

COUNTY OF SULLIVAN, NH

FY 15 BUDGET MEETINGS \ FINANCIAL & COUNTY REPORTS - TIME LINE

	Jan. 2014	Feb	March	April	May	June	July	August	September
Activity \ Event									
County Manager Budget Format Presentation and forms to Dept Heads & Elected Officials	Jan. 22, Wed. 10:00am - 12Noon								
Department Heads & Elected Officials Submit Budgets to the County Manager	Jan. 31, Fri.								
Manager Reviews Budgets with Department Heads & Elected Officials		Feb. 10, Mon. - Feb. 14, Fri. and Feb. 24, Mon - Feb. 28, Fri.							
Submit Newspaper-Slide Ad for County Grants (<i>Grant deadline: Friday, Mar. 15, 2013</i>)		Feb. 12, Tue.							
County Manager Submits Budget to the Commissioners			Mar. 22, Fri.						
Commissioners Review Budgets w\Dept. Heads (EFC Invited) Comm's decide on day of week*				Apr. 1st & 5th					
Grant Applications Review				Apr. 8, Mon.					
Commissioners Finalize Budget & Sign MS46					May 7, Tue.				
EFC Delegates Budget Review Meeting					May 10, 13, 17, 24				
Budget (MS-46) Mailed to Delegates, Town \ County \ State Officials (RSA 24:21-a.II.): Deadline (Prior to May 31st)					May 13, Mon.				
Preliminary FY 13 Audit Preparation						Jun. 10-12			
Submit Ad for the Public Hearing (<i>Placed at least 3 days prior to Hearing</i>).						Done			
Public Hearing (<i>RSA 24:23 10-20 days after MS-46 mailed</i>)					Based on the deadline of when MS-46 mailed: 5/23/2013, Thu. Newport - SRB Community Room				
Target Date for EFC Proposed Budget Recommendations								TBA: Prior to County Convention	
Biennial Deadline for setting County Official Salaries (RSA 23:7 and 655:14 / Prior to 6/4/2014)									
County Convention (RSA 24:21-a.III)									TBA (28 elapses - from mailing of MS46): After Mon. June 10th
Audit of County Financials								Aug. 5, Mon. - Aug. 9, Fri.	
MS42 w/signed <u>approved</u> Convention Minutes deadline (RSA 24:21) Deadline (Mail prior to Sept. 1st)								TBA	
Audit Exit Interview: Review Financials and Management Letter									TBA
County Report: deadline to send to state/towns (RSA 30:1)									Sep. 1st

* A separate Comm's budget review schedule w/Dept. Heads will be available once approved

Time line updated: 1/06/2014

MS46 Comm's Proposed
MS42 Delegation's Ratified Budget
MS45 End of Fiscal Year-Auditors