

**Executive Finance Committee Meeting
5/11/12
Frank Smith Living Room, SCHC
Unity**

EFC Members Present: Reps. Philip "Joe" Osgood, John Cloutier, Thomas Laware, Spec Bowers, Charlene Lovett

EFC Members Absent: None

County Employees and Elected Officials Present: County Administrator Greg Chanis, SCHC (Sullivan County Health Care) Administrator Ted Purdy, Facilities Director John Cressy

EFC Chair, Rep. Osgood called meeting to order at 8:43 am.

First, EFC reviewed several sets of minutes from 1-30-12 and 2-6-12.

Rep. Lovett moved, Rep. Laware seconded a motion to accept the 1-30-12 Public, 1-30-12 Executive starting at 2:53 pm, 1-30-12 Executive Session ending at 3:41 pm, and 2-16-12 Public Session Meeting Minutes with minor corrections as noted. Motion approved unanimously by voice vote.

Next, Mr. Chanis reviewed various recent revenue and expenditure figures and distributed six-page packet with the Commissioners proposed revenue figures for the FY 2013 County Budget. Also distributed N.H. Association of Counties handout on Current County Funding of Local Agencies.

The EFC recessed meeting at 9:16 am for a Tour of SCHC and surrounding outside grounds, and returned to Frank Smith Room at 10:11 am to resume meeting.

First, Mr. Purdy reviewed sheet with figures on SCHC's average daily resident/census from the FY 2004 Budget to the FY 2012 Budget as well as the proposed census for the FY 2013 Budget (See attached sheet). Mr. Chanis reminded EFC that average daily census figures is important because it helps determine half of the county budget's revenue – so it should be an accurate number as possible and not overestimated as was sometimes in the past.

EFC Chair encouraged Mr. Purdy to have SCHC do more positive marketing about the nursing home and the services it provides through methods such as programs on municipal community television and on the county's website without objection from the rest of EFC.

Mr. Purdy then continued reviewing various proposed revenue figures from the several revenue streams SCHC utilizes, and answered questions from EFC with assistance from Mr. Chanis.

Next, Mr. Purdy reviewed various SCHC expense line items. The proposed \$7,500 advertising and public relations line item prompted much discussion. Another discussion then ensued about employee salaries and benefits after he reviewed the \$178,976 for salaries of him and his administrative assistant.

During discussion of proposed non-union employee salary increase, Mr. Purdy mentioned the recent difficulty of hiring some non-union nursing staff within the current non-union employee salary range.

Rep. Lovett moved, Rep. Laware seconded a motion to agree to a 2.85 increase in all non-union employee salaries in the FY 2013 Budget. Motion was approved on unanimous 5-0 show-of-hands vote.

EFC recessed for lunch at 12:47 pm.

EFC resumed meeting after the lunch break at 1:15 pm by first reviewing expense line items for SCHC's Dietary Dept. with Mr. Purdy. Nursing Dept. expenses were next reviewed with many questions on Per Diem nursing expenses from Rep. Bowers to both Mr. Purdy and Mr. Chanis.

Next, the SCHC's Operation of Plant expenses were reviewed with questions being answered by Mr. Chanis and Mr. Purdy. Other expenses reviewed included those for Laundry and Linen, Central Supply, Housekeeping, Physician and Pharmacy, Medicare Part A, Medicare Part B, Medicaid Speech Therapy, Special Services, Physical Therapy, Occupational Therapy, Recreational Therapy, Social Services, as well as Dental Services Depts.

Rep Lovett left meeting at 1:45 pm.

Other expense items reviewed included those for Interest Payments as well as Transfers within various county departments as requested by auditors.

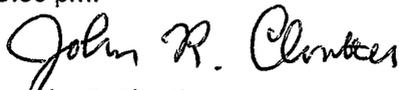
Mr. Purdy pointed that a mistake was made by placing the SCHC Resident Account expense item into Fund #41, the \$6,500 expense is already included in Fund #40. Mr. Chanis noted the mistake, and said correcting mistake should subtract \$6,500 from the total FY 2013 Budget amount.

It was noted by EFC Chair and Mr. Chanis that various transfers within county departments and interest payments have pushed proposed FY 2013 County Budget by \$1,999,212 or 15.57% as noted on p. 174 on the FY 2013 County Budget Book. This 15.67% proposed increase is for accounting purposes.

Mr. Chanis then discussed proposed agenda for the May 14 EFC meeting which EFC members present agreed would include meetings with elected officials and Corrections Supt. Ross Cunningham and a probable vote on recommendations for elected officials salaries. Recommendations which may be voted by the full delegation in the evening of the same day.

Mr. Chanis then briefly discussed possible schedule of future EFC meetings beyond May 18 – though no specific dates were set.

Rep. Cloutier moved, Rep. Laware seconded a motion. Motion was approved unanimously by voice vote at 3:00 pm.



Rep. John R. Cloutier
Acting Clerk

Date Approved: June 1, 2012