

**Sullivan County Convention  
Executive Finance Committee  
Meeting Minutes of the:**

**Monday, December 9, 2013, 8:45 AM**

**Place: Newport, NH – 14 Main Street, 1<sup>st</sup> Floor Commissioners Conference Room**

**EFC Delegates present:** Suzanne Gottling – Executive Finance Committee (EFC) Chair | District 2, Raymond Gagnon – EFC | District 5, Jim Grenier – EFC | District 7, and Virginia Irwin – EFC | District 6.

**EFC absent from meeting:** Andy Schmidt – District 1 EFC | Clerk.

**County Elected Officials, Department Heads or Staff:** Jessie Levine – Newly Hired County Manager (start date 1-15-2014), Ted Purdy – Sullivan County Health Care Administrator, Ross L. Cunningham – Department of Corrections (DOC) Superintendent, and Dodi Violette – Commissioners Office Account Clerk I.

**8:45AM** The EFC Chair, Suzanne Gottling, called the meeting to order.

Rep. Gottling made a few opening remarks about the finance committee. At this time the county finances are in pretty good shape and she was waiting for a new administrator to be hired. Jessie Levine will start in early January.

Ted Purdy gave us an update on the Sullivan County Complex. The report is the one he presented to the Commissioners [Appendix A]. The negative variance for October is \$25,512.06. Total variance for the YTD is a negative \$141,849. The major impact on the loss is due to low census under Medicare Part A residents. The revenue does not reflect any Pro-share funds which come in June 2014. At this time the projected deficit could be 200-300 hundred thousand.

There was a general discussion of outreach and Rep. Gagnon made the suggestion we include Eastman. Mr. Purdy said he does use the local radio stations. Mr. Purdy said that Dartmouth has asked for a waiver to the three day hospital stay in order to be referred to rehabilitation center. This could help improve the census and increase the services provided at the complex.

Rep. Grenier wanted to know if there is a staffing plan that accounts for low census. Mr. Purdy said that he does adjust as needed. He said that he does use per diem staff which helps manage the fluctuation. These are our own staff and not agency personnel.

In general, Mr. Purdy said that he thinks there should be a plan for renovations as well as long term planning based on census.

**9:45 – 10:58 AM** Next presentation was from Superintendent Ross Cunningham from the County Jail. He presented the Transitional Re-entry program statistics [Appendix B]. To date the program has received \$1.5 million in grants. (2009 to date).

They have added a new program called CIP. Community Intervention Program. This is Community based. This is targeted for limited offenses.

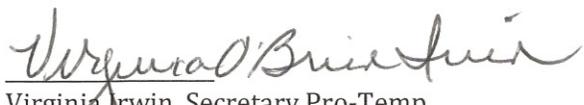
Supt. Cunningham presented the budget overview. His main area of concern is overtime – and the fuel oil amount is over expended because the facility is not benefiting from the biomass facility yet. At this point in the budget he has expended 65% of the budget but it's skewed due to the oil costs. Some of the overtime costs relate to transporting inmates to medical or court appointments. Revenue projections are on target.

ORIGINAL

Supt. Cunningham distributed and reviewed a two page *Daily Report* dated 12-09-13 from Sgt. Milliken [Appendix C]. General discussion about pending legislation to raise the age from 17 to 18 to be charged as an adult. *me*

**11:02 Meeting adjourned.**

Respectfully submitted,



Virginia Irwin, Secretary Pro-Temp  
Acting Clerk for meeting  
State-County Delegation

sjc

Date minutes approved: March 12, 2014