

**County of Sullivan, NH**

**Type of meeting:** Board of Commissioners Public Meeting Minutes  
**Date/Time:** Thursday, December 6, 2012; 4:00 PM  
**Place:** Unity, NH – Sullivan County Health Care Facility, 1<sup>st</sup> Floor Business Conference Room

**Attendees:** Commissioners Bennie Nelson – Chair, Jeffrey Barrette – Vice Chair, and John M. Callum Jr. – Clerk, Greg Chanis – County Manager, and Ross L. Cunningham – Department of Corrections Superintendent, and Andrew O’Hearne – District 3 State-County Delegate.

**4:05** The Chair opened the meeting.

**4:05 Motion: to go into Executive Session Per RSA 91-A:3.II.c & d – to discuss a pending contract matter. Made by: Barrette. Seconded by: Callum Jr. Roll call vote: the motion passed unanimously. Those in Executive Session included the three Commissioners, County Manager and Representative O’Hearne.**

**4:27 Motion: to come out of Executive Session. Made by: Barrette. Seconded by: Comm. Callum Jr. Voice vote: the motion passed unanimously.**

Commissioners reviewed a proposal [Appendix B] from Supt, Cunningham to trade in the County’s green 2000 Dodge passenger van and replace it with a later model used passenger van. After a brief discussion, the Commissioners requested the Superintendent research the cost of purchasing a new passenger van and bring that information to the next Commissioners meeting scheduled for December 18 for further consideration.

**4:41 Motion: to adjourn the meeting. Made by: Barrette. Seconded by: Callum Jr. Voice vote: the motion passed unanimously.**

Respectfully submitted,



John M. Callum Jr., Clerk  
Board of Commissioners

Minutes approved on: December 18, 2012



**SPECIAL MEETING NOTICE**  
**Of the**  
**Sullivan County NH**  
**Board of Commissioners**

**Date: Thursday, December 6, 2012 4:00 PM**

**Place: County Unity Complex**  
**Sullivan County Health Care Facility**  
**1<sup>st</sup> Floor – Business Conference Room**  
**5 Nursing Home Drive**  
**Unity NH 03743**

The Sullivan County Board of Commissioners will convene for a special meeting, tomorrow, Thursday, December 6<sup>th</sup>, at 4:00 PM at the County's Unity Complex, Sullivan County Health Care Facility – 1<sup>st</sup> Floor Business conference room to discuss a possible contract matter, which may be held in Executive Session per RSA 91-A:3.II.c & d. Other County business may be discussed during the meeting.

1

Original notice posted: 12/5/12 in the County Commissioners Office Window & website: [www.sullivancountynh.gov](http://www.sullivancountynh.gov), and on the Sullivan County Health Care and DOC Bulletin Boards, as well as circulated via e-mail 12/5/12.



To: Board of Commissioners, Greg Chanis County Mgr

Date: December 5, 2012

Fr: Supt. Cunningham

Subject: Replacing transport passenger van

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I am asking for your consideration in replacing the green Dodge van that was donated by the Heart of Claremont in 2008. This van has been used to transport inmate work crews to community service projects in Claremont, Newport, Cornish, Unity, Lempster, Goshen, Charlestown, Sunapee, Springfield, Washington and Grantham for a total of 5000+ inmate community service hours since 2008. Both the green van and the silver van have been used for inmate transports to appointments and other agencies as well when a cruiser is not available (2012 we have had 83 inmate transports to date, 2011 we had 112 inmate transports). Officers are assigned the use of either the green or silver van when attending NHAC Academy for a total of 15 weeks per year (3 academies @ 5 weeks each). CCC staff also use the vans to conduct site checks for work release and electronic home confinement two to three times per week.

Since 2008 when we received the green van, we have spent \$5012.90 on repairs/upkeep. Since 2008, we have spent \$4,552.94 on repairs/upkeep on the silver van. Staff are reporting ongoing safety issues with both vehicles and do not wish to drive either long distances. The need for a reliable transport van is high if community service hours are to be maintained by Sullivan County DOC Community Corrections Center. We have had several instances when we have had to deny or postpone requested community service due to not having a working van available. The van usage is also important during academy times so a cruiser is not tied up and in not having to pay staff mileage to use their personal vehicles.

Your consideration in this matter is appreciated.

Respectfully submitted, 

Ross L. Cunningham, Superintendent

2000 Dodge Van, VIN# 2B5WB35ZXK115060 mileage 92,970.  
2003 Ford E350 Van, VIN#FBNE3S33HA15159 mileage 137,036

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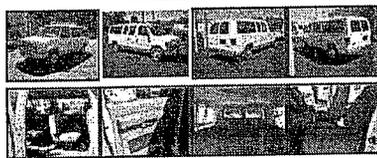
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**2010 Ford E-Series Wagon E-350 XLT Super-Duty - \$16,988** [/Cars/inventory/listing/viewPrintableDeal.action?inventoryListing=37867457&distance=MILES\\_100](#)

Plaistow, NH



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**Listing Summary** [\(##collapseOne\)](#)

Dealer's Price: \$16,988  
 Mileage: 36,595 miles  
 Transmission: Automatic  
 Exterior Color: White  
 Interior Color: Gray  
 Engine: V8 Flex Fuel Vehicle  
 Seller: Dealer  
 VIN: 1FBNE3BL0ADA71519

**More Listing Details** [\(##collapseTwo\)](#)

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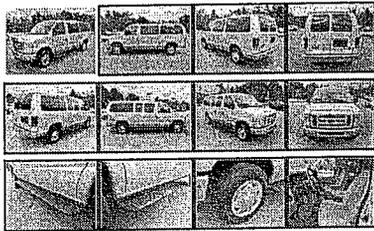
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**2010 Ford E-Series Wagon E-350 XLT Super-Duty - \$15,995** [Cars/inventorylisting/viewPrintableDeal.action?inventoryListing=45016239&distance=MILES\\_100](#)

Somersworth, NH



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Good Deal

\$18,144 Instant Market Value

\$15,995 Dealer's price

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High leverage (#)

58 days on CarGurus

Price History

\$1,000 price drop

Oct 9: \$16,995

...

Nov 22: \$16,495

Today: \$15,995

Key Auto group

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Listing Summary (#collapseOne)

Dealer's Price: \$15,995

Mileage: 39,076 miles

Transmission: Automatic

Exterior Color: Silver

Interior Color: Gray

Engine: V8 Flex Fuel Vehicle

Seller: Dealer

VIN: 1FBNE3BL5ADA06522

Stock #: J6842

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Market Comparison

This vehicle is priced \$2,149 less than the Instant Market Value of \$18,144.

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