

County of Sullivan, NH

Type of meeting: Board of Commissioners Executive Session Meeting Minutes
Date/Time: Tuesday, January 29, 2013; 3:44 PM
Place: Newport, NH - County Administration Building, 14 Main Street,
1st Floor, Commissioners Conference Room

Attendees: Commissioners Jeffrey Barrette, Bennie Nelson and Ethel Jarvis; Greg Chanis - County Manager; and Sharon Callum - Minute Taker.

Agenda Item No. 5. Probable Executive Session Per RSA 91-A:3.II.a. Compensation of any Public Employee

3:44 Motion: to go into Executive Session Per RSA 91A:3.II.a. - to discuss compensation of public employees. Made by: Nelson. Seconded by: Jarvis. Roll call vote made. All voted in favor.

Mr. Chanis distributed a one page draft of the Regional Public Health Network Services budget [Appendix A] - he pointed out that the RFP still separates the programs on the budget forms and speaks of the programs separately; they would be able to charge in-direct costs: costs associated with providing administration of the grant; the budget and funding would not require direct County tax funds; there are currently two caveats to watch for in the insurance area: Rosman is currently on the single payer plan and Hennig does not take health insurance - if either situation changed there could be significant changes in expenses; both Hennig and Rosman do a great job within their programs, doing so with little supervision from him; the County is in a great position to execute the grant; he briefly discussed: County's attempt to create the emergency operation center with idea to incorporate a public health umbrella program and the denied proposal submitted to New Hampshire Charitable Fund (NHCF) that requested funding of a position to supervise Hennig and Rosman. He pointed out the County needs to decide, if they do not continue as fiscal agent, *What happens? Is there another organization in the position to be the fiscal agent?*; and discussed the possibility of one of the two hospitals or United Way of Sullivan County being fiscal agent. It was noted, Hennig has a supervisory role over the SAMHSA funded Drug Free Communities (DFC) Program Director - a program in its 3rd year of a five year funding period, with capability to receive continued funding. The group discussed their own opinions on the value of the programs. Chanis anticipates working with NHCF over the next couple years to gain support to fund the previously proposed position. He confirmed, though Hennig and Rosman are paid through the County's payroll system, they do not accrue Earned Time as County personnel do. Barrette noted they should address the health insurance issue - how does County account for status changes? Ms. Callum mentioned, if this occurred, the County has ability to request a budget change from funder, and that County has previously used in-direct funding (with approval) towards a deficit in other grant lines.

4:20 Motion: to come out of Executive Session. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

Respectfully submitted,

Ethel Jarvis

Commissioner Ethel Jarvis, Clerk
Board of Commissioners

EJ/sjc

Date minutes approved:

2-19-31

Minutes ~~kept sealed~~ or released:

2-19-31

Regional Public Health network services
Draft Budget
1/29/13

Executive session
1/29/13 3:44
Handout
Appendix A.

Expenses	PHN	RN	DFC
salary	48,803	56,849	44,938
FICA	3,733	4,348	3,438
Retirement	5,256	6,123	4,840
Health	10,577	0	0
Dental	477	0	0
Workers Comp	110	110	110
Unemployment	180	180	180
Life Insurance	24	24	24
Contracted Services			38,372
Travel	2,500	1,250	6,370
Advertising/PR	1,550	1,550	1,761
General Supplies	500	500	2,400
Subscriptions	50	50	
telephone	1,000	1,000	
Computer maintenance	500	500	
Rent	0	2,400	3,600
Unallocated Expense	0	0	18,967
Sub Total by sector	75,260	74,884	125,000

Total Direct PHN+RN	150,144
Indirect (5% of RPHNS & NHCF)	8,069
Total expenses	158,213

Revenue	
From DFC	5,600
RPHNS	141,380
NHCF	20,000
Total revenue	166,980

Surplus/deficit	8,767
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