

County of Sullivan, NH

Type of meeting: Board of Commissioners CDBG Public Hearing & Regular Business Meeting Minutes
Date/Time: Monday, January 6, 2014, 9:00 AM
Place: Newport, NH – County Administration Building, 1st Floor Commissioners Conference Room, 14 Main Street, 03773

Attendees: Commissioners Jeffrey Barrette – Chair, Bennie Nelson – Vice Chair and Ethel Jarvis Clerk, Shelley Hadfield – Hadfield Associates LLC, Keith Thibault – Southwestern Community Services Chief Development Officer, Jessie Levine – County Manager (hired to begin January 13, 2014), Dodi Violette – Account Clerk I | Commissioners Office, and Sharon Callum – Administrative Assistant | Minute Taker.

Public attendees: State County Delegate & Executive Finance Committee Member Raymond Gagnon – District 5 (Claremont Ward 3) and Gayle Hedrington 99.7 WNTK News Report.

9:11 The Chair brought the meeting to order and led all the *Pledge of Allegiance*.

9:14 The Chair opened the public hearing for the Claremont Earle Bourdon Centre Parking Project

Ms. Hadfield indicated she is a grant writer and noted the following:

- *that Community Development Block Grant funds are available to municipalities for economic development, public facility and housing rehabilitation projects and feasibility studies that primarily benefit low and moderate income persons. The purpose of the public hearings required for CDBG funding is to solicit the view of citizens on community development; furnish the citizens with information concerning the amount of funds available and the range of community development activities which may be undertaken under the Community Development Act. CDBG funds are awarded on a competitive basis in New Hampshire and may be used for housing, public facilities, and economic development, which have primary benefit to low and moderate income persons. The maximum grant size is \$500,000. However, a community or County can apply for up to \$500,000 a year for public facility/housing rehabilitation, up to \$500,000 a year for economic development projects, as well as up to \$500,000 a year in emergency funds. Planning grants are available for up to \$12,000 per year. Up to \$500,000 total is available for micro-enterprise grants for the purpose of promoting small business.*

Ms. Hadfield noted a handout [Appendix A] was available describing the proposed project. The document was distributed to all in attendance – time was taken to read through the document. Mr. Thibault noted they could apply up to \$500,000 for Earle Bourdon Center upgrades; they previously applied but were denied and returned as the need is still there. Thibault indicated they have income surveys and people are not coming to the center as there is no space to park, and, the CDBG program that this program is eligible for, has two important issues that create this opportunity for their application: 1) larger organizations are not in this funding round due to the timing, and 2) NH State did not spend any of the economic funds in the last round, therefore, those funds rolled into this current funding pool. He confirmed fill from the Draper Corners project was transferred to the Center, but

they are unable to use that as match – it's considered qualitative work. Rep. Gagnon noted he is a resident of Claremont, the legislative representative in Ward 3, and, was, at one time, Vice President of the Congress of Claremont Senior Citizens (CCSC) – an organization with several 1,000 members. Gagnon pointed out the Center not only serves the residents at the Earle Bourdon Center, but the entire city of Claremont; they coordinate the *Meals on Wheels Program* at the site; it's a recreational center for the entire community and it's the meeting site for the CCSC; the center was built in the '60's with 80 parking spaces and, currently, every site has a vehicle - they have a parking shortage. Mr. Thibault confirmed they coordinate a couple hundred meals a day from the Center. Barrette interjected that *Meals on Wheels* also serves quite a large geography. Thibault concurred it serves the entire county region. Comm. Jarvis added it is the same as the Newport Senior Center - if you go after 11:30 you can't get in. Barrette noted, the County hopes by the end the year to be running with some sort of economic development engine.

Ms. Hadfield discussed a 24 job commitment received that fell through; this is happening with every project; Economic Development salary rate is \$20,000 per job while HUD projects allow \$35,000; there is a proposed ruling change at the CDFA website. Thibault noted, this creates an opportunity for the application; the rule changes will mean something - they don't want to dump (roll) this much money from year to year; Sullivan County would score well due to this; the County is in a unique position as they can view the entire county and may see someone trying to create 50 jobs that don't exist today vs. towns focusing on their own area. Barrette feels economic development should be viewed regionally vs. by town, feeling the latter is counter-productive; however, he feels they are years away from being in that position. Gagnon pointed out Cheshire has a great track record on encouraging projects promoting economies. Thibault discussed a few project examples that boost economic growths. He noted, this project will not score well due to no match and the median level; they will be applying for \$200,000 to \$300,000 once all specs come in –specs include upgrades to the parking, adding an additional 37 spaces on the back side of the lot which is the right side of Maple Avenue, upgrading sidewalks and installation of lighting; this is a long standing need, will support jobs, and encourage group gatherings before and after events. Thibault noted Louis Gendron was unable to be at today's meeting, but has been a champion of the project from the start. The Chair asked for other public comments. None were received.

9:36 The Chair closed the first public hearing.

9:37 The Chair opened the public hearing relating to the Housing & Community Development Plan.

A copy of the *Sullivan County Housing & Community Development Plan* [Appendix B.1-5] was distributed and reviewed. Ms. Hadfield explained the plan just needs re-adopting. Mr. Thibault indicated the plan shows what has been accomplished and reaffirmed. No other public comments were received.

9:37 Motion: to readopt the County's Housing and Community Development plan as presented. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

9:38 Motion: to adopt the Displacement Plan [Appendix C.1-2]. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

9:39 Motion: to support submission of a CDBG Public Facilities grant to support the Earl M. Bourdon Center Parking and Safety Improvements and to authorize the Chair to sign, submit and execute any documents that may be necessary to effectuate the CDBG application and contract. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

9:39 The Chair closed the 2nd public hearing.

9:40 The Chair opened the 3rd public hearing relating to the Displacement Plan.

Ms. Hadfield explained:

- *if any displacement takes place as a result of this project, the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using any federal funds must be found comparable housing in a comparable neighborhood at a comparable price. There will be no displacement as a result of this project. Under the certification section of the application, the County will certify that the Residential Anti-displacement & Relocation (RARA) plan is in place, and in the event that it is discovered that this specific project does displace persons or households, a displacement implementation plan must be submitted to CDFA prior to obligating or expending funds.*

The Chair requested public comments. There was none.

9:45 The Chair closed the 3rd public hearing.

Ms. Hadfield confirmed the application deadline is Jan. 24th. She is writing the application.

Agenda Item No. 1.f. Approve CDFA GMS Account Access Form

A copy of the CDFA GMS Account Access Form was distributed and reviewed [Appendix D]. This document allows Ms. Hadfield access under the County's name to upload application.

9:48 Motion: to sign the authorization form that allows Shelly Hadfield to upload the documents onto the website. Made by: Barrette. Seconded by: Nelson. Voice vote: All in favor.

9:48 Ms. Hadfield, Mr. Thibault, Rep. Gagnon and Ms. Callum left the room.

9:50 Ms. Callum and Ms. Dodi Violette returned to the room.

Agenda Item No. 2. Commissioners Reports

Non Agenda Item Commission Officers: Chair, Vice Chair and Clerk

The Chair pointed out the election of officers was not added to the agenda, but it was his intent to perform this annually. He asked for any changes.

9:50 Motion: we keep the existing slate of officers: Chair as Jeffrey Barrette, Vice Chair as Bennie Nelson and Clerk as Ethel Jarvis. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 2.a. FY '14 December Financial Report Review

Draft *Monthly Revenue Detail* and *Monthly Expense Delegates reports* reflecting financials from 07/1/2013 to 12/31/2013 were distributed [Appendix E.1-22]. The Chair asked Ms. Violette for highlights. She confirmed County taxes were submitted on time from all municipalities; there were no glaring items; Registry of Deeds reflects six months of revenues; Workers Compensation line has a surplus and nothing is being charged at this time; and they'll see an Unemployment Compensation invoice in January. The Chair noted Registry of Deeds revenue is under budget by \$30,000, but they normally finish the year stronger; however, they may not meet budget numbers in Registry and nursing home.

Agenda Item No. 2.b. FY '15 Draft Budget Timeline

A draft *FY '15 Budget Process Timeline* was distributed and viewed [Appendix F]. It was decided to move the first meeting with the new County Manager and Department Heads back a week. Commissioners have no change to budget report format. An updated timeline will be circulated. Commission needs to determine salary rates. Ms. Violette pointed out there would be an increase in health insurance, no increase to the dental rates, they had a quote on Workers Compensation; she'll advise all of the budget definition and rates they currently have. Jarvis pointed out ProShare would be *'going away'* and they would be unable to count on that revenue. Barrette concurred it would change significantly, they'd see a huge impact, and that the County *'thrives or dies'* based on the nursing home.

Agenda Item No. 2.c. Primex Health Insurance Refunded Update

A copy of the Primex documents [Appendix G.1-5] from Ty Gagne, relating to the refund of health insurance monies, was distributed – these are monies held by Primex to cover claims arriving after termination of coverage in 2010. Ms. Violette confirmed the health insurance refund went back into the liability account. The Chair requested they confirm from Primex if there was specific RSA's dictating how the monies were to be handled at the County level to ensure proper handling and to add a follow up to the Unity meeting agenda.

Agenda Item No. 2.d. CDBG Capacity Grant #11-410-CDED Claims Replacement Signature Form, Claim Form, Close-Out Certification and Documentation and Agreement

A copy of the forms Grant Administrator Donna Lane provided were distributed [Appendix H.1-6] and reviewed.

10:20 Motion: to authorize the Chair to sign the necessary forms to update the signature and close out the [CDBG Capacity] Grant [#11-410-CDED]. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 2.e. Firewall Software Renewal Discussion

A copy of an e-mail from IT consultant Michael Bodeur relating to the County's firewall software renewal was distributed [Appendix I] and discussed. Ms. Violette confirmed this was not budgeted in FY '14, but would be charged to the Commissioners Subscription Renewal line. The Chair requested a note be added to include this in the FY '15 budget.

10:23 Motion: we select the two (2) year update on malware and two (2) year 24/7 Technical support. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 2.f. Discussion of Unity County Complex Meetings in January and February

As the Newport County complex will be closed January 20th for Martin Luther King Civil Rights Day and February 17th for Washington's Birthday, the Unity meetings will be held Tuesday January 21st and February 18th, at 9:00 a.m.

Agenda Item No. 2.g. Old Business: Employee Manual – Article XV Holidays & Appendix I Accrual Rate, forms to ratify

Commissioners signed Human Resources paperwork relating to the previously amended Article XV Holidays and Earned Time Accrual Rate [Appendix J.1-2].

Other Commissioner Updates

The Commission requested six month goal setting to be scheduled at their next meeting with Primex representatives.

The Chair received a complaint regarding an employment issue and will be speaking with Mr. Purdy to see if it's something the Commission needs to deal with as it could involve legal matters. Nelson noted to Levine the normal chain of command for this situation would be for the employee to go first to the County Manager.

The Chair would like to schedule time at each municipality Select Board meeting and City Council for the Commission to answer questions, talk about budgetary issues, introduce Ms. Levine, and take the opportunity to discuss the biomass project, nursing home and DOC.

Comm. Nelson received feedback from a NH State DOT supervisor relating to his previous inquiries to have the Unity Salt Shed provide salt and sand to the County's Unity complex; they have indicated the Salt Shed Agreement is now on Mr. Cressy's desk and to put it in the agreement.

Agenda Item No. 3. Public Participation

Ms. Hedrington questioned the pregnancy term status of the inmate they had discussed at their previous meeting; and what would happen to the baby once born. Barrette and Nelson noted they were under the impression the female inmate was at least eight months along and understood DCYF would take custody of the baby upon birth at hospital.

Agenda Item No. 4. Meeting Minutes Review

Agenda Item No. 4.a. Dec. 16th 9AM Public Meeting Minutes

Ms. Levine pointed the year was typed as 2013 and should be 2014 in attendee section.

10:45 Motion: accept the Dec. 16th public meeting minutes as amended. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 4.b. Dec. 16th 10:59 AM Executive Session Meeting Minutes

10:46 Motion: to approve and seal until the collective bargaining agreement has been reached. Made by: Barrette. Seconded by: Nelson. Voice vote: All in favor.

10:46 Motion: to adjourn. Made by: Barrette. Seconded by: Nelson. Voice vote: All in favor.

Respectfully submitted,


Ethel Jarvis, Clerk
Board of Commissioners

EJ/sjc

Date minutes approved:

1/21/14



Monday January 6th, 2014, 9:00 AM
Sullivan County NH, Board of Commissioners

CDBG Public Hearing

And

Regular Business Meeting

AGENDA

Location: Newport NH County Complex
County Administration Building - 1st Floor Conference Room -
14 Main Street, Newport, NH, 03773

- 9:00 AM – 10:00 AM 1. CDBG Public Hearing: Claremont Earle Bourdon Centre Parking Project
- a. Open Hearing
 - b. Project Discussion
 - c. Open Meeting for Public Participation
 - d. Review and Re-adopt 1) Housing & Community Development Plan and 2) Displacement & Relocation Certification
 - e. Close Meeting
 - f. Approve CDFA GMS Account Access Form
- 10:00AM – 10:20AM 2. Commissioners Reports
- a. FY '14 December Financial Report Review
 - b. FY '15 Draft Budget Timeline Discussion
 - c. Primex Health Insurance Refund Update
 - d. CDBG Capacity Grant #11-410-CDED Claims Replacement Signature Form, Claim Form, Close-Out Certification & Documentation and Agreement
 - e. Firewall Software Renewal Discussion
 - f. Discussion of Unity County Complex Meetings in January and February
 - g. Old Business: Employee Manual - Article XV Holidays & Appendix I Accrual Rate, forms to ratify
 - h. Any other New or Old Business

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



- 10:20AM – 10:35AM 3. Public Participation
- 10:35AM – 10:40AM 4. Meeting Minutes Review
a. Dec. 16th 9:00 AM Public Meeting Minutes
b. Dec. 16th 10:59 AM Executive Sess. Minutes
- 10:40AM 5. Adjourn meeting

Upcoming Events / Meetings

- Jan.6th Mon. County Conservation District Meeting**
Time: 1:00 PM
Place: Unity, NH – 5 Nursing Home Drive, Ahern Building
- Jan.11th Sat. Meet & Greet for new County Manager – Jessie Levine**
Time: 2:00 PM
Place: Unity, NH – Sullivan County Health Care, 5 Nursing Home Drive, 1st Floor, Dining-Rec. Room
- Jan.14th Tue. CURN Resource and Collaboration Council Meeting**
Time: 2:30 PM
Place: Newport, NH – Community Alliance Transportation Building
- Jan.15th Wed. Greater Sullivan County Public Health RCC Meeting**
Time: 9:00 AM
Place: Newport, NH – County Administration Building, 14 Main St.
- Jan.20th Mon. Newport – County-State Complex Closed**
- Jan.20th Mon. County Commissioners Regular Business Meeting**
Time: 9:00 AM (date and time may change-check with Commissioners Office)
Place: Unity, NH – 5 Nursing Home Drive, Ahern Building

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.

Handout

The Earl M. Bourdon Centre is an eighty-unit, fully subsidized HUD 202 project that opened in 1979. Developed and owned by the **Senior Citizens Housing Development Corporation** (SCHDC), EMB is a very valuable housing and community asset for the City of Claremont and Sullivan County.

There currently exists eighty-one parking spaces to serve the **Earl M. Bourdon Centre's** tenants, visitors, staff, and service providers. When sixty to eighty individuals gather on any given day for a congregate meal; approximately one-half come from the community at-large. Historically, approximately thirty to forty EMB residents participate in the meal program on any given day. Many of those from the community at-large who participate in the program drive themselves, and often another person, to the meal site. The current situation often finds individuals faced with either parking in an area that requires a considerable walk to the meal site or with no available parking at all. Often, the "passenger" in this situation, and sometimes even the driver, have a physical handicap that interferes with mobility. Negotiating the distance from currently available parking, with any sort of a walking impediment, to the actual meal site is difficult, at best, in good weather. **The core of this proposal is to improve handicapped accessibility, parking and safety for frail elders to this facility, particularly for those participating in the SCNS' congregate meals program.**

Due to a lack of a proper delivery area for the building and the size of the delivery vehicles, trucks must be off-loaded at the housing facility's front door. This leads to traffic tie-ups, blocked parking spaces and the potential for harm to vehicles and pedestrians. SCNS' home delivered and congregate meals are also prepared and shipped from the facility daily.

Fortunately, land is available on the east side of the facility to significantly increase the number of parking spaces. At least thirty-seven new, additional parking spaces will be constructed along with lighting and accessibility improvements. These new parking spaces would be immediately adjacent to the area where the congregate meals are served. In addition, safe and appropriate delivery facilities can be constructed simultaneously.

SULLIVAN COUNTY, NH
HOUSING AND COMMUNITY DEVELOPMENT READOPTED PLAN

Sullivan County's Housing and Community Development Plan (Plan) identifies needs, which currently exist or are anticipated during the next three years. The Plan provides a basis for guiding the County's housing and community development objectives and actions. The Housing and Community Development of the Upper Valley-Lake Sunapee Region, the master plans of the County's 15 communities, and the Regional Master Plan were used as the basis for the Plan.

The Plan's goals and objectives are identified below and are consistent with the National and State Housing and Community Act objectives listed in State of New Hampshire Community Development Block Grant Program Rules (Pln. 301.03). These goals and objectives are both short and long term. Particular concern was given to the needs of low and moderate-income person, minorities and disadvantaged people.

The county states that as a matter of policy, involuntary displacement of households from their neighborhoods, by actions of the County shall be minimized.

Citizen comments regarding the Plan have been solicited during the public hearings held in this current year in past years. The most recent public hearing was held on January 6, 2013.

SULLIVAN COUNTY
HOUSING AND COMMUNITY DEVELOPMENT PLAN
GOALS AND OBJECTIVES
ALL GOALS ARE BOTH SHORT AND LONG TERM

GOAL I: Encourage and support the development of a balanced, diversified, healthy, economy for the County.

- Objective 1: Promote the retention and expansion of employment opportunities.
- Objective 2: Encourage the location of businesses in appropriate locations.
- Objective 3: Encourage and assist units of government and the private sector to provide the basic ingredients necessary for continued economic stability, specifically: land, infrastructure, labor force, energy and transportation.
- Objective 4: Encourage the development of an industrial base which is clean, non-polluting and diversified.
- Objective 5: Encourage and support units of government to provide viable, efficient and productive industrial areas so as to benefit the economy of the County.

- Objective 6: Encourage and assist units of government to provide adequate services, transportation and amenities to enhance the competitive position of the region's existing industries.
- Objective 7: Encourage the fullest use of existing industrial centers and benefit from existing facilities and services.
- Objective 8: Plan for the most beneficial siting and servicing of industry.
- Objective 9: Encourage and assist municipalities to provide viable, attractive, and efficient commercial areas to serve adequately the existing and anticipated retail/service business needs of the resident and seasonal/tourist population of the County.
- Objective 10: Support the provision of alternative and low-cost energy sources so as to attract and retain desirable industry and commerce.
- Objective 11: Promote tourism in the region.
- Objective 12: Encourage cooperation among local and County governments, business and civic organizations.
- Objective 13: Promote vocational education and job training programs.
- Objective 14: Encourage the development of local and county wide development tools, such as revolving loan fund, to facilitate development opportunities.
- Objective 15: Support the Sullivan County Economic Development Program, now known as the Western Region Development Committee.

GOAL II: Provide safe and convenient circulation patterns in Sullivan County.

- Objective 1: Provide an adequate road system and upgrade existing roads.
- Objective 2: Ensure that new roads and driveways and access points be located so as to maximize public safety.

GOAL III: Enhance the appearance of Sullivan County through the provision of attractive and well-planned landscaping and park areas.

- Objective 1: Promote the planting and maintenance of trees, shrubs, and lawn areas where such landscaping will visually enhance the appearance of the area.

Objective 2: Reserve significant natural and man-made features of the landscape where such elements make a positive contribution to the overall appearance of Sullivan County.

Objective 3: Provide expanded access and public park space along waterfront areas.

Objective 4: Promote creative and well-planned utility design to reduce the cluttered appearance of overhead cables, telephone poles, street lamps, etc.

GOAL IV: Encourage the protection, enhancement and renovation of significant historical and architectural resources in Sullivan County.

Objective 1: Encourage full use/occupancy and historic structures to retain and enhance their economic viability and ensure that they will be maintained.

Objective 2: Conduct an inventory and survey of historic structures and sites in Sullivan County.

Objective 3: Encourage proper rehabilitation of historic buildings.

Objective 4: Encourage property owners to have their buildings placed on the National Register of Historic Places, if appropriate and acceptable to the owners.

Objective 5: Promote local history through display of photographs in public areas, placement of markers at key sites and structures and by encouraging the efforts and activities of historical groups.

GOAL V: Encourage adequate, safe and convenient housing for all age and income groups.

Objective 1: Increase and improve housing through renovation and/or rehabilitation of existing structures and through new development.

Objective 2: Encourage diversified housing patterns with a wide range of types and prices, including housing for the young, the elderly and the handicapped.

Objective 3: Housing needs must be determined and an acceptable rural housing rehabilitation strategy should be developed.

GOAL IV: Promote the health and safety of the County's residents and visitors.

- Objective 1: Promote fire safety in all public and private buildings.
- Objective 2: Provide adequate lighting to maintain safety and nighttime visibility.
- Objective 3: Provide adequate police and fire protection.
- Objective 4: Provide adequate roads, which are properly maintained.
- Objective 5: Upgrade deficient water supplies in conformance with the Safe Water Drinking Act.

GOAL VII: Provide adequate health, social and recreational services for County residents.

- Objective 1: Promote the establishment of local community centers.
- Objective 2: Provide office space for health and social services.
- Objective 3: Recreational needs must be assessed. Plan for much-needed recreational community facilities.
- Objective 4: Encourage the establishment of day care facilities and programs.

GOAL VIII: The County and local communities should continue to join with neighboring communities to provide certain community facilities and services when a regional approach is cost effective and reasonable.

Sullivan County does not have a Master Plan and Ordinances, but these goals are consistent with the Housing and Community Development of the Upper Valley-Lake Sunapee Region, the master plans of the County's 15 communities, and the Regional Master Plan (all of which were used in developing this Plan).

Any federal CDBG grant funds awarded to address any of these goals shall be expended consistent with national objectives and shall, at a minimum, provide improved housing in accordance with Section 8 standards, be used for public facility projects, employment opportunities, or feasibility studies. All CDBG funded projects, shall primarily benefit low and moderate income persons or households, and shall not benefit moderate income persons or households to the exclusion of low income persons or households.

Date Signed: 1/6/14


Sullivan County Commissioner, Chair | Jeffrey Barrette

Bennie Nelson

Sullivan County Commissioner, Vice-Chair | Bennie Nelson

Ethel Jarvis

Sullivan County Commissioner, Clerk | Ethel Jarvis

Witness: *Shawna Cash*

Housing and Community Development Plan.doc
Last Update: January 6, 2014 *SK*

DISPLACEMENT AND RELOCATION CERTIFICATION
Sullivan County

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

Every effort will be made to avoid temporary or permanent displacement of an individual due to a CDBG project undertaken by the County.

However, if the situation should arise, Sullivan County will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, to any household, regardless of income which is involuntarily and permanently displaced.

If the property is acquired, but will not be used for low/moderate income housing under 104(d) of the Housing and Community Development Act of 1974, as amended, the displacement and relocation plan shall provide:

- a. Comparable replacement housing in the community within three (3) years of the commencement date of the demolition or rehabilitation;
- b. A description of the proposed activity;
- c. The general location on a map and appropriate number of dwelling units by number of bedrooms that will be demolished or converted to a use other than as low and moderate income dwelling units as a direct result of the assisted activity;
- d. A time schedule for the commencement and completion date of the demolition or conversion;
- e. The general location on a map and appropriate number of dwelling units by number of bedrooms that will be provided as replacement dwelling units;
- f. The source of funding and a time schedule for the provision of replacement dwelling units;
- g. The basis for concluding that each replacement dwelling unit will remain a low and moderate income dwelling unit for at least ten (10) years from the date of initial occupancy;
- h. Relocation benefits, including reimbursement for moving expenses, security deposits, credit checks, temporary housing, and other related expenses and either:
 1. Sufficient compensation to ensure that, at least for five (5) years after being relocated, any displaced low/moderate income household shall not bear a ratio of shelter costs to income that exceeds thirty (30) percent, or:

- 2. A lump-sum payment equal to the capitalized value of the compensation available under subparagraph 1. above or a Section 8 certificate of voucher for rental assistance provided through New Hampshire Housing Finance Authority.
- i. The right to elect, as an alternative to the benefits in subparagraph 2. above, to received benefits under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970; and
- j. The right of appeal to the director of CDFA where a claim for assistance under subparagraph 2. above, is denied by the grantee. The director's decision shall be final unless a court determines the decision was arbitrary and capricious.
- k. Subparagraph (2) a. through g. above shall not apply where the HUD Field Office objectively finds that there is an adequate supply of decent, affordable low/moderate income housing in the area.

CERTIFICATION OF COMPLIANCE

Sullivan County anticipates no displacement or relocation activities will be necessitated by this project. Should some unforeseen need arise, the County certifies that it will comply with the Uniform Relocation Act and Section 104 (d) of the Housing and Community Development Act of 1974, as amended.

Date Signed: 1/6/14

Jeffrey Barrette
Sullivan County Commissioner, Chair | Jeffrey Barrette

Bennie Nelson
Sullivan County Commissioner, Vice-Chair | Bennie Nelson

Ethel Jarvis
Sullivan County Commissioner, Clerk | Ethel Jarvis

Witness: Shawn Callahan

DATE: January 6, 2014 SSC

Community Development Finance Authority Grants Management System (GMS) Account Access Form

GMS User Information		Applicant Organization Information	
Name:	<u>Shelley Hadfield</u>	Name:	<u>SULLIVAN COUNTY</u>
Address:	<u>29 School Street</u>	Address:	<u>14 MAIN STREET, SUITE 1</u>
City/State/Zip:	<u>Lebanon, NH 03766</u>	City/State/Zip:	<u>Newport, NH 03773</u>
Phone:	<u>603 469-3584</u>	Phone:	<u>603 863 2560</u>
E-mail	<u>hadfieldassociates@comcast.net</u>	E-mail	<u>commissioners@sullivancountynh.gov</u>

GMS Access Roles Requested (Please check all that apply.)									
Is this request for a change to an existing account or for the creation of a new account?						Existing	<input type="checkbox"/>	New	<input checked="" type="checkbox"/>
Authorized Official	<input type="checkbox"/>	Administrator	<input type="checkbox"/>	Grant Writer	<input checked="" type="checkbox"/>	Viewer	<input checked="" type="checkbox"/>		

The GMS User must have permission from the Applicant Organization to be associated with that organization within CDFA's Grants Management System. Permission is indicated by signature of the Authorized Official (AO) of the Organization.

Applicant Organization Signature (The applicant's signature is required.)	
By signing this document, I signify permission for the above listed GMS User to be associated with my organization for the Roles checked above.	
AO Signature:	<u><i>Bennie Nelson</i></u>
Title:	<u>Bennie Nelson, County Commissioner Signatory</u>
Date:	<u>1/16/14</u> 01-06-2014

For Information Technology Services Use Only			
Accounts created by:	_____	Date:	_____
Notification given by:	_____	Date:	_____
		Time:	_____
		Time:	_____

Please return this form to: CDFA Fax: 603-226-2816

Once created, all account information will be sent to the applicant. Please allow three business days for account creation. Direct any questions regarding your application for computer access to Lori Wamser at (603) 226-2170 or (603) 717-9119



Sullivan County

Appendix E.I

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

From Date: 7/1/2013

To Date: 12/31/2013

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.100.04000	SUBSIDIARY REVENUES	(\$13,885,603.00)	(\$13,885,603.00)	(\$13,885,603.00)	\$0.00	\$0.00	\$0.00	0.00%
10.100.04001	INTEREST INCOME & SAVINGS	(\$12,500.00)	(\$1,299.69)	(\$1,299.69)	(\$11,200.31)	\$0.00	(\$11,200.31)	89.60%
10.100.04015	MISCELLANEOUS INCOME	\$0.00	(\$8,048.16)	(\$8,048.16)	\$8,048.16	\$0.00	\$8,048.16	0.00%
10.100.08055	SALE OF TIMBER	(\$15,000.00)	(\$11,081.17)	(\$11,081.17)	(\$3,918.83)	\$0.00	(\$3,918.83)	26.13%
10.100.08058	LAND RENTAL	(\$1,225.00)	(\$362.52)	(\$362.52)	(\$862.48)	\$0.00	(\$862.48)	70.41%
10.100.09083	BEAGLE CLUB TAX REVENUE	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
10.100.09090	PRIOR YEAR FUND BAL-USED TO RE	(\$1,090,500.00)	\$0.00	\$0.00	(\$1,090,500.00)	\$0.00	(\$1,090,500.00)	100.00%
10.410.09081	EXTRADITION REIMBURSEMENT	(\$8,000.00)	(\$2,149.22)	(\$2,149.22)	(\$5,850.78)	\$0.00	(\$5,850.78)	73.13%
10.411.04019	VICTIM/WITNESS PROGRAM	(\$34,000.00)	(\$31,065.00)	(\$31,065.00)	(\$2,935.00)	\$0.00	(\$2,935.00)	8.63%
10.411.04020	VICTIM/WITNESS EDUCATION GRANT	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
10.440.09012	SHERIFFS WRIT FEES	(\$84,000.00)	(\$35,789.88)	(\$35,789.88)	(\$48,210.12)	\$0.00	(\$48,210.12)	57.39%
10.440.09013	SHERIFF: MISCELLANEOUS INCOME	(\$14,000.00)	(\$7,880.39)	(\$7,880.39)	(\$6,119.61)	\$0.00	(\$6,119.61)	43.71%
10.440.09085	SECURED JUVENILE TRANSPORTS	(\$6,000.00)	(\$1,354.32)	(\$1,354.32)	(\$4,645.68)	\$0.00	(\$4,645.68)	77.43%
10.443.09084	BAILIFF REFUND	(\$59,905.00)	(\$22,417.48)	(\$22,417.48)	(\$37,487.52)	\$0.00	(\$37,487.52)	62.58%
10.460.04018	WOODHULL/OPERA HOUSE RENTAL II	(\$210,984.00)	(\$123,074.00)	(\$123,074.00)	(\$87,910.00)	\$0.00	(\$87,910.00)	41.67%
10.475.06100	REIMBURSEMENT FROM UNH	\$0.00	(\$1,132.42)	(\$1,132.42)	\$1,132.42	\$0.00	\$1,132.42	0.00%
10.490.04021	HUMAN SERVICE STATE CREDITS	(\$25,000.00)	(\$9,023.01)	(\$9,023.01)	(\$15,976.99)	\$0.00	(\$15,976.99)	63.91%
10.600.06040	COUNTY JAIL INCOME	(\$32,500.00)	(\$15,853.08)	(\$15,853.08)	(\$16,646.92)	\$0.00	(\$16,646.92)	51.22%
10.600.06041	CONTRACT INMATE HOUSING	(\$40,000.00)	(\$16,330.00)	(\$16,330.00)	(\$23,670.00)	\$0.00	(\$23,670.00)	59.18%
10.600.06044	COUNTY JAIL INCOME-COMMISSION	(\$35,000.00)	(\$10,951.99)	(\$10,951.99)	(\$24,048.01)	\$0.00	(\$24,048.01)	68.71%
10.700.07600	FACILITIES REVENUE	\$0.00	(\$87.21)	(\$87.21)	\$87.21	\$0.00	\$87.21	0.00%
	Fund: GENERAL FUND - 10	(\$15,557,217.00)	(\$14,183,502.54)	(\$14,183,502.54)	(\$1,373,714.46)	\$0.00	(\$1,373,714.46)	8.83%

DRAFT

Sullivan County

E2

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

22.010.03007	SURCHARGE FEES	\$0.00	(\$6,215.13)	(\$6,215.13)	\$6,215.13	\$0.00	\$6,215.13	0.00%
22.420.02011	REGISTER OF DEEDS: FEES	(\$340,000.00)	(\$141,871.46)	(\$141,871.46)	(\$198,128.54)	\$0.00	(\$198,128.54)	58.27%
	Fund: REGISTER OF DEEDS - 22	(\$340,000.00)	(\$148,086.59)	(\$148,086.59)	(\$191,913.41)	\$0.00	(\$191,913.41)	56.45%

DRAFT

Sullivan County

E.3.

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.345.04300	ENFORCING UNDERAGE DRINKING	(\$10,000.00)	(\$3,878.64)	(\$3,878.64)	(\$6,121.36)	\$0.00	(\$6,121.36)	61.21%
24.527.05200	JAG	(\$12,052.00)	(\$27,132.01)	(\$27,132.01)	\$15,080.01	\$0.00	\$15,080.01	-125.12%
24.606.06039	GED TRAILS PROGRAM \$3,500	(\$3,500.00)	\$0.00	\$0.00	(\$3,500.00)	\$0.00	(\$3,500.00)	100.00%
24.645.06500	OUTSIDE DETAIL	(\$95,455.00)	(\$41,457.22)	(\$41,457.22)	(\$53,997.78)	\$0.00	(\$53,997.78)	56.57%
24.646.06500	HIGHWAY SAFETY	(\$6,505.00)	(\$6,327.56)	(\$6,327.56)	(\$177.44)	\$0.00	(\$177.44)	2.73%
24.745.07500	DRUG TASK FORCE REIMBURSEMENT	(\$30,000.00)	(\$20,215.24)	(\$20,215.24)	(\$9,784.76)	\$0.00	(\$9,784.76)	32.62%
24.953.05900	REGIONAL NETWORK/CURN	(\$62,266.67)	(\$25,882.14)	(\$25,882.14)	(\$36,384.53)	\$0.00	(\$36,384.53)	58.43%
24.953.05901	REGIONAL NETWORK/CURN INDIRECT	(\$3,113.33)	(\$1,294.18)	(\$1,294.18)	(\$1,819.15)	\$0.00	(\$1,819.15)	58.43%
24.955.05774	PHNC - INDIRECT	(\$1,230.00)	(\$639.49)	(\$639.49)	(\$590.51)	\$0.00	(\$590.51)	48.01%
24.955.05775	PHNC -	(\$74,770.00)	(\$29,277.08)	(\$29,277.08)	(\$45,492.92)	\$0.00	(\$45,492.92)	60.84%
24.964.07000	SAMHSA DFC	(\$125,000.00)	(\$55,498.81)	(\$55,498.81)	(\$69,501.19)	\$0.00	(\$69,501.19)	55.60%
24.982.05766	RPHNS IMMUNIZATION REVENUE \$8,	(\$8,920.00)	(\$1,275.95)	(\$1,275.95)	(\$7,644.05)	\$0.00	(\$7,644.05)	85.70%
24.982.05767	RPHNS INDIRECT REVENUE \$875.00	(\$705.00)	(\$127.61)	(\$127.61)	(\$577.39)	\$0.00	(\$577.39)	81.90%
	Fund: GRANTS - 24	(\$433,517.00)	(\$243,005.93)	(\$243,005.93)	(\$220,511.07)	\$0.00	(\$220,511.07)	50.87%

DRAFT

Sullivan County

24

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.097.05021	INCOME STATE WELFARE	(\$5,900,605.00)	(\$2,604,940.78)	(\$2,604,940.78)	(\$3,295,664.22)	\$0.00	(\$3,295,664.22)	55.85%
40.097.05022	INCOME FROM PRIVATE	(\$1,741,050.00)	(\$557,186.24)	(\$557,186.24)	(\$1,183,863.76)	\$0.00	(\$1,183,863.76)	68.00%
40.097.05023	PRIVATE INSURANCE REVENUE	(\$35,000.00)	(\$36,749.87)	(\$36,749.87)	\$1,749.87	\$0.00	\$1,749.87	-5.00%
40.097.05024	CAFETERIA INCOME	(\$17,500.00)	(\$13,157.58)	(\$13,157.58)	(\$4,342.42)	\$0.00	(\$4,342.42)	24.81%
40.097.05026	MISCELLANEOUS INCOME	(\$20,000.00)	(\$9,000.69)	(\$9,000.69)	(\$10,999.31)	\$0.00	(\$10,999.31)	55.00%
40.097.05031	RESPITE CARE: PRIVATE	\$0.00	\$65.00	\$65.00	(\$65.00)	\$0.00	(\$65.00)	0.00%
40.097.05034	MEALS REIMBURSEMENT	(\$340,051.00)	(\$170,025.54)	(\$170,025.54)	(\$170,025.46)	\$0.00	(\$170,025.46)	50.00%
40.097.05037	RESPITE CARE: HCBC	(\$5,000.00)	(\$2,244.48)	(\$2,244.48)	(\$2,755.52)	\$0.00	(\$2,755.52)	55.11%
40.097.05038	PROPORTIONMENT SHARE FUND	(\$1,762,875.00)	\$0.00	\$0.00	(\$1,762,875.00)	\$0.00	(\$1,762,875.00)	100.00%
40.097.05039	MEDICAID ASSESSMENT	(\$1,296,480.00)	(\$557,802.68)	(\$557,802.68)	(\$738,677.32)	\$0.00	(\$738,677.32)	56.98%
40.097.05040	MEDICARE PART B PT REVENUE	(\$413,952.00)	(\$184,774.85)	(\$184,774.85)	(\$229,177.15)	\$0.00	(\$229,177.15)	55.36%
40.097.05050	MEDICARE PART A: ROOM RATE RE	(\$1,560,375.00)	(\$364,020.32)	(\$364,020.32)	(\$1,196,354.68)	\$0.00	(\$1,196,354.68)	76.67%
40.097.05060	RESIDENT STORE FUND 40 REV	(\$6,500.00)	(\$1,262.92)	(\$1,262.92)	(\$5,237.08)	\$0.00	(\$5,237.08)	80.57%
40.097.06060	CONTRA REVENUE: SCHC	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	100.00%
	Fund: HEALTH CARE - 40	(\$12,899,388.00)	(\$4,501,100.95)	(\$4,501,100.95)	(\$8,398,287.05)	\$0.00	(\$8,398,287.05)	65.11%

DRAFT

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

41.097.05064	NH BOOK FUND - REVENUE	\$0.00	(\$577.72)	(\$577.72)	\$577.72	\$0.00	\$577.72	0.00%
41.097.05067	NH ALIX UNGREN FUND - REVENUE	\$0.00	(\$21.02)	(\$21.02)	\$21.02	\$0.00	\$21.02	0.00%
41.097.05068	NH ELSIE HARDISON FUND - REVEN	\$0.00	(\$14.03)	(\$14.03)	\$14.03	\$0.00	\$14.03	0.00%
	Fund: TRUST FUNDS - 41	\$0.00	(\$612.77)	(\$612.77)	\$612.77	\$0.00	\$612.77	0.00%

DRAFT

Sullivan County

EL

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

42.700.06047

BIOMASS BOND/LOAN PROCEEDS

(\$1,500,000.00)

(\$2,800,000.00)

(\$2,800,000.00)

\$1,300,000.00

\$0.00

\$1,300,000.00

-86.67%

Fund: CAPITAL IMPROVEMENTS - 42

(\$1,500,000.00)

(\$2,800,000.00)

(\$2,800,000.00)

\$1,300,000.00

\$0.00

\$1,300,000.00

-86.67%

DRAFT

Sullivan County

E7

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

From Date: 7/1/2013

To Date: 12/31/2013

Account Number

Description

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

GL Budget Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

Grand Total:

(\$30,730,122.00)	(\$21,846,308.78)	(\$21,846,308.78)	(\$8,883,813.22)	\$0.00	(\$8,883,813.22)	28.91%
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End of Report

DRAFT

Sullivan County

E.8

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.400.10000	ELECTED OFFICIAL SALARY	\$29,655.00	\$14,680.77	\$14,680.77	\$14,974.23	\$14,680.77	\$293.46	0.99%
10.400.10001	OFFICE SALARIES	\$122,081.00	\$59,252.20	\$59,252.20	\$62,828.80	\$57,307.10	\$5,521.70	4.52%
10.400.10007	E.T. BUY BACK	\$2,500.00	\$2,491.60	\$2,491.60	\$8.40	\$0.00	\$8.40	0.34%
10.400.10008	OVERTIME	\$2,500.00	\$2,086.31	\$2,086.31	\$413.69	\$0.00	\$413.69	16.55%
10.400.11010	FICA	\$11,990.00	\$5,822.52	\$5,822.52	\$6,167.48	\$410.98	\$5,756.50	48.01%
10.400.11011	GROUP LIFE INSURANCE	\$130.00	\$42.64	\$42.64	\$87.36	\$3.28	\$84.08	64.68%
10.400.11012	GROUP HEALTH INSURANCE	\$28,182.00	\$14,090.40	\$14,090.40	\$14,091.60	\$1,174.20	\$12,917.40	45.84%
10.400.11013	RETIREMENT	\$11,259.00	\$5,796.75	\$5,796.75	\$5,462.25	\$416.05	\$5,046.20	44.82%
10.400.11014	WORKERS COMPENSATION	\$367.00	\$0.00	\$0.00	\$367.00	\$0.00	\$367.00	100.00%
10.400.11015	UNEMPLOYMENT COMP INSURANCE	\$184.00	\$0.00	\$0.00	\$184.00	\$0.00	\$184.00	100.00%
10.400.11016	DENTAL INSURANCE	\$1,287.00	\$421.28	\$421.28	\$865.72	\$52.66	\$813.06	63.17%
10.400.11017	EDUCATION & TRAINING	\$1,000.00	\$169.00	\$169.00	\$831.00	\$0.00	\$831.00	83.10%
10.400.11018	EXPENSE ACCOUNT	\$5,600.00	\$1,605.63	\$1,605.63	\$3,994.37	\$0.00	\$3,994.37	71.33%
10.400.12029	CONTRACT SERVICES	\$26,200.00	\$11,386.13	\$11,386.13	\$14,813.87	\$0.00	\$14,813.87	56.54%
10.400.12030	EQUIPMENT RENTAL	\$3,954.00	\$1,208.05	\$1,208.05	\$2,745.95	\$0.00	\$2,745.95	69.45%
10.400.12031	ADVERTISING & PUBLIC RELATIONS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.400.13036	OFFICE SUPPLIES	\$4,500.00	\$975.44	\$975.44	\$3,524.56	\$0.00	\$3,524.56	78.32%
10.400.13037	DUES, LICENSES & SUBSCRIPTIONS	\$9,857.00	\$1,050.00	\$1,050.00	\$8,807.00	\$0.00	\$8,807.00	89.35%
10.400.16068	POSTAGE	\$3,000.00	(\$1,291.05)	(\$1,291.05)	\$4,291.05	\$0.00	\$4,291.05	143.04%
10.400.19082	TELEPHONE/INTERNET	\$4,000.00	\$1,420.86	\$1,420.86	\$2,579.14	\$0.00	\$2,579.14	64.48%
10.400.21097	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	EQUIPMENT	\$1,500.00	\$365.00	\$365.00	\$1,135.00	\$0.00	\$1,135.00	75.67%
	Dept: COMMISSIONERS OFFICE - 400	\$271,716.00	\$122,073.53	\$122,073.53	\$149,672.47	\$74,045.04	\$75,627.43	27.83%
10.401.10000	ELECTED OFFICIAL SALARY	\$4,963.00	\$2,457.52	\$2,457.52	\$2,507.48	\$2,457.52	\$49.96	1.01%
10.401.11010	FICA	\$380.00	\$187.98	\$187.98	\$192.02	\$14.46	\$177.56	46.73%
10.401.11011	GROUP LIFE INSURANCE	\$22.00	\$10.66	\$10.66	\$11.34	\$0.82	\$10.52	47.82%
10.401.11014	WORKERS COMPENSATION	\$12.00	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	100.00%
10.401.11018	EXPENSE ACCOUNT	\$310.00	\$0.00	\$0.00	\$310.00	\$0.00	\$310.00	100.00%
10.401.12029	CONTRACT SERVICES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: TREASURER - 401	\$5,789.00	\$2,656.16	\$2,656.16	\$3,132.84	\$2,472.80	\$660.04	11.40%
10.402.12021	AUDIT	\$35,000.00	\$24,500.00	\$24,500.00	\$10,500.00	\$0.00	\$10,500.00	30.00%
10.402.12023	ACCOUNTANT	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
	Dept: AUDITOR - 402	\$37,000.00	\$24,500.00	\$24,500.00	\$12,500.00	\$0.00	\$12,500.00	33.78%
10.403.10001	SALARY	\$112,388.00	\$20,797.92	\$20,797.92	\$91,590.08	\$0.00	\$91,590.08	81.49%
10.403.10007	E.T. BUY BACK	\$2,162.00	\$0.00	\$0.00	\$2,162.00	\$0.00	\$2,162.00	100.00%
10.403.11010	FICA	\$8,764.00	\$1,428.51	\$1,428.51	\$7,335.49	\$0.00	\$7,335.49	83.70%
10.403.11011	GROUP LIFE INSURANCE	\$22.00	\$4.10	\$4.10	\$17.90	\$0.00	\$17.90	81.36%
10.403.11012	GROUP HEALTH INSURANCE	\$18,312.00	\$3,051.96	\$3,051.96	\$15,260.04	\$0.00	\$15,260.04	83.33%
10.403.11013	RETIREMENT	\$12,337.00	\$2,239.94	\$2,239.94	\$10,097.06	\$0.00	\$10,097.06	81.84%
10.403.11014	WORKERS COMPENSATION	\$267.00	\$0.00	\$0.00	\$267.00	\$0.00	\$267.00	100.00%
10.403.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$0.00	\$46.00	\$0.00	\$46.00	100.00%
10.403.11016	DENTAL INSURANCE	\$801.00	\$131.16	\$131.16	\$669.84	\$0.00	\$669.84	83.63%
10.403.11017	EDUCATION & TRAINING	\$2,750.00	\$0.00	\$0.00	\$2,750.00	\$0.00	\$2,750.00	100.00%
10.403.11018	EXPENSE ACCOUNT	\$1,200.00	\$420.00	\$420.00	\$780.00	\$0.00	\$780.00	65.00%
10.403.11019	TRAVEL	\$2,250.00	\$313.28	\$313.28	\$1,936.72	\$0.00	\$1,936.72	86.08%
10.403.13036	OFFICE SUPPLIES	\$500.00	\$59.99	\$59.99	\$440.01	\$0.00	\$440.01	88.00%
10.403.13037	DUES, LICENSES & SUBSCRIPTIONS	\$970.00	\$0.00	\$0.00	\$970.00	\$50.00	\$920.00	94.85%
10.403.16068	TELEPHONE/INTERNET	\$850.00	\$230.54	\$230.54	\$619.46	\$0.00	\$619.46	72.88%
	Dept: COUNTY MANAGER - 403	\$163,619.00	\$28,677.40	\$28,677.40	\$134,941.60	\$50.00	\$134,891.60	82.44%

Sullivan County

E9.

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance Print accounts with zero balance

From Date: 7/1/2013

To Date: 12/31/2013

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.406.10001	EMPLOYEE SALARY	\$50,000.00	\$24,074.61	\$24,074.61	\$25,925.39	\$25,000.07	\$925.32	1.85%
10.406.10007	E.T. BUY BACK	\$962.00	\$0.00	\$0.00	\$962.00	\$0.00	\$962.00	100.00%
10.406.11010	FICA	\$3,825.00	\$1,626.69	\$1,626.69	\$2,198.31	\$127.18	\$2,071.13	54.15%
10.406.11011	GROUP LIFE INSURANCE	\$22.00	\$0.82	\$0.82	\$21.18	\$0.82	\$20.36	92.55%
10.406.11012	GROUP HEALTH INSURANCE	\$23,684.00	\$10,854.91	\$10,854.91	\$12,829.09	\$986.81	\$11,842.28	50.00%
10.406.11013	RETIREMENT	\$5,385.00	\$2,485.44	\$2,485.44	\$2,899.66	\$207.12	\$2,692.44	50.00%
10.406.11014	WORKERS COMPENSATION	\$105.00	\$0.00	\$0.00	\$105.00	\$0.00	\$105.00	100.00%
10.406.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$0.00	\$46.00	\$0.00	\$46.00	100.00%
10.406.11016	DENTAL INSURANCE	\$1,306.00	\$374.15	\$374.15	\$931.85	\$53.45	\$878.40	67.26%
10.406.11017	EDUCATION & TRAINING	\$0.00	\$4.45	\$4.45	(\$4.45)	\$0.00	(\$4.45)	0.00%
10.406.11019	TRAVEL	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
10.406.13032	GENERAL SUPPLIES	\$5,000.00	\$1,033.03	\$1,033.03	\$3,966.97	\$0.00	\$3,966.97	79.34%
10.406.13036	OFFICE SUPPLIES	\$500.00	\$422.45	\$422.45	\$77.55	\$0.00	\$77.55	15.51%
10.406.13038	POSTAGE	\$500.00	\$134.78	\$134.78	\$365.22	\$0.00	\$365.22	73.04%
10.406.16068	TELEPHONE/INTERNET	\$550.00	\$289.85	\$289.85	\$260.15	\$0.00	\$260.15	47.30%
	Dept: NATURAL RESOURCES - 406	\$93,385.00	\$41,301.18	\$41,301.18	\$52,083.82	\$26,375.45	\$25,708.37	27.53%
10.407.21095	EMERGENCY RESERVE FUND	\$15,000.00	\$300,500.94	\$300,500.94	(\$285,500.94)	\$0.00	(\$285,500.94)	-1903.34%
	Dept: EMERGENCY RESERVE FUND - 407	\$15,000.00	\$300,500.94	\$300,500.94	(\$285,500.94)	\$0.00	(\$285,500.94)	-1903.34%
10.410.10000	ELECTED OFFICAL SALARY	\$77,402.00	\$39,554.52	\$39,554.52	\$38,247.48	\$39,647.49	(\$1,400.01)	-1.80%
10.410.10001	ASSISTANT COUNTY ATTORNEY	\$151,452.00	\$74,516.39	\$74,516.39	\$76,915.61	\$74,516.57	\$2,399.04	1.58%
10.410.10002	EMPLOYEE SALARY	\$84,063.00	\$43,370.29	\$43,370.29	\$40,692.71	\$42,282.87	(\$1,590.16)	-1.89%
10.410.10007	E.T. BUY BACK	\$4,200.00	\$2,105.65	\$2,105.65	\$2,094.35	\$0.00	\$2,094.35	49.87%
10.410.10008	OVERTIME	\$5,000.00	\$3,669.99	\$3,669.99	\$1,330.01	\$0.00	\$1,330.01	26.60%
10.410.11010	FICA	\$24,671.00	\$11,876.05	\$11,876.05	\$12,794.95	\$902.42	\$11,892.53	48.20%
10.410.11011	GROUP LIFE INSURANCE	\$135.00	\$58.63	\$58.63	\$76.37	\$4.51	\$71.86	53.23%
10.410.11012	GROUP HEALTH INSURANCE	\$72,043.00	\$28,399.39	\$28,399.39	\$43,643.61	\$2,366.62	\$41,276.99	57.29%
10.410.11013	RETIREMENT	\$34,733.00	\$17,168.79	\$17,168.79	\$17,564.21	\$1,298.93	\$16,265.28	46.83%
10.410.11014	WORKERS COMPENSATION	\$1,916.00	\$0.00	\$0.00	\$1,916.00	\$0.00	\$1,916.00	100.00%
10.410.11015	UNEMPLOYMENT COMP INSURANCE	\$303.00	\$0.00	\$0.00	\$303.00	\$0.00	\$303.00	100.00%
10.410.11016	DENTAL INSURANCE	\$1,629.00	\$1,349.62	\$1,349.62	\$3,278.38	\$168.71	\$3,109.67	67.19%
10.410.11017	EDUCATION AND TRAINING	\$4,000.00	\$589.00	\$589.00	\$3,411.00	\$0.00	\$3,411.00	85.28%
10.410.11019	TRAVEL EXPENSE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.410.12029	CONTRACT SERVICES	\$35,580.00	\$9,260.82	\$9,260.82	\$26,319.18	\$0.00	\$26,319.18	73.97%
10.410.13036	OFFICE SUPPLIES	\$6,900.00	\$1,700.81	\$1,700.81	\$5,199.19	\$219.01	\$4,980.18	72.18%
10.410.13037	DUES, LICENSES & SUBSCRIPTIONS	\$12,360.00	\$4,118.96	\$4,118.96	\$8,241.04	\$104.00	\$8,137.04	65.83%
10.410.13038	POSTAGE	\$1,500.00	\$652.07	\$652.07	\$847.93	\$0.00	\$847.93	56.53%
10.410.14045	EVIDENCE STORAGE	\$1,600.00	\$378.00	\$378.00	\$1,222.00	\$63.00	\$1,159.00	72.44%
10.410.14046	EXTRADITION COSTS	\$15,000.00	\$164.36	\$164.36	\$14,835.64	\$0.00	\$14,835.64	98.90%
10.410.14047	EXPERT WITNESS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.410.14048	INVESTIGATION	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.410.14049	DEPOSITION AND TRANSCRIPTS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.410.16068	TELEPHONE/INTERNET	\$8,500.00	\$2,847.28	\$2,847.28	\$5,652.72	\$81.90	\$5,570.82	65.54%
10.410.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: COUNTY ATTORNEY - 410	\$558,866.00	\$241,780.62	\$241,780.62	\$317,085.38	\$161,656.03	\$155,429.35	27.81%
10.411.10001	EMPLOYEE SALARY	\$54,419.00	\$27,209.43	\$27,209.43	\$27,209.57	\$27,209.54	\$0.03	0.00%
10.411.10007	E.T. BUY BACK	\$1,047.00	\$1,046.40	\$1,046.40	\$0.60	\$0.00	\$0.60	0.06%
10.411.11010	FICA	\$4,244.00	\$2,094.72	\$2,094.72	\$2,149.28	\$154.71	\$1,994.57	47.00%
10.411.11011	GROUP LIFE INSURANCE	\$22.00	\$10.66	\$10.66	\$11.34	\$0.82	\$10.52	47.82%

Sullivan County

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A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.411.11012	GROUP HEALTH INSURANCE	\$9,870.00	\$4,934.52	\$4,934.52	\$4,935.42	\$411.21	\$4,524.27	45.84%
10.411.11013	RETIREMENT	\$5,974.00	\$3,043.15	\$3,043.15	\$2,930.85	\$225.42	\$2,705.43	45.29%
10.411.11014	WORKERS COMPENSATION	\$116.00	\$0.00	\$0.00	\$116.00	\$0.00	\$116.00	100.00%
10.411.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$0.00	\$46.00	\$0.00	\$46.00	100.00%
10.411.11016	DENTAL INSURANCE	\$486.00	\$158.96	\$158.96	\$327.04	\$19.87	\$307.17	63.20%
10.411.11017	EDUCATION AND TRAINING	\$1,650.00	\$0.00	\$0.00	\$1,650.00	\$0.00	\$1,650.00	100.00%
10.411.11019	TRAVEL EXPENSE	\$400.00	\$75.25	\$75.25	\$324.75	\$0.00	\$324.75	81.19%
10.411.12029	CONTRACT SERVICES	\$500.00	\$127.12	\$127.12	\$372.88	\$0.00	\$372.88	74.58%
10.411.13036	OFFICE SUPPLIES	\$1,100.00	\$367.58	\$367.58	\$732.42	\$0.00	\$732.42	66.58%
10.411.13037	DUES, LICENSES & SUBSCRIPTIONS	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
10.411.13038	POSTAGE	\$500.00	\$125.10	\$125.10	\$374.90	\$0.00	\$374.90	74.98%
10.411.16068	TELEPHONE/INTERNET	\$900.00	\$342.14	\$342.14	\$557.86	\$0.00	\$557.86	61.98%
	Dept: VICTIM/WITNESS PROGRAM - 411	\$81,474.00	\$39,635.03	\$39,535.03	\$41,938.97	\$28,021.57	\$13,917.40	17.08%
10.440.10000	ELECTED OFFICIAL SALARY	\$66,368.00	\$32,717.49	\$32,717.49	\$33,650.51	\$33,649.96	\$0.55	0.00%
10.440.10001	SALARIES-DEPUTIES	\$280,429.00	\$133,300.66	\$133,300.66	\$147,128.34	\$210,322.84	(\$63,194.50)	-22.53%
10.440.10002	SALARIES-OFFICE STAFF	\$50,233.00	\$24,321.47	\$24,321.47	\$25,911.53	\$57,002.26	(\$31,090.73)	-61.89%
10.440.10006	ON CALL	\$5,460.00	\$2,730.00	\$2,730.00	\$2,730.00	\$210.00	\$2,520.00	46.15%
10.440.10007	E.T. BUY BACK	\$5,130.00	\$2,074.80	\$2,074.80	\$3,055.20	\$0.00	\$3,055.20	59.56%
10.440.10008	OVERTIME	\$8,312.00	\$4,069.78	\$4,069.78	\$4,242.22	\$0.00	\$4,242.22	51.04%
10.440.11010	FICA	\$12,345.00	\$5,480.62	\$5,480.62	\$6,864.38	\$420.00	\$6,444.38	52.20%
10.440.11011	GROUP LIFE INSURANCE	\$132.00	\$62.98	\$62.98	\$69.02	\$4.92	\$64.10	48.56%
10.440.11012	GROUP HEALTH INSURANCE	\$65,080.00	\$32,226.07	\$32,226.07	\$33,453.93	\$2,736.61	\$30,717.32	46.77%
10.440.11013	RETIREMENT	\$68,436.00	\$32,706.42	\$32,706.42	\$35,729.58	\$2,452.39	\$33,277.19	48.63%
10.440.11014	WORKERS COMPENSATION	\$13,855.00	\$0.00	\$0.00	\$13,855.00	\$0.00	\$13,855.00	100.00%
10.440.11015	UNEMPLOYMENT COMP INSURANCE	\$809.00	\$0.00	\$0.00	\$809.00	\$0.00	\$809.00	100.00%
10.440.11016	DENTAL INSURANCE	\$4,214.00	\$1,355.34	\$1,355.34	\$2,858.66	\$172.48	\$2,686.18	63.74%
10.440.11017	EDUCATION AND TRAINING	\$2,000.00	\$953.03	\$953.03	\$1,046.97	\$0.00	\$1,046.97	52.35%
10.440.11018	EXPENSE ACCOUNT	\$1,000.00	\$122.06	\$122.06	\$877.94	\$0.00	\$877.94	87.79%
10.440.12029	CONTRACT SERVICES	\$8,342.00	\$2,805.79	\$2,805.79	\$5,536.21	\$0.00	\$5,536.21	66.37%
10.440.13031	UNIFORMS	\$1,000.00	\$769.25	\$769.25	\$230.75	\$0.00	\$230.75	23.08%
10.440.13032	GENERAL SUPPLIES	\$1,000.00	\$198.31	\$198.31	\$801.69	\$0.00	\$801.69	80.17%
10.440.13033	OFFICE SUPPLIES	\$1,500.00	\$377.44	\$377.44	\$1,122.56	\$0.00	\$1,122.56	74.84%
10.440.13034	DUES, LICENSES AND SUBSCRIPTIONS	\$900.00	\$333.00	\$333.00	\$567.00	\$0.00	\$567.00	63.00%
10.440.13035	POSTAGE	\$1,500.00	\$594.58	\$594.58	\$905.42	\$0.00	\$905.42	60.36%
10.440.13036	SECURITY SUPPLIES	\$500.00	\$159.35	\$159.35	\$340.65	\$0.00	\$340.65	68.13%
10.440.16067	COMMUNICATION LINE	\$4,500.00	\$1,125.00	\$1,125.00	\$3,375.00	\$0.00	\$3,375.00	75.00%
10.440.16068	TELEPHONE/INTERNET	\$5,700.00	\$4,301.14	\$4,301.14	\$1,398.86	\$0.00	\$1,398.86	24.54%
10.440.16069	GASOLINE	\$22,385.00	\$11,153.65	\$11,153.65	\$11,231.35	\$0.00	\$11,231.35	50.17%
10.440.19082	GENERAL MAINTENANCE & REPAIRS	\$1,800.00	\$1,424.69	\$1,424.69	\$375.31	\$0.00	\$375.31	20.85%
10.440.19083	RADIO MAINTENANCE & REPAIRS	\$4,000.00	\$3,320.35	\$3,320.35	\$679.65	\$0.00	\$679.65	16.99%
10.440.19084	VEHICLE REPAIR	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.20090	INTEREST PAYMENT	\$1,058.00	\$1,075.07	\$1,075.07	(\$17.07)	\$0.00	(\$17.07)	-1.61%
10.440.20091	PRINCIPAL PAYMENT	\$35,728.00	\$35,728.00	\$35,728.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.21097	EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.440.22093	INSURANCE	\$2,965.00	\$2,965.00	\$2,965.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SHERIFF'S OFFICE - 440	\$683,781.00	\$343,951.34	\$343,951.34	\$339,829.66	\$306,971.46	\$32,858.20	4.81%
10.443.10001	ATTENDANCE AT COURT	\$50,923.00	\$23,349.58	\$23,349.58	\$27,573.42	\$1,885.36	\$25,688.06	50.44%
10.443.11010	FICA	\$3,895.00	\$1,786.18	\$1,786.18	\$2,108.82	\$144.22	\$1,964.60	50.44%
10.443.11014	WORKERS COMPENSATION	\$1,645.00	\$0.00	\$0.00	\$1,645.00	\$0.00	\$1,645.00	100.00%
10.443.11015	UNEMPLOYMENT COMP INSURANCE	\$462.00	\$0.00	\$0.00	\$462.00	\$0.00	\$462.00	100.00%

Sullivan County

E.II.

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.443.22093	INSURANCE Dept: DEPUTY SHERIFFS BAILIFFS - 443	\$2,980.00 \$59,905.00	\$2,980.00 \$28,115.76	\$2,980.00 \$28,115.76	\$0.00 \$31,789.24	\$0.00 \$2,029.58	\$0.00 \$29,759.66	0.00% 49.68%
10.450.11019	TRAVEL EXPENSE	\$2,000.00	\$636.76	\$636.76	\$1,363.24	\$0.00	\$1,363.24	68.16%
10.450.12027	VIEWS Dept: MEDICAL REFEREE - 450	\$7,000.00 \$9,000.00	\$2,870.00 \$3,506.76	\$2,870.00 \$3,506.76	\$4,130.00 \$5,493.24	\$0.00 \$0.00	\$4,130.00 \$5,493.24	59.00% 61.04%
10.460.10001	EMPLOYEE SALARY	\$34,961.00	\$19,070.67	\$19,070.67	\$15,890.33	\$15,592.50	\$297.83	0.85%
10.460.10007	E.T. BUY BACK	\$661.00	\$0.00	\$0.00	\$661.00	\$0.00	\$661.00	100.00%
10.460.10008	OVERTIME/VAC. COVERAGE	\$150.00	\$215.29	\$215.29	(\$65.29)	\$0.00	(\$65.29)	-43.53%
10.460.11010	FICA	\$2,783.00	\$1,392.64	\$1,392.64	\$1,390.36	\$79.28	\$1,311.08	47.11%
10.460.11011	GROUP LIFE INSURANCE	\$22.00	\$9.02	\$9.02	\$12.98	\$0.00	\$12.98	59.00%
10.460.11012	GROUP HEALTH INSURANCE	\$9,870.00	\$7,164.06	\$7,164.06	\$2,705.94	\$762.99	\$1,942.95	19.69%
10.460.11013	RETIREMENT	\$3,853.00	\$2,077.11	\$2,077.11	\$1,775.89	\$128.43	\$1,647.46	42.76%
10.460.11014	WORKERS COMPENSATION	\$1,436.00	\$0.00	\$0.00	\$1,436.00	\$0.00	\$1,436.00	100.00%
10.460.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$0.00	\$46.00	\$0.00	\$46.00	100.00%
10.460.11016	DENTAL INSURANCE	\$486.00	\$250.38	\$250.38	\$235.62	\$32.79	\$202.83	41.73%
10.460.12022	TOWN SHARE OF COURT HOUSE REN	\$38,442.00	\$0.00	\$0.00	\$38,442.00	\$0.00	\$38,442.00	100.00%
10.460.12029	CONTRACT SERVICES	\$9,956.00	\$3,700.52	\$3,700.52	\$6,255.48	\$422.09	\$5,833.39	58.59%
10.460.13032	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
10.460.13033	CLEANING SUPPLIES	\$1,000.00	\$837.66	\$837.66	\$162.34	\$0.00	\$162.34	16.23%
10.460.16061	ELECTRICITY	\$3,500.00	\$372.91	\$372.91	\$3,127.09	\$0.00	\$3,127.09	89.35%
10.460.16062	PROPANE	\$4,000.00	\$995.49	\$995.49	\$3,004.51	\$86.42	\$2,918.09	72.95%
10.460.16063	WATER	\$836.00	\$128.34	\$128.34	\$706.66	\$0.00	\$706.66	84.63%
10.460.16064	SEWER	\$1,400.00	\$167.58	\$167.58	\$1,232.42	\$0.00	\$1,232.42	88.03%
10.460.19082	GENERAL MAINTENANCE & REPAIRS	\$7,820.00	\$1,167.17	\$1,167.17	\$6,652.83	\$449.19	\$6,203.64	79.33%
10.460.21097	EQUIPMENT Dept: COURT HOUSE - 460	\$4,750.00 \$126,971.00	\$0.00 \$37,548.84	\$0.00 \$37,548.84	\$4,750.00 \$89,422.16	\$0.00 \$17,553.69	\$4,750.00 \$71,868.47	100.00% 56.60%
10.475.12029	CONTRACT SERVICES	\$224,004.00	\$112,251.66	\$112,251.66	\$111,752.34	\$0.00	\$111,752.34	49.89%
10.475.12030	RENTAL SERVICES	\$0.00	\$778.39	\$778.39	(\$778.39)	\$0.00	(\$778.39)	0.00%
10.475.16061	ELECTRICITY	\$0.00	\$841.30	\$841.30	(\$841.30)	\$0.00	(\$841.30)	0.00%
10.475.16062	PROPANE	\$0.00	\$1,812.74	\$1,812.74	(\$1,812.74)	\$85.16	(\$1,897.90)	0.00%
10.475.16063	WATER	\$0.00	\$42.78	\$42.78	(\$42.78)	\$0.00	(\$42.78)	0.00%
10.475.16064	SEWER	\$0.00	\$55.86	\$55.86	(\$55.86)	\$0.00	(\$55.86)	0.00%
10.475.16068	TELEPHONE/INTERNET	\$0.00	\$1,249.04	\$1,249.04	(\$1,249.04)	\$0.00	(\$1,249.04)	0.00%
10.475.19082	GENERAL MAINTENANCE & REPAIRS Dept: COOPERATIVE EXTENSION SERVICE - 475	\$0.00 \$224,004.00	\$153.45 \$117,185.22	\$153.45 \$117,185.22	(\$153.45) \$106,818.78	\$0.00 \$85.16	(\$153.45) \$106,733.62	0.00% 47.65%
10.481.21096	DOC BLDG ADDITION CAPITAL Dept: DOC CAPITAL - 481	\$30,000.00 \$30,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$30,000.00 \$30,000.00	\$0.00 \$0.00	\$30,000.00 \$30,000.00	100.00% 100.00%
10.482.21096	WOODHULL COMPLEX BLDG ADD CAF Dept: WOODHULL COMPLEX CAPITAL - 482	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	100.00% 100.00%
10.484.21096	UNITY COMPLEX BLDG ADD CAPITAL Dept: UNITY COMPLEX CAPITAL - 484	\$260,000.00 \$260,000.00	\$32,000.00 \$32,000.00	\$32,000.00 \$32,000.00	\$228,000.00 \$228,000.00	\$13,515.00 \$13,515.00	\$214,485.00 \$214,485.00	82.49% 82.49%
10.490.11018	EXPENSE ACCOUNT	\$250.00	\$271.92	\$271.92	(\$21.92)	\$0.00	(\$21.92)	-8.77%
10.490.12029	CONTRACT SERVICES	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
10.490.13036	OFFICE SUPPLIES	\$200.00	\$10.46	\$10.46	\$189.54	\$0.00	\$189.54	94.77%
10.490.13037	DUES, LICENSES & SUBSCRIPTIONS	\$80.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00	100.00%

Sullivan County

E.R

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.490.13038	POSTAGE	\$40.00	\$0.46	\$0.46	\$39.54	\$0.00	\$39.54	98.85%
10.490.15052	HCBC-INC.	\$1,668,266.00	\$610,803.84	\$610,803.84	\$1,057,462.16	\$0.00	\$1,057,462.16	63.39%
10.490.15056	INTERMEDIATE NURSING CARE	\$3,331,399.00	\$1,337,780.16	\$1,337,780.16	\$1,993,618.84	\$0.00	\$1,993,618.84	59.84%
	Dept: HUMAN SERVICES - 490	\$5,001,635.00	\$1,948,866.84	\$1,948,866.84	\$3,052,768.16	\$0.00	\$3,052,768.16	61.04%
10.497.12029	CONTRACT SERVICES	\$9,956.00	\$3,700.56	\$3,700.56	\$6,255.44	\$422.08	\$5,833.36	58.59%
10.497.13032	GENERAL SUPPLIES	\$600.00	\$18.95	\$18.95	\$581.05	\$0.00	\$581.05	96.84%
10.497.13033	CLEANING SUPPLIES	\$1,000.00	\$837.65	\$837.65	\$162.35	\$0.00	\$162.35	16.24%
10.497.16061	ELECTRICITY	\$34,140.00	\$12,537.56	\$12,537.56	\$21,602.44	\$0.00	\$21,602.44	63.28%
10.497.16062	PROPANE	\$4,000.00	\$995.49	\$995.49	\$3,004.51	\$86.42	\$2,918.09	72.95%
10.497.16063	WATER	\$1,325.00	\$626.85	\$626.85	\$698.15	\$0.00	\$698.15	52.69%
10.497.16064	SEWER	\$1,200.00	\$512.05	\$512.05	\$687.95	\$0.00	\$687.95	57.33%
10.497.19082	GENERAL MAINTENANCE & REPAIRS	\$7,500.00	\$1,165.47	\$1,165.47	\$6,334.53	\$449.18	\$5,885.35	78.47%
10.497.21097	EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.497.22093	INSURANCE	\$24,080.00	\$24,080.00	\$24,080.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: WOODHULL COUNTY COMPLEX - 497	\$84,301.00	\$44,474.58	\$44,474.58	\$39,826.42	\$957.68	\$38,868.74	46.11%
10.520.10001	SALARIES	\$158,256.00	\$87,363.91	\$87,363.91	\$70,892.09	\$81,343.41	(\$10,451.32)	-6.60%
10.520.10007	ET BUY BACK	\$2,753.00	\$2,718.00	\$2,718.00	\$35.00	\$0.00	\$35.00	1.27%
10.520.10008	OVERTIME	\$500.00	\$475.32	\$475.32	\$24.68	\$0.00	\$24.68	4.94%
10.520.11010	FICA	\$12,358.00	\$6,353.27	\$6,353.27	\$6,004.73	\$448.09	\$5,556.64	44.96%
10.520.11012	GROUP LIFE INSURANCE	\$65.00	\$31.98	\$31.98	\$33.02	\$2.46	\$30.56	47.02%
10.520.11013	GROUP HEALTH INSURANCE	\$41,996.00	\$20,997.60	\$20,997.60	\$20,998.40	\$1,749.80	\$19,248.60	45.83%
10.520.11014	RETIREMENT	\$15,836.00	\$7,796.54	\$7,796.54	\$8,039.46	\$590.30	\$7,449.16	47.04%
10.520.11015	WORKERS COMPENSATION	\$342.00	\$0.00	\$0.00	\$342.00	\$0.00	\$342.00	100.00%
10.520.11016	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$0.00	\$138.00	\$0.00	\$138.00	100.00%
10.520.11017	DENTAL INSURANCE	\$2,908.00	\$952.24	\$952.24	\$1,955.76	\$119.03	\$1,836.73	63.16%
10.520.11019	EDUCATION & TRAINING	\$7,000.00	\$4,030.59	\$4,030.59	\$2,969.41	\$0.00	\$2,969.41	42.42%
10.520.12020	TRAVEL EXPENSE	\$1,500.00	\$645.86	\$645.86	\$854.14	\$0.00	\$854.14	56.94%
10.520.12026	LEGAL EXPENSES	\$10,000.00	\$2,500.00	\$2,500.00	\$7,500.00	\$0.00	\$7,500.00	75.00%
10.520.12029	EMPLOYEE APPRECIATION	\$8,000.00	\$5,052.00	\$5,052.00	\$2,948.00	\$0.00	\$2,948.00	36.85%
10.520.12031	CONTRACT SERVICES	\$39,295.00	\$18,663.73	\$18,663.73	\$20,631.27	\$525.00	\$20,106.27	51.17%
10.520.13036	ADVERTISING & PUBLIC RELATIONS	\$25,000.00	\$10,638.10	\$10,638.10	\$14,361.90	\$0.00	\$14,361.90	57.45%
10.520.13037	OFFICE SUPPLIES	\$4,250.00	\$2,502.09	\$2,502.09	\$1,747.91	\$0.00	\$1,747.91	41.13%
10.520.19082	DUES, LICENSES & SUBSCRIPTIONS	\$230.00	\$0.00	\$0.00	\$230.00	\$0.00	\$230.00	100.00%
10.520.21097	GENERAL MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
	Dept: HUMAN RESOURCES - 520	\$331,677.00	\$170,721.23	\$170,721.23	\$160,955.77	\$84,778.09	\$76,177.68	22.97%
10.600.10001	EMPLOYEE SALARIES	\$2,015,561.00	\$937,495.92	\$937,495.92	\$1,078,065.08	\$954,633.33	\$123,431.75	6.12%
10.600.10007	E.T. BUY BACK	\$15,000.00	\$12,855.67	\$12,855.67	\$2,144.33	\$0.00	\$2,144.33	14.30%
10.600.10008	OVERTIME	\$30,000.00	\$27,026.91	\$27,026.91	\$2,973.09	\$0.00	\$2,973.09	9.91%
10.600.11010	FICA	\$61,355.00	\$28,156.06	\$28,156.06	\$33,198.94	\$2,174.51	\$31,024.43	50.57%
10.600.11011	GROUP LIFE INSURANCE	\$1,012.00	\$424.76	\$424.76	\$587.24	\$35.26	\$551.98	54.54%
10.600.11012	GROUP HEALTH INSURANCE	\$540,692.00	\$222,426.50	\$222,426.50	\$318,265.50	\$19,209.47	\$299,056.03	55.31%
10.600.11013	RETIREMENT	\$432,042.00	\$197,088.26	\$197,088.26	\$234,953.74	\$15,582.15	\$219,371.59	50.78%
10.600.11014	WORKERS COMPENSATION	\$64,855.00	\$0.00	\$0.00	\$64,855.00	\$0.00	\$64,855.00	100.00%
10.600.11015	UNEMPLOYMENT COMP INSURANCE	\$29,808.00	\$0.00	\$0.00	\$29,808.00	\$0.00	\$29,808.00	100.00%
10.600.11016	DENTAL INSURANCE	\$29,702.00	\$8,415.52	\$8,415.52	\$21,286.48	\$1,048.56	\$20,237.92	68.14%
10.600.11017	EDUCATION AND CONFERENCES	\$16,600.00	\$3,941.00	\$3,941.00	\$12,659.00	\$0.00	\$12,659.00	76.26%
10.600.11019	TRAVEL EXPENSE	\$8,800.00	\$3,318.69	\$3,318.69	\$5,481.31	\$0.00	\$5,481.31	62.29%
10.600.12029	CONTRACT SERVICES	\$65,078.00	\$14,405.16	\$14,405.16	\$50,672.84	\$0.00	\$50,672.84	77.86%

Sullivan County

E.13

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.600.13031	UNIFORMS	\$19,000.00	\$8,495.37	\$8,495.37	\$10,504.63	\$0.00	\$10,504.63	55.29%
10.600.13032	GENERAL SUPPLIES	\$15,000.00	\$6,738.48	\$6,738.48	\$8,261.52	\$0.00	\$8,261.52	55.08%
10.600.13033	CLEANING SUPPLIES	\$13,000.00	\$2,999.80	\$2,999.80	\$10,000.20	\$0.00	\$10,000.20	76.92%
10.600.13036	OFFICE SUPPLIES	\$17,500.00	\$5,981.18	\$5,981.18	\$11,518.82	\$157.47	\$11,361.35	64.92%
10.600.13037	DUES, LICENSES AND SUBSCRIPTIO	\$4,103.00	\$1,201.50	\$1,201.50	\$2,901.50	\$0.00	\$2,901.50	70.72%
10.600.13038	POSTAGE	\$2,400.00	\$174.60	\$174.60	\$2,225.40	\$5.40	\$2,220.00	92.50%
10.600.13039	SECURITY SUPPLIES	\$13,149.00	\$6,247.19	\$6,247.19	\$6,901.81	\$0.00	\$6,901.81	52.49%
10.600.14041	CLOTHING: INMATE	\$17,000.00	\$8,841.61	\$8,841.61	\$8,158.39	\$0.00	\$8,158.39	47.99%
10.600.14042	FOOD	\$340,051.00	\$170,025.54	\$170,025.54	\$170,025.46	\$0.00	\$170,025.46	50.00%
10.600.14052	MEDICAL EXPENSES	\$180,500.00	\$70,502.38	\$70,502.38	\$109,997.62	\$78.87	\$109,918.75	60.90%
10.600.16065	FUEL OIL	\$42,770.00	\$78,974.17	\$78,974.17	(\$36,204.17)	\$0.00	(\$36,204.17)	-84.65%
10.600.16068	TELEPHONE/INTERNET	\$18,000.00	\$6,238.26	\$6,238.26	\$11,761.74	\$0.00	\$11,761.74	65.34%
10.600.16069	GASOLINE	\$9,000.00	\$3,531.00	\$3,531.00	\$5,469.00	\$0.00	\$5,469.00	60.77%
10.600.18080	CARE OF GROUNDS	\$4,000.00	\$1,989.30	\$1,989.30	\$2,010.70	\$0.00	\$2,010.70	50.27%
10.600.19082	GENERAL MAINTENANCE & REPAIRS	\$37,240.00	\$15,721.61	\$15,721.61	\$21,518.39	\$155.10	\$21,363.29	57.37%
10.600.19084	VEHICLE REPAIR	\$7,000.00	\$1,801.08	\$1,801.08	\$5,198.92	\$0.00	\$5,198.92	74.27%
10.600.20090	INTEREST PAYMENT	\$265.00	\$282.06	\$282.06	(\$17.06)	\$0.00	(\$17.06)	-6.44%
10.600.20091	PRINCIPAL PAYMENT	\$8,937.00	\$8,937.00	\$8,937.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.21097	EQUIPMENT	\$12,910.00	\$11,168.44	\$11,168.44	\$1,741.56	\$0.00	\$1,741.56	13.49%
10.600.22093	INSURANCE	\$27,500.00	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.22094	INMATE COMMISSION EXPENSE	\$35,000.00	\$5,076.93	\$5,076.93	\$29,923.07	\$289.19	\$29,633.88	84.67%
Dept: DEPARTMENT OF CORRECTION - 600		\$4,134,830.00	\$1,897,981.95	\$1,897,981.95	\$2,236,848.05	\$993,369.31	\$1,243,478.74	30.07%
10.700.16060	BIOMASS FUEL	\$140,000.00	\$15,336.21	\$15,336.21	\$124,663.79	\$2,633.64	\$122,030.15	87.16%
10.700.16061	ELECTRICITY	\$249,875.00	\$93,030.51	\$93,030.51	\$156,844.49	\$15,586.27	\$141,258.22	56.53%
10.700.16062	PROPANE	\$10,000.00	\$10,215.34	\$10,215.34	(\$215.34)	\$0.00	(\$215.34)	-2.15%
10.700.19081	SEWER/WATER MAINT REPAIR	\$84,000.00	\$38,391.90	\$38,391.90	\$45,608.10	\$0.00	\$45,608.10	54.30%
10.700.19082	GENERAL MAINTENANCE & REPAIRS	\$22,500.00	\$15,065.49	\$15,065.49	\$7,434.51	\$0.00	\$7,434.51	33.04%
10.700.19085	BIO MASS FACILITY MAINT & REPA	\$29,000.00	\$672.41	\$672.41	\$28,327.59	\$55.02	\$28,272.57	97.49%
10.700.20090	INTEREST PAYMENT	\$104.00	\$102.42	\$102.42	\$1.58	\$0.00	\$1.58	1.52%
10.700.20091	PRINCIPAL PAYMENT	\$5,260.00	\$5,256.50	\$5,256.50	\$3.50	\$0.00	\$3.50	0.07%
Dept: FACILITIES - 700		\$540,739.00	\$178,070.78	\$178,070.78	\$362,668.22	\$18,274.93	\$344,393.29	63.69%
10.861.15051	SC ORAL HEALTH COLLABORATIVE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$1,250.00	\$3,750.00	75.00%
10.861.15055	LAKE SUNAPEE MEDIATION	\$7,500.00	\$1,875.00	\$1,875.00	\$5,625.00	\$0.00	\$5,625.00	75.00%
10.861.15056	COMMUNITY ALLIANCE FAMILY SERV	\$25,000.00	\$6,250.00	\$6,250.00	\$18,750.00	\$0.00	\$18,750.00	75.00%
10.861.15059	WEST CENTRAL BEHAVIORAL SERVIC	\$10,000.00	\$2,500.00	\$2,500.00	\$7,500.00	\$0.00	\$7,500.00	75.00%
10.861.15062	COMMUNITY TRANSPORTATION	\$30,000.00	\$7,500.00	\$7,500.00	\$22,500.00	\$0.00	\$22,500.00	75.00%
10.861.15064	TURNING POINTS	\$55,000.00	\$13,750.00	\$13,750.00	\$41,250.00	\$0.00	\$41,250.00	75.00%
10.861.15065	SOUP KITCHEN/FOOD PANTRY	\$15,000.00	\$3,750.00	\$3,750.00	\$11,250.00	\$0.00	\$11,250.00	75.00%
10.861.15066	BIG BROTHERS/BIG SISTERS	\$5,000.00	\$1,250.00	\$1,250.00	\$3,750.00	\$1,250.00	\$2,500.00	50.00%
10.861.15070	ROAD TO INDEPENDENCE	\$1,500.00	\$375.00	\$375.00	\$1,125.00	\$0.00	\$1,125.00	75.00%
10.861.15072	GOOD BEGINNINGS OF SULL.CTY	\$27,500.00	\$6,875.00	\$6,875.00	\$20,625.00	\$0.00	\$20,625.00	75.00%
Dept: COUNTY GRANTS - 861		\$181,500.00	\$44,125.00	\$44,125.00	\$137,375.00	\$2,500.00	\$134,875.00	74.31%
10.900.20092	INTEREST ON REV. ANTICIPATION	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
Dept: INTEREST NOTES - 900		\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.970.20090	INTEREST ON BONDED DEBT	\$248,425.00	\$82,025.00	\$82,025.00	\$166,400.00	\$0.00	\$166,400.00	66.98%
10.970.20091	PRINCIPAL ON BONDED DEBT	\$749,545.00	\$0.00	\$0.00	\$749,545.00	\$0.00	\$749,545.00	100.00%
Dept: BONDED DEBT - 970		\$997,970.00	\$82,025.00	\$82,025.00	\$915,945.00	\$0.00	\$915,945.00	91.78%

Sullivan County

E.14

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.980.12031	DELEGATION: ADVERTISING	\$500.00	\$195.00	\$195.00	\$305.00	\$0.00	\$305.00	61.00%
10.980.17076	DELEGATION EXPENSES	\$3,000.00	\$98.39	\$98.39	\$2,901.61	\$0.00	\$2,901.61	96.72%
	Dept: DELEGATION EXPENSES - 980	\$3,500.00	\$293.39	\$293.39	\$3,206.61	\$0.00	\$3,206.61	91.62%
10.997.05990	IMPLIED TRANSFERS	\$1,987,259.00	\$0.00	\$0.00	\$1,987,259.00	\$0.00	\$1,987,259.00	100.00%
10.997.15996	TRANSFER IN ACCOUNTING/ADMIN	(\$223,736.00)	\$0.00	\$0.00	(\$223,736.00)	\$0.00	(\$223,736.00)	100.00%
10.997.15997	TRANSFER IN HR/PAYROLL	(\$170,691.00)	\$0.00	\$0.00	(\$170,691.00)	\$0.00	(\$170,691.00)	100.00%
	Dept: TRANSFER OUT - 997	\$1,592,832.00	\$0.00	\$0.00	\$1,592,832.00	\$0.00	\$1,592,832.00	100.00%
	Fund: GENERAL FUND - 10	\$15,554,524.00	\$5,729,891.55	\$5,729,891.55	\$9,824,632.45	\$1,732,655.79	\$8,091,976.66	52.02%
22.420.10000	ELECTED OFFICAL SALARY	\$55,015.00	\$27,120.99	\$27,120.99	\$27,894.01	\$27,894.01	\$0.00	0.00%
22.420.10001	EMPLOYEE SALARIES	\$127,161.00	\$60,892.11	\$60,892.11	\$66,268.89	\$59,235.60	\$7,033.29	5.53%
22.420.10007	E.T. BUY BACK	\$1,670.00	\$0.00	\$0.00	\$1,670.00	\$0.00	\$1,670.00	100.00%
22.420.10008	OVERTIME	\$500.00	\$186.55	\$186.55	\$313.45	\$0.00	\$313.45	62.69%
22.420.11010	FICA	\$14,102.00	\$6,314.67	\$6,314.67	\$7,787.33	\$499.29	\$7,288.04	51.68%
22.420.11011	GROUP LIFE INSURANCE	\$108.00	\$43.05	\$43.05	\$64.95	\$3.69	\$61.26	56.72%
22.420.11012	GROUP HEALTH INSURANCE	\$66,671.00	\$27,229.97	\$27,229.97	\$39,441.03	\$2,014.83	\$37,426.20	56.14%
22.420.11013	RETIREMENT	\$19,854.00	\$9,455.93	\$9,455.93	\$10,398.07	\$720.16	\$9,677.91	48.75%
22.420.11014	WORKERS COMPENSATION	\$428.00	\$0.00	\$0.00	\$428.00	\$0.00	\$428.00	100.00%
22.420.11015	UNEMPLOYMENT COMP INSURANCE	\$161.00	\$0.00	\$0.00	\$161.00	\$0.00	\$161.00	100.00%
22.420.11016	DENTAL INSURANCE	\$3,320.00	\$1,169.98	\$1,169.98	\$2,150.02	\$20.48	\$2,129.54	64.14%
22.420.12029	EXPENSE ACCOUNT	\$1,000.00	\$563.24	\$563.24	\$436.76	\$0.00	\$436.76	43.68%
22.420.12030	CONTRACT SERVICES	\$69,623.00	\$63,998.19	\$63,998.19	\$5,621.81	\$0.00	\$5,621.81	8.07%
22.420.13036	EQUIPMENT RENTAL	\$438.00	\$0.00	\$0.00	\$438.00	\$0.00	\$438.00	100.00%
22.420.13037	OFFICE SUPPLIES	\$2,500.00	\$1,173.53	\$1,173.53	\$1,326.47	\$0.00	\$1,326.47	53.06%
22.420.16068	DUES, LICENSES AND SUBSCRIPTIO	\$800.00	\$794.75	\$794.75	\$5.25	\$0.00	\$5.25	0.66%
22.420.19082	TELEPHONE/INTERNET	\$2,316.00	\$1,577.89	\$1,577.89	\$738.11	\$0.00	\$738.11	31.87%
	GENERAL MAINTENANCE & REPAIRS	\$300.00	\$67.50	\$67.50	\$232.50	\$0.00	\$232.50	77.50%
	Dept: REGISTER OF DEEDS - 420	\$365,962.00	\$200,588.35	\$200,588.35	\$165,373.65	\$90,388.06	\$74,985.59	20.49%
22.997.05991	TRANSFER REGISTER/GEN.FUND	(\$25,962.00)	\$0.00	\$0.00	(\$25,962.00)	\$0.00	(\$25,962.00)	100.00%
	Dept: TRANSFER OUT - 997	(\$25,962.00)	\$0.00	\$0.00	(\$25,962.00)	\$0.00	(\$25,962.00)	100.00%
	Fund: REGISTER OF DEEDS - 22	\$340,000.00	\$200,588.35	\$200,588.35	\$139,411.65	\$90,388.06	\$49,023.59	14.42%
24.345.10008	OVERTIME	\$1,607.00	\$486.68	\$486.68	\$1,120.32	\$0.00	\$1,120.32	69.71%
24.345.11010	FICA	\$24.00	\$6.79	\$6.79	\$17.21	\$0.00	\$17.21	71.71%
24.345.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.13	\$0.13	(\$0.13)	\$0.00	(\$0.13)	0.00%
24.345.11012	GROUP HEALTH INSURANCE	\$0.00	\$70.52	\$70.52	(\$70.52)	\$0.00	(\$70.52)	0.00%
24.345.11013	RETIREMENT	\$408.00	\$123.13	\$123.13	\$284.87	\$0.00	\$284.87	69.82%
24.345.11014	WORKERS COMPENSATION	\$52.00	\$0.00	\$0.00	\$52.00	\$0.00	\$52.00	100.00%
24.345.11016	DENTAL INSURANCE	\$0.00	\$6.65	\$6.65	(\$6.65)	\$0.00	(\$6.65)	0.00%
24.345.17073	MISCELLANEOUS EXPENSES	\$7,909.00	\$2,609.12	\$2,609.12	\$5,299.88	\$0.00	\$5,299.88	67.01%
	Dept: ENFORCING UNDERAGE DRINKING LAWS - 345	\$10,000.00	\$3,303.02	\$3,303.02	\$6,696.98	\$0.00	\$6,696.98	66.97%
24.445.10001	EMPLOYEE SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	\$107,683.20	(\$107,683.20)	0.00%
	Dept: DOMESTIC VIOLENCE GRANT - 445	\$0.00	\$0.00	\$0.00	\$0.00	\$107,683.20	(\$107,683.20)	0.00%
24.527.10001	OFFICE SALARIES	\$11,195.00	\$25,230.08	\$25,230.08	(\$14,035.08)	\$1,574.40	(\$15,609.48)	-139.43%
24.527.11010	FICA	\$857.00	\$1,901.93	\$1,901.93	(\$1,044.93)	\$120.44	(\$1,165.37)	-135.98%
	Dept: JAG GRANT - 527	\$12,052.00	\$27,132.01	\$27,132.01	(\$15,080.01)	\$1,694.84	(\$16,774.85)	-139.19%

Sullivan County

E-15

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget	Balance	% Bud
24.606.11018	EXPENSE ACCOUNT \$3,500 Dept: GED TRAIL PROGRAM - 606	\$3,500.00	\$629.00	\$629.00	\$2,871.00	\$0.00	\$2,871.00		82.03%
24.645.10001	DEPUTY SHERIFF PAYROLL								
24.645.10008	OVERTIME	\$66,893.00	\$24,294.81	\$24,294.81	\$42,598.19	\$109,423.11	(\$66,824.92)		-99.90%
24.645.11010	FICA	\$2,000.00	\$2,816.81	\$2,816.81	(\$816.81)	\$0.00	(\$816.81)		-40.84%
24.645.11013	RETIREMENT	\$5,146.00	\$1,898.40	\$1,898.40	\$3,247.60	\$133.11	\$3,114.49		60.52%
24.645.11014	WORKERS COMPENSATION	\$508.00	\$712.64	\$712.64	(\$204.64)	\$0.00	(\$204.64)		-40.28%
24.645.11015	UNEMPLOYMENT COMP INSURANCE	\$4,093.00	\$0.00	\$0.00	\$4,093.00	\$0.00	\$4,093.00		100.00%
24.645.12029	CONTRACT SERVICES	\$347.00	\$0.00	\$0.00	\$347.00	\$0.00	\$347.00		100.00%
24.645.13031	UNIFORMS	\$1,985.00	\$0.00	\$0.00	\$1,985.00	\$0.00	\$1,985.00		100.00%
24.645.13039	SECURITY SUPPLIES	\$500.00	\$66.00	\$66.00	\$434.00	\$0.00	\$434.00		86.80%
24.645.16069	GASOLINE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00		100.00%
24.645.17073	MISCELLANEOUS EXPENSE	\$6,073.00	\$0.00	\$0.00	\$6,073.00	\$0.00	\$6,073.00		100.00%
24.645.19082	GENERAL MAINTENANCE & REPAIRS	\$2,539.00	\$807.92	\$807.92	\$1,731.08	\$0.00	\$1,731.08		68.18%
24.645.19083	RADIO MAINTENANCE	\$371.00	\$0.00	\$0.00	\$371.00	\$0.00	\$371.00		100.00%
24.645.19084	VEHICLE REPAIR	\$500.00	\$520.00	\$520.00	(\$20.00)	\$0.00	(\$20.00)		-4.00%
	Dept: OUTSIDE DETAIL - 645	\$4,000.00	\$333.39	\$333.39	\$3,666.61	\$0.00	\$3,666.61		91.67%
24.646.10001	SALARIES-DEPUTIES	\$95,455.00	\$31,449.97	\$31,449.97	\$64,005.03	\$109,556.22	(\$45,551.19)		-47.72%
24.646.10008	OVERTIME	\$0.00	\$170.49	\$170.49	(\$170.49)	\$107,683.20	(\$107,853.69)		0.00%
24.646.11010	FICA	\$5,000.00	\$2,501.07	\$2,501.07	\$2,498.93	\$0.00	\$2,498.93		49.98%
24.646.11011	GROUP LIFE/DISABILITY	\$73.00	\$36.15	\$36.15	\$36.85	\$0.00	\$36.85		50.48%
24.646.11012	GROUP HEALTH INSURANCE	\$0.00	\$0.85	\$0.85	(\$0.85)	\$0.00	(\$0.85)		0.00%
24.646.11013	RETIREMENT	\$0.00	\$542.73	\$542.73	(\$542.73)	\$0.00	(\$542.73)		0.00%
24.646.11014	WORKERS COMPENSATION	\$1,270.00	\$675.89	\$675.89	\$594.11	\$0.00	\$594.11		46.78%
24.646.11016	DENTAL INSURANCE	\$162.00	\$0.00	\$0.00	\$162.00	\$0.00	\$162.00		100.00%
	Dept: HIGHWAY SAFETY - 646	\$0.00	\$18.23	\$18.23	(\$18.23)	\$0.00	(\$18.23)		0.00%
24.647.10008	OVERTIME	\$6,505.00	\$3,945.41	\$3,945.41	\$2,559.59	\$107,683.20	(\$105,123.61)		-1616.04%
	Dept: OHRV GRANT - 647	\$0.00	\$0.00	\$0.00	\$0.00	\$107,683.20	(\$107,683.20)		0.00%
24.745.10001	SALARIES-DEPUTY	\$27,868.00	\$16,544.00	\$16,544.00	\$11,324.00	\$47,680.00	(\$36,356.00)		-130.46%
24.745.11010	FICA	\$2,132.00	\$1,255.57	\$1,255.57	\$876.43	\$115.06	\$761.37		35.71%
	Dept: DRUG TASK FORCE GRANT - 745	\$30,000.00	\$17,799.57	\$17,799.57	\$12,200.43	\$47,795.06	(\$35,594.63)		-118.65%
24.953.10001	REGIONAL NETWORK/CURN COOR \$5	\$35,981.67	\$23,604.72	\$23,604.72	\$12,376.95	\$28,383.09	(\$16,006.14)		-44.48%
24.953.11010	FICA	\$4,348.00	\$2,171.39	\$2,171.39	\$2,176.61	\$167.03	\$2,009.58		46.22%
24.953.11013	LIFE INSURANCE	\$24.00	\$10.66	\$10.66	\$13.34	\$0.82	\$12.52		52.17%
24.953.11014	RETIREMENT	\$6,123.00	\$3,056.82	\$3,056.82	\$3,066.18	\$235.14	\$2,831.04		46.24%
24.953.11015	WORKERS COMPENSATION	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00		100.00%
24.953.11017	UNEMPLOYMENT COMP INSURANCE	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00		100.00%
24.953.11018	EDUCATION & TRAINING	\$2,500.00	\$1,899.20	\$1,899.20	\$600.80	\$0.00	\$600.80		24.03%
24.953.11019	EXPENSE ACCOUNT State budget \$	\$3,113.33	\$0.00	\$0.00	\$3,113.33	\$0.00	\$3,113.33		100.00%
24.953.12020	TRAVEL	\$2,500.00	\$1,090.21	\$1,090.21	\$1,409.79	\$0.00	\$1,409.79		56.39%
24.953.12029	AUDIT & LEGAL	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00		100.00%
24.953.12031	CONTRACT SERVICES	\$5,000.00	\$4,494.94	\$4,494.94	\$505.06	\$0.00	\$505.06		10.10%
24.953.13036	ADVERTISING	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00		100.00%
24.953.13038	OFFICE SUPPLIES FY13 \$3,100	\$2,000.00	\$190.41	\$190.41	\$1,809.59	\$0.00	\$1,809.59		90.48%
24.953.16068	POSTAGE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00		100.00%
	TELEPHONE/INTERNET	\$1,200.00	\$61.97	\$61.97	\$1,138.03	\$0.00	\$1,138.03		94.84%

Sullivan County

E.16

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.953.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: REGIONAL NETWORK/CUFSAP - 953	\$65,380.00	\$36,580.32	\$36,580.32	\$28,799.68	\$28,786.08	\$13.60	0.02%
24.955.10001	SALARY	\$46,363.00	\$23,181.23	\$23,181.23	\$23,181.77	\$23,181.18	\$0.59	0.00%
24.955.11010	FICA	\$3,733.00	\$1,824.68	\$1,824.68	\$1,908.32	\$140.09	\$1,768.23	47.37%
24.955.11011	LIFE INSURANCE	\$24.00	\$10.66	\$10.66	\$13.34	\$0.82	\$12.52	52.17%
24.955.11012	GROUP HEALTH INSURANCE	\$10,577.00	\$4,934.52	\$4,934.52	\$5,642.48	\$411.21	\$5,231.27	49.46%
24.955.11013	RETIREMENT	\$5,256.00	\$2,628.08	\$2,628.08	\$2,627.92	\$202.16	\$2,425.76	46.15%
24.955.11014	WORKERS COMPENSATION	\$110.00	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	100.00%
24.955.11015	UNEMPLOYMENT COMP INSURANCE	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00	100.00%
24.955.11016	DENTAL INSURANCE	\$477.00	\$158.96	\$158.96	\$318.04	\$19.87	\$298.17	62.51%
24.955.11018	EXPENSE ACCOUNT \$1,530	\$823.00	\$273.15	\$273.15	\$549.85	\$0.00	\$549.85	66.81%
24.955.11019	TRAVEL	\$2,350.00	\$1,094.70	\$1,094.70	\$1,255.30	\$0.00	\$1,255.30	53.42%
24.955.12020	LEGAL SERVICES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
24.955.12029	CONTRACT SERVICES	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
24.955.13031	ADVERTISING	\$750.00	\$20.00	\$20.00	\$730.00	\$0.00	\$730.00	97.33%
24.955.13036	OFFICE SUPPLIES	\$300.00	\$163.59	\$163.59	\$136.41	\$0.00	\$136.41	45.47%
24.955.13037	SUBSCRIPTIONS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	100.00%
24.955.16068	TELEPHONE/INTERNET	\$1,000.00	\$221.21	\$221.21	\$778.79	\$0.00	\$778.79	77.88%
24.955.19082	GENERAL MAINTENANCE & REPAIRS	\$600.00	\$9.95	\$9.95	\$590.05	\$0.00	\$590.05	98.34%
	Dept: PHNC - 955	\$75,293.00	\$34,520.73	\$34,520.73	\$40,772.27	\$23,955.33	\$16,816.94	22.34%
24.964.10001	SALARY FOR DFC \$45,300	\$53,508.00	\$25,063.94	\$25,063.94	\$28,444.06	\$22,468.90	\$5,975.16	11.17%
24.964.11010	FICA \$3,466	\$3,635.00	\$1,718.86	\$1,718.86	\$1,917.14	\$132.22	\$1,784.92	49.09%
24.964.11011	LIFE INSURANCE \$51	\$29.00	\$10.66	\$10.66	\$15.34	\$0.82	\$14.52	55.85%
24.964.11012	HEALTH INSURANCE \$19,488	\$19,488.00	\$0.00	\$0.00	\$19,488.00	\$0.00	\$19,488.00	100.00%
24.964.11013	RETIREMENT \$3,660	\$4,353.00	\$2,419.95	\$2,419.95	\$1,933.05	\$186.15	\$1,746.90	40.13%
24.964.11014	WORKERS COMPENSATION \$1,133	\$1,188.00	\$0.00	\$0.00	\$1,188.00	\$0.00	\$1,188.00	100.00%
24.964.11015	UNEMPLOYMENT \$44	\$22.00	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	100.00%
24.964.11016	DENTAL INSURANCE \$1,131	\$1,131.00	\$0.00	\$0.00	\$1,131.00	\$0.00	\$1,131.00	100.00%
24.964.11017	TRAINING & EDUCATION \$500	\$500.00	\$350.00	\$350.00	\$150.00	\$0.00	\$150.00	30.00%
24.964.11018	EXPENSE ACCOUNT \$14,900	\$6,500.00	\$30,903.16	\$30,903.16	(\$24,403.16)	\$0.00	(\$24,403.16)	-375.43%
24.964.11019	TRAVEL \$6,370	\$7,060.00	\$5,502.17	\$5,502.17	\$2,357.83	\$0.00	\$2,357.83	30.00%
24.964.12029	CONTRACT SERVICES \$15,600	\$14,275.00	\$4,576.52	\$4,576.52	\$9,698.48	\$280.00	\$9,418.48	65.98%
24.964.12030	EQUIPMENT RENTAL \$1,908	\$1,908.00	\$473.25	\$473.25	\$1,434.75	\$0.00	\$1,434.75	75.20%
24.964.12031	MARKETING/ADVERTISING \$1,761	\$4,033.00	\$1,473.92	\$1,473.92	\$2,559.08	\$0.00	\$2,559.08	63.45%
24.964.13030	OCCUPANCY/OFFICE RENT \$3,600	\$1,692.00	\$0.00	\$0.00	\$1,692.00	\$0.00	\$1,692.00	100.00%
24.964.13032	GENERAL SUPPLIES \$4,700	\$4,700.00	\$1,824.05	\$1,824.05	\$2,875.95	\$0.00	\$2,875.95	61.19%
24.964.13038	POSTAGE \$296	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00	100.00%
	Dept: SAMSHA DFC \$125,000 - 964	\$125,000.00	\$74,316.48	\$74,316.48	\$50,683.52	\$23,068.09	\$27,615.43	22.09%
24.982.10001	OFFICE SALARY	\$2,440.00	\$1,220.03	\$1,220.03	\$1,219.97	\$1,220.05	(\$0.08)	0.00%
24.982.11018	EXPENSE ACCOUNT	\$705.00	\$0.00	\$0.00	\$705.00	\$0.00	\$705.00	100.00%
24.982.11019	TRAVEL	\$650.00	\$137.01	\$137.01	\$512.99	\$0.00	\$512.99	78.92%
24.982.12029	CONTRACT SERVICES	\$5,330.00	\$2,432.96	\$2,432.96	\$2,897.04	\$0.00	\$2,897.04	54.35%
24.982.12031	ADVERTISING	\$500.00	\$106.61	\$106.61	\$393.39	\$0.00	\$393.39	78.68%
	Dept: RHNS IMMUNIZATION - 982	\$9,625.00	\$3,896.61	\$3,896.61	\$5,728.39	\$1,220.05	\$4,508.34	46.84%
	Fund: GRANTS - 24	\$432,810.00	\$233,573.12	\$233,573.12	\$199,236.88	\$559,125.27	(\$359,888.39)	-83.15%
40.480.21096	SCHC CAPITAL BUILDING ADDITION	\$170,000.00	\$34,003.32	\$34,003.32	\$135,996.68	\$0.00	\$135,996.68	80.00%
40.480.21097	SCHC CAPITAL	\$120,500.00	\$62,969.79	\$62,969.79	\$57,530.21	\$0.00	\$57,530.21	47.74%

Sullivan County

E.N

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance

% Bud

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
Dept: SCHC CAPITAL - 480		\$290,500.00	\$96,973.11	\$96,973.11	\$193,526.89	\$0.00	\$193,526.89	66.62%
40.492.10001	MARKETING SALARIES	\$75,606.00	\$37,780.79	\$37,780.79	\$37,825.21	\$37,812.02	\$13.19	0.02%
40.492.10008	OVERTIME	\$600.00	\$200.08	\$200.08	\$399.92	\$0.00	\$399.92	66.65%
40.492.11010	FICA	\$5,830.00	\$2,449.57	\$2,449.57	\$3,380.43	\$181.59	\$3,198.84	54.87%
40.492.11011	GROUP LIFE INSURANCE	\$43.00	\$21.32	\$21.32	\$21.68	\$1.64	\$20.04	46.60%
40.492.11012	GROUP HEALTH INSURANCE	\$33,554.00	\$22,532.24	\$22,532.24	\$11,021.76	\$1,973.62	\$9,048.14	26.97%
40.492.11013	RETIREMENT	\$8,207.00	\$4,090.57	\$4,090.57	\$4,116.43	\$313.83	\$3,802.60	46.33%
40.492.11014	WORKERS COMPENSATION	\$286.00	\$0.00	\$0.00	\$286.00	\$0.00	\$286.00	100.00%
40.492.11015	UNEMPLOYMENT COMP INSURANCE	\$92.00	\$0.00	\$0.00	\$92.00	\$0.00	\$92.00	100.00%
40.492.11016	DENTAL INSURANCE	\$1,792.00	\$788.04	\$788.04	\$1,003.96	\$106.90	\$897.06	50.06%
40.492.11017	EDUCATION AND TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.492.11019	TRAVEL EXPENSES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
40.492.12031	ADVERTISING & PUBLIC RELATION	\$7,500.00	\$2,008.91	\$2,008.91	\$5,491.09	\$0.00	\$5,491.09	73.21%
40.492.13032	MARKETING SUPPLIES & MATERIAL	\$2,000.00	\$356.15	\$356.15	\$1,643.85	\$102.12	\$1,541.73	77.09%
40.492.13036	OFFICE SUPPLIES	\$1,000.00	\$486.12	\$486.12	\$513.88	(\$2.00)	\$515.88	51.59%
Dept: MARKETING - 492		\$137,760.00	\$70,713.79	\$70,713.79	\$67,046.21	\$40,489.72	\$26,556.49	19.28%
40.500.10001	SALARIES	\$209,408.00	\$96,647.95	\$96,647.95	\$112,760.05	\$96,588.09	\$16,171.96	7.72%
40.500.10007	E.T. BUY BACK	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
40.500.10008	OVERTIME	\$500.00	\$117.63	\$117.63	\$382.37	\$0.00	\$382.37	76.47%
40.500.11010	FICA	\$16,203.00	\$7,119.11	\$7,119.11	\$9,083.89	\$544.98	\$8,538.91	52.70%
40.500.11011	GROUP LIFE INSURANCE	\$65.00	\$31.98	\$31.98	\$33.02	\$2.46	\$30.56	47.02%
40.500.11012	GROUP HEALTH INSURANCE	\$39,466.00	\$19,732.80	\$19,732.80	\$19,733.20	\$1,525.98	\$18,207.22	46.13%
40.500.11013	RETIREMENT	\$21,062.00	\$10,421.69	\$10,421.69	\$10,640.31	\$800.90	\$9,839.41	46.72%
40.500.11014	WORKERS COMPENSATION	\$568.00	\$0.00	\$0.00	\$568.00	\$0.00	\$568.00	100.00%
40.500.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$0.00	\$138.00	\$0.00	\$138.00	100.00%
40.500.11016	DENTAL INSURANCE	\$2,088.00	\$524.64	\$524.64	\$1,563.36	\$65.58	\$1,497.78	71.73%
40.500.11017	EDUCATION & CONFERENCES	\$4,500.00	\$1,030.97	\$1,030.97	\$3,469.03	\$0.00	\$3,469.03	77.09%
40.500.12021	TRAVEL	\$1,000.00	\$610.44	\$610.44	\$389.56	\$0.00	\$389.56	38.96%
40.500.12029	AUDIT	\$7,500.00	\$3,021.55	\$3,021.55	\$4,478.45	\$0.00	\$4,478.45	59.71%
40.500.13032	CONTRACT SERVICES	\$76,542.00	\$47,284.25	\$47,284.25	\$29,257.75	\$4,467.17	\$24,790.58	32.39%
40.500.13036	GENERAL SUPPLIES	\$0.00	\$7.82	\$7.82	(\$7.82)	\$0.00	(\$7.82)	0.00%
40.500.13037	OFFICE SUPPLIES	\$6,500.00	\$2,079.19	\$2,079.19	\$4,420.81	\$21.85	\$4,398.96	67.68%
40.500.13038	DUES, LICENSES & SUBSCRIPTIONS	\$7,710.00	\$614.52	\$614.52	\$7,095.48	\$0.00	\$7,095.48	92.03%
40.500.16068	POSTAGE	\$6,000.00	\$2,483.31	\$2,483.31	\$3,516.69	\$0.00	\$3,516.69	58.61%
40.500.20092	TELEPHONE/INTERNET	\$36,000.00	\$14,308.52	\$14,308.52	\$21,691.48	\$0.00	\$21,691.48	60.25%
40.500.21097	MEDICAID ASSESSMENT	\$633,126.00	\$138,233.48	\$138,233.48	\$494,892.52	\$0.00	\$494,892.52	78.17%
40.500.22093	EQUIPMENT	\$10,000.00	\$2,755.78	\$2,755.78	\$7,244.22	\$0.00	\$7,244.22	72.44%
	INSURANCE	\$51,880.00	\$51,869.00	\$51,869.00	\$11.00	\$0.00	\$11.00	0.02%
Dept: ADMINISTRATION - 500		\$1,131,156.00	\$398,894.63	\$398,894.63	\$732,261.37	\$104,017.01	\$628,244.36	55.54%
40.501.15051	RESIDENT STORE FUND	\$6,500.00	\$1,024.21	\$1,024.21	\$5,475.79	\$268.84	\$5,206.95	80.11%
Dept: SCHC RESIDENT ACCOUNT - 501		\$6,500.00	\$1,024.21	\$1,024.21	\$5,475.79	\$268.84	\$5,206.95	80.11%
40.530.10001	SALARIES	\$746,118.00	\$365,795.56	\$365,795.56	\$380,322.44	\$350,494.45	\$29,827.99	4.00%
40.530.10007	E.T. BUY BACK	\$1,200.00	\$832.40	\$832.40	\$367.60	\$0.00	\$367.60	30.63%
40.530.10008	OVERTIME	\$17,000.00	\$19,532.67	\$19,532.67	(\$2,532.67)	\$0.00	(\$2,532.67)	-14.90%
40.530.10009	PERFORMANCE INCREASE	\$2,000.00	\$1,500.00	\$1,500.00	\$500.00	\$0.00	\$500.00	25.00%
40.530.11010	FICA	\$58,623.00	\$27,098.27	\$27,098.27	\$31,524.73	\$2,091.68	\$29,433.05	50.21%
40.530.11011	GROUP LIFE INSURANCE	\$518.00	\$218.94	\$218.94	\$299.06	\$17.22	\$281.84	54.41%
40.530.11012	GROUP HEALTH INSURANCE	\$275,386.00	\$105,563.44	\$105,563.44	\$169,822.56	\$8,170.70	\$161,651.86	58.70%

Sullivan County

E 18

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.530.11013	RETIREMENT	\$82,533.00	\$39,794.15	\$39,794.15	\$42,738.65	\$3,004.34	\$39,734.51	48.14%
40.530.11014	WORKERS COMPENSATION	\$25,152.00	\$0.00	\$0.00	\$25,152.00	\$0.00	\$25,152.00	100.00%
40.530.11015	UNEMPLOYMENT COMP INSURANCE	\$1,150.00	\$0.00	\$0.00	\$1,150.00	\$0.00	\$1,150.00	100.00%
40.530.11016	DENTAL INSURANCE	\$15,977.00	\$4,718.40	\$4,718.40	\$11,258.60	\$567.95	\$10,690.65	66.91%
40.530.11017	EDUCATION & CONFERENCES	\$3,000.00	\$145.00	\$145.00	\$2,855.00	\$0.00	\$2,855.00	95.17%
40.530.12029	CONTRACT SERVICES	\$64,000.00	\$26,560.71	\$26,560.71	\$37,439.29	\$1,086.50	\$36,352.79	56.80%
40.530.13032	GENERAL SUPPLIES	\$67,000.00	\$25,276.39	\$25,276.39	\$41,723.61	\$1,908.30	\$39,815.31	59.43%
40.530.14042	FOOD	\$689,227.00	\$322,038.74	\$322,038.74	\$367,188.26	\$14,205.38	\$352,982.88	51.21%
40.530.21097	EQUIPMENT	\$14,000.00	\$3,653.88	\$3,653.88	\$10,346.12	\$0.00	\$10,346.12	73.90%
	Dept: DIETARY - 530	\$2,062,884.00	\$942,728.55	\$942,728.55	\$1,120,155.45	\$381,546.52	\$738,608.93	35.80%
40.540.10001	SALARIES SUPERVISORS STAFF	\$582,733.00	\$288,689.70	\$288,689.70	\$294,043.30	\$286,289.11	\$7,754.19	1.33%
40.540.10002	SALARIES REGISTERED NURSES	\$442,919.00	\$221,566.35	\$221,566.35	\$221,352.65	\$187,852.21	\$33,500.44	7.56%
40.540.10003	SALARIES L.P.N.'S	\$959,215.00	\$379,317.85	\$379,317.85	\$579,897.15	\$356,040.69	\$223,856.46	23.34%
40.540.10004	SALARIES NURSING AIDES	\$1,750,725.00	\$959,523.92	\$959,523.92	\$791,201.08	\$838,092.13	(\$46,891.05)	-2.68%
40.540.10006	CLERICAL	\$122,179.00	\$62,121.50	\$62,121.50	\$60,057.50	\$61,311.08	(\$1,253.58)	-1.03%
40.540.10007	E.T. BUY BACK	\$5,000.00	\$9,280.36	\$9,280.36	(\$4,280.36)	\$0.00	(\$4,280.36)	-85.61%
40.540.10008	OVERTIME	\$402,318.00	\$158,912.38	\$158,912.38	\$243,405.62	\$0.00	\$243,405.62	60.50%
40.540.10009	PERFORMANCE INCREASE	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	50.00%
40.540.10022	SALARIES RN - PER DIEM	\$106,445.00	\$75,536.46	\$75,536.46	\$32,908.54	\$275,888.54	(\$242,980.00)	-224.06%
40.540.10033	SALARIES L.P.N.'s - PER DIEM	\$234,459.00	\$76,097.48	\$76,097.48	\$158,361.52	\$138,617.42	\$19,744.10	8.42%
40.540.10044	SALARIES NURSING AIDES-PER DIE	\$302,538.00	\$117,155.01	\$117,155.01	\$185,382.99	\$261,544.93	(\$76,161.94)	-25.17%
40.540.10055	RN AGENCY NURSING	\$0.00	\$759.50	\$759.50	(\$759.50)	\$0.00	(\$759.50)	0.00%
40.540.10066	LPN AGENCY NURSING	\$0.00	\$8,651.75	\$8,651.75	(\$8,651.75)	\$0.00	(\$8,651.75)	0.00%
40.540.10077	LNA AGENCY NURSING	\$0.00	\$7,316.25	\$7,316.25	(\$7,316.25)	\$0.00	(\$7,316.25)	0.00%
40.540.11010	FICA	\$376,727.00	\$166,733.02	\$166,733.02	\$209,993.98	\$13,231.24	\$196,762.74	52.23%
40.540.11011	GROUP LIFE INSURANCE	\$2,450.00	\$864.28	\$864.28	\$1,585.72	\$72.16	\$1,513.56	61.78%
40.540.11012	GROUP HEALTH INSURANCE	\$1,120,931.00	\$523,865.98	\$523,865.98	\$597,065.02	\$43,908.98	\$553,156.04	49.35%
40.540.11013	RETIREMENT	\$341,000.00	\$161,584.38	\$161,584.38	\$179,415.62	\$12,055.77	\$167,359.85	49.08%
40.540.11014	WORKERS COMPENSATION	\$160,852.00	\$0.00	\$0.00	\$160,852.00	\$0.00	\$160,852.00	100.00%
40.540.11015	UNEMPLOYMENT COMP INSURANCE	\$47,500.00	\$0.00	\$0.00	\$47,500.00	\$0.00	\$47,500.00	100.00%
40.540.11016	DENTAL INSURANCE	\$56,859.00	\$18,911.88	\$18,911.88	\$37,947.12	\$2,373.81	\$35,573.31	62.56%
40.540.11017	EDUCATION & CONFERENCES	\$10,000.00	\$6,758.17	\$6,758.17	\$3,241.83	\$0.00	\$3,241.83	32.42%
40.540.12029	CONTRACT SERVICES	\$0.00	\$970.00	\$970.00	(\$970.00)	\$0.00	(\$970.00)	0.00%
40.540.12030	EQUIPMENT RENTAL	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
40.540.13032	GENERAL SUPPLIES	\$20,000.00	\$11,831.06	\$11,831.06	\$8,168.94	\$184.09	\$7,984.85	39.92%
40.540.14052	MEDICAL SUPPLIES	\$280,000.00	\$114,683.57	\$114,683.57	\$165,316.43	\$4,271.30	\$161,045.13	57.52%
40.540.14053	OXYGEN	\$11,500.00	\$6,110.00	\$6,110.00	\$5,390.00	\$260.00	\$5,130.00	44.61%
40.540.19082	GENERAL MAINTENANCE & REPAIRS	\$10,000.00	\$4,811.81	\$4,811.81	\$5,188.19	\$0.00	\$5,188.19	51.88%
40.540.21097	EQUIPMENT	\$35,000.00	\$13,268.40	\$13,268.40	\$21,731.60	\$0.00	\$21,731.60	62.09%
	Dept: NURSING - 540	\$7,396,350.00	\$3,400,321.06	\$3,400,321.06	\$3,996,028.94	\$2,481,993.46	\$1,514,035.48	20.47%
40.550.10001	SALARIES	\$389,634.00	\$184,386.25	\$184,386.25	\$205,247.75	\$171,675.12	\$33,572.63	8.62%
40.550.10007	E.T BUY BACK	\$1,800.00	\$1,342.60	\$1,342.60	\$457.40	\$0.00	\$457.40	25.41%
40.550.10008	OVERTIME	\$9,550.00	\$9,612.66	\$9,612.66	(\$62.66)	\$0.00	(\$62.66)	-0.66%
40.550.10009	PERFORMANCE INCREASE	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
40.550.11010	FICA	\$30,714.00	\$14,268.85	\$14,268.85	\$16,445.15	\$1,161.45	\$15,283.70	49.76%
40.550.11011	GROUP LIFE INSURANCE	\$195.00	\$74.62	\$74.62	\$120.38	\$6.56	\$113.82	58.37%
40.550.11012	GROUP HEALTH INSURANCE	\$127,593.00	\$39,658.18	\$39,658.18	\$87,934.82	\$2,886.05	\$85,048.77	66.66%
40.550.11013	RETIREMENT	\$39,426.00	\$20,091.75	\$20,091.75	\$19,334.25	\$1,623.33	\$17,710.92	44.92%
40.550.11014	WORKERS COMPENSATION	\$12,873.00	\$0.00	\$0.00	\$12,873.00	\$0.00	\$12,873.00	100.00%
40.550.11015	UNEMPLOYMENT COMP INSURANCE	\$1,320.00	\$0.00	\$0.00	\$1,320.00	\$0.00	\$1,320.00	100.00%

Sullivan County

E.19.

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.550.11016	DENTAL INSURANCE	\$5,774.00	\$1,494.22	\$1,494.22	\$4,279.78	\$157.02	\$4,122.76	71.40%
40.550.11017	EDUCATION & TRAINING	\$3,000.00	\$1,105.99	\$1,105.99	\$1,894.01	\$0.00	\$1,894.01	63.13%
40.550.12025	OPERATIONS: DIETARY MAINTENANC	\$10,000.00	\$6,230.89	\$6,230.89	\$3,769.11	\$0.00	\$3,769.11	37.69%
40.550.12029	CONTRACT SERVICES	\$103,840.00	\$31,378.87	\$31,378.87	\$72,461.13	\$0.00	\$72,461.13	69.78%
40.550.13032	GENERAL SUPPLIES	\$21,000.00	\$5,673.06	\$5,673.06	\$15,326.94	\$18.88	\$15,308.06	72.90%
40.550.13037	DUES,LICENSES & SUBSCRIPTIONS	\$2,220.00	\$1,230.00	\$1,230.00	\$990.00	\$0.00	\$990.00	44.59%
40.550.16062	PROPANE	\$10,000.00	\$8,025.79	\$8,025.79	\$1,974.21	\$0.00	\$1,974.21	19.74%
40.550.16065	FUEL OIL	\$50,000.00	\$58,742.13	\$58,742.13	(\$8,742.13)	\$0.00	(\$8,742.13)	-17.48%
40.550.16069	GASOLINE	\$9,000.00	\$5,217.44	\$5,217.44	\$3,782.56	\$0.00	\$3,782.56	42.03%
40.550.18080	CARE OF GROUNDS	\$8,000.00	\$3,773.65	\$3,773.65	\$4,226.35	\$0.00	\$4,226.35	52.83%
40.550.19082	GENERAL MAINTENANCE & REPAIRS	\$70,000.00	\$37,468.47	\$37,468.47	\$32,531.53	\$36.44	\$32,495.09	46.42%
40.550.19084	VEHICLE REPAIRS	\$7,000.00	\$1,325.55	\$1,325.55	\$5,674.45	\$0.00	\$5,674.45	81.06%
40.550.20090	INTEREST PAYMENT	\$692.00	\$707.10	\$707.10	(\$15.10)	\$0.00	(\$15.10)	-2.18%
40.550.20091	PRINCIPAL PAYMENT	\$26,920.00	\$26,919.09	\$26,919.09	\$0.01	\$0.00	\$0.01	0.00%
40.550.20093	TAXES-PROPERTY	\$32,500.00	\$17,898.00	\$17,898.00	\$14,602.00	\$0.00	\$14,602.00	44.93%
40.550.21097	EQUIPMENT	\$2,000.00	\$9,617.50	\$9,617.50	(\$7,617.50)	\$0.00	(\$7,617.50)	-380.88%
	Dept: OPERATION OF PLANT - 550	\$975,551.00	\$486,743.56	\$486,743.56	\$488,807.44	\$177,564.85	\$311,242.59	31.90%
40.555.10001	OFFICE SALARIES	\$34,557.00	\$17,266.06	\$17,266.06	\$17,290.94	\$17,274.40	\$16.54	0.05%
40.555.10008	OVERTIME	\$259.00	\$338.73	\$338.73	(\$88.73)	\$0.00	(\$88.73)	-35.49%
40.555.11010	FICA	\$2,663.00	\$1,205.05	\$1,205.05	\$1,457.95	\$89.70	\$1,368.25	51.38%
40.555.11011	GROUP LIFE/DISABILITY	\$22.00	\$10.66	\$10.66	\$11.34	\$0.82	\$10.52	47.82%
40.555.11012	GROUP HEALTH INSURANCE	\$18,312.00	\$9,155.88	\$9,155.88	\$9,156.12	\$762.99	\$8,393.13	45.83%
40.555.11013	RETIREMENT	\$3,749.00	\$1,896.03	\$1,896.03	\$1,852.97	\$143.11	\$1,709.86	45.61%
40.555.11014	WORKERS COMPENSATION	\$1,118.00	\$0.00	\$0.00	\$1,118.00	\$0.00	\$1,118.00	100.00%
40.555.11015	UNEMPLOYMENT COMP INSURANCE	\$184.00	\$0.00	\$0.00	\$184.00	\$0.00	\$184.00	100.00%
40.555.11016	DENTAL INSURANCE	\$801.00	\$262.32	\$262.32	\$538.68	\$32.79	\$505.89	63.16%
40.555.11017	EDUCATION & TRAINING	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
40.555.12029	CONTRACT SERVICES	\$350.00	\$82.73	\$82.73	\$267.27	\$0.00	\$267.27	76.36%
40.555.13032	GENERAL SUPPLIES	\$700.00	\$740.66	\$740.66	(\$40.66)	\$35.98	(\$76.64)	-10.95%
40.555.19082	GENERAL MAINTENANCE & REPAIRS	\$250.00	\$53.68	\$53.68	\$196.32	\$0.00	\$196.32	78.53%
	Dept: CENTRAL SUPPLY - 555	\$63,206.00	\$31,011.80	\$31,011.80	\$32,194.20	\$18,339.79	\$13,854.41	21.92%
40.560.10001	SALARIES	\$187,547.00	\$90,804.53	\$90,804.53	\$96,742.47	\$83,093.26	\$13,649.21	7.28%
40.560.10008	OVERTIME	\$4,500.00	\$1,967.35	\$1,967.35	\$2,532.65	\$0.00	\$2,532.65	56.28%
40.560.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.11010	FICA	\$14,730.00	\$6,922.78	\$6,922.78	\$7,807.22	\$552.09	\$7,255.13	49.25%
40.560.11011	GROUP LIFE INSURANCE	\$132.00	\$53.30	\$53.30	\$78.70	\$4.10	\$74.60	56.52%
40.560.11012	GROUP HEALTH INSURANCE	\$18,305.00	\$9,152.04	\$9,152.04	\$9,152.96	\$762.67	\$8,390.29	45.84%
40.560.11013	RETIREMENT	\$20,738.00	\$9,002.19	\$9,002.19	\$11,735.81	\$695.26	\$11,040.55	53.24%
40.560.11014	WORKERS COMPENSATION	\$6,140.00	\$0.00	\$0.00	\$6,140.00	\$0.00	\$6,140.00	100.00%
40.560.11015	UNEMPLOYMENT COMP INSURANCE	\$276.00	\$0.00	\$0.00	\$276.00	\$0.00	\$276.00	100.00%
40.560.11016	DENTAL INSURANCE	\$1,311.00	\$804.64	\$804.64	\$506.36	\$100.58	\$405.78	30.95%
40.560.11017	EDUCATION & TRAINING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.13032	GENERAL SUPPLIES	\$21,500.00	\$6,106.55	\$6,106.55	\$15,393.45	\$17.33	\$15,376.12	71.52%
40.560.14043	LINEN	\$36,300.00	\$14,428.24	\$14,428.24	\$21,871.76	\$0.00	\$21,871.76	60.25%
40.560.19082	GENERAL MAINTENANCE & REPAIRS	\$12,500.00	\$4,611.11	\$4,611.11	\$7,888.89	\$0.00	\$7,888.89	63.11%
40.560.21097	EQUIPMENT	\$1,500.00	\$1,205.05	\$1,205.05	\$294.95	\$0.00	\$294.95	19.66%
	Dept: LAUNDRY & LINEN - 560	\$326,479.00	\$145,057.78	\$145,057.78	\$181,421.22	\$85,225.29	\$96,195.93	29.46%
40.570.10001	SALARIES	\$376,934.00	\$184,226.97	\$184,226.97	\$192,707.03	\$171,065.93	\$21,641.10	5.74%
40.570.10008	OVERTIME	\$5,000.00	\$651.47	\$651.47	\$4,348.53	\$0.00	\$4,348.53	86.97%

Sullivan County

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A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

From Date: 7/1/2013 To Date: 12/31/2013

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.570.10009	PERFORMANCE INCREASE	\$1,500.00	\$500.00	\$500.00	\$1,000.00	\$0.00	\$1,000.00	66.67%
40.570.11010	FICA	\$29,333.00	\$12,740.02	\$12,740.02	\$16,592.98	\$1,031.71	\$15,561.27	53.05%
40.570.11011	GROUP LIFE INSURANCE	\$324.00	\$132.02	\$132.02	\$191.98	\$9.84	\$182.14	56.22%
40.570.11012	GROUP HEALTH INSURANCE	\$125,435.00	\$56,109.56	\$56,109.56	\$69,325.44	\$3,926.07	\$65,399.37	52.14%
40.570.11013	RETIREMENT	\$41,296.00	\$18,408.36	\$18,408.36	\$22,887.64	\$1,406.18	\$21,481.46	52.02%
40.570.11014	WORKERS COMPENSATION	\$12,333.00	\$0.00	\$0.00	\$12,333.00	\$0.00	\$12,333.00	100.00%
40.570.11015	UNEMPLOYMENT COMP INSURANCE	\$2,940.00	\$0.00	\$0.00	\$2,940.00	\$0.00	\$2,940.00	100.00%
40.570.11016	DENTAL INSURANCE	\$8,203.00	\$2,492.44	\$2,492.44	\$5,710.56	\$303.11	\$5,407.45	65.92%
40.570.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.570.12039	FLOOR CARE	\$7,500.00	\$4,806.98	\$4,806.98	\$2,693.02	\$0.00	\$2,693.02	35.91%
40.570.13033	CLEANING SUPPLIES	\$37,000.00	\$15,566.40	\$15,566.40	\$21,433.60	\$0.00	\$21,433.60	57.93%
40.570.19082	GENERAL MAINTENANCE & REPAIRS	\$3,000.00	\$1,458.05	\$1,458.05	\$1,541.95	\$0.00	\$1,541.95	51.40%
40.570.21097	EQUIPMENT	\$2,850.00	\$692.01	\$692.01	\$2,157.99	\$991.50	\$1,166.49	40.93%
	Dept: HOUSEKEEPING - 570	\$654,648.00	\$297,784.28	\$297,784.28	\$356,863.72	\$178,734.34	\$178,129.38	27.21%
40.580.12029	CONTRACT SERVICES	\$27,000.00	\$11,105.30	\$11,105.30	\$15,894.70	\$0.00	\$15,894.70	58.87%
40.580.14044	DRUGS - BILLABLE	\$9,500.00	\$1,345.37	\$1,345.37	\$8,154.63	\$0.00	\$8,154.63	85.84%
	Dept: PHYSICIAN & PHARMACY - 580	\$36,500.00	\$12,450.67	\$12,450.67	\$24,049.33	\$0.00	\$24,049.33	65.89%
40.585.12032	THERAPY SERVICES	\$260,900.00	\$67,761.93	\$67,761.93	\$192,238.07	\$0.00	\$192,238.07	73.94%
40.585.12035	MED. PART A: SPEECH EXPENSES	\$0.00	\$48.98	\$48.98	(\$48.98)	\$0.00	(\$48.98)	0.00%
40.585.12036	MED. PART A: XRAY EXPENSE	\$4,500.00	\$2,283.01	\$2,283.01	\$2,216.99	\$35.10	\$2,181.89	48.49%
40.585.12037	MED. PART A: LAB EXPENSE	\$15,000.00	\$1,990.92	\$1,990.92	\$13,009.08	\$575.27	\$12,433.81	82.89%
40.585.12038	MED. PART A: AMBULANCE EX	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.585.14044	MED. PART A: PHARMACY EXP	\$150,000.00	\$30,992.59	\$30,992.59	\$119,007.41	\$0.00	\$119,007.41	79.34%
40.585.14052	MEDICAL EXPENSES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$270.01	\$4,729.99	94.60%
	Dept: MEDICARE PART A - 585	\$436,000.00	\$103,077.43	\$103,077.43	\$332,922.57	\$880.38	\$332,042.19	76.16%
40.586.12033	PHYSICAL THERAPY SERVICES	\$129,153.00	\$74,954.63	\$74,954.63	\$54,198.37	\$0.00	\$54,198.37	41.96%
40.586.12034	OCCUPATIONAL THERAPY SERVICES	\$129,153.00	\$56,574.75	\$56,574.75	\$72,578.25	\$0.00	\$72,578.25	56.20%
40.586.12035	SPEECH THERAPY SERVICES	\$64,577.00	\$31,614.64	\$31,614.64	\$32,962.36	\$0.00	\$32,962.36	51.04%
	Dept: MEDICARE PART B - 586	\$322,883.00	\$163,144.02	\$163,144.02	\$159,738.98	\$0.00	\$159,738.98	49.47%
40.589.12029	MEDICAID SPEECH THERAPY	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
	Dept: MEDICAID SPEECH THERAPY - 589	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
40.591.10001	EMPLOYEES SALARI	\$0.00	\$224.85	\$224.85	(\$224.85)	\$0.00	(\$224.85)	0.00%
40.591.11010	FICA	\$0.00	\$17.20	\$17.20	(\$17.20)	\$0.00	(\$17.20)	0.00%
40.591.11013	RETIREMENT	\$0.00	\$24.22	\$24.22	(\$24.22)	\$0.00	(\$24.22)	0.00%
40.591.12029	CONTRACT SERVICES	\$25,000.00	\$8,492.45	\$8,492.45	\$16,507.55	\$0.00	\$16,507.55	66.03%
40.591.13032	GENERAL SUPPLIES	\$15,000.00	\$7,935.31	\$7,935.31	\$7,064.69	\$0.00	\$7,064.69	47.10%
	Dept: PHYSICAL THERAPY - 591	\$40,000.00	\$16,694.03	\$16,694.03	\$23,305.97	\$0.00	\$23,305.97	58.26%
40.592.12029	CONTRACT SERVICES	\$20,000.00	\$4,532.31	\$4,532.31	\$15,467.69	\$0.00	\$15,467.69	77.34%
40.592.13032	GENERAL SUPPLIES	\$4,000.00	\$431.34	\$431.34	\$3,568.66	\$228.97	\$3,339.69	83.49%
	Dept: OCCUPATIONAL THERAPY - 592	\$24,000.00	\$4,963.65	\$4,963.65	\$19,036.35	\$228.97	\$18,807.38	78.36%
40.593.10001	SALARIES	\$237,672.00	\$106,728.68	\$106,728.68	\$130,943.32	\$106,361.84	\$24,581.48	10.34%
40.593.10008	OVERTIME	\$2,000.00	\$207.09	\$207.09	\$1,792.91	\$0.00	\$1,792.91	89.65%
40.593.10009	PERFORMANCE INCREASE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.593.11010	FICA	\$18,412.00	\$7,806.37	\$7,806.37	\$10,605.63	\$652.41	\$9,953.22	54.06%
40.593.11011	GROUP LIFE INSURANCE	\$176.00	\$69.70	\$69.70	\$106.30	\$4.92	\$101.38	57.60%

Sullivan County

E.21

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 7/1/2013

To Date: 12/31/2013

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.593.11012	GROUP HEALTH INSURANCE	\$35,175.00	\$17,586.72	\$17,586.72	\$17,588.28	\$1,465.56	\$16,122.72	45.84%
40.593.11013	RETIREMENT	\$25,199.00	\$10,356.93	\$10,356.93	\$14,842.07	\$839.21	\$14,002.86	55.57%
40.593.11014	WORKERS COMPENSATION	\$7,632.00	\$0.00	\$0.00	\$7,632.00	\$0.00	\$7,632.00	100.00%
40.593.11015	UNEMPLOYMENT COMP INSURANCE	\$1,472.00	\$0.00	\$0.00	\$1,472.00	\$0.00	\$1,472.00	100.00%
40.593.11016	DENTAL INSURANCE	\$3,741.00	\$804.64	\$804.64	\$2,936.36	\$100.58	\$2,835.78	75.80%
40.593.11017	EDUCATION & TRAINING	\$1,500.00	\$142.80	\$142.80	\$1,357.20	\$0.00	\$1,357.20	90.48%
40.593.12029	CONTRACT SERVICES	\$16,000.00	\$8,021.13	\$8,021.13	\$7,978.87	\$816.00	\$7,162.87	44.77%
40.593.13032	GENERAL SUPPLIES	\$8,000.00	\$1,793.90	\$1,793.90	\$6,206.10	\$312.79	\$5,893.31	73.67%
40.593.21097	EQUIPMENT	\$3,300.00	(\$79.31)	(\$79.31)	\$3,379.31	\$351.50	\$3,027.81	91.75%
	Dept: RECREATIONAL THERAPY - 593	\$361,279.00	\$153,438.65	\$153,438.65	\$207,840.35	\$110,904.81	\$96,935.54	26.83%
40.594.10001	EMPLOYEE SALARIES	\$99,750.00	\$54,583.89	\$54,583.89	\$45,166.11	\$48,210.13	(\$3,044.02)	-3.05%
40.594.10007	E.T. BUY BACK	\$1,700.00	\$1,022.40	\$1,022.40	\$677.60	\$0.00	\$677.60	39.86%
40.594.10008	OVERTIME	\$0.00	\$306.64	\$306.64	(\$306.64)	\$0.00	(\$306.64)	0.00%
40.594.11010	FICA	\$7,761.00	\$3,999.56	\$3,999.56	\$3,761.44	\$277.23	\$3,484.21	44.89%
40.594.11011	GROUP LIFE INSURANCE	\$44.00	\$18.04	\$18.04	\$25.96	\$1.64	\$24.32	55.27%
40.594.11012	GROUP HEALTH INSURANCE	\$23,684.00	\$12,920.06	\$12,920.06	\$10,763.94	\$986.81	\$9,777.13	41.28%
40.594.11013	RETIREMENT	\$10,926.00	\$5,071.48	\$5,071.48	\$5,854.52	\$398.35	\$5,456.17	49.94%
40.594.11014	WORKERS COMPENSATION	\$2,972.00	\$0.00	\$0.00	\$2,972.00	\$0.00	\$2,972.00	100.00%
40.594.11015	UNEMPLOYMENT COMP INSURANCE	\$368.00	\$0.00	\$0.00	\$368.00	\$0.00	\$368.00	100.00%
40.594.11016	DENTAL INSURANCE	\$2,107.00	\$879.46	\$879.46	\$1,227.54	\$106.90	\$1,120.64	53.19%
40.594.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.594.11019	TRAVEL EXPENSE	\$250.00	\$54.81	\$54.81	\$195.19	\$0.00	\$195.19	78.08%
40.594.12029	CONTRACT SERVICES	\$20,000.00	\$8,044.70	\$8,044.70	\$11,955.30	\$0.00	\$11,955.30	59.78%
	Dept: SOCIAL SERVICES - 594	\$170,562.00	\$86,901.04	\$86,901.04	\$83,660.96	\$49,981.06	\$33,679.90	19.75%
40.596.12029	CONTRACT SERVICES	\$22,000.00	\$6,773.34	\$6,773.34	\$15,226.66	\$0.00	\$15,226.66	69.21%
	Dept: DENTAL SERVICE - 596	\$22,000.00	\$6,773.34	\$6,773.34	\$15,226.66	\$0.00	\$15,226.66	69.21%
40.997.05990	IMPLIED TRANSFERS	(\$1,961,297.00)	\$0.00	\$0.00	(\$1,961,297.00)	\$0.00	(\$1,961,297.00)	100.00%
40.997.15996	TRANSFER OUT ACCOUNTING/PAYRC	\$223,736.00	\$0.00	\$0.00	\$223,736.00	\$0.00	\$223,736.00	100.00%
40.997.15997	TRANSFER OUT HR/PAYROLL	\$170,691.00	\$0.00	\$0.00	\$170,691.00	\$0.00	\$170,691.00	100.00%
	Dept: TRANSFER OUT - 997	(\$1,566,870.00)	\$0.00	\$0.00	(\$1,566,870.00)	\$0.00	(\$1,566,870.00)	100.00%
	Fund: HEALTH CARE - 40	\$12,899,388.00	\$6,418,695.60	\$6,418,695.60	\$6,480,692.40	\$3,630,175.04	\$2,850,517.36	22.10%
41.505.15051	SCHC BOOK FUND-EXPENSE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHC BOOK FUND - 505	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
41.508.15051	SCHC ALIX UNGREN FUND-EXPENSE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Dept: SCHC ALIX UNGREN FUND - 508	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
41.509.15051	SCHC ELSIE HARDISON FUND-EXPEN	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: SCHC ELSIE HARDISON FUND - 509	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Fund: TRUST FUNDS - 41	\$3,400.00	\$0.00	\$0.00	\$3,400.00	\$0.00	\$3,400.00	100.00%
42.700.12020	LEGAL EXPENSE	\$0.00	\$13,585.21	\$13,585.21	(\$13,585.21)	\$0.00	(\$13,585.21)	0.00%
42.700.12029	BIOMASS CAPITAL PROJECT CONTRA	\$1,500,000.00	\$1,162,548.31	\$1,162,548.31	\$337,451.69	\$240.00	\$337,211.69	22.48%
42.700.20090	INTEREST ON TEMP FINANCING	\$0.00	\$1,715.00	\$1,715.00	(\$1,715.00)	\$0.00	(\$1,715.00)	0.00%
	Dept: FACILITIES - 700	\$1,500,000.00	\$1,177,848.52	\$1,177,848.52	\$322,151.48	\$240.00	\$321,911.48	21.46%
	Fund: CAPITAL IMPROVEMENTS - 42	\$1,500,000.00	\$1,177,848.52	\$1,177,848.52	\$322,151.48	\$240.00	\$321,911.48	21.46%

COUNTY OF SULLIVAN, NH

Appendix F

FY 15 BUDGET MEETINGS \ FINANCIAL & COUNTY REPORTS - TIME LINE

Activity \ Event	Jan. 2014	Feb	March	April	May	June	July	August	September
County Manager Budget Format Presentation and forms to Dept Heads & Elected Officials	Jan. 22, Wed. 10:00am - 12Noon								
Department Heads & Elected Officials Submit Budgets to the County Manager	Jan. 31, Fri.								
Manager Reviews Budgets with Department Heads & Elected Officials									
Submit Newspaper-Slide Ad for County Grants (<i>Grant deadline: Friday, Mar. 15, 2013</i>)		Feb. 10, Mon. - Feb. 14, Fri. and Feb. 24, Mon - Feb. 28, Fri.							
County Manager Submits Budget to the Commissioners		Feb. 12, Tue.							
Commissioners Review Budgets w\Dept. Heads (EFC Invited) Comm's decide on day of week*			Mar. 22, Fri.						
Grant Applications Review				Apr. 1st & 5th					
Commissioners Finalize Budget & Sign MS46				Apr. 8, Mon.					
EFC Delegates Budget Review Meeting					May 7, Tue.				
Budget (MS-46) Mailed to Delegates, Town \ County \ State Officials (RSA 24:21-a.II.): Deadline (Prior to May 31st)					May 10, 13, 17, 24				
Preliminary FY 13 Audit Preparation					May 13, Mon.				
Submit Ad for the Public Hearing (<i>Placed at least 3 days prior to Hearing</i>).						Jun. 10-12			
Public Hearing (<i>RSA 24:23 10-20 days after MS-46 mailed</i>)						Done			
Target Date for EFC Proposed Budget Recommendations						Based on the deadline of when MS-46 mailed: 5/23/2013, Thu. Newport - SRB Community Room			
Biennial Deadline for setting County Official Salaries (RSA 23:7 and 655:14 / Prior to 6/4/2014)						TBA: Prior to County Convention			
County Convention (RSA 24:21-a.III)						TBA (28 elapses - from mailing of MS46): After Mon. June 10th			
Audit of County Financials									
MS42 w/signed <u>approved</u> Convention Minutes deadline (RSA 24:21) Deadline (Mail prior to Sept. 1st)							Aug. 5, Mon. - Aug. 9, Fri.		
Audit Exit Interview: Review Financials and Management Letter							TBA		
County Report: deadline to send to state/towns (RSA 30:1)									TBA Sep. 1st

* A separate Comm's budget review schedule w/Dept. Heads will be available once approved

Time line updated: 1/06/2014

MS46 Comm's Proposed
MS42 Delegation's Ratified Budget
MS45 End of Fiscal Year-Auditors

Sharon Callum

From: Sharon Callum <sharonjc@sullivancountynh.gov>
Sent: Monday, December 23, 2013 10:30 AM
To: Comm. Bennie Nelson; 'Comm. Ethel Jarvis'; Comm. Jeff Barrette
(inkfactorynh@gmail.com)
Cc: Sam Fletcher-Human Resource Assistant; Dodi Violette-Comm's Off.
(dodi@sullivancountynh.gov); Jessie Levine - Sullivan County Manager
Subject: Primex: Health Program Change - Check Received, Placed on 1/6/14 Agenda

Commissioners: A check arrived Friday from Primex in the amount of \$45,409.34 (see attached check with Primex documents). This relates to Primex's termination of health coverage, in 2011, and funds held to cover any claims after their termination date of 6/30/12. There will be one other payment coming next year, also. To not delay posting of the payment, Dodi has posted this to the **Health Insurance Liability Account 10.202.02202**. I'll add this to your 1-06-2014 agenda, as review and retro-consideration, and if we find there is a different account this should be posted to, we can make the adjustments at that time. Dodi will be available for any questions you may have between now and the meeting. Thank you.

Sharon Callum
Administrative Assistant to County Manager & the Board of Commissioners
Grant Coordinator for Fiscal Agent

Sullivan County Commissioners' Office
14 Main Street, Newport NH 03773
Tel. 603.863-2560, Fax. 603.863-9314
Web. www.sullivancountynh.gov

"All Day, Every Day, We Make Life Better"

Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

December 16, 2013

Sullivan County
Sharon Calum, Administrative Assistant
14 Main Street
Newport, NH 03773

RE: Primex³ Employee Benefits Coverage Reconciliation

Dear Valued Member:

In 2011, Primex³ announced that our Health program would end effective June 30, 2012. Our contract with our third party administrator for claims processing terminated one year after the program ended, to allow for the processing and payment of run-out claims over an extended period. Subsequent to run-out and our preliminary reconciliation of the Employee Benefits Coverage programs, we are pleased to announce that there is a net surplus available for return. We will be issuing the return in two phases, one this year and one next year, which will allow us to address any unanticipated claims or vendor reconciliations that may arise.

I am pleased to notify you that Sullivan County qualified for a return of **\$45,409.34** and your check is enclosed. Also enclosed with this return is a listing of your plan types and their associated premiums for the years of your return.

If you have questions or require additional assistance regarding this return, please contact Julie Converse, Director of Finance at 603-410-2134 or Denise Paul, Senior Accountant at 603-410-2142. We appreciate your continued trust in, and commitment to, Primex³ pooled coverage programs.

Respectfully,



Ty Gagne
Chief Executive Officer

Rational
on what's
included

Sullivan County

BREAKDOWN OF EMPLOYEE BENEFIT COVERAGE RETURN

2008	45,409.34
Total Phase I Return	\$45,409.34

Sullivan County Plans Offered

C.4

Year	Group	Division Active	Division Retiree	Division COBRA	Plan Type	Rx Option	Individual	Two Person	Family
2008									
07-01-08 to 12-31-08	054863	0000	0002	0001	HMO High \$5	\$0/\$15/\$15 R \$0/\$1/\$1 M	\$659.31	\$1,318.61	\$1,793.49
	054863	0003	0005	0004	HMO High \$5	\$0/\$15/\$15 R \$0/\$1/\$1 M	\$659.31	\$1,318.61	\$1,793.49
	055196	0000	0002	0001	HMO Mid \$10	\$0/\$20/\$30 Retail/Mail	\$591.40	\$1,182.80	\$1,608.77
	055196	0003	0005	0004	HMO Mid \$10	\$0/\$20/\$30 Retail/Mail	\$591.40	\$1,182.80	\$1,608.77
	054862	N/A	0000	N/A	Medicare Enhance \$5	\$0/\$20/\$30 R \$0/\$1/\$1 M	\$450.22	N/A	N/A
	094456	N/A	N/A	N/A	First Seniority Freedom	\$5/\$10/\$15 R \$10/\$20/\$45 M	\$195.00	N/A	N/A

INVOICE #	INVOICE DATE	AMOUNT	DISCOUNT	VOUCHER #	NET AMOUNT
EEB00606-1 Phase I return - Sullivan County	12/01/2013	45,409.34	0.00		45,409.34 <i>C.5.</i>
TOTAL		45,409.34	0.00		45,409.34

THIS DOCUMENT IS PROTECTED BY INVISIBLE FIBERS AND CHEMICALLY REACTIVE PAPER. HOLD TO LIGHT TO VERIFY A TRUE WATERMARK.



Public Risk Management Exchange
Bow Street Place
46 Donovan Street
Concord, NH 03301-2624



Citizens Bank
MANCHESTER, NH

000726396

DATE 12/16/2013 CHECK NO. 000726396

AMOUNT
****\$45,409.34

PAY FORTY-FIVE THOUSAND FOUR HUNDRED NINE AND 34 / 100 Dollars

THE ORDER OF Sullivan County
14 Main Street
Newport, NH 03773



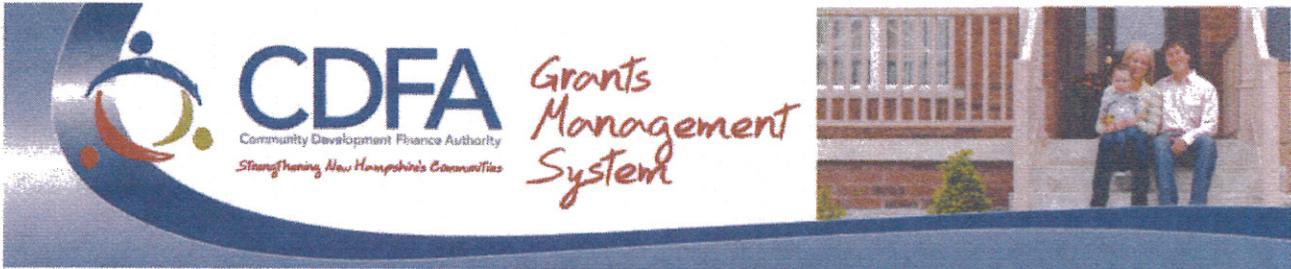
Jama Pearson
AUTHORIZED SIGNATURE

ADDITIONAL SECURITY FEATURES: DETAILS ON BACK

⑈000726396⑈ ⑆011401533⑆ 3300027030⑈

DEC 20 13 11:38

H.I.



Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Grant Tracking

Claim Details

11-410-CDED-Sullivan County & NH Alliance of RDCs: CRDC

CDBG - Economic Development

Award Year:	2011	Status:	Editing
Contract Number:	11-410-CDED	Approved Date:	
Reporting Period:	12/05/2011 - 10/31/2013	Paid Date:	
Claim Number:	11-410-CDED - 002	Vendor Number:	
Submitted By:		Invoice Number:	
Submitted Date:			
Category			

Applicant and Organization

Applicant

Name: Ms. Donna Kerwin Lane
Salutation First Name Middle Name Last Name

Title:

Address: 60 Ragged Cove Lane

City: Conway
City State/Province

County: Carroll

City Outside NH:

Phone: 603-344-7505
Phone (999-999-9999) Ext.

alternate phone number: 603-447-5057

alternate phone type: office

Fax:

Email: donnalaneedb@roadrunner.com

Organization Information

Name: County of Sullivan NH

Type: County

Tax ID: 02600870

Website: www.sullivancounty.nh.gov

Fiscal Year End:

Address: 14 Main Street

City/State/Zip: Newport New Hampshire 03773
City State/Province Postal Code/Zip

City Outside NH:

County: Sullivan

Executive Council Districts: District 1 - Vacant

Phone: 603-863-2560
(999-999-9999) Ext.

Fax: 603-863-9314

This information will be used to notify the A.O on issues relating to the application and/or grant.

Authorized Official*

Authorized Official Email Address*

Don't have a DUNS #? Click here to apply.

DUNS Number (Required):* 10-572-4371

Don't have a CCR #? Click here to apply.

H12

CCR CAGE
Number (Central
Contractor
Registry)

Claim- Payment Request

Budget Category	Contract Budget	Prior Expenses	Program Income If Applicable	Total Funds Received	Total Expended To Date	Balance Of Funds On Hand	Expenses This Period	Available Balance
Activity Budget								
Admin	\$20,000	\$10,017.00	\$0.00	\$10,017.00	\$10,017.00	\$0.00	\$4,314.00	\$5,669.00
ED Non profit	\$200,000	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00
Total:	\$220,000	\$210,017	\$0	\$210,017	\$210,017	\$0	\$4,314	\$5,669

Attachments

Description	File Name	File Size
SC Full Single Audit Cost \$900 Melanson Heath	SC Audit Cost \$900 Melanson Heath.pdf	1.5 MB
SC CDBG Share of Single Audit \$158.04	SC CDBG Share of Single Audit \$158.04.pdf	84 KB
D Lane Final Invoice \$4,156	SC DLane Final Invoice \$4,156.pdf	13 KB
Eagle Pub Progress PH DLane Pd \$156	Sull Cty PH Eagle Pub Invoice 156 D Lane Pd 001.jpg	193 KB

Comments

Comments

Total Claim \$4314

Administration		\$4,314
Sullivan County	\$158	
CDBG Share of Single Audit	\$158	
Donna Lane	\$4156	
Admin through Completion	\$4000	
Eagle Times (progress PH)	\$156	

Signature

This section is for informational purposes only. The AO must sign a copy of the claim, showing details, and dollar amount, of requisition. After completing all other components of the claim, click Preview and print the claim. This is the page that requires a signature. Scan the copy after signed, and attach it to the Attachments component in the claim.

Authorized Official's Signature:



Authorized Official's Name:

Jeffrey Barrette

Title:

Chairman, Board of Commissioners

Signed Date:

12/26/2013

AUTHORIZATION TO SUBMIT CLAIMS

Community Development Finance Authority
Community Development Block Grant Program

REPLACEMENT

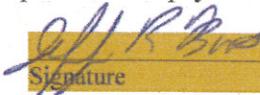
Grantee Name: Sullivan County	Grant Number: 11-410-CDED
Grantee Address: 14 Main Street Newport, NH 03773	Contact Person: Donna Lane
	Telephone No.: (603)344-7505
	Project Location: Statewide

Signed by **one** of the officials listed below Co-signed by **two** of the officials listed below

Section 2: Signatures of Individuals Authorized to Sign Claims

Signature:  Typed Name: Jeffrey Barrette, Chairman, Board of Commissioners	Signature Typed Name
Signature: Remove: Greg Chanis Typed Name	Signature Typed Name

I certify, as the grantee's Chief Executive Officer, that the above signatures are of the individuals authorized to sign requisitions for payment of CDBG funds.


JEFFREY R BARRETTE 1/6/14
 Signature Chairman, Board of Selectmen Date

For CDBG Use:
 Date: _____ Approved: _____



CDFA
Community Development Finance Authority
Strengthening New Hampshire's Communities

CLOSE OUT AGREEMENT

This Agreement entered into by and between Sullivan County, New Hampshire (hereinafter referred to as the "Recipient") and the Community Development Finance Authority (hereinafter referred to as "CDFA").

WITNESSETH

- 1) Whereas, the Recipient has undertaken activities with financial assistance from CDFA provided pursuant to the Housing and Community Development Act of 1974, as amended, which Community Development Block Grant (CDBG) program (hereinafter called the "Program") is identified as Grant No. 11-410-CDED:Sullivan County & NH Alliance of RDCs: CRDC - 2011; and
- 2) Whereas, all Recipient activities have been undertaken and completed; and
- 3) Whereas, the parties hereto desire to enter final settlement and conclusion of the Program; and in reliance on the Close-Out Report.

Now therefore, in consideration of the mutual covenants, promises, and representations contained herein, the parties hereto agree as follows:

SECTION A: If any provision of this Agreement is held invalid, such holding shall not affect the validity of the remainder of the Agreement.

SECTION B: If a default occurs under this Agreement, or if Recipient fails to comply with any provision, CDFA may, at any time or from time to time, proceed to protect all rights available to CDFA under this Agreement.

SECTION C: Since a final audit has not been made of all program costs, the Recipient's next scheduled audit, in accordance with the Single Audit Act of 1984, if applicable, will include an audit of program costs. If any costs are disallowed by such audit, and the disallowance is sustained by CDFA, the Recipient will remit the amount of such sustained disallowed costs to CDFA.

This Close-Out Agreement is hereby executed and delivered by the parties hereto on the dates set forth below their respective signatures, and the Recipient agrees to abide by all governing regulations.

Sullivan County
(Recipient)

By: *Jeffrey Barrette*
Jeffrey Barrette, Chairman Board
Of Commissioners

By: _____
Kathy Bogle Shields
Executive Director, CDFA

Date: *1/6/14*

Date: _____

H.5



CLOSE-OUT CERTIFICATION and DOCUMENTATION

Community Development Finance Authority
Community Development Block Grant Program

Grantee Name: Sullivan County	Grant Number: 11-410-CDED
Grantee Address: 14 Main Street Newport, NH 03773	Contact Person: Donna Lane
	Telephone No.: (603) 344-7505
	Project Location: Statewide

WHEREAS, we the undersigned of the County/Municipality of Sullivan County (referred to in this document as Grantee,) after examination of the project goals and contract requirements of the subject grant, and comparing them to the actual accomplishments and methods of reaching those accomplishments, judge this project to be complete and correct; then

By signature of this document, the Grantee certifies to the following Sections and terms therein:

Section 1 - Final Status Summary:

1. No costs have been incurred after the expiration date (12/26/2013) of the above contract;
2. All necessary documents and procedures have been followed, thereby finalizing the above-mentioned contract;
3. All costs have been paid which were incurred in connection with project operations and there are no undischarged liabilities or claims which remain, except as noted below;
4. All laws have been complied with as required in the contract with the State of New Hampshire.

Section 2 - Release from Liabilities:

Pursuant to the terms of the contract referred to herein, and in consideration of the sum of (\$ 214,331.00) which has been or is to be paid under the said contract to the Grantee or its assignees, Grantee does remise, release and discharge the State of New Hampshire and its officers, agents and employees from all liabilities, obligations, claims, causes of action, and demands whatsoever under, or arising from, said contract or any of the transactions contemplated thereby.

Section 3 - Compliance with State, Federal and Local Tax Laws

In the performance of the contract referred to herein, the Grantee has complied with requirements of the law regarding the obtaining of employer identification/account numbers; collection, payment, deposit, and reporting of Federal, State and local taxes; and the provision of W-2 forms to employees who are not now my employees. For present employees (formerly employed under the contract) W-2 forms will be furnished as specified in Circular E, Employer's Tax Guide.

Section 4 - Refunds:

Pursuant to the terms of the contract referred to herein, and in consideration of the reimbursement of costs as provided in said contract, the Grantee does hereby:

1. Assign, transfer, set over and release to the CDFA all right, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising out of the performance of the said contract, together with all rights of action accrued or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts due (including any interest thereon) or which may become due, and to forward promptly to the CDFA checks (made payable to the CDFA) for any proceeds so collected.
3. Agree to cooperate fully with the CDFA as to any claim or suit in connection with such refunds, rebates, credits, or other amounts due (including any interest thereon): To execute any protests, pleading, application, power of attorney or other papers in connection therewith; and to permit the CDFA to represent it at any hearing, trial or other proceeding arising out of such claim or suit, but without any obligation on the part of the CDFA to do so.

Section 5 - Inventory and Disposition:

The attached inventory schedules if applicable are complete, and correctly list and describe all items of materials and equipment furnished to the Grantee or for which the Grantee has been or will be reimbursed by the CDFA for use in the performance of the contract mentioned herein, with the CDFA, which as of this date have not been consumed in performance of this contract; and that the Grantee will immediately notify the CDFA of any change affecting these inventory schedules at any time prior to final disposition of inventory.

Section 6 - Compliance with the Federal Housing and Community Development Act:

The activities undertaken by the Grantee with funds provided under the contract mentioned herein with the CDFA, have met one or more of the National Objectives (a. Benefit to Low and Moderate income individuals; b. Elimination of slums and blighting condition; and/or, c. Addressing an urgent need):

IN WITNESS OF THE INFORMATION IN THIS CLOSE-OUT CERTIFICATION, this assignment has been executed this 6th day of January, 2014.

NOTARY PUBLIC

AUTHORIZED OFFICIAL(S)

The foregoing instrument was acknowledged before me this 6th by January 2014, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained.



Signature
Jeffrey Barrette - County Commissioner Chair
Typed Name and Title



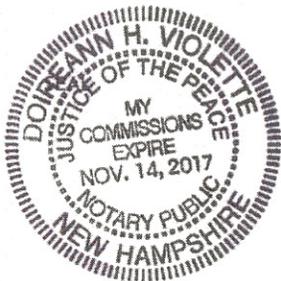
Signature
Doireann Violette
Typed Name

Signature

Typed Name and Title

Signature

Typed Name and Title



I.1

Sharon Callum

From: Michael Bodeur <michael@bodeur.net>
Sent: Monday, December 23, 2013 4:07 PM
To: 'Sharon Callum'
Subject: RE: Router needs renewals

Hi Sharon,

Yes, the SonicWall router allows for your Internet access and the data link to the Unity complex. It additionally serves as a security appliance by analyzing data packets as data flows through the device and stripping out harmful code when detected.

Mike

From: Sharon Callum [mailto:sharonjc@sullivancountynh.gov]
Sent: Monday, December 23, 2013 3:36 PM
To: Michael R. Bodeur
Subject: FW: Router needs renewals
Importance: High

Mike: just in case Commissioners ask ... the Sonic Wall Router Dodi mentions, that relates to the connection between Newport, nursing home and DOC and is a firewall, protecting the server and our computers from hackers attempting to get our data? Sharon

From: Dodi Violette [mailto:dodi@sullivancountynh.gov]
Sent: Monday, December 23, 2013 1:45 PM
To: Jeff Barrette; Bennie Nelson; Ethel Jarvis
Cc: Sharon Callum; Kirsten Skeie; Jessie Levine; Mike Bodeur
Subject: Router needs renewals
Importance: High

Good Afternoon:

Mike Bodeur called this afternoon to remind us that our Sonic Wall Router will need to have services renewed in January, 2014 and for sure we need these done.

- **Definitions to update malware :**

Again 1, 2 & 3 year options:

1 year \$170.00

* 2 year \$260.00

3 year \$365.00

- * • **Also, technical support.** To be available should we need assistance: 8 hours a day / 5 day a week plan

1 year \$115.00

I.2

2 year \$195.00
no 3 year,

but the 24/7 Support

~~1 year \$135.00~~

2 year \$235.00

What are your desires?

If you could bring this up at your January 6, 2014 Commissioner meeting and make a decision, we can let Mike know of our wishes.

Thank you,

Dodi Violette
Sullivan County Commissioners Office
14 Main Street
Newport, NH 03773

Phone: 603.863-2560 x 102

Fax: 603.863-9314

email: dodi@sullivancountynh.gov

web: www.sullivancountynh.gov

"All Day, Every Day, We Make Life Better"

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Article XV Holidays

1. Sullivan County recognizes the following paid holidays:

Unity Complex-New Year's Day, , Martin Luther King Day, Presidents' Day, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas Day.

Newport Complex- Observes the same Holiday Schedule as the NH State Supreme Court.

2. In order to qualify for a paid holiday, an employee must have worked the last scheduled day before the holiday and the first scheduled day after the holiday regardless of working the holiday.
3. The holiday begins at 11:00 pm on the eve of the holiday and concludes at 11: pm on the night of the holiday.
4. Compensation for the holiday will be calculated up to eight (8) hours at the employee's base rate of pay.
5. Those employees working on Thanksgiving, Christmas or New Year's will receive an extra four (4) hours of pay at their base rate of pay, granted that they worked the last scheduled day before the holiday and the first scheduled day after the holiday regardless of working the holiday
6. Part time employees who are not eligible must work the holiday in order to receive compensation for that day.

Amended 11/18/2013

Sullivan County Board of Commissioners



Jeff Barrette



Bennie Nelson



Ethel Jarvis

EXHIBIT I

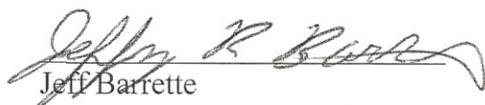
Earned TIME ACCRUAL RATES	Data Control	Years of Service	Accrual Rate Per Hour	Annual Accrual
Non-Bargaining Department Heads	F	0 to 4	.0885	184 hrs (23 days)
		4 to 10	.1077	224 hrs (28 days)
		10 and over	.12692	264 hrs (33 days)
Non-Bargaining Supervisors	G	0 to 4	.07885	164 hrs (20.5 days)
		4 to 10	.0981	204 hrs (25.5 days)
		10 and over	.1173	244 hrs (30.5 days)
Non-Bargaining Employees	H	0 to 4	.06923	144 hrs (18 days)
		4 to 10	.0885	184 hrs (23 days)
		10 and over	.1077	224 hrs (28 days)

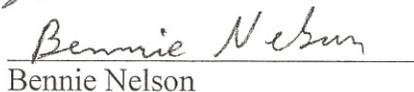
NEWPORT EARNED TIME ACCRUAL RATES	Data Control	Years of Service	Accrual Rate Per Hour	Annual Accrual
Department Heads	I	0 to 4	.0808	168 hrs (21 days)
		4 to 10	.1000	208 hrs (26 days)
		10 and over	.11923	248 hrs (31 days)
Supervisors	J	0 to 4	.0712	148 hrs (18.5 days)
		4 to 10	.0904	188 hrs (23.5 days)
		10 and over	.10962	228 hrs (28.5 days)
Employees	D	0 to 4	.06154	128 hrs (16 days)
		4 to 10	.808	168 hrs (21 days)
		10 and over	.1000	208 hrs (26 days)

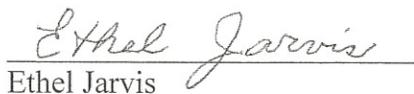
Accrual rates reflect that Unity accrues for 10 holidays/2 personal, and Newport for 12 Holidays

Amended 11/18/2013

Sullivan County Board of Commissioners


 Jeff Barrette


 Bennie Nelson


 Ethel Jarvis