

COUNTY OF SULLIVAN, NH

FY 14 BUDGET MEETINGS \ FINANCIAL & COUNTY REPORTS - TIME LINE

	Jan. 2013	Feb	March	April	May	June	July	August	September
Activity \ Event									
County Manager Budget Format Presentation and forms to Dept Heads & Elected Officials	Jan. 16, Wed. 12:30pm - 3pm								
Department Heads & Elected Officials Submit Budgets to the County Manager	Jan. 31, Thu.								
Manager Reviews Budgets with Department Heads & Elected Officials		Feb. 12, Tue. - Feb. 15, Fri. and Feb. 25, Mon - Feb. 28, Thu.							
Submit Newspaper-Slide Ad for County Grants (<i>Grant deadline: Friday, Mar. 15, 2013</i>)		Feb. 12, Tue.							
County Manager Submits Budget to the Commissioners			Mar. 22, Fri.						
Commissioners Review Budgets w\Dept. Heads (EFC Invited) Comm's decide on day of week*				Apr. 1, Mon. - Apr. 12 Fri.					
Grant Applications Review				Apr. 8, Mon.					
Commissioners Finalize Budget & Sign MS46					May 7, Tue.	Tentative Date			
EFC Delegates Budget Review Meeting (TBA)				TBA					
Budget (MS-46) Mailed to Delegates, Town \ County \ State Officials (RSA 24:21-a.II.): Deadline (Prior to May 31st)					May 8, Wed.	Tentative Date			
Preliminary FY 13 Audit Preparation					TBA				
Submit Ad for the Public Hearing (<i>Placed at least 3 days prior to Hearing</i>).						Depends on Public Hearing date			
Public Hearing (<i>RSA 24:23 10-20 days after MS-46 mailed</i>)					Based on the deadline of when MS-46 mailed:	Sometime between 5/18, Sat. - 5/28, Tue.			
Target Date for EFC Proposed Budget Recommendations						Jun. 14, Fri			
Biennial Deadline for setting County Official Salaries (RSA 23:7 and 655:14 / Prior to 6/4/2014)									
County Convention (<i>RSA 24:21-a.III</i>)						TBA (28 days from mailing of MS46): After June 5th			
Audit of County Financials							TBA: Possibly Aug. 5, Mon. - Aug. 9, Fri.		
MS42 w/signed <u>approved</u> Convention Minutes deadline (RSA 24:21) Deadline (Mail prior to Sept. 1st)							TBA		
Audit Exit Interview: Review Financials and Management Letter									TBA
County Report: deadline to send to state/towns (RSA 30:1)									Sep. 1st

* A separate Comm's budget review schedule w/Dept. Heads will be available once approved