. of Corrections**  
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**Facilities &  
Operations Dept.**  
5 Nursing Home Dr.  
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**Human Resources**  
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**Human Services**  
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Claremont, NH 03743  
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**Sullivan County Health Care**  
5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511  
Fax. (603) 542-9214  
E-mail: [nursinghome@sullivancountynh.gov](mailto:nursinghome@sullivancountynh.gov)

The Sullivan County Department of Corrections Policies and Procedures Manual will be reviewed and updated annually. Each time the manual is changed it will be presented to the Board of Commissioners for approval. The annual review will take place each year between the months of January and April. Changes made during the year, will be presented to the Commissioners for approval within one month of the change.

The Policies and Procedures Manual of the Sullivan County Department of Corrections has been reviewed and was approved by the Sullivan County Board of Commissioners on:

  
Jeffrey Barrette, Commissioner

Date: 8/6/09

  
Bennie C. Nelson, Commissioner

Date: 8/6/09

  
Ethel Jarvis, Commissioner

Date: 8/6/09

  
Ross L. Cunningham, Superintendent

Date: 8/6/09

Agreement Between Sullivan County  
and  
Kevin P. Sargent  
for the  
Leasing of Sugar House

Hereinafter, Sullivan County will be referred to as the Lessor and Kevin P. Sargent will be referred to as the Lessee. Following are the conditions of this lease.

1. Term of Lease: TEN (10) years (January 5, 2001 - January 5, 2011)
2. Lease of the Sugar House and related evaporation equipment (Attachment A) which is working order. The Lessee shall be responsible for the maintenance and repair of the Sugar House and related evaporation equipment shall be in the same condition as it was at the beginning of the lease.

The Lessee agrees to make the following improvements at the Lessee's expense. All improvements shall be made under the supervision of the Director of Environmental Services.

Pour a new cement floor.

Install new roofing on the Sugar House.

Build a "syrup packing room" in the interior of the Sugar House.

Re-route the existing water from outside of the Sugar House to the "syrup packing room" inside.

Add interior walls to the Sugar House.

Add an interior wooden ceiling and an opening to the cupola.

Build a vacuum pump (tool room) inside the Sugar House.

Add a 16' extension of the roof to the wood section of the Sugar House for the need of covering over the seasoned firewood (40+ cords). This may include the pouring of a cement floor in this area.

Extend the length of the sap storage area on the side of the Sugar House.

Replace existing door to the wood section of the Sugar House with a sliding barn door style.

Necessary electrical work due to renovations.

3. Electricity and water will be supplied by the Lessor at the Lessor's expense.
4. Replacement and additions to the pipeline and maintenance to said pipeline shall be the responsibility of the Lessee. Ownership of these pipelines shall be that of the Lessee.
5. Fuel for the evaporating equipment will be the responsibility of the Lessee.
6. Capital expenditures of evaporating equipment will be negotiated between the Lessor and Lessee. Ownership of this equipment will be the Lessor's.
7. Maintenance of the sugar bush (Attachment B) will be the responsibility of the Lessee which will include removal of undergrowth and tapping trees in accordance with the standard established by the County Forester. The grounds around the Sugar House are to be maintained in a clean and orderly manner. Storage of vehicles is prohibited. Storage of surplus equipment will be contained to the backside of the Sugar House or the inside of the Sugar House.
8. The Lessee will carry THIRTY THOUSAND DOLLARS (\$30,000) in Fire Insurance to cover the cost of replacement of the Sugar House and related evaporation equipment.

Agreement Between Sullivan County  
and  
Kevin P. Sargent  
for the  
Leasing of Sugar House  
Page 2

9. The Lessee will provide to the County FIFTEEN (15) gallons, at no cost to the County, of Grade A maple syrup for it's annual pancake breakfast.

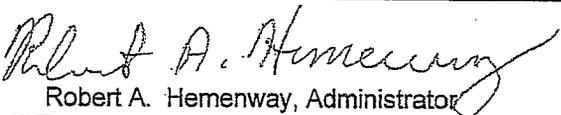
10. Annual lease of the Sugar House and related evaporation equipment will be paid in one lump sum with the signing of the lease and on each anniversary date, in the amount of SIX HUNDRED FIFTY DOLLARS (\$650).

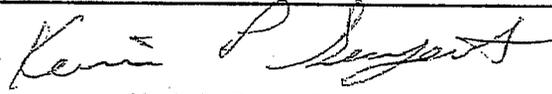
11. Annual lease in the amount of THIRTY CENTS (30¢) per tap will be paid on or before April 1st of each year of the lease.

The County is not liable for any injuries to the Lessee or damage to equipment.

The County will be held harmless with regard to the quality and production of the maple syrup.

This Agreement is subject to approval of the Sullivan County Delegation and/or Finance Committee as required under RSA Chapter 28. The representative of said County will endeavor to obtain such approval and if this approval is not forthcoming, the Lessor may, at his option, rescind this agreement.

Date 10/8/00	 Robert A. Hemenway, Administrator
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Date 12-8-00	 Kevin P. Sargent
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Agreement Between Sullivan County  
and  
Kevin P. Sargent  
for the  
Leasing of Sugar House

ATTACHMENT A  
SUGAR HOUSE EQUIPMENT

1976 Leader Evaporator

4 x 6 Front Pan - warped  
4 x 8 Rear Pan  
Both pans repaired in 1995  
Brick lined, wood burning Arch - in good condition

Stock Tanks (re-coated with food-grade paint, October, 2000)

(4) RE 3210 385 gallon  
(3) RE 226 180 gallon  
(2) RE 224 115 gallon  
(1) 40 x 26 Round collection tank

DeLaval Speedway #73 Milker

Vacuum pump

Westinghouse 4-burner electric stove - good condition

21 x 16 Stainless steel bottling tank - good condition

Grimm 8 chamber press

Tanka Pro Force Transfer pump - new

Tanka TED 232 Power tapper - good condition

5 rolls new 1" main line

6 boxes new 5/16 lamb tubing

Many new taps and connectors

Ten (10) cord of seasoned firewood - stored inside Sugar House

Agreement Between Sullivan County  
and  
Kevin P. Sargent  
for the  
Leasing of Sugar House

ATTACHMENT B  
PROPERTY

Land on the Home Place behind the Sullivan County Nursing Home from the Sugar House to the Fire Pond.

The St. Sauveur Place behind the house.

# Sullivan County Health Care Family Fun Day

5 Nursing Home Drive, Unity, NH  
Saturday, August 15th  
10:30 am - 3:30 pm

Fair Foods

East Bay Jazz Band

Games



Karaoke

Many Vendors

## Family Fun Day Vendor List

Joanie Solemon	Dressed up Llamas (She will want to park in the employee parking lot where she can walk them, dress them, and prep them).
Clint Taber	Petting Zoo (We need to set up his tent and roped in areas.)
East Bay Jazz Band	12:30-2:00
Madeline Orick	533-0478 Crotchet Mtn Booth
RJ's Food Booth	Sausage, steak grinders, French fries, fried bread dough
Emil McBride	Bracelets
Unknown	Leather Artisan
Unknown	Baked Goods
Friends of Activities	Barbecue, hamburger, hot dogs, chips, soda, watermelon,
Friends of Activities	Yard Sale Booth
Friends of Activities	Face Painting, Balloons, Penny Pitch, Duck Pond, Milk Bottle Toss, Tin Can Toss, Bingo
Friends of Activities	Popcorn and Soda Booth
Friends of Activities	Dunking Booth
SCHC	Karaoke



**FOR IMMEDIATE RELEASE**

August 3, 2009

Contact: Bruce Lyndes  
Media Relations Mgr.  
(603) 535-2775

**Got Weather?**

**Plymouth State Organizing Volunteer Network to Monitor Precipitation in  
the Granite State**

**Learn More at PSU August 18**

**PLYMOUTH, N.H.** – A nationwide effort to gather important weather data is underway in New Hampshire. Plymouth State University (PSU) is seeking volunteers for the Community Collaborative Rain, Hail and Snow Network (CoCoRaHS), whose goal is to encourage citizens to have fun participating in meteorological science and to gather accurate high-quality precipitation data for the National Weather Service and others. Brendon Hoch, Technology Manager at PSU's Judd Gregg Meteorology Institute, said the program is just getting underway in the Granite State.

"It's an opportunity to get involved in science that can improve our understanding of the atmosphere and result in more accurate predictions of snowfall and rainfall," Hoch said.

The citizen-driven CoCoRaHS program will depend on residents becoming amateur observers by measuring and reporting rainfall, hail and snow data in their own backyards. Potential volunteers can learn more about this unique and exciting opportunity at a training event at Plymouth State's Boyd Science Center, August 18, Room 306 at 7 p.m.

Hoch said the volunteers will be a key part of improving weather forecasting around the country.

"The community collaborative rain hail and snow network is an opportunity for citizens to contribute to better understanding of local weather conditions and improve forecasts," said Hoch.

Why is it important to monitor precipitation? Precipitation is important in many aspects of weather forecasting, and there is a need for more precipitation reporting to add critical data to the nation's network of reporting stations. The data can help improve and verify the accuracy and timeliness of flood warnings and forecasts. This data allows CoCoRaHS to supplement existing networks and provide many useful results to scientists, resource managers and decision makers.

Volunteers report their daily observations on the interactive Web site: [www.cocorahs.org](http://www.cocorahs.org)

The goal is to have one observer per square mile in urban areas and one observer per 25 square miles in rural areas. Hoch noted a modest investment is needed to participate in the program.

“The time commitment is for one season and a financial commitment will be a \$23 rain gauge.”

Here is a list of upcoming training and orientation meetings in New Hampshire.

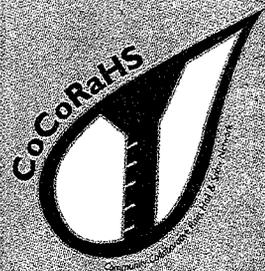
August 18	Boyd Science Center (3rd Floor), Plymouth State University, Plymouth NH	Grafton	7 p.m.
August 19	Ahern Building, Sullivan County Complex, Unity NH	Sullivan	7 p.m.
August 20	Plymouth State University Graduate School, 2 Pillsbury St. (5th Floor), Concord, NH	Merrimack	7 p.m.
August 25	Mount Washington Weather Discovery Center, 2779 Main Street, North Conway, NH	Carroll	6 p.m.
September 3	Nesmith Library, 8 Fellows Road, Windham, NH	Rockingham	7 p.m.
September 10	UNH, Huddleston G10, 73 Main Street, Durham, NH	Strafford	7 p.m.

For more information about this release, contact Bruce Lyndes, PSU Media Relations Mgr., (603) 535-2775 or [blyndes@plymouth.edu](mailto:blyndes@plymouth.edu)

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# WANTED: Volunteers to Measure Precipitation

"Because every drop counts"



The Community Collaborative Rain, Hail and Snow Network (CoCoRaHS) is a group of grassroots volunteer backyard weather observers of all ages and backgrounds working together to measure and map precipitation in their local communities. By using low-cost measurement tools, stressing training and education, and utilizing an interactive Web-site, our aim is to provide the highest quality data for natural resource, education and research applications.

*The only requirements to join are an enthusiasm for watching and reporting weather conditions and a desire to learn more about how weather can effect and impact our lives.*



## TRAINING EVENTS:

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FOR MORE INFORMATION  
VISIT <http://www.cocorahs.org>  
Click on New Hampshire for directions to training sites