

County of Sullivan, NH

Type of meeting: Board of Commissioners Regular Business Meeting Minutes
Date-Time: Monday, June 2, 2014; 3:00 PM
Place: Remington Woodhull County Complex, County Administration Building, 1st Floor, Commissioners Conference Room, 14 Main Street, Newport, NH, 03773

Attendees: Commissioners Jeffrey Barrette, Chair; Bennie Nelson, Vice Chair; Jessie Levine, County Manager; High County Sheriff Michael Prozzo (arrived later in meeting); Sharon Callum, Administrative Assistant/Minute Taker; and Kirsten Skeie, Account Clerk II/Videographer.
(Absent from meeting: Commissioner Ethel Jarvis)

Public attendees: Larry Converse, Claremont Citizen/Former County State Delegate.

3:13 The Chair, Jeffrey Barrette, called the meeting to order.

Agenda Item No. 1. County Manager's Report, *Jessie W. Levine*

Agenda Item No. 1.a. FY14 May Financial Report

Ms. Levine reviewed the Fiscal Year (FY) 2014 May financial report [Appendix A.1-22]. She drew their attention to the Revenue side, first page, line 10.475.06100: zero was budgeted for reimbursement revenue from UNHCE for 24 Main Street in FY14; therefore, revenues will show in excess. Line items for this have been included in both the expense and revenue portions of the FY15 proposed budget. Levine noted, on Page 2, Registry of Deeds revenue is reflecting under budget and it's not anticipated they'll make this up within the month of June, the last month of the fiscal year. Levine drew their attention to the Expense side, noting the County Manager budget [10.403] is underspent due to the change in staff. The Commissioners' contracted service budget will show overspent as IT work will begin prior to July 1, 2014.

Agenda Item No. 1.b. IT Services Update

Ms. Levine noted Competitive Computers has been at the County's Newport or Unity complexes every day for the past three weeks solid. She has approved PO's for backup systems not operating at SCHC, DOC and Sheriff's Office. The DOC also had limited and not current anti-virus software. In their evaluation Competitive Computers also found that the County's wireless system not properly encrypted and they will be shoring these up. Ms. Callum asked if public and partner entities using the Commissioners Conference Room would still have internet access. Levine noted she will recommend two separate wireless networks: one for public and the other for our network.

Comm. Barrette noted he ran into Competitive Computer owner who spoke about the assessment and had indicated there were many desk tops unconnected and that they were "hunting down little pieces here and there." Levine concurred, adding that Competitive has had to deal with immediate issues during their assessment -- anti virus software, backups, network design -- and their assessment report may be delayed while they put out fires. She said that another benefit of the assessment is the review of broadband connections. For example, the County has five T1 lines going into the Unity complex but they are not cross-purposed; the nursing home was starving for band width, while corrections had more than it needed. Competitive Computers will be better allocating the T1 lines at both the County's Unity and Newport complexes. They will also be meeting with Fast

Roads soon. It is also possible to combine and reduce the number of servers, which would bring the contract cost down.

Levine commended department heads and staff for their willingness and cooperation to help Competitive Computers. It was noted the previous County's IT person did what the County asked, but was at the point where they were just "putting out fires" and too small for the County.

Agenda Item No. 1.c. Cell Phone Reimbursement Policy

An updated draft Mobile Phone Policy was distributed [Appendix B.1-5]. The Chair concurred in tabling ratification to their June 23, 2014 meeting. Levine will e-mail a copy to them, also.

Agenda Item No. 1.d. Any other business

None reported.

Agenda Item No. 2. Board of Commissioners Business

Agenda Item No. 2.a.i. Select Board Meetings

The Commissioners discussed scheduling municipal select board and city council meetings and confirmed the following dates were good for them to attend: Newport - June 16 6:30 p.m.; Springfield - June 23, 7 p.m.; and Grantham - July 23, 5 p.m. The Chair would like two additional meetings scheduled in July, three more in August, and three to four in September.

Agenda Item No. 2.a.ii. Pancake Breakfast, Sunday June 8, 2014

The pancake breakfast flyer was reviewed [Appendix C]. Press related to the event has been circulated to media, was run in the Eagle Times newspaper, the Inter Town Press, the e-Ticker News, and was added to the WNTK calendar.

Agenda Item No. 2.a.iii. Budget Public Hearing, June 9, 2014

The Chair reminded all that the Delegation's Public Hearing of the FY15 Commissioners proposed budget is scheduled for Monday, June 9, 2014, at 6:30 p.m. at the Claremont Sugar River Valley Regional Technical Center (SRVRTC). The group reviewed the agenda [Appendix D]. Levine is working on the PowerPoint presentation and will provide a dry run of it at the June 4 Newport Rotary meeting at the Sugar River Bank and invited the Commissioners to attend. The Chair and County Manager will meet Monday, June 9, at 4 p.m. to review the budget presentation.

The Delegation Executive Finance Committee will meet June 10, 2014 at 9 a.m. to continue budget reviews. The County Convention has been set for June 24, 2014 6 p.m. at the Newport SRVRTC Lou Thompson Room.

Agenda Item No. 2.b.i. Award Labor & Employment Counsel

Levine noted the County received three responses to the County Labor Attorney RFP that was due May 23, 2014, as follows: Mark Broth, Drummond Woodsum; Liz Bailey, Sheehan Phinney; and Lauren Irwin, Upton & Hatfield. They interviewed all three attorneys and the interview panel unanimously recommended Liz Bailey, Sheehan Phinney. Bailey's rates were discounted to \$200, the firm and her home and (Hanover) offices are closest to the County; and, the panel was impressed by her and the firm's overall experience. Levine has asked Bailey to do a *Letter of Agreement* so that they can encumber funds from FY14. Several NH counties have used Liz Bailey including Rockingham, which has seven unions, and Grafton, which has two unions. Levine noted,

given her county experience, her familiarity with how nursing homes and correctional facilities operate, and her representation with Rockingham, the Committee recommends her.

3:34 Motion: we authorize the County Manager to enter into an agreement with Elizabeth Bailey, Sheehan Phinney Bass + Green, for labor & employment counsel. Made by: Nelson. Seconded by: Barrette. Voice vote: All in favor.

Agenda Item No. 2.b.ii. Award Sole Source Contract for Unity Field Mowing

The Commission reviewed the May 20, 2014 11:57 AM e-mail from Lionel Chute, Natural Resource Director, to Jessie Levine [Appendix E.] Chute has requested an exception to waive the bidding process until he gains a better idea as to who within the community has the appropriate equipment to brush hog the fields. In the meantime he'd like the Commission to award the project to Bert Spaulding of Slow Burners as Chute understands he's the only one in the area with a batwing mower ideal for field reclamation. The estimate for work is approximately \$4,800. Nelson questioned if grants used previously could be used. Ms. Callum confirmed those were Fish & Game Small Game Habitat grants. Barrette noted he spoke to Chute, who held a conversation with F&G related to this, and found out the funds had dried up.

3:37 Motion: we authorize the County Manager to enter a contract with Slow Burners to mow certain County fields. Made by: Nelson. Seconded by: Barrette Discussion: Levine confirmed noted the cost has been budgeted in FY14 in the Facilities Department. **Voice vote: All in favor.**

Agenda Item No. 2.b.iii.Appointment of Temporary Clerk

Commissioner Barrette noted this issue was on the agenda as Commissioner Jarvis has only been able to attend one meeting in the last three months. It's awkward for staff to ask her to sign documents based on decisions made at meetings she's unable to attend. They are unsure when she'll be able to attend meetings and need to assign a temporary Clerk to sign documents requiring immediate attention.

3:40 Motion: to appoint Bennie Nelson as temporary Clerk. Made by: Barrette. Seconded by: Nelson. Discussion: when Commissioner Jarvis is able, they will move their meetings to the Sullivan County Health Care facility. **Voice vote: All in favor.**

Larry Converse noted: " I don't know about her well being and good idea to appoint another clerk in the interim." The group briefly discussed the situation.

3:44 Sherriff Prozzo joined the meeting in progress.

Larry Converse questioned what the County had to do with the Earl Bourdon Centre parking lot. Commissioner Barrette noted the County sponsored the CDBG application through a grant they were eligible for and they hired a CDBG Administrator, Shelley Hadfield, who will oversee the grant. Levine confirmed Hadfield was the sole bidder to the RFP advertised. Barrette added, all contracted work will be bid out, most of the engineering work is done, and he expects the project to be completed in the fall. Levine added that an environmental review is the first step and the County cannot execute the CDBG documents without today's vote. Commissioners discussed other CDBG funded projects sponsored by the County that included the mobile home park [Pleasant Valley Estate Cooperative] and construction on the Newport Eagle Block. Barrette noted they also sponsored a portion of the Claremont Wainshall Mills project; and, noted the County is eligible for two types of CDBG funding opportunities each year; with the Wainshall project type, the low

interest borrowing is done through a revolving loan fund that is repaid. He pointed out the County's sponsorship is not always used. Levine suggested they include this issue in their conversations at municipality meetings.

Agenda Item No. 4. Meeting Minutes Review: Public Meeting Minutes May 19, 2014

3:49 Motion: we approve the minutes of May 19, 2014 as printed. Made by: Nelson. Seconded by: Barrette. Voice vote: All in favor.

Levine noted there was an e-Ticker News article on the County high tunnels [Appendix F].

3:40 Motion to adjourn. Made by: Nelson. Seconded by: Barrette. Voice vote: All in favor.

Respectfully submitted,



*Bennie Nelson, Vice Chair/Interim Clerk
Board of Commissioners*

BN/sjc/jwl

Date minutes approved: Approved June 16, 2014



Sullivan County, NH
Board of Commissioners
Monday, June 2, 2014, 3:00 PM
Newport NH County Complex
14 Main Street, 1st Floor
Commissioners Conference Room
Newport, NH 03773

3:00 PM

Regular Business Meeting

1. County Manager's Report, *Jessie W. Levine*
 - a. FY14 May Financial Report
 - b. IT Services Update
 - c. Cell Phone Reimbursement Policy
 - d. Any Other business
2. Board of Commissioner Business
 - a. Old Business
 - i. Selectboard Meeting Schedule
 - ii. Pancake Breakfast: June 8, 2014
 - iii. Budget Public Hearing: June 9, 2014
 - iv. Other Old Business
 - b. New Business
 - i. Award Labor & Employment Counsel
 - ii. Award Sole Source Contract for Unity Field Mowing
 - iii. Appointment of Temporary Clerk
 - iv. Other New Business
3. Public Participation
4. Meeting Minutes Review: Public Meeting Minutes May 19, 2014
5. Adjourn

Upcoming Events / Meetings

June 2nd Mon.

County Commissioners Regular Business Meeting

Time: 3:00 PM

Place: Newport, NH – 14 Main Street, Commissioners Conf. Rm.

June 4th Wed.

Conservation District Meeting

Time: 7:00 PM

Place: Unity, NH – Ahern Building

June 6th Fri.

NHAC Executive Council Meeting

Time: 10 AM

Place: Concord, NH – Primex Building

June 8th Sun.

26th Annual County Pancake Breakfast & Events

Time: 8 AM – 11 AM

Place: Unity, NH – County Complex

June 9th Mon.

Delegation Hearing of the FY15 Commissioners

Proposed County Budget

Time: 6:30 PM

Place: Claremont, NH – Sugar River Valley Technical Center,
Business Community Room

June 16th Mon.

County Commissioners Regular Business Meeting

Time: 3:00 PM

Place: Unity, NH – 5 Nursing Home Drive, Ahern Building-
Function Hall

Sullivan County

Appendix A.1

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.100.04000	SUBSIDIARY REVENUES	(\$13,885,603.00)	\$0.00	(\$13,885,603.00)	\$0.00	\$0.00	\$0.00	0.00%
10.100.04001	INTEREST INCOME & SAVINGS	(\$12,500.00)	(\$369.22)	(\$4,388.49)	(\$8,111.51)	\$0.00	(\$8,111.51)	64.89%
10.100.04015	MISCELLANEOUS INCOME	\$0.00	(\$2.00)	(\$8,093.19)	\$8,093.19	\$0.00	\$8,093.19	0.00%
10.100.08055	SALE OF TIMBER	(\$15,000.00)	\$0.00	(\$11,081.17)	\$3,918.83	\$0.00	\$3,918.83	26.13%
10.100.08058	LAND RENTAL	(\$1,225.00)	(\$60.42)	(\$2,014.62)	\$789.62	\$0.00	\$789.62	-64.46%
10.100.09083	BEAGLE CLUB TAX REVENUE	(\$1,500.00)	\$0.00	(\$1,551.00)	\$51.00	\$0.00	\$51.00	-3.40%
10.100.09090	PRIOR YEAR FUND BAL-USED TO RE	(\$1,090,500.00)	\$0.00	\$0.00	(\$1,090,500.00)	\$0.00	(\$1,090,500.00)	100.00%
10.410.09081	EXTRADITION REIMBURSEMENT	(\$8,000.00)	(\$40.46)	(\$4,621.80)	(\$3,378.20)	\$0.00	(\$3,378.20)	42.23%
10.411.04019	VICTIM/WITNESS PROGRAM	(\$34,000.00)	\$0.00	(\$34,000.00)	\$0.00	\$0.00	\$0.00	0.00%
10.411.04020	VICTIM/WITNESS EDUCATION GRANT	(\$1,500.00)	\$0.00	\$0.00	(\$1,500.00)	\$0.00	(\$1,500.00)	100.00%
10.440.09012	SHERIFFS WRIT FEES	(\$84,000.00)	(\$6,555.64)	(\$68,353.07)	(\$15,646.93)	\$0.00	(\$15,646.93)	18.63%
10.440.09013	SHERIFF: MISCELLANEOUS INCOME	(\$14,000.00)	(\$400.00)	(\$15,173.90)	\$1,173.90	\$0.00	\$1,173.90	-8.39%
10.440.09085	SECURED JUVENILE TRANSPORTS	(\$6,000.00)	(\$427.68)	(\$4,152.06)	(\$1,847.94)	\$0.00	(\$1,847.94)	30.80%
10.443.09084	BAILIFF REFUND	(\$59,905.00)	(\$4,654.74)	(\$48,061.59)	(\$11,843.41)	\$0.00	(\$11,843.41)	19.77%
10.460.04018	WOODHULL/OPERA HOUSE RENTAL II	(\$210,984.00)	(\$35,516.00)	(\$211,336.00)	\$352.00	\$0.00	\$352.00	-0.17%
10.475.06100	REIMBURSEMENT FROM UNH	\$0.00	(\$5,945.10)	(\$10,299.20)	\$10,299.20	\$0.00	\$10,299.20	0.00%
10.490.04021	HUMAN SERVICE STATE CREDITS	(\$25,000.00)	(\$2,610.66)	(\$31,711.52)	\$6,711.52	\$0.00	\$6,711.52	-26.85%
10.600.06040	COUNTY JAIL INCOME	(\$32,500.00)	(\$1,783.95)	(\$26,123.50)	(\$6,376.50)	\$0.00	(\$6,376.50)	19.62%
10.600.06041	CONTRACT INMATE HOUSING	(\$40,000.00)	\$0.00	(\$4,815.00)	\$3,815.00	\$0.00	\$3,815.00	-9.54%
10.600.06044	COUNTY JAIL INCOME-COMMISSION	(\$3,000.00)	(\$3,050.93)	(\$23,120.75)	(\$11,871.25)	\$0.00	(\$11,871.25)	33.92%
10.700.07600	FACILITIES REVENUE	\$0.00	\$0.00	(\$87.21)	\$87.21	\$0.00	\$87.21	0.00%
	Fund: GENERAL FUND - 10	(\$5,557,17.00)	(\$1,416.81)	(\$14,433,595.07)	(\$1,123,621.93)	\$0.00	(\$1,123,621.93)	7.22%

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A. Monthly Revenue - Detail

From Date: 5/1/2014

To Date: 5/31/2014

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
22.010.03007	SURCHARGE FEES	\$0.00	\$0.00	(\$26,672.84)	\$26,672.84	\$0.00	\$26,672.84	0.00%
22.420.02011	REGISTER OF DEEDS: FEES	(\$340,000.00)	\$0.00	(\$248,073.58)	(\$91,926.42)	\$0.00	(\$91,926.42)	27.04%
	Fund: REGISTER OF DEEDS - 22	(\$340,000.00)	\$0.00	(\$274,746.42)	(\$65,253.58)	\$0.00	(\$65,253.58)	19.19%

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Sullivan County

A.3

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.202.02160	SAMHSA GRANT	\$0.00	\$0.00	(\$146.00)	\$146.00	\$0.00	\$146.00	0.00%
24.345.04300	ENFORCING UNDERAGE DRINKING	(\$10,000.00)	(\$1,200.00)	(\$5,659.29)	(\$4,340.71)	\$0.00	(\$4,340.71)	43.41%
24.527.05200	JAG	(\$12,052.00)	\$0.00	(\$12,795.88)	\$743.88	\$0.00	\$743.88	-6.17%
24.606.06039	GED TRAILS PROGRAM \$3,500	(\$3,500.00)	\$0.00	(\$875.00)	\$2,625.00	\$0.00	(\$2,625.00)	75.00%
24.645.06500	OUTSIDE DETAIL	(\$95,455.00)	(\$7,327.83)	(\$77,665.47)	(\$17,789.53)	\$0.00	(\$17,789.53)	18.64%
24.646.06500	HIGHWAY SAFETY	(\$6,505.00)	\$0.00	(\$6,327.65)	(\$177.44)	\$0.00	(\$177.44)	2.73%
24.745.07500	DRUG TASK FORCE REIMBURSEMENT	(\$30,000.00)	(\$10,571.31)	(\$42,191.35)	\$12,191.35	\$0.00	\$12,191.35	-40.64%
24.953.05900	REGIONAL NETWORK/CURN	(\$62,266.67)	\$0.00	(\$7,220.25)	(\$15,046.42)	\$0.00	(\$15,046.42)	24.16%
24.953.05901	REGIONAL NETWORK/CURN INDIRECT	(\$3,113.33)	\$0.00	(\$2,31.22)	(\$782.11)	\$0.00	(\$782.11)	25.12%
24.955.05774	PHNC - INDIRECT	(\$1,230.00)	(\$77.39)	(\$987.75)	(\$242.25)	\$0.00	(\$242.25)	19.70%
24.955.05775	PHNC -	(\$74,770.00)	(\$6,647.37)	(\$55,668.69)	(\$19,101.31)	\$0.00	(\$19,101.31)	25.55%
24.964.07000	SAMHSA DFC	(\$125,000.00)	\$0.00	(\$96,450.87)	(\$28,549.13)	\$0.00	(\$28,549.13)	22.84%
24.982.05766	RPHNS IMMUNIZATION REVENUE \$8,	(\$8,920.00)	\$0.00	(\$18,271.70)	(\$4,366.44)	\$0.00	(\$4,366.44)	48.95%
24.982.05767	RPHNS INDIRECT REVENUE \$875.00	(\$705.00)	(\$18,271.70)	(\$4,366.44)	(\$335.02)	\$0.00	(\$335.02)	47.52%
	Fund: GRANTS - 24	(\$433,517.00)	(\$26,030.97)	(\$53,242.87)	(\$80,274.13)	\$0.00	(\$80,274.13)	18.52%

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Sullivan County

A.4

A. Monthly Revenue - Detail

From Date: 5/1/2014

To Date: 5/31/2014

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.097.05021	INCOME STATE WELFARE	(\$5,900,605.00)	\$0.00	(\$5,348,064.77)	(\$552,540.23)	\$0.00	(\$552,540.23)	9.36%
40.097.05022	INCOME FROM PRIVATE	(\$1,741,050.00)	\$0.00	(\$1,092,083.16)	(\$648,966.84)	\$0.00	(\$648,966.84)	37.27%
40.097.05023	PRIVATE INSURANCE REVENUE	(\$35,000.00)	\$0.00	(\$53,598.21)	\$18,598.21	\$0.00	\$18,598.21	-53.14%
40.097.05024	CAFETERIA INCOME	(\$17,500.00)	(\$1,790.13)	(\$23,299.36)	\$5,799.36	\$0.00	\$5,799.36	-33.14%
40.097.05025	BAD DEBTS RECOVERED	\$0.00	\$0.00	(\$4.25)	\$4.25	\$0.00	\$4.25	0.00%
40.097.05026	MISCELLANEOUS INCOME	(\$20,000.00)	(\$3,408.60)	(\$23,892.74)	\$3,892.74	\$0.00	\$3,892.74	-19.46%
40.097.05031	RESPIRE CARE: PRIVATE	\$0.00	\$0.00	\$65.00	(\$65.00)	\$0.00	(\$65.00)	0.00%
40.097.05034	MEALS REIMBURSEMENT	(\$340,051.00)	(\$28,337.59)	(\$311,713.49)	(\$28,337.51)	\$0.00	(\$28,337.51)	8.33%
40.097.05037	RESPIRE CARE: HCBC	(\$5,000.00)	\$0.00	(\$6,733.44)	\$1,733.44	\$0.00	\$1,733.44	-34.67%
40.097.05038	PROPORTIONMENT SHARE FUND	(\$1,762,875.00)	\$0.00	\$0.00	(\$1,762,875.00)	\$0.00	(\$1,762,875.00)	100.00%
40.097.05039	MEDICAID ASSESSMENT	(\$1,296,480.00)	\$0.00	(\$1,552,083.18)	\$255,603.18	\$0.00	\$255,603.18	-19.72%
40.097.05040	MEDICARE PART B PT REVENUE	(\$413,952.00)	(\$289.20)	(\$383,839.18)	(\$30,112.82)	\$0.00	(\$30,112.82)	7.27%
40.097.05050	MEDICARE PART A: ROOM RATE RE	(\$1,560,375.00)	\$0.00	(\$341,550.60)	(\$618,824.40)	\$0.00	(\$618,824.40)	39.66%
40.097.05060	RESIDENT STORE FUND 40 REV	(\$6,500.00)	(\$349.71)	(\$2,301.05)	(\$4,198.95)	\$0.00	(\$4,198.95)	64.60%
40.097.05066	VENDING FUND 40 REV	\$0.00	\$0.00	(\$30.51)	\$30.51	\$0.00	\$30.51	0.00%
40.097.06060	CONTRA REVENUE: SCHC	\$200,000.00	\$0.00	(\$3,728.14)	\$203,728.14	\$0.00	\$203,728.14	101.86%
	Fund: HEALTH CARE - 40	(\$12,899,388.00)	(\$34,174.63)	(\$9,742,857.08)	(\$3,156,530.92)	\$0.00	(\$3,156,530.92)	24.47%

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A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask Include pre encumbrance Print accounts with zero balance Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
41.097.05064	NH BOOK FUND - REVENUE	\$0.00	\$0.00	(\$14.00)	\$14.00	\$0.00	\$14.00	0.00%
41.097.05067	NH ALIX UNGREN FUND - REVENUE	\$0.00	\$0.00	(\$41.85)	\$41.85	\$0.00	\$41.85	0.00%
41.097.05068	NH ELSIE HARDISON FUND - REVEN	\$0.00	\$0.00	(\$28.04)	\$28.04	\$0.00	\$28.04	0.00%
	Fund: TRUST FUNDS - 41	\$0.00	\$0.00	(\$83.89)	\$83.89	\$0.00	\$83.89	0.00%

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Sullivan County

A.6

A. Monthly Revenue - Detail

From Date: 5/1/2014

To Date: 5/31/2014

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

42.700.06047	BIOMASS BOND/LOAN PROCEEDS	(\$1,500,000.00)	\$0.00	(\$2,800,000.00)	\$1,300,000.00	\$0.00	\$1,300,000.00	-86.67%
	Fund: CAPITAL IMPROVEMENTS - 42	(\$1,500,000.00)	\$0.00	(\$2,800,000.00)	\$1,300,000.00	\$0.00	\$1,300,000.00	-86.67%

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Sullivan County

A.7

A. Monthly Revenue - Detail

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

Grand Total:

(\$30,730,122.00)

(\$121,622.41)

(\$27,604,525.33)

(\$3,125,596.67)

\$0.00

(\$3,125,596.67)

10.17%

End of Report

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Sullivan County

A.8

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.400.10000	ELECTED OFFICIAL SALARY	\$29,655.00	\$2,281.14	\$27,520.32	\$2,134.68	\$2,281.29	(\$146.61)	-0.49%
10.400.10001	OFFICE SALARIES	\$122,081.00	\$9,012.71	\$108,712.77	\$13,368.23	\$4,405.20	\$8,963.03	7.34%
10.400.10007	E.T. BUY BACK	\$2,500.00	\$0.00	\$2,491.60	\$8.40	\$0.00	\$8.40	0.34%
10.400.10008	OVERTIME	\$2,500.00	\$0.00	\$3,110.69	(\$610.69)	\$0.00	(\$610.69)	-24.43%
10.400.11010	FICA	\$11,990.00	\$833.06	\$10,512.34	\$1,477.66	\$0.00	\$1,477.66	12.32%
10.400.11011	GROUP LIFE INSURANCE	\$130.00	\$6.56	\$78.72	\$51.28	\$0.00	\$51.28	39.45%
10.400.11012	GROUP HEALTH INSURANCE	\$28,182.00	\$2,348.40	\$25,832.40	\$2,349.60	\$0.00	\$2,349.60	8.34%
10.400.11013	RETIREMENT	\$11,259.00	\$824.38	\$10,456.62	\$802.38	\$0.00	\$802.38	7.13%
10.400.11014	WORKERS COMPENSATION	\$367.00	\$24.04	\$264.41	\$102.59	\$0.00	\$102.59	27.95%
10.400.11015	UNEMPLOYMENT COMP INSURANCE	\$184.00	\$0.00	\$170.29	\$13.71	\$0.00	\$13.71	7.45%
10.400.11016	DENTAL INSURANCE	\$1,287.00	\$105.32	\$947.88	\$339.12	\$0.00	\$339.12	26.35%
10.400.11018	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$334.00	\$666.00	\$0.00	\$666.00	66.60%
10.400.12029	EXPENSE ACCOUNT	\$5,600.00	\$251.59	\$2,611.11	\$2,988.89	\$0.00	\$2,988.89	53.37%
10.400.12030	CONTRACT SERVICES	\$26,200.00	\$0.00	\$12,251.13	\$13,948.87	\$0.00	\$13,948.87	53.24%
10.400.12031	EQUIPMENT RENTAL	\$3,954.00	\$141.77	\$2,054.95	\$1,899.05	\$0.00	\$1,899.05	48.03%
10.400.13036	ADVERTISING & PUBLIC RELATIONS	\$1,500.00	\$0.00	\$1,139.50	\$360.50	\$0.00	\$360.50	24.03%
10.400.13037	OFFICE SUPPLIES	\$4,500.00	\$853.66	\$2,455.62	\$2,044.38	\$0.00	\$2,044.38	45.43%
10.400.13038	DUES, LICENSES & SUBSCRIPTIONS	\$9,857.00	\$0.00	\$16,656.20	(\$6,799.20)	\$0.00	(\$6,799.20)	-68.98%
10.400.16068	POSTAGE	\$3,000.00	(\$143.02)	\$90.10	\$2,909.90	\$0.00	\$2,909.90	97.00%
10.400.19082	TELEPHONE/INTERNET	\$7,000.00	\$655.07	\$3,285.81	\$714.19	\$0.00	\$714.19	17.85%
10.400.21097	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	EQUIPMENT	\$1,500.00	\$0.00	\$365.00	\$1,135.00	\$0.00	\$1,135.00	75.67%
	Dept: COMMISSIONERS OFFICE - 400	\$271,716.00	\$17,205.68	\$231,841.46	\$39,904.54	\$6,686.49	\$33,218.05	12.22%
10.401.10000	ELECTED OFFICIAL SALARY	\$4,965.00	\$381.92	\$4,608.00	\$357.00	\$381.95	(\$24.95)	-0.50%
10.401.11010	FICA	\$380.00	\$29.22	\$352.50	\$27.50	\$0.00	\$27.50	7.24%
10.401.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$19.68	\$2.32	\$0.00	\$2.32	10.55%
10.401.11014	WORKERS COMPENSATION	\$12.00	\$0.79	\$8.66	\$3.34	\$0.00	\$3.34	27.83%
10.401.11018	EXPENSE ACCOUNT	\$310.00	\$0.00	\$0.00	\$310.00	\$0.00	\$310.00	100.00%
10.401.12029	CONTRACT SERVICES	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Dept: TREASURER - 400	\$5,789.00	\$413.57	\$4,988.84	\$800.16	\$381.95	\$418.21	7.22%
10.402.12021	AUDIT	\$35,000.00	\$0.00	\$32,500.00	\$2,500.00	\$0.00	\$2,500.00	7.14%
10.402.12023	ACCOUNTANT	\$2,000.00	\$5,653.00	\$5,653.00	(\$3,653.00)	\$0.00	(\$3,653.00)	-182.65%
	Dept: AUDITOR - 402	\$37,000.00	\$5,653.00	\$38,153.00	(\$1,153.00)	\$0.00	(\$1,153.00)	-3.12%
10.403.10001	SALARY	\$112,388.00	\$7,307.70	\$53,682.57	\$58,705.43	\$7,307.75	\$51,397.68	45.73%
10.403.10007	E.T. BUY BACK	\$2,162.00	\$0.00	\$0.00	\$2,162.00	\$0.00	\$2,162.00	100.00%
10.403.11010	FICA	\$8,764.00	\$552.06	\$3,916.27	\$4,847.73	\$0.00	\$4,847.73	55.31%
10.403.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$5.74	\$16.26	\$0.00	\$16.26	73.91%
10.403.11012	GROUP HEALTH INSURANCE	\$18,312.00	\$822.42	\$6,341.64	\$11,970.36	\$0.00	\$11,970.36	65.37%
10.403.11013	RETIREMENT	\$12,337.00	\$787.04	\$5,781.62	\$6,555.38	\$0.00	\$6,555.38	53.14%
10.403.11014	WORKERS COMPENSATION	\$267.00	\$17.49	\$192.36	\$74.64	\$0.00	\$74.64	27.96%
10.403.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$42.98	\$3.02	\$0.00	\$3.02	6.57%
10.403.11016	DENTAL INSURANCE	\$801.00	\$39.74	\$290.12	\$510.88	\$0.00	\$510.88	63.78%
10.403.11017	EDUCATION & TRAINING	\$2,750.00	\$0.00	\$195.00	\$2,555.00	\$0.00	\$2,555.00	92.91%
10.403.11018	EXPENSE ACCOUNT	\$1,200.00	\$0.00	\$420.00	\$780.00	\$0.00	\$780.00	65.00%
10.403.13036	TRAVEL	\$2,250.00	\$296.80	\$834.08	\$1,415.92	\$0.00	\$1,415.92	62.93%
10.403.13037	OFFICE SUPPLIES	\$500.00	\$12.00	\$220.49	\$279.51	\$0.00	\$279.51	55.90%
10.403.16068	DUES, LICENSES & SUBSCRIPTIONS	\$970.00	\$760.00	\$810.00	\$160.00	\$0.00	\$160.00	16.49%
	TELEPHONE/INTERNET	\$850.00	\$18.08	\$305.77	\$544.23	\$0.00	\$544.23	64.03%
	Dept: COUNTY MANAGER - 403	\$163,619.00	\$10,614.97	\$73,038.64	\$90,580.36	\$7,307.75	\$83,272.61	50.89%

Sullivan County

A.9

A. Monthly Expense Delegates Report

From Date: 5/1/2014

To Date: 5/31/2014

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.406.10001	EMPLOYEE SALARY	\$50,000.00	\$3,846.16	\$45,228.49	\$4,771.51	\$3,846.19	\$925.32	1.85%
10.406.10007	E.T. BUY BACK	\$962.00	\$0.00	\$0.00	\$962.00	\$0.00	\$962.00	100.00%
10.406.11010	FICA	\$3,825.00	\$254.36	\$3,045.50	\$779.40	\$0.00	\$779.40	20.38%
10.406.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$1.84	\$12.16	\$0.00	\$12.16	55.27%
10.406.11012	GROUP HEALTH INSURANCE	\$23,684.00	\$1,973.62	\$20,723.51	\$2,960.99	\$0.00	\$2,960.99	12.50%
10.406.11013	RETIREMENT	\$5,385.00	\$414.24	\$4,763.76	\$621.24	\$0.00	\$621.24	11.54%
10.406.11014	WORKERS COMPENSATION	\$105.00	\$6.88	\$75.66	\$29.34	\$0.00	\$29.34	27.94%
10.406.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$42.98	\$3.02	\$0.00	\$3.02	6.57%
10.406.11016	DENTAL INSURANCE	\$1,306.00	\$106.96	\$908.65	\$397.35	\$0.00	\$397.35	30.42%
10.406.11017	EDUCATION & TRAINING	\$0.00	\$0.00	\$4.45	(\$4.45)	\$0.00	(\$4.45)	0.00%
10.406.11019	TRAVEL	\$1,500.00	\$0.00	\$439.37	\$1,060.63	\$0.00	\$1,060.63	70.71%
10.406.13032	GENERAL SUPPLIES	\$5,000.00	\$2.10	\$1,134.03	\$865.97	\$0.00	\$865.97	17.32%
10.406.13036	OFFICE SUPPLIES	\$500.00	\$0.00	\$502.39	(\$2.39)	\$0.00	(\$2.39)	-0.48%
10.406.13038	POSTAGE	\$500.00	\$0.00	\$250.62	\$269.38	\$0.00	\$269.38	53.88%
10.406.16068	TELEPHONE/INTERNET	\$550.00	\$32.29	\$456.61	\$93.39	\$0.00	\$93.39	16.98%
	Dept: NATURAL RESOURCES - 406	\$93,385.00	\$6,659.19	\$80,565.46	\$12,819.54	\$3,846.19	\$8,973.35	9.61%
10.407.21095	EMERGENCY RESERVE FUND	\$15,000.00	\$21,300.00	\$23,800.94	(\$8,800.94)	\$0.00	(\$8,800.94)	-58.67%
	Dept: EMERGENCY RESERVE FUND - 407	\$15,000.00	\$21,300.00	\$23,800.94	(\$8,800.94)	\$0.00	(\$8,800.94)	-58.67%
10.410.10000	ELECTED OFFICAL SALARY	\$74,802.00	\$6,068.84	\$74,733.14	\$6,068.86	\$6,068.87	(\$0.01)	0.00%
10.410.10001	ASSISTANT COUNTY ATTORNEY	\$151,663.00	\$11,663.06	\$139,768.72	\$11,663.28	\$11,664.24	(\$0.96)	0.00%
10.410.10002	EMPLOYEE SALARY	\$84,063.00	\$8,664.86	\$80,580.69	\$3,482.31	\$3,232.40	\$249.91	0.30%
10.410.10007	E.T. BUY BACK	\$4,200.00	\$0.00	\$2,105.65	\$2,094.35	\$0.00	\$2,094.35	49.87%
10.410.10008	OVERTIME	\$5,000.00	\$705.32	\$5,954.75	(\$954.75)	\$0.00	(\$954.75)	-19.10%
10.410.11010	FICA	\$24,671.00	\$1,818.76	\$21,834.82	\$2,836.18	\$223.38	\$2,612.80	10.59%
10.410.11011	GROUP LIFE INSURANCE	\$135.00	\$9.02	\$108.24	\$26.76	\$0.82	\$25.94	19.21%
10.410.11012	GROUP HEALTH INSURANCE	\$72,043.00	\$4,733.24	\$52,065.55	\$19,977.45	\$0.00	\$19,977.45	27.73%
10.410.11013	RETIREMENT	\$34,733.00	\$2,682.07	\$31,721.90	\$3,011.10	\$293.54	\$2,717.56	7.82%
10.410.11014	WORKERS COMPENSATION	\$1,916.00	\$125.48	\$1,380.29	\$535.71	\$0.00	\$535.71	27.96%
10.410.11015	UNEMPLOYMENT COMP INSURANCE	\$303.00	\$0.00	\$279.14	\$23.86	\$0.00	\$23.86	7.87%
10.410.11016	DENTAL INSURANCE	\$368.00	\$337.42	\$3,036.68	\$1,591.32	\$32.79	\$1,558.53	33.68%
10.410.11017	EDUCATION AND TRAINING	\$4,000.00	\$0.00	\$1,213.00	\$2,787.00	\$0.00	\$2,787.00	69.68%
10.410.11019	TRAVEL EXPENSE	\$5,000.00	\$0.00	\$2,096.05	\$2,903.95	\$0.00	\$2,903.95	58.08%
10.410.12029	CONTRACT SERVICES	\$35,580.00	\$329.04	\$25,598.02	\$9,981.98	\$0.00	\$9,981.98	28.06%
10.410.13036	OFFICE SUPPLIES	\$6,900.00	\$1,001.78	\$4,407.28	\$2,492.72	\$0.00	\$2,492.72	36.13%
10.410.13037	DUES, LICENSES & SUBSCRIPTIONS	\$12,360.00	\$633.80	\$6,004.51	\$6,355.49	\$0.00	\$6,355.49	51.42%
10.410.13038	POSTAGE	\$1,500.00	\$354.87	\$1,520.90	(\$20.90)	\$0.00	(\$20.90)	-1.39%
10.410.14045	EVIDENCE STORAGE	\$1,600.00	\$0.00	\$693.00	\$907.00	\$0.00	\$907.00	56.69%
10.410.14046	EXTRADITION COSTS	\$15,000.00	\$0.00	\$2,725.77	\$12,274.23	\$0.00	\$12,274.23	81.83%
10.410.14047	EXPERT WITNESS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
10.410.14048	INVESTIGATION	\$2,500.00	\$0.00	\$241.41	\$2,258.59	\$0.00	\$2,258.59	90.34%
10.410.14049	DEPOSITION AND TRANSCRIPTS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
10.410.16068	TELEPHONE/INTERNET	\$8,500.00	\$541.06	\$5,620.16	\$2,879.84	\$0.00	\$2,879.84	33.88%
10.410.19082	GENERAL MAINTENANCE & REPAIRS	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: COUNTY ATTORNEY - 410	\$558,866.00	\$37,669.56	\$460,689.67	\$98,176.33	\$21,516.04	\$76,660.29	13.72%
10.411.10001	EMPLOYEE SALARY	\$54,419.00	\$4,186.08	\$50,232.87	\$4,186.13	\$4,186.10	\$0.03	0.00%
10.411.10007	E.T. BUY BACK	\$1,047.00	\$0.00	\$1,046.40	\$0.60	\$0.00	\$0.60	0.06%
10.411.11010	FICA	\$4,244.00	\$309.42	\$3,800.03	\$443.97	\$0.00	\$443.97	10.46%
10.411.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$19.68	\$2.32	\$0.00	\$2.32	10.55%

Sullivan County

A.10

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.411.11012	GROUP HEALTH INSURANCE	\$9,870.00	\$822.42	\$9,046.62	\$823.38	\$0.00	\$823.38	8.34%
10.411.11013	RETIREMENT	\$5,974.00	\$450.84	\$5,522.77	\$451.23	\$0.00	\$451.23	7.55%
10.411.11014	WORKERS COMPENSATION	\$116.00	\$7.60	\$83.56	\$32.42	\$0.00	\$32.42	27.95%
10.411.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$37.98	\$8.02	\$0.00	\$8.02	17.43%
10.411.11016	DENTAL INSURANCE	\$486.00	\$39.74	\$357.66	\$128.34	\$0.00	\$128.34	26.41%
10.411.11017	EDUCATION AND TRAINING	\$1,650.00	\$0.00	\$0.00	\$1,650.00	\$0.00	\$1,650.00	100.00%
10.411.11019	TRAVEL EXPENSE	\$400.00	\$22.73	\$136.06	\$263.94	\$0.00	\$263.94	65.99%
10.411.12029	CONTRACT SERVICES	\$500.00	\$0.00	\$254.24	\$245.76	\$0.00	\$245.76	49.15%
10.411.13036	OFFICE SUPPLIES	\$1,100.00	\$222.59	\$964.72	\$135.28	\$0.00	\$135.28	12.30%
10.411.13037	DUES, LICENSES & SUBSCRIPTIONS	\$200.00	\$0.00	\$50.00	\$150.00	\$0.00	\$150.00	75.00%
10.411.13038	POSTAGE	\$500.00	\$19.58	\$246.73	\$253.27	\$0.00	\$253.27	50.65%
10.411.16068	TELEPHONE/INTERNET	\$900.00	\$5.53	\$712.73	\$187.27	\$0.00	\$187.27	20.81%
	Dept: VICTIM/WITNESS PROGRAM - 411	\$81,474.00	\$6,101.27	\$72,512.07	\$8,961.93	\$4,186.10	\$4,775.83	5.86%
10.440.10000	ELECTED OFFICIAL SALARY	\$66,368.00	\$5,176.92	\$61,190.55	\$5,177.45	\$5,176.90	\$0.55	0.00%
10.440.10001	SALARIES-DEPUTIES	\$280,429.00	\$24,395.89	\$251,337.19	\$29,091.81	\$15,478.40	\$13,613.41	4.85%
10.440.10002	SALARIES-OFFICE STAFF	\$50,233.00	\$4,059.37	\$48,230.73	\$2,002.27	\$3,092.00	(\$1,089.73)	-2.17%
10.440.10006	ON CALL	\$5,460.00	\$420.00	\$4,830.00	\$630.00	\$0.00	\$630.00	11.54%
10.440.10007	E.T. BUY BACK	\$5,130.00	\$0.00	\$2,074.86	\$3,055.20	\$0.00	\$3,055.20	59.56%
10.440.10008	OVERTIME	\$8,342.00	\$940.93	\$7,614.70	\$697.30	\$0.00	\$697.30	8.39%
10.440.11010	FICA	\$12,345.00	\$638.87	\$10,195.05	\$2,239.95	\$0.00	\$2,239.95	18.14%
10.440.11011	GROUP LIFE INSURANCE	\$132.00	\$9.79	\$116.74	\$15.26	\$0.00	\$15.26	11.56%
10.440.11012	GROUP HEALTH INSURANCE	\$65,000.00	\$5,412.38	\$59,378.10	\$6,301.90	\$0.00	\$6,301.90	9.59%
10.440.11013	RETIREMENT	\$68,488.00	\$5,034.23	\$60,119.28	\$8,316.72	\$0.00	\$8,316.72	12.15%
10.440.11014	WORKERS COMPENSATION	\$13,858.00	\$907.39	\$9,981.21	\$3,873.79	\$0.00	\$3,873.79	27.96%
10.440.11015	UNEMPLOYMENT COMP INSURANCE	\$809.00	\$0.00	\$421.48	\$387.52	\$0.00	\$387.52	47.90%
10.440.11016	DENTAL INSURANCE	\$4,214.00	\$341.72	\$3,065.10	\$1,148.90	\$0.00	\$1,148.90	27.26%
10.440.11017	EDUCATION AND TRAINING	\$2,000.00	\$797.00	\$1,192.39	\$807.61	\$0.00	\$807.61	40.38%
10.440.11018	EXPENSE ACCOUNT	\$1,000.00	\$0.00	\$248.59	\$751.41	\$0.00	\$751.41	75.14%
10.440.12029	CONTRACT SERVICES	\$8,342.00	\$195.03	\$5,916.23	\$2,425.77	\$0.00	\$2,425.77	29.08%
10.440.13031	UNIFORMS	\$1,000.00	\$83.98	\$1,083.98	(\$83.98)	\$0.00	(\$83.98)	-8.40%
10.440.13032	GENERAL SUPPLIES	\$1,000.00	\$43.11	\$440.85	\$559.15	\$0.00	\$559.15	55.92%
10.440.13036	OFFICE SUPPLIES	\$1,500.00	\$141.26	\$948.46	\$551.54	\$0.00	\$551.54	36.77%
10.440.13037	DUES, LICENSES AND SUBSCRIPTIONS	\$900.00	\$0.00	\$717.95	\$182.05	\$0.00	\$182.05	20.23%
10.440.13038	POSTAGE	\$1,500.00	\$232.96	\$1,267.50	\$232.50	\$0.00	\$232.50	15.50%
10.440.13039	SECURITY SUPPLIES	\$500.00	\$44.26	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.16067	COMMUNICATION LINE	\$4,500.00	\$0.00	\$1,125.00	\$3,375.00	\$0.00	\$3,375.00	75.00%
10.440.16068	TELEPHONE/INTERNET	\$5,700.00	\$444.82	\$6,051.50	(\$351.50)	\$0.00	(\$351.50)	-6.17%
10.440.16069	GASOLINE	\$22,385.00	\$2,461.21	\$21,739.24	\$645.76	\$0.00	\$645.76	2.88%
10.440.19082	GENERAL MAINTENANCE & REPAIRS	\$1,800.00	\$21.26	\$1,800.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.19083	RADIO MAINTENANCE & REPAIRS	\$4,000.00	\$0.00	\$3,320.35	\$679.65	\$0.00	\$679.65	16.99%
10.440.19084	VEHICLE REPAIR	\$5,500.00	\$195.95	\$5,735.90	(\$235.90)	\$0.00	(\$235.90)	-4.29%
10.440.20090	INTEREST PAYMENT	\$1,058.00	\$0.00	\$1,075.07	(\$17.07)	\$0.00	(\$17.07)	-1.61%
10.440.20091	PRINCIPAL PAYMENT	\$35,728.00	\$0.00	\$35,728.00	\$0.00	\$0.00	\$0.00	0.00%
10.440.21097	EQUIPMENT	\$1,000.00	\$450.76	\$450.76	\$549.24	\$0.00	\$549.24	54.92%
10.440.22093	INSURANCE	\$2,965.00	\$0.00	\$2,965.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SHERIFF'S OFFICE - 440	\$683,781.00	\$52,450.09	\$610,771.70	\$73,009.30	\$23,747.30	\$49,262.00	7.20%
10.443.10001	ATTENDANCE AT COURT	\$50,923.00	\$4,010.72	\$45,040.50	\$5,882.50	\$0.00	\$5,882.50	11.55%
10.443.11010	FICA	\$3,895.00	\$306.80	\$3,445.49	\$449.51	\$0.00	\$449.51	11.54%
10.443.11014	WORKERS COMPENSATION	\$1,645.00	\$107.73	\$1,185.05	\$459.95	\$0.00	\$459.95	27.96%
10.443.11015	UNEMPLOYMENT COMP INSURANCE	\$462.00	\$0.00	\$90.97	\$371.03	\$0.00	\$371.03	80.31%

Sullivan County

A.11

A. Monthly Expense Delegates Report

From Date: 5/1/2014

To Date: 5/31/2014

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.443.22093	INSURANCE Dept: DEPUTY SHERIFFS BAILIFFS - 443	\$2,980.00 \$59,905.00	\$0.00 \$4,425.25	\$2,980.00 \$52,742.01	\$0.00 \$7,162.99	\$0.00 \$0.00	\$0.00 \$7,162.99	0.00% 11.96%
10.450.11019	TRAVEL EXPENSE	\$2,000.00	\$95.20	\$1,199.65	\$806.31	\$131.65	\$674.66	33.73%
10.450.12027	VIEWS Dept: MEDICAL REFEREE - 450	\$7,000.00 \$9,000.00	\$710.00 \$805.20	\$5,285.00 \$6,448.99	\$1,745.00 \$2,581.31	\$940.00 \$1,071.65	\$805.00 \$1,479.66	11.50% 16.44%
10.460.10001	EMPLOYEE SALARY	\$34,961.00	\$2,400.00	\$2,263.17	\$2,697.85	\$1,200.00	\$1,497.83	4.28%
10.460.10007	E.T. BUY BACK	\$661.00	\$0.00	\$0.00	\$661.00	\$0.00	\$661.00	100.00%
10.460.10008	OVERTIME/VAC. COVERAGE	\$150.00	\$0.00	\$220.92	(\$70.92)	\$0.00	(\$70.92)	-47.28%
10.460.11010	FICA	\$2,783.00	\$159.72	\$2,282.89	\$500.11	\$0.00	\$500.11	17.97%
10.460.11011	GROUP LIFE INSURANCE	\$22.00	\$1.64	\$15.58	\$6.42	\$0.00	\$6.42	29.18%
10.460.11012	GROUP HEALTH INSURANCE	\$9,870.00	\$1,525.98	\$4,793.96	(\$4,923.96)	\$0.00	(\$4,923.96)	-49.89%
10.460.11013	RETIREMENT	\$3,853.00	\$258.48	\$198.55	\$354.45	\$0.00	\$354.45	9.20%
10.460.11014	WORKERS COMPENSATION	\$1,436.00	\$94.05	\$1,034.52	\$401.48	\$0.00	\$401.48	27.96%
10.460.11015	UNEMPLOYMENT COMP INSURANCE	\$46.00	\$0.00	\$37.98	\$8.02	\$0.00	\$8.02	17.43%
10.460.11016	DENTAL INSURANCE	\$486.00	\$65.58	\$578.28	(\$92.28)	\$0.00	(\$92.28)	-18.99%
10.460.12022	TOWN SHARE OF COURT HOUSE REN	\$38,442.00	\$0.00	\$45,851.56	(\$7,409.56)	\$0.00	(\$7,409.56)	-19.27%
10.460.12029	CONTRACT SERVICES	\$9,956.00	\$263.67	\$7,714.16	\$2,241.82	\$0.00	\$2,241.82	22.52%
10.460.13032	GENERAL SUPPLIES	\$1,000.00	\$0.00	\$112.34	\$887.56	\$0.00	\$887.56	88.76%
10.460.13033	CLEANING SUPPLIES	\$1,000.00	\$48.07	\$1,473.34	(\$473.34)	\$0.00	(\$473.34)	-47.33%
10.460.16061	ELECTRICITY	\$3,500.00	\$106.10	\$991.28	\$2,508.72	\$0.00	\$2,508.72	71.68%
10.460.16062	PROPANE	\$4,000.00	\$65.59	\$4,830.91	(\$830.91)	\$0.00	(\$830.91)	-20.77%
10.460.16063	WATER	\$835.00	\$178.25	\$442.06	\$392.94	\$0.00	\$392.94	47.06%
10.460.16064	SEWER	\$1,406.00	\$232.75	\$577.22	\$822.78	\$0.00	\$822.78	58.77%
10.460.19082	GENERAL MAINTENANCE & REPAIRS	\$7,820.00	\$153.28	\$4,374.25	\$3,445.75	\$0.00	\$3,445.75	44.06%
10.460.21097	EQUIPMENT Dept: COURT HOUSE - 460	\$4,750.00 \$126,971.00	\$0.00 \$5,584.16	\$0.00 \$121,093.09	\$4,750.00 \$5,877.91	\$0.00 \$1,200.00	\$4,750.00 \$4,677.91	100.00% 3.68%
10.475.12029	CONTRACT SERVICES	\$224,004.00	\$53.76	\$224,513.48	(\$509.48)	\$0.00	(\$509.48)	-0.23%
10.475.12030	RENTAL SERVICES	\$0.00	\$0.00	\$778.39	(\$778.39)	\$0.00	(\$778.39)	0.00%
10.475.13032	GENERAL SUPPLIES	\$0.00	\$0.00	\$356.00	(\$356.00)	\$0.00	(\$356.00)	0.00%
10.475.13037	DUES, LICENSES & SUBSCRIPTIONS	\$0.00	\$50.00	\$50.00	(\$50.00)	\$0.00	(\$50.00)	0.00%
10.475.16061	ELECTRICITY	\$0.00	\$177.85	\$1,885.08	(\$1,885.08)	\$0.00	(\$1,885.08)	0.00%
10.475.16062	PROPANE	\$0.00	\$0.00	\$7,347.43	(\$7,347.43)	\$0.00	(\$7,347.43)	0.00%
10.475.16063	WATER	\$0.00	\$35.65	\$121.21	(\$121.21)	\$0.00	(\$121.21)	0.00%
10.475.16064	SEWER	\$0.00	\$46.55	\$158.27	(\$158.27)	\$0.00	(\$158.27)	0.00%
10.475.16068	TELEPHONE/INTERNET	\$0.00	\$361.20	\$2,621.66	(\$2,621.66)	\$0.00	(\$2,621.66)	0.00%
10.475.19082	GENERAL MAINTENANCE & REPAIRS Dept: COOPERATIVE EXTENSION SERVICE - 475	\$0.00 \$224,004.00	\$335.00 \$1,060.01	\$571.54 \$238,403.06	(\$571.54) (\$14,399.06)	\$0.00 \$0.00	(\$571.54) (\$14,399.06)	0.00% -6.43%
10.481.21096	DOC BLDG ADDITION CAPITAL Dept: DOC CAPITAL - 481	\$30,000.00 \$30,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$30,000.00 \$30,000.00	\$0.00 \$0.00	\$30,000.00 \$30,000.00	100.00% 100.00%
10.482.21096	WOODHULL COMPLEX BLDG ADD CAF Dept: WOODHULL COMPLEX CAPITAL - 482	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	\$0.00 \$0.00	\$60,000.00 \$60,000.00	100.00% 100.00%
10.484.21096	UNITY COMPLEX BLDG ADD CAPITAL Dept: UNITY COMPLEX CAPITAL - 484	\$260,000.00 \$260,000.00	\$42,000.00 \$42,000.00	\$420,054.75 \$420,054.75	(\$160,054.75) (\$160,054.75)	\$8,500.00 \$8,500.00	(\$168,554.75) (\$168,554.75)	-64.83% -64.83%
10.490.11018	EXPENSE ACCOUNT	\$250.00	\$0.00	\$276.80	(\$26.80)	\$0.00	(\$26.80)	-10.72%
10.490.12029	CONTRACT SERVICES	\$1,400.00	\$0.00	\$781.25	\$618.75	\$0.00	\$618.75	44.20%

Sullivan County

A.12

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.490.13036	OFFICE SUPPLIES	\$200.00	\$0.00	\$10.46	\$189.54	\$0.00	\$189.54	94.77%
10.490.13037	DUES, LICENSES & SUBSCRIPTIONS	\$80.00	\$0.00	\$81.08	(\$1.08)	\$0.00	(\$1.08)	-1.35%
10.490.13038	POSTAGE	\$40.00	\$0.00	\$0.46	\$39.54	\$0.00	\$39.54	98.85%
10.490.15052	HCBC-INC.	\$1,668,266.00	\$103,071.44	\$1,240,839.90	\$427,426.10	\$0.00	\$427,426.10	25.62%
10.490.15056	INTERMEDIATE NURSING CARE	\$3,331,399.00	\$349,526.56	\$2,970,744.10	\$360,664.90	\$0.00	\$360,664.90	10.83%
	Dept: HUMAN SERVICES - 490	\$5,001,635.00	\$452,598.00	\$4,212,724.05	\$788,910.95	\$0.00	\$788,910.95	15.77%
10.497.12029	CONTRACT SERVICES	\$9,956.00	\$263.66	\$7,714.20	\$2,241.80	\$0.00	\$2,241.80	22.52%
10.497.13032	GENERAL SUPPLIES	\$600.00	\$0.00	\$131.38	\$468.62	\$0.00	\$468.62	78.10%
10.497.13033	CLEANING SUPPLIES	\$1,000.00	\$48.07	\$1,473.32	(\$473.32)	\$0.00	(\$473.32)	-47.33%
10.497.16061	ELECTRICITY	\$34,140.00	\$2,657.04	\$29,705.72	\$4,434.28	\$0.00	\$4,434.28	12.99%
10.497.16062	PROPANE	\$4,000.00	\$68.60	\$4,830.91	(\$830.91)	\$0.00	(\$830.91)	-20.77%
10.497.16063	WATER	\$1,325.00	\$10.92	\$1,327.58	(\$2.58)	\$0.00	(\$2.58)	-0.19%
10.497.16064	SEWER	\$1,200.00	\$408.94	\$1,219.61	(\$19.61)	\$0.00	(\$19.61)	-1.63%
10.497.19082	GENERAL MAINTENANCE & REPAIRS	\$7,500.00	\$153.28	\$9,257.22	(\$1,757.22)	\$0.00	(\$1,757.22)	-23.43%
10.497.21097	EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.497.22093	INSURANCE	\$24,080.00	\$0.00	\$24,080.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: WOODHULL COUNTY COMPLEX - 497	\$84,301.00	\$3,969.18	\$79,739.94	\$4,561.06	\$0.00	\$4,561.06	5.41%
10.520.10001	SALARIES	\$158,236.00	\$12,678.56	\$156,469.55	\$1,786.95	\$10,498.38	(\$8,711.43)	-5.50%
10.520.10007	ET BUY BACK	\$2,753.00	\$0.00	\$2,718.00	\$35.00	\$0.00	\$35.00	1.27%
10.520.10008	OVERTIME	\$500.00	\$0.00	\$623.76	(\$123.76)	\$0.00	(\$123.76)	-24.75%
10.520.11010	FICA	\$12,958.00	\$875.96	\$11,166.29	\$1,191.71	\$89.55	\$1,102.16	8.92%
10.520.11011	GROUP LIFE INSURANCE	\$66.00	\$4.92	\$59.04	\$5.96	\$0.82	\$5.14	7.91%
10.520.11012	GROUP HEALTH INSURANCE	\$41,996.00	\$3,499.60	\$38,495.60	\$3,500.40	\$607.39	\$2,893.01	6.89%
10.520.11013	RETIREMENT	\$15,836.00	\$1,170.86	\$14,253.66	\$1,582.34	\$164.65	\$1,417.69	8.95%
10.520.11014	WORKERS COMPENSATION	\$342.00	\$22.40	\$246.39	\$95.61	\$0.00	\$95.61	27.96%
10.520.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$151.93	(\$13.93)	\$0.00	(\$13.93)	-10.09%
10.520.11016	DENTAL INSURANCE	\$2,908.00	\$238.06	\$2,142.54	\$765.46	\$53.45	\$712.01	24.48%
10.520.11017	EDUCATION & TRAINING	\$7,000.00	\$165.00	\$6,195.59	\$804.41	\$0.00	\$804.41	11.49%
10.520.11019	TRAVEL EXPENSE	\$1,500.00	\$146.16	\$889.76	\$610.24	\$0.00	\$610.24	40.68%
10.520.12020	LEGAL EXPENSES	\$10,000.00	\$0.00	\$5,400.00	\$4,600.00	\$0.00	\$4,600.00	46.00%
10.520.12026	EMPLOYEE APPRECIATION	\$3,999.00	\$0.00	\$5,052.00	\$2,948.00	\$0.00	\$2,948.00	36.85%
10.520.12029	CONTRACT SERVICES	\$39,295.00	\$548.00	\$23,591.13	\$15,703.87	\$0.00	\$15,703.87	39.96%
10.520.13036	ADVERTISING & PUBLIC RELATIONS	\$25,000.00	\$2,809.16	\$24,164.71	\$835.29	\$0.00	\$835.29	3.34%
10.520.13037	OFFICE SUPPLIES	\$4,250.00	\$14.30	\$3,468.85	\$781.15	\$0.00	\$781.15	18.38%
10.520.19082	DUES, LICENSES & SUBSCRIPTIONS	\$230.00	\$0.00	\$30.00	\$200.00	\$0.00	\$200.00	86.96%
10.520.21097	GENERAL MAINTENANCE	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
	Dept: HUMAN RESOURCES - 520	\$331,677.00	\$22,172.88	\$295,118.30	\$36,558.70	\$11,414.24	\$25,144.46	7.58%
10.600.10001	EMPLOYEE SALARIES	\$2,015,561.00	\$147,381.55	\$1,770,969.69	\$244,591.31	\$84,363.73	\$160,227.58	7.95%
10.600.10007	ET BUY BACK	\$15,000.00	\$0.00	\$12,855.67	\$2,144.33	\$0.00	\$2,144.33	14.30%
10.600.10008	OVERTIME	\$30,000.00	\$2,447.17	\$37,928.34	(\$7,928.34)	\$0.00	(\$7,928.34)	-26.43%
10.600.11010	FICA	\$61,355.00	\$3,660.94	\$51,391.73	\$9,963.27	\$138.54	\$9,824.73	16.01%
10.600.11011	GROUP LIFE INSURANCE	\$1,012.00	\$72.16	\$816.72	\$195.28	\$0.82	\$194.46	19.22%
10.600.11012	GROUP HEALTH INSURANCE	\$540,692.00	\$39,241.36	\$416,166.04	\$124,525.96	\$0.00	\$124,525.96	23.03%
10.600.11013	RETIREMENT	\$432,042.00	\$31,162.31	\$369,762.17	\$62,279.83	\$146.47	\$62,133.36	14.38%
10.600.11014	WORKERS COMPENSATION	\$64,855.00	\$4,247.49	\$46,721.92	\$18,133.08	\$0.00	\$18,133.08	27.96%
10.600.11015	UNEMPLOYMENT COMP INSURANCE	\$29,808.00	\$0.00	\$16,514.44	\$13,293.56	\$0.00	\$13,293.56	44.60%
10.600.11016	DENTAL INSURANCE	\$29,702.00	\$2,150.76	\$19,062.04	\$10,639.96	\$0.00	\$10,639.96	35.82%
10.600.11017	EDUCATION AND CONFERENCES	\$16,600.00	\$460.00	\$10,147.50	\$6,452.50	\$0.00	\$6,452.50	38.87%

Sullivan County

A.13

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.600.11019	TRAVEL EXPENSE	\$8,800.00	\$1,167.51	\$6,296.45	\$2,503.55	\$0.00	\$2,503.55	28.45%
10.600.12029	CONTRACT SERVICES	\$65,078.00	\$9,039.88	\$55,784.98	\$9,293.02	\$0.00	\$9,293.02	14.28%
10.600.13031	UNIFORMS	\$19,000.00	\$0.00	\$18,422.45	\$577.55	\$0.00	\$577.55	3.04%
10.600.13032	GENERAL SUPPLIES	\$15,000.00	\$752.08	\$12,474.23	\$2,528.77	\$0.00	\$2,528.77	16.86%
10.600.13033	CLEANING SUPPLIES	\$13,000.00	\$1,403.05	\$7,543.21	\$5,456.79	\$775.00	\$4,277.79	32.91%
10.600.13036	OFFICE SUPPLIES	\$17,500.00	\$2,729.19	\$14,145.88	\$3,354.12	\$0.00	\$3,354.12	19.17%
10.600.13037	DUES; LICENSES AND SUBSCRIPTIO	\$4,103.00	\$0.00	\$6,076.45	(\$1,973.45)	\$0.00	(\$1,973.45)	-48.10%
10.600.13038	POSTAGE	\$2,400.00	\$30.00	\$718.74	\$1,681.26	\$675.00	\$1,006.26	41.93%
10.600.13039	SECURITY SUPPLIES	\$13,149.00	\$0.00	\$8,544.74	\$4,604.26	\$217.50	\$4,386.76	33.36%
10.600.14041	CLOTHING: INMATE	\$17,000.00	\$119.66	\$13,957.12	\$3,042.88	\$0.00	\$3,042.88	17.90%
10.600.14042	FOOD	\$340,051.00	\$28,337.59	\$311,713.49	\$28,337.51	\$0.00	\$28,337.51	8.33%
10.600.14052	MEDICAL EXPENSES	\$180,500.00	\$13,709.19	\$152,647.84	\$27,852.16	\$0.00	\$27,852.16	15.43%
10.600.16065	FUEL OIL	\$42,770.00	\$0.00	\$2,630.22	(\$39,860.22)	\$0.00	(\$39,860.22)	-93.20%
10.600.16068	TELEPHONE/INTERNET	\$18,000.00	\$1,242.38	\$12,134.53	\$5,865.47	\$0.00	\$5,865.47	32.59%
10.600.16069	GASOLINE	\$9,000.00	\$759.68	\$6,118.08	\$2,881.92	\$0.00	\$2,881.92	32.02%
10.600.18080	CARE OF GROUNDS	\$4,000.00	\$375.98	\$3,112.76	\$887.24	\$0.00	\$887.24	22.18%
10.600.19082	GENERAL MAINTENANCE & REPAIRS	\$37,240.00	\$2,540.65	\$31,712.16	\$5,527.84	\$1,093.52	\$4,434.32	11.91%
10.600.19084	VEHICLE REPAIR	\$7,000.00	\$1,400.00	\$6,911.87	\$88.13	\$0.00	\$88.13	1.26%
10.600.20090	INTEREST PAYMENT	\$265.00	\$0.00	\$282.06	(\$17.06)	\$0.00	(\$17.06)	-6.44%
10.600.20091	PRINCIPAL PAYMENT	\$8,947.00	\$0.00	\$8,947.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.21097	EQUIPMENT	\$12,910.00	\$0.00	\$11,668.44	\$1,241.56	\$0.00	\$1,241.56	13.49%
10.600.22093	INSURANCE	\$27,500.00	\$0.00	\$27,500.00	\$0.00	\$0.00	\$0.00	0.00%
10.600.22094	INMATE COMMISSION EXPENSE	\$35,000.00	\$1,290.44	\$13,350.17	\$21,649.83	\$4,992.00	\$16,657.83	47.59%
	Dept: DEPARTMENT OF CORRECTION - 600	\$4,134,850.00	\$295,710.94	\$3,564,920.13	\$569,909.87	\$92,402.58	\$477,507.29	11.55%
10.700.16060	BIOMASS FUEL	\$140,000.00	\$12,909.12	\$95,259.84	\$44,740.16	\$0.00	\$44,740.16	31.96%
10.700.16061	ELECTRICITY	\$249,875.00	\$17,769.27	\$180,956.61	\$68,918.39	\$0.00	\$68,918.39	27.58%
10.700.16062	PROPANE	\$10,000.00	\$2,440.52	\$12,655.86	(\$2,655.86)	\$0.00	(\$2,655.86)	-26.56%
10.700.19081	SEWER/WATER MAINT & REPAIR	\$84,000.00	\$7,852.75	\$82,381.26	\$1,618.74	\$0.00	\$1,618.74	1.93%
10.700.19082	GENERAL MAINTENANCE & REPAIRS	\$22,500.00	\$26.65	\$2,932.68	\$19,567.32	\$0.00	\$19,567.32	86.97%
10.700.19085	BIO MASS FACILITY MAINT & REPA	\$29,000.00	\$1,067.38	\$18,640.99	\$10,359.01	\$0.00	\$10,359.01	35.72%
10.700.20090	INTEREST PAYMENT	\$104.00	\$0.00	\$102.42	\$1.58	\$0.00	\$1.58	1.52%
10.700.20091	PRINCIPAL PAYMENT	\$5,260.00	\$0.00	\$5,256.50	\$3.50	\$0.00	\$3.50	0.07%
	Dept: FACILITIES - 700	\$540,739.00	\$42,065.69	\$398,186.16	\$142,552.84	\$0.00	\$142,552.84	26.36%
10.861.15051	SC ORAL HEALTH COLLABORATIVE	\$5,000.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	50.00%
10.861.15055	LAKE SUNAPEE MEDIATION	\$7,500.00	\$0.00	\$5,625.00	\$1,875.00	\$0.00	\$1,875.00	25.00%
10.861.15056	COMMUNITY ALLIANCE FAMILY SER	\$25,000.00	\$0.00	\$18,750.00	\$6,250.00	\$0.00	\$6,250.00	25.00%
10.861.15059	WEST CENTRAL BEHAVIORAL SERVIC	\$10,000.00	\$2,500.00	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	50.00%
10.861.15062	COMMUNITY TRANSPORTATION	\$30,000.00	\$0.00	\$22,500.00	\$7,500.00	\$0.00	\$7,500.00	25.00%
10.861.15064	TURNING POINTS	\$55,000.00	\$0.00	\$41,250.00	\$13,750.00	\$0.00	\$13,750.00	25.00%
10.861.15065	SOUP KITCHEN/FOOD PANTRY	\$15,000.00	\$0.00	\$11,250.00	\$3,750.00	\$0.00	\$3,750.00	25.00%
10.861.15066	BIG BROTHERS/BIG SISTERS	\$5,000.00	\$0.00	\$3,750.00	\$1,250.00	\$0.00	\$1,250.00	25.00%
10.861.15070	ROAD TO INDEPENDENCE	\$1,500.00	\$0.00	\$1,125.00	\$375.00	\$0.00	\$375.00	25.00%
10.861.15072	GOOD BEGINNINGS OF SULL.CTY	\$27,500.00	\$0.00	\$20,625.00	\$6,875.00	\$0.00	\$6,875.00	25.00%
	Dept: COUNTY GRANTS - 861	\$181,500.00	\$2,500.00	\$132,375.00	\$49,125.00	\$0.00	\$49,125.00	27.07%
10.900.20092	INTEREST ON REV. ANTICIPATION	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
	Dept: INTEREST NOTES - 900	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
10.970.20090	INTEREST ON BONDED DEBT	\$248,425.00	\$0.00	\$164,050.00	\$84,375.00	\$0.00	\$84,375.00	33.96%
10.970.20091	PRINCIPAL ON BONDED DEBT	\$749,545.00	\$0.00	\$660,000.00	\$89,545.00	\$0.00	\$89,545.00	11.95%

Sullivan County

A.14

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: BONDED DEBT - 970	\$997,970.00	\$0.00	\$824,050.00	\$173,920.00	\$0.00	\$173,920.00	17.43%
10.980.12031	DELEGATION: ADVERTISING	\$500.00	\$0.00	\$195.00	\$305.00	\$0.00	\$305.00	61.00%
10.980.17076	DELEGATION EXPENSES	\$3,000.00	\$0.00	\$98.49	\$2,901.61	\$0.00	\$2,901.61	96.72%
	Dept: DELEGATION EXPENSES - 980	\$3,500.00	\$0.00	\$293.39	\$3,206.61	\$0.00	\$3,206.61	91.62%
10.997.05990	IMPLIED TRANSFERS	\$1,987,259.00	\$0.00	\$1,470,972.75	\$516,286.25	\$0.00	\$516,286.25	25.98%
10.997.15996	TRANSFER IN ACCOUNTING/ADMIN	(\$223,736.00)	\$0.00	\$0.00	(\$223,736.00)	\$0.00	(\$223,736.00)	100.00%
10.997.15997	TRANSFER IN HR/PAYROLL	(\$170,691.00)	\$0.00	\$0.00	(\$170,691.00)	\$0.00	(\$170,691.00)	100.00%
	Dept: TRANSFER OUT - 997	\$1,592,832.00	\$0.00	\$1,470,972.75	\$121,859.25	\$0.00	\$121,859.25	7.65%
	Fund: GENERAL FUND - 10	\$15,554,524.00	\$1,031,017.64	\$13,413,483.10	\$2,141,040.90	\$182,260.29	\$1,958,780.61	12.59%
22.420.10000	ELECTED OFFICAL SALARY	\$55,015.00	\$4,291.38	\$50,723.58	\$4,291.42	\$4,291.42	\$0.00	0.00%
22.420.10001	EMPLOYEE SALARIES	\$127,161.00	\$9,282.40	\$118,453.33	\$15,315.67	\$4,741.20	\$10,574.47	8.32%
22.420.10007	E.T. BUY BACK	\$1,670.00	\$0.00	\$0.00	\$1,670.00	\$0.00	\$1,670.00	100.00%
22.420.10008	OVERTIME	\$500.00	\$0.00	\$186.55	\$313.45	\$0.00	\$313.45	62.69%
22.420.11010	FICA	\$14,102.00	\$977.23	\$11,714.01	\$2,387.99	\$0.00	\$2,387.99	16.93%
22.420.11011	GROUP LIFE INSURANCE	\$108.00	\$7.38	\$83.64	\$24.36	\$0.00	\$24.36	22.56%
22.420.11012	GROUP HEALTH INSURANCE	\$68,671.00	\$4,029.66	\$47,378.34	\$19,292.69	\$0.00	\$19,292.69	28.94%
22.420.11013	RETIREMENT	\$19,854.00	\$1,440.32	\$17,877.74	\$2,476.26	\$0.00	\$2,476.26	12.47%
22.420.11014	WORKERS COMPENSATION	\$228.00	\$28.03	\$308.33	\$119.67	\$0.00	\$119.67	27.96%
22.420.11015	UNEMPLOYMENT COMP INSURANCE	\$161.00	\$0.00	\$132.94	\$28.06	\$0.00	\$28.06	17.43%
22.420.11016	DENTAL INSURANCE	\$3,320.00	\$271.82	\$2,413.69	\$906.31	\$0.00	\$906.31	27.30%
22.420.11018	EXPENSE ACCOUNT	\$1,000.00	\$0.00	\$806.04	\$193.96	\$0.00	\$193.96	19.40%
22.420.12029	CONTRACT SERVICES	\$69,620.00	\$0.00	\$63,934.29	\$5,685.71	\$0.00	\$5,685.71	8.17%
22.420.12030	EQUIPMENT RENTAL	\$436.00	\$0.00	\$335.40	\$100.60	\$0.00	\$100.60	23.07%
22.420.13036	OFFICE SUPPLIES	\$2,500.00	\$72.58	\$2,850.65	(\$350.65)	\$0.00	(\$350.65)	-14.03%
22.420.13037	DUES, LICENSES AND SUBSCRIPTIO	\$800.00	\$40.25	\$835.00	(\$35.00)	\$0.00	(\$35.00)	-4.38%
22.420.16068	TELEPHONE/INTERNET	\$2,316.00	\$273.06	\$3,225.26	(\$909.26)	\$0.00	(\$909.26)	-39.26%
22.420.19082	GENERAL MAINTENANCE & REPAIRS	\$300.00	\$75.00	\$142.50	\$157.50	\$0.00	\$157.50	52.50%
	Dept: REGISTER OF DEEDS - 420	\$365,962.00	\$20,789.11	\$314,293.26	\$51,668.74	\$9,032.62	\$42,636.12	11.65%
22.997.05991	TRANSFER REGISTRY/GEN FUND	(\$25,962.00)	\$0.00	\$0.00	(\$25,962.00)	\$0.00	(\$25,962.00)	100.00%
	Dept: TRANSFER OUT - 997	(\$25,962.00)	\$0.00	\$0.00	(\$25,962.00)	\$0.00	(\$25,962.00)	100.00%
	Fund: REGISTER OF DEEDS - 22	\$340,000.00	\$20,789.11	\$314,293.26	\$25,706.74	\$9,032.62	\$16,674.12	4.90%
24.345.10008	OVERTIME	\$1,607.00	\$0.00	\$729.07	\$877.93	\$0.00	\$877.93	54.63%
24.345.11010	FICA	\$24.00	\$0.00	\$13.70	\$10.30	\$0.00	\$13.70	57.08%
24.345.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.00	\$0.20	(\$0.20)	\$0.00	(\$0.20)	0.00%
24.345.11012	GROUP HEALTH INSURANCE	\$0.00	\$0.00	\$70.52	(\$70.52)	\$0.00	(\$70.52)	0.00%
24.345.11013	RETIREMENT	\$408.00	\$0.00	\$184.45	\$223.55	\$0.00	\$223.55	54.79%
24.345.11014	WORKERS COMPENSATION	\$52.00	\$3.41	\$37.48	\$14.52	\$0.00	\$14.52	27.92%
24.345.11016	DENTAL INSURANCE	\$0.00	\$0.00	\$6.65	(\$6.65)	\$0.00	(\$6.65)	0.00%
24.345.17073	MISCELLANEOUS EXPENSES	\$7,909.00	\$3,401.46	\$7,068.94	\$840.06	\$0.00	\$840.06	10.62%
	Dept: ENFORCING UNDERAGE DRINKING LAWS - 345	\$10,000.00	\$3,404.87	\$8,107.61	\$1,892.39	\$0.00	\$1,892.39	18.92%
24.527.10001	OFFICE SALARIES	\$11,195.00	\$0.00	\$32,216.48	(\$21,021.48)	\$0.00	(\$21,021.48)	-187.78%
24.527.11010	FICA	\$857.00	\$0.00	\$2,436.37	(\$1,579.37)	\$0.00	(\$1,579.37)	-184.29%
	Dept: JAG GRANT - 527	\$12,052.00	\$0.00	\$34,652.85	(\$22,600.85)	\$0.00	(\$22,600.85)	-187.53%

Sullivan County

A.15

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance

% Bud

24.606.11018	EXPENSE ACCOUNT \$3,500 Dept: GED TRAIL PROGRAM - 606	\$3,500.00 \$3,500.00	\$0.00 \$0.00	\$629.00 \$629.00	\$2,871.00 \$2,871.00	\$0.00 \$0.00	\$2,871.00 \$2,871.00	82.03% 82.03%
24.645.10001	DEPUTY SHERIFF PAYROLL	\$66,893.00	\$3,794.45	\$48,124.50	\$18,768.50	\$8,973.60	\$9,794.90	14.64%
24.645.10008	OVERTIME	\$2,000.00	\$584.01	\$3,635.86	(\$1,536.86)	\$0.00	(\$1,536.86)	-76.84%
24.645.11010	FICA	\$5,146.00	\$63.13	\$3,109.45	\$2,036.55	\$0.00	\$2,036.55	39.58%
24.645.11013	RETIREMENT	\$508.00	\$147.77	\$894.83	(\$386.83)	\$0.00	(\$386.83)	-76.15%
24.645.11014	WORKERS COMPENSATION	\$4,093.00	\$268.06	\$2,948.62	\$1,144.38	\$0.00	\$1,144.38	27.96%
24.645.11015	UNEMPLOYMENT COMP INSURANCE	\$347.00	\$0.00	\$0.00	\$347.00	\$0.00	\$347.00	100.00%
24.645.12029	CONTRACT SERVICES	\$1,985.00	\$0.00	\$0.00	\$1,985.00	\$0.00	\$1,985.00	100.00%
24.645.13031	UNIFORMS	\$500.00	\$320.00	\$585.00	(\$85.00)	\$0.00	(\$85.00)	-17.00%
24.645.13039	SECURITY SUPPLIES	\$500.00	\$239.72	\$239.72	\$260.28	\$0.00	\$260.28	52.06%
24.645.16069	GASOLINE	\$6,073.00	\$0.00	\$1,078.41	\$4,994.59	\$0.00	\$4,994.59	82.24%
24.645.17073	MISCELLANEOUS EXPENSE	\$2,539.00	\$0.00	\$2,537.92	\$1.08	\$0.00	\$1.08	0.04%
24.645.19082	GENERAL MAINTENANCE & REPAIRS	\$371.00	\$455.00	\$455.00	(\$84.00)	\$0.00	(\$84.00)	-22.64%
24.645.19083	RADIO MAINTENANCE	\$500.00	\$0.00	\$520.00	(\$20.00)	\$0.00	(\$20.00)	-4.00%
24.645.19084	VEHICLE REPAIR Dept: OUTSIDE DETAIL - 645	\$4,000.00 \$95,455.00	\$744.82 \$6,616.96	\$4,614.26 \$68,644.57	(\$614.26) \$26,810.43	\$0.00 \$8,973.60	(\$614.26) \$17,836.83	-15.36% 18.69%
24.646.10001	SALARIES-DEPUTIES	\$0.00	\$0.00	\$170.49	(\$170.49)	\$4,149.60	(\$4,320.09)	0.00%
24.646.10008	OVERTIME	\$5,000.00	\$165.15	\$3,453.89	\$1,566.11	\$0.00	\$1,566.11	31.32%
24.646.11010	FICA	\$73.00	\$2.19	\$48.87	\$24.13	\$0.00	\$24.13	33.05%
24.646.11011	GROUP LIFE/DISABILITY	\$0.00	\$0.05	\$1.14	(\$1.14)	\$0.00	(\$1.14)	0.00%
24.646.11012	GROUP HEALTH INSURANCE	\$0.00	\$59.84	\$756.80	(\$756.80)	\$0.00	(\$756.80)	0.00%
24.646.11013	RETIREMENT	\$1,270.00	\$41.78	\$911.88	\$358.12	\$0.00	\$358.12	28.20%
24.646.11014	WORKERS COMPENSATION	\$162.00	\$10.61	\$116.71	\$45.29	\$0.00	\$45.29	27.96%
24.646.11016	DENTAL INSURANCE Dept: HIGHWAY SAFETY - 645	\$0.00 \$6,505.00	\$33.24 \$282.86	\$33.27 \$5,473.05	(\$33.27) \$1,031.95	\$0.00 \$4,149.60	(\$33.27) (\$3,117.65)	0.00% -47.93%
24.745.10001	SALARIES-DEPUTY	\$27,868.00	\$3,008.00	\$35,449.60	(\$7,581.60)	\$3,848.00	(\$11,429.60)	-41.01%
24.745.11010	FICA Dept: DRUG TASK FORCE GRANT - 745	\$2,132.00 \$30,000.00	(\$49.63) \$2,958.37	\$2,422.17 \$37,871.77	(\$290.17) (\$7,871.77)	\$0.00 \$3,848.00	(\$290.17) (\$11,719.77)	-13.61% -39.07%
24.953.10001	REGIONAL NETWORK/CURN COOP \$5	\$35,981.57	\$4,366.64	\$39,669.89	(\$3,688.22)	\$4,366.60	(\$8,054.82)	-22.39%
24.953.11010	FICA	\$4,348.00	\$334.06	\$4,008.72	\$339.28	\$0.00	\$339.28	7.80%
24.953.11011	LIFE INSURANCE	\$24.00	\$1.64	\$19.68	\$4.32	\$0.00	\$4.32	18.00%
24.953.11013	RETIREMENT	\$6,123.00	\$470.28	\$5,643.36	\$479.64	\$0.00	\$479.64	7.83%
24.953.11014	WORKERS COMPENSATION	\$110.00	\$7.20	\$79.23	\$30.77	\$0.00	\$30.77	27.97%
24.953.11015	UNEMPLOYMENT COMP INSURANCE	\$180.00	\$0.00	\$18.17	\$161.83	\$0.00	\$161.83	89.91%
24.953.11017	EDUCATION & TRAINING	\$2,500.00	\$0.00	\$2,469.85	\$30.15	\$0.00	\$30.15	1.21%
24.953.11018	EXPENSE ACCOUNT State budget \$	\$3,113.33	\$0.00	\$0.00	\$3,113.33	\$0.00	\$3,113.33	100.00%
24.953.11019	TRAVEL	\$2,500.00	\$120.57	\$1,834.20	\$665.80	\$0.00	\$665.80	26.63%
24.953.12020	AUDIT & LEGAL	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
24.953.12029	CONTRACT SERVICES \$7,000	\$7,000.00	\$135.00	\$5,029.94	\$1,970.06	\$0.00	\$1,970.06	28.14%
24.953.12031	ADVERTISING \$500	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
24.953.13036	OFFICE SUPPLIES FY 13 \$3,100	\$2,000.00	\$23.18	\$1,393.86	\$606.14	\$0.00	\$606.14	30.31%
24.953.13038	POSTAGE	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
24.953.16068	TELEPHONE/INTERNET \$200.	\$200.00	\$44.69	\$118.49	\$81.51	\$0.00	\$81.51	40.76%
24.953.19082	GENERAL MAINTENANCE & REPAIRS Dept: REGIONAL NETWORK/CUFSAP - 953	\$500.00 \$65,380.00	\$0.00 \$5,503.26	\$189.98 \$60,475.37	\$310.02 \$4,904.63	\$0.00 \$4,366.60	\$310.02 \$538.03	62.00% 0.82%
24.955.10001	SALARY	\$46,363.00	\$3,566.34	\$42,796.10	\$3,566.90	\$3,566.31	\$0.59	0.00%

Sullivan County

A.16

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
24.955.11010	FICA	\$3,733.00	\$280.18	\$3,369.18	\$363.82	\$0.00	\$363.82	9.75%
24.955.11011	LIFE INSURANCE	\$24.00	\$1.64	\$19.68	\$4.32	\$0.00	\$4.32	18.00%
24.955.11012	GROUP HEALTH INSURANCE	\$10,577.00	\$822.42	\$9,046.62	\$1,530.38	\$0.00	\$1,530.38	14.47%
24.955.11013	RETIREMENT	\$5,256.00	\$404.32	\$4,851.94	\$404.16	\$0.00	\$404.16	7.69%
24.955.11014	WORKERS COMPENSATION	\$110.00	\$7.20	\$74.23	\$30.77	\$0.00	\$30.77	27.97%
24.955.11015	UNEMPLOYMENT COMP INSURANCE	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$180.00	100.00%
24.955.11016	DENTAL INSURANCE	\$477.00	\$39.74	\$357.66	\$119.34	\$0.00	\$119.34	25.02%
24.955.11018	EXPENSE ACCOUNT \$1,530	\$823.00	\$52.42	\$494.58	\$328.42	\$0.00	\$328.42	39.91%
24.955.11019	TRAVEL	\$2,972.16	\$0.00	\$2,686.64	\$285.52	\$0.00	\$285.52	9.61%
24.955.12020	LEGAL SERVICES	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
24.955.12029	CONTRACT SERVICES	\$1,677.84	\$0.00	\$1,677.84	\$0.00	\$0.00	\$0.00	0.00%
24.955.12031	ADVERTISING	\$1,150.00	\$0.00	\$312.40	\$837.60	\$0.00	\$837.60	72.83%
24.955.13032	GENERAL SUPPLIES	\$0.00	(\$59.46)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
24.955.13036	OFFICE SUPPLIES	\$300.00	\$105.78	\$269.37	\$30.63	\$0.00	\$30.63	10.21%
24.955.13037	SUBSCRIPTIONS	\$50.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
24.955.16068	TELEPHONE/INTERNET	\$800.00	\$47.52	\$392.55	\$407.45	\$0.00	\$407.45	50.93%
24.955.19082	GENERAL MAINTENANCE & REPAIRS	\$430.02	\$0.00	\$16.94	\$413.08	\$0.00	\$413.08	96.06%
24.955.21097	NEW EQUIPMENT	\$169.98	\$0.00	(\$245.68)	\$415.66	\$0.00	\$415.66	244.53%
	Dept: PHNC - 955	\$75,293.00	\$5,318.10	\$60,174.96	\$9,118.05	\$3,566.31	\$5,551.74	7.37%
24.964.10001	SALARY FOR DFC	\$3,508.00	\$3,456.76	\$49,044.12	\$3,663.88	\$3,456.72	\$207.16	0.39%
24.964.11010	FICA	\$3,036.00	\$264.44	\$3,173.28	\$462.72	\$0.00	\$462.72	12.73%
24.964.11011	LIFE INSURANCE	\$6.00	\$1.64	\$19.68	\$6.32	\$0.00	\$6.32	24.31%
24.964.11012	HEALTH INSURANCE	\$19,488.00	\$0.00	\$0.00	\$19,488.00	\$0.00	\$19,488.00	100.00%
24.964.11013	RETIREMENT	\$4,352.00	\$372.30	\$4,467.60	(\$114.60)	\$0.00	(\$114.60)	-2.63%
24.964.11014	WORKERS COMPENSATION	\$1,188.00	\$77.80	\$855.82	\$332.18	\$0.00	\$332.18	27.96%
24.964.11015	UNEMPLOYMENT COMP INSURANCE	\$22.00	\$0.00	\$37.98	(\$15.98)	\$0.00	(\$15.98)	-72.64%
24.964.11016	DENTAL INSURANCE	\$1,131.00	\$0.00	\$0.00	\$1,131.00	\$0.00	\$1,131.00	100.00%
24.964.11017	TRAINING & EDUCATION	\$500.00	\$30.00	\$380.00	\$120.00	\$0.00	\$120.00	24.00%
24.964.11018	EXPENSE ACCOUNT	\$6,500.00	\$125.00	\$34,140.13	(\$27,640.13)	\$910.00	(\$28,550.13)	-439.23%
24.964.11019	TRAVEL	\$7,860.00	\$45.00	\$12,295.73	(\$4,435.73)	\$0.00	(\$4,435.73)	-56.43%
24.964.12030	EQUIPMENT RENTAL	\$14,275.00	\$61.25	\$6,009.20	\$8,265.80	\$0.00	\$8,265.80	57.90%
24.964.12031	MARKETING/ADVERTISING	\$1,800.00	\$130.14	\$1,262.00	\$646.00	\$0.00	\$646.00	33.86%
24.964.13030	OCCUPANCY/OFFICE RENT	\$4,033.00	\$191.60	\$2,169.70	\$1,863.30	\$0.00	\$1,863.30	46.20%
24.964.13032	GENERAL SUPPLIES	\$1,692.00	\$0.00	\$0.00	\$1,692.00	\$0.00	\$1,692.00	100.00%
24.964.13038	POSTAGE	\$4,700.00	\$72.00	\$2,066.22	\$2,633.78	\$0.00	\$2,633.78	56.04%
	Dept: SAMSHA DFC \$125,000 - 954	\$125,000.00	\$4,827.93	\$116,722.88	\$8,277.12	\$4,366.72	\$3,910.40	3.13%
24.982.10001	OFFICE SALARY	\$2,440.00	\$187.70	\$2,252.38	\$187.62	\$187.70	(\$0.08)	0.00%
24.982.11018	EXPENSE ACCOUNT	\$705.00	\$0.00	\$0.00	\$705.00	\$0.00	\$705.00	100.00%
24.982.11019	TRAVEL	\$650.00	\$0.00	\$137.01	\$512.99	\$0.00	\$512.99	78.92%
24.982.12029	CONTRACT SERVICES	\$5,330.00	\$0.00	\$2,432.96	\$2,897.04	\$0.00	\$2,897.04	54.35%
24.982.12031	ADVERTISING	\$500.00	\$0.00	\$106.61	\$393.39	\$0.00	\$393.39	78.68%
	Dept: RPHNS-IMMUNIZATION - 982	\$9,625.00	\$187.70	\$4,928.96	\$4,696.04	\$187.70	\$4,508.34	46.84%
	Fund: GRANTS - 24	\$432,810.00	\$29,100.05	\$403,681.01	\$29,128.99	\$29,458.53	(\$329.54)	-0.08%
40.480.21096	SCHC CAPITAL BUILDING ADDITION	\$170,000.00	\$0.00	\$34,003.32	\$135,996.68	\$0.00	\$135,996.68	80.00%
40.480.21097	SCHC CAPITAL	\$120,500.00	(\$492.50)	\$80,594.58	\$39,905.42	\$0.00	\$39,905.42	33.12%
	Dept: SCHC CAPITAL - 480	\$290,500.00	(\$492.50)	\$114,597.90	\$175,902.10	\$0.00	\$175,902.10	60.55%

Sullivan County

A.17

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

From Date: 5/1/2014

To Date: 5/31/2014

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.492.10001	MARKETING SALARIES	\$75,606.00	\$6,162.67	\$70,225.56	\$5,380.44	\$3,259.48	\$2,120.96	2.81%
40.492.10008	OVERTIME	\$600.00	\$0.00	\$426.31	\$173.69	\$0.00	\$173.69	28.95%
40.492.11010	FICA	\$5,830.00	\$388.79	\$4,534.19	\$1,295.81	\$0.00	\$1,295.81	22.23%
40.492.11011	GROUP LIFE INSURANCE	\$43.00	\$3.28	\$39.76	\$3.64	\$0.00	\$3.64	8.47%
40.492.11012	GROUP HEALTH INSURANCE	\$33,554.00	\$3,947.24	\$42,268.44	(\$8,714.44)	\$0.00	(\$8,714.44)	-25.97%
40.492.11013	RETIREMENT	\$8,207.00	\$559.98	\$7,505.51	\$701.49	\$0.00	\$701.49	8.55%
40.492.11014	WORKERS COMPENSATION	\$286.00	\$18.73	\$206.03	\$79.97	\$0.00	\$79.97	27.96%
40.492.11015	UNEMPLOYMENT COMP INSURANCE	\$92.00	\$0.00	\$75.97	\$16.03	\$0.00	\$16.03	17.42%
40.492.11016	DENTAL INSURANCE	\$1,792.00	\$213.80	\$1,957.04	(\$65.04)	\$0.00	(\$65.04)	-3.63%
40.492.11017	EDUCATION AND TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.492.11019	TRAVEL EXPENSES	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
40.492.12031	ADVERTISING & PUBLIC RELATION	\$7,500.00	\$330.00	\$4,316.61	\$3,183.39	\$0.00	\$3,183.39	42.45%
40.492.13032	MARKETING SUPPLIES & MATERIAL	\$2,000.00	\$50.34	\$529.30	\$1,470.70	\$0.00	\$1,470.70	73.54%
40.492.13036	OFFICE SUPPLIES	\$1,000.00	\$28.20	\$18.99	\$281.01	\$0.00	\$281.01	28.10%
	Dept: MARKETING - 492	\$137,760.00	\$11,656.03	\$132,763.31	\$5,056.69	\$3,259.48	\$1,797.21	1.30%
40.500.10001	SALARIES	\$209,408.00	\$14,873.14	\$178,447.74	\$30,960.26	\$13,540.17	\$17,420.09	8.32%
40.500.10007	E.T. BUY BACK	\$900.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	100.00%
40.500.10008	OVERTIME	\$500.00	\$6.56	\$194.81	\$305.19	\$0.00	\$305.19	61.04%
40.500.11010	FICA	\$16,209.00	\$1,090.50	\$13,119.74	\$3,059.26	\$0.00	\$3,059.26	18.88%
40.500.11011	GROUP LIFE INSURANCE	\$65.00	\$4.92	\$59.04	\$5.96	\$0.00	\$5.96	9.17%
40.500.11012	GROUP HEALTH INSURANCE	\$39,466.00	\$3,288.80	\$39,176.80	\$3,289.20	\$0.00	\$3,289.20	8.33%
40.500.11013	RETIREMENT	\$21,042.00	\$1,002.55	\$19,239.88	\$1,822.12	\$0.00	\$1,822.12	8.65%
40.500.11014	WORKERS COMPENSATION	\$588.00	\$37.20	\$409.18	\$158.82	\$0.00	\$158.82	27.96%
40.500.11015	UNEMPLOYMENT COMP INSURANCE	\$138.00	\$0.00	\$113.95	\$24.05	\$0.00	\$24.05	17.43%
40.500.11016	DENTAL INSURANCE	\$2,088.00	\$131.16	\$1,180.44	\$907.56	\$0.00	\$907.56	43.47%
40.500.11017	EDUCATION & CONFERENCES	\$4,500.00	\$0.00	\$1,030.97	\$3,469.03	\$0.00	\$3,469.03	77.09%
40.500.11019	TRAVEL	\$1,000.00	\$353.92	\$964.36	\$35.64	\$0.00	\$35.64	3.56%
40.500.12021	AUDIT	\$7,500.00	\$0.00	\$6,043.10	\$1,456.90	\$0.00	\$1,456.90	19.43%
40.500.12029	CONTRACT SERVICE	\$76,542.00	\$6,635.23	\$82,724.86	(\$6,182.86)	\$0.00	(\$6,182.86)	-8.08%
40.500.13032	GENERAL SUPPLIES	\$0.00	\$0.00	\$7.82	(\$7.82)	\$0.00	(\$7.82)	0.00%
40.500.13036	OFFICE SUPPLIES	\$6,500.00	\$89.94	\$3,021.10	\$3,478.90	\$0.00	\$3,478.90	53.52%
40.500.13037	DUES, LICENSES & SUBSCRIPTIONS	\$7,710.00	\$250.00	\$11,000.80	(\$3,290.80)	\$0.00	(\$3,290.80)	-42.68%
40.500.13038	POSTAGE	\$6,000.00	\$600.00	\$4,569.97	\$1,430.03	\$0.00	\$1,430.03	23.83%
40.500.16068	TELEPHONE/INTERNET	\$36,000.00	\$2,914.50	\$28,213.61	\$7,786.39	\$0.00	\$7,786.39	21.63%
40.500.20092	MEDICAID ASSESSMENT	\$633,126.00	\$0.00	\$448,150.13	\$184,975.87	\$0.00	\$184,975.87	29.22%
40.500.21097	EQUIPMENT	\$10,000.00	\$0.00	\$3,630.78	\$6,369.22	\$0.00	\$6,369.22	63.69%
40.500.22093	INSURANCE	\$51,880.00	\$0.00	\$51,869.00	\$11.00	\$0.00	\$11.00	0.02%
	Dept: ADMINISTRATION - 500	\$1,131,156.00	\$31,878.42	\$890,192.08	\$240,963.92	\$13,540.17	\$227,423.75	20.11%
40.501.15051	RESIDENT STORE FUND #0	\$6,500.00	\$250.66	\$2,637.56	\$3,862.44	\$0.00	\$3,862.44	59.42%
	Dept: SCHC RESIDENT ACCOUNT - 501	\$6,500.00	\$250.66	\$2,637.56	\$3,862.44	\$0.00	\$3,862.44	59.42%
40.530.10001	SALARIES	\$746,118.00	\$54,402.59	\$668,970.63	\$77,147.37	\$31,511.89	\$45,635.48	6.12%
40.530.10007	E.T. BUY BACK	\$1,200.00	\$0.00	\$832.40	\$367.60	\$0.00	\$367.60	30.63%
40.530.10008	OVERTIME	\$17,000.00	\$1,310.25	\$28,973.92	(\$11,973.92)	\$0.00	(\$11,973.92)	-70.43%
40.530.10009	PERFORMANCE INCREASE	\$2,000.00	\$2,000.00	\$3,500.00	(\$1,500.00)	\$0.00	(\$1,500.00)	-75.00%
40.530.11010	FICA	\$58,623.00	\$3,998.67	\$49,140.17	\$9,482.83	\$0.00	\$9,482.83	16.18%
40.530.11011	GROUP LIFE INSURANCE	\$518.00	\$32.80	\$404.26	\$113.74	\$0.00	\$113.74	21.96%
40.530.11012	GROUP HEALTH INSURANCE	\$275,386.00	\$17,044.32	\$188,676.28	\$86,709.72	\$0.00	\$86,709.72	31.49%
40.530.11013	RETIREMENT	\$82,533.00	\$5,967.30	\$72,229.78	\$10,303.22	\$0.00	\$10,303.22	12.48%
40.530.11014	WORKERS COMPENSATION	\$25,152.00	\$1,647.26	\$18,119.66	\$7,032.34	\$0.00	\$7,032.34	27.96%

Sullivan County

A.18

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.530.11015	UNEMPLOYMENT COMP INSURANCE	\$1,150.00	\$0.00	\$949.58	\$200.42	\$0.00	\$200.42	17.43%
40.530.11016	DENTAL INSURANCE	\$15,977.00	\$1,165.94	\$10,326.60	\$5,650.40	\$0.00	\$5,650.40	35.37%
40.530.11017	EDUCATION & CONFERENCES	\$3,000.00	\$0.00	\$335.00	\$2,665.00	\$0.00	\$2,665.00	88.83%
40.530.12029	CONTRACT SERVICES	\$64,000.00	\$3,647.00	\$51,711.21	\$12,288.79	\$0.00	\$12,288.79	19.20%
40.530.13032	GENERAL SUPPLIES	\$67,000.00	\$4,491.07	\$49,222.50	\$17,777.50	\$0.00	\$17,777.50	26.53%
40.530.14042	FOOD	\$689,227.00	\$55,105.00	\$613,676.68	\$75,550.32	\$0.00	\$75,550.32	10.96%
40.530.21097	EQUIPMENT	\$14,000.00	\$349.71	\$6,565.62	\$7,434.38	\$0.00	\$7,434.38	53.10%
	Dept: DIETARY - 530	\$2,062,884.00	\$151,161.91	\$1,703,634.29	\$299,249.71	\$1,511.89	\$267,737.82	12.98%
40.540.10001	SALARIES SUPERVISORS STAFF	\$582,733.00	\$44,413.80	\$533,015.60	\$49,717.40	\$44,013.21	\$5,704.19	0.98%
40.540.10002	SALARIES REGISTERED NURSES	\$442,919.00	\$32,065.93	\$395,040.57	\$47,878.43	\$14,668.48	\$33,209.95	7.50%
40.540.10003	SALARIES L.P.N.'S	\$959,215.00	\$64,601.54	\$727,863.71	\$231,351.29	\$30,507.56	\$200,843.73	20.94%
40.540.10004	SALARIES NURSING AIDES	\$1,750,725.00	\$127,774.25	\$1,997,714.07	\$53,010.93	\$68,749.59	(\$15,738.66)	-0.90%
40.540.10007	CLERICAL	\$122,179.00	\$9,261.52	\$115,960.80	\$6,718.20	\$5,098.91	\$1,619.29	1.33%
40.540.10007	E.T. BUY BACK	\$5,000.00	\$0.00	\$9,280.36	(\$4,280.36)	\$0.00	(\$4,280.36)	-85.61%
40.540.10008	OVERTIME	\$402,318.00	\$33,148.10	\$311,091.60	\$91,226.40	\$0.00	\$91,226.40	22.68%
40.540.10009	PERFORMANCE INCREASE	\$10,000.00	\$7,000.00	\$12,000.00	(\$2,000.00)	\$0.00	(\$2,000.00)	-20.00%
40.540.10022	SALARIES RN - PER DIEM	\$108,445.00	\$9,124.24	\$134,649.37	(\$26,204.37)	\$20,160.00	(\$46,364.37)	-42.75%
40.540.10033	SALARIES L.P.N.'s - PER DIEM	\$234,459.00	\$11,954.53	\$149,471.17	\$84,987.83	\$12,880.00	\$72,107.83	30.75%
40.540.10044	SALARIES NURSING AIDES-PER DIE	\$302,588.00	\$16,067.52	\$212,895.13	\$89,642.87	\$19,880.00	\$69,762.87	23.06%
40.540.10055	RN AGENCY NURSING	\$0.00	\$0.00	\$3,589.25	(\$3,589.25)	\$0.00	(\$3,589.25)	0.00%
40.540.10066	LPN AGENCY NURSING	\$0.00	\$0.00	\$18,299.30	(\$18,299.30)	\$0.00	(\$18,299.30)	0.00%
40.540.10077	LNA AGENCY NURSING	\$0.00	\$0.00	\$38,760.53	(\$38,760.53)	\$0.00	(\$38,760.53)	0.00%
40.540.11010	FICA	\$376,727.00	\$24,766.56	\$304,417.39	\$72,309.61	\$53.70	\$72,255.91	19.18%
40.540.11011	GROUP LIFE INSURANCE	\$2,450.00	\$136.94	\$1,638.36	\$811.64	\$0.82	\$810.82	33.09%
40.540.11012	GROUP HEALTH INSURANCE	\$1,120,931.00	\$86,833.79	\$953,580.79	\$167,350.21	\$1,043.86	\$166,306.35	14.84%
40.540.11013	RETIREMENT	\$341,000.00	\$25,404.42	\$290,913.46	\$50,086.54	\$0.00	\$50,086.54	14.69%
40.540.11014	WORKERS COMPENSATION	\$160,852.00	\$10,534.55	\$115,878.77	\$44,973.23	\$0.00	\$44,973.23	27.96%
40.540.11015	UNEMPLOYMENT COMP INSURANCE	\$47,500.00	\$0.00	\$39,297.78	\$8,202.22	\$0.00	\$8,202.22	17.27%
40.540.11016	DENTAL INSURANCE	\$56,859.00	\$4,747.78	\$42,415.75	\$14,443.25	\$52.58	\$14,390.67	25.31%
40.540.11017	EDUCATION & CONFERENCES	\$10,000.00	\$760.65	\$8,272.59	\$1,727.41	\$0.00	\$1,727.41	17.27%
40.540.12029	CONTRACT SERVICES	\$0.00	\$0.00	\$970.00	(\$970.00)	\$0.00	(\$970.00)	0.00%
40.540.12030	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
40.540.13032	GENERAL SUPPLIES	\$20,000.00	\$2,668.34	\$19,307.80	\$692.20	\$0.00	\$692.20	3.46%
40.540.14052	MEDICAL SUPPLIES	\$280,000.00	\$18,488.12	\$221,870.88	\$58,129.12	\$0.00	\$58,129.12	20.76%
40.540.14053	OXYGEN	\$11,500.00	\$1,055.00	\$12,756.02	(\$1,256.02)	\$0.00	(\$1,256.02)	-10.92%
40.540.19082	GENERAL MAINTENANCE & REPAIRS	\$10,000.00	\$127.50	\$7,641.16	\$2,358.84	\$0.00	\$2,358.84	23.59%
40.540.21097	EQUIPMENT	\$35,000.00	\$752.95	\$22,958.23	\$12,041.77	\$0.00	\$12,041.77	34.41%
	Dept: NURSING - 540	\$7,396,350.00	\$535,181.81	\$6,401,050.44	\$995,299.56	\$217,108.71	\$778,190.85	10.52%
40.550.10001	SALARIES	\$389,634.00	\$30,539.93	\$351,749.21	\$37,884.79	\$19,051.03	\$18,833.76	4.83%
40.550.10007	E.T BUY BACK	\$1,800.00	\$0.00	\$1,342.60	\$457.40	\$0.00	\$457.40	25.41%
40.550.10008	OVERTIME	\$9,550.00	\$898.51	\$19,710.12	(\$10,160.12)	\$0.00	(\$10,160.12)	-106.39%
40.550.10009	PERFORMANCE INCREASE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
40.550.11010	FICA	\$30,714.00	\$2,299.45	\$27,316.64	\$3,397.36	\$0.00	\$3,397.36	11.06%
40.550.11011	GROUP LIFE INSURANCE	\$195.00	\$13.12	\$146.78	\$48.22	\$0.00	\$48.22	24.73%
40.550.11012	GROUP HEALTH INSURANCE	\$127,593.00	\$5,772.10	\$68,518.68	\$59,074.32	\$0.00	\$59,074.32	46.30%
40.550.11013	RETIREMENT	\$39,426.00	\$3,006.75	\$37,606.13	\$1,819.87	\$0.00	\$1,819.87	4.62%
40.550.11014	WORKERS COMPENSATION	\$12,873.00	\$843.08	\$9,273.78	\$3,599.22	\$0.00	\$3,599.22	27.96%
40.550.11015	UNEMPLOYMENT COMP INSURANCE	\$1,320.00	\$0.00	\$1,089.95	\$230.05	\$0.00	\$230.05	17.43%
40.550.11016	DENTAL INSURANCE	\$5,774.00	\$314.04	\$3,064.42	\$2,709.58	\$0.00	\$2,709.58	46.93%
40.550.11017	EDUCATION & TRAINING	\$3,000.00	\$398.83	\$1,809.98	\$1,190.02	\$0.00	\$1,190.02	39.67%

Sullivan County

A.19

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.550.12025	OPERATIONS: DIETARY MAINTENANC	\$10,000.00	\$281.49	\$9,259.02	\$740.98	\$0.00	\$740.98	7.41%
40.550.12029	CONTRACT SERVICES	\$103,840.00	\$7,455.47	\$61,075.29	\$42,764.71	\$0.00	\$42,764.71	41.18%
40.550.13032	GENERAL SUPPLIES	\$21,000.00	\$850.54	\$10,217.40	\$10,782.60	\$0.00	\$10,782.60	51.35%
40.550.13037	DUES,LICENSES & SUBSCRIPTIONS	\$2,220.00	\$0.00	\$1,835.00	\$385.00	\$0.00	\$385.00	17.34%
40.550.16062	PROPANE	\$10,000.00	(\$894.95)	\$18,311.99	(\$8,311.99)	\$0.00	(\$8,311.99)	-83.12%
40.550.16065	FUEL OIL	\$50,000.00	\$0.00	\$68,133.72	(\$18,133.72)	\$0.00	(\$18,133.72)	-36.27%
40.550.16069	GASOLINE	\$9,000.00	\$875.30	\$9,132.13	(\$132.13)	\$0.00	(\$132.13)	-1.47%
40.550.18080	CARE OF GROUNDS	\$8,000.00	\$0.00	\$6,655.63	\$1,344.37	\$0.00	\$1,344.37	16.80%
40.550.19082	GENERAL MAINTENANCE & REPAIRS	\$70,000.00	\$2,550.11	\$62,957.82	\$7,042.18	\$0.00	\$7,042.18	10.06%
40.550.19084	VEHICLE REPAIRS	\$7,000.00	\$0.00	\$5,383.05	\$1,616.95	\$0.00	\$1,616.95	23.10%
40.550.20090	INTEREST PAYMENT	\$692.00	\$0.00	\$707.10	(\$15.10)	\$0.00	(\$15.10)	-2.18%
40.550.20091	PRINCIPAL PAYMENT	\$26,920.00	\$0.00	\$26,919.99	\$0.01	\$0.00	\$0.01	0.00%
40.550.20093	TAXES-PROPERTY	\$32,500.00	\$0.00	\$17,898.00	\$14,602.00	\$16,109.00	(\$1,507.00)	-4.64%
40.550.21097	EQUIPMENT	\$2,000.00	\$1,747.43	\$1,657.39	(\$9,657.39)	\$0.00	(\$9,657.39)	-482.87%
	Dept: OPERATION OF PLANT - 550	\$975,551.00	\$56,950.80	\$32,271.82	\$143,279.18	\$35,160.03	\$108,119.15	11.08%
40.555.10001	OFFICE SALARIES	\$34,557.00	\$2,659.20	\$31,913.08	\$2,643.92	\$1,328.80	\$1,315.12	3.81%
40.555.10008	OVERTIME	\$250.00	\$20.30	\$394.79	(\$144.79)	\$0.00	(\$144.79)	-57.92%
40.555.11010	FICA	\$2,663.00	\$181.08	\$2,210.35	\$452.67	\$0.00	\$452.67	17.00%
40.555.11011	GROUP LIFE/DISABILITY	\$1,200.00	\$1.64	\$19.88	\$2.32	\$0.00	\$2.32	10.55%
40.555.11012	GROUP HEALTH INSURANCE	\$18,312.00	\$1,525.98	\$16,795.78	\$1,526.22	\$0.00	\$1,526.22	8.33%
40.555.11013	RETIREMENT	\$17,499.00	\$288.59	\$9,479.55	\$269.45	\$0.00	\$269.45	7.19%
40.555.11014	WORKERS COMPENSATION	\$1,178.00	\$0.22	\$805.41	\$312.59	\$0.00	\$312.59	27.96%
40.555.11015	UNEMPLOYMENT COMP INSURANCE	\$16,000.00	\$0.00	\$151.93	\$32.07	\$0.00	\$32.07	17.43%
40.555.11016	DENTAL INSURANCE	\$80,000.00	\$65.58	\$590.22	\$210.78	\$0.00	\$210.78	26.31%
40.555.11017	EDUCATION & TRAINING	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
40.555.12029	CONTRACT SERVICES	\$350.00	\$58.15	\$220.57	\$129.43	\$0.00	\$129.43	36.98%
40.555.13032	GENERAL SUPPLIES	\$700.00	\$30.44	\$846.00	(\$146.00)	\$0.00	(\$146.00)	-20.86%
40.555.19082	GENERAL MAINTENANCE & REPAIRS	\$250.00	\$0.00	\$53.68	\$196.32	\$0.00	\$196.32	78.53%
	Dept: CENTRAL SUPPLY - 555	\$63,206.00	\$4,904.18	\$57,471.02	\$5,734.98	\$1,328.80	\$4,406.18	6.97%
40.560.10001	SALARIES	\$187,547.00	\$13,786.69	\$162,858.17	\$24,688.83	\$6,830.08	\$17,858.75	9.52%
40.560.10008	OVERTIME	\$2,500.00	\$383.81	\$3,724.17	\$775.83	\$0.00	\$775.83	17.24%
40.560.10009	PERFORMANCE INCREASE	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
40.560.11010	FICA	\$14,730.00	\$1,074.71	\$12,422.68	\$2,307.32	\$0.00	\$2,307.32	15.66%
40.560.11011	GROUP LIFE INSURANCE	\$132.00	\$8.20	\$97.58	\$34.42	\$0.00	\$34.42	26.08%
40.560.11012	GROUP HEALTH INSURANCE	\$18,305.00	\$2,228.20	\$18,184.43	\$120.57	\$0.00	\$120.57	0.66%
40.560.11013	RETIREMENT	\$20,738.00	\$1,387.28	\$16,445.30	\$4,292.70	\$0.00	\$4,292.70	20.70%
40.560.11014	WORKERS COMPENSATION	\$6,140.00	\$402.12	\$4,423.29	\$1,716.71	\$0.00	\$1,716.71	27.96%
40.560.11015	UNEMPLOYMENT COMP INSURANCE	\$276.00	\$0.00	\$944.63	(\$668.63)	\$0.00	(\$668.63)	-242.26%
40.560.11016	DENTAL INSURANCE	\$1,311.00	\$201.16	\$1,778.53	(\$467.53)	\$0.00	(\$467.53)	-35.66%
40.560.11017	EDUCATION & TRAINING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
40.560.13032	GENERAL SUPPLIES	\$21,500.00	\$1,009.28	\$10,713.70	\$10,786.30	\$0.00	\$10,786.30	50.17%
40.560.14043	LINEN	\$36,300.00	\$1,606.78	\$29,852.21	\$6,447.79	\$0.00	\$6,447.79	17.76%
40.560.19082	GENERAL MAINTENANCE & REPAIRS	\$12,500.00	\$0.00	\$6,379.10	\$6,120.90	\$0.00	\$6,120.90	48.97%
40.560.21097	EQUIPMENT	\$1,500.00	\$0.00	\$1,205.05	\$294.95	\$0.00	\$294.95	19.66%
	Dept: LAUNDRY & LINEN - 560	\$326,479.00	\$22,588.23	\$269,528.84	\$56,950.16	\$6,830.08	\$50,120.08	15.35%
40.570.10001	SALARIES	\$376,934.00	\$27,396.13	\$335,524.52	\$41,409.48	\$14,324.46	\$27,085.02	7.19%
40.570.10008	OVERTIME	\$5,000.00	\$183.13	\$2,430.46	\$2,569.54	\$0.00	\$2,569.54	51.39%
40.570.10009	PERFORMANCE INCREASE	\$1,500.00	\$500.00	\$1,000.00	\$500.00	\$0.00	\$500.00	33.33%
40.570.11010	FICA	\$29,333.00	\$1,943.37	\$23,463.24	\$5,869.76	\$0.00	\$5,869.76	20.01%

Sullivan County

A.20

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.570.11011	GROUP LIFE INSURANCE	\$324.00	\$19.68	\$237.80	\$86.20	\$0.00	\$86.20	26.60%
40.570.11012	GROUP HEALTH INSURANCE	\$125,435.00	\$7,852.20	\$95,370.41	\$30,064.59	\$0.00	\$30,064.59	23.97%
40.570.11013	RETIREMENT	\$41,296.00	\$2,808.11	\$33,617.49	\$7,678.51	\$0.00	\$7,678.51	18.59%
40.570.11014	WORKERS COMPENSATION	\$12,333.00	\$807.71	\$8,884.75	\$3,448.25	\$0.00	\$3,448.25	27.96%
40.570.11015	UNEMPLOYMENT COMP INSURANCE	\$2,940.00	\$0.00	\$2,422.62	\$512.38	\$0.00	\$512.38	17.43%
40.570.11016	DENTAL INSURANCE	\$8,203.00	\$576.18	\$5,499.11	\$2,703.89	\$0.00	\$2,703.89	32.96%
40.570.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$127.91	\$872.09	\$0.00	\$872.09	87.20%
40.570.12039	FLOOR CARE	\$7,500.00	\$538.57	\$3,595.95	(\$1,095.95)	\$0.00	(\$1,095.95)	-14.61%
40.570.13033	CLEANING SUPPLIES	\$37,000.00	\$3,052.76	\$34,564.66	\$6,435.34	\$0.00	\$6,435.34	17.39%
40.570.19082	GENERAL MAINTENANCE & REPAIRS	\$3,000.00	\$353.31	\$2,150.49	\$849.51	\$0.00	\$849.51	28.32%
40.570.21097	EQUIPMENT	\$2,850.00	\$431.32	\$2,299.36	\$550.64	\$0.00	\$550.64	19.32%
	Dept: HOUSEKEEPING - 570	\$654,648.00	\$46,463.07	\$552,193.83	\$102,454.17	\$14,324.46	\$88,129.71	13.46%
40.580.12029	CONTRACT SERVICES	\$27,000.00	\$2,309.90	\$22,481.50	\$4,518.50	\$0.00	\$4,518.50	16.74%
40.580.14044	DRUGS - BILLABLE	\$9,500.00	\$1,314.60	\$4,672.72	\$4,827.28	\$0.00	\$4,827.28	50.81%
	Dept: PHYSICIAN & PHARMACY - 580	\$36,500.00	\$3,624.10	\$27,154.22	\$9,345.78	\$0.00	\$9,345.78	25.60%
40.585.12032	THERAPY SERVICES	\$260,000.00	\$19,170.70	\$156,577.26	\$103,422.74	\$0.00	\$103,422.74	39.78%
40.585.12035	MED. PART A: SPEECH EXPENSES	\$0.00	\$0.00	\$48.98	(\$48.98)	\$0.00	(\$48.98)	0.00%
40.585.12036	MED. PART A: XRAY EXPENSE	\$4,500.00	\$532.92	\$3,774.34	\$725.66	\$0.00	\$725.66	16.13%
40.585.12037	MED. PART A: LAB EXPENSE	\$15,000.00	\$546.87	\$5,822.12	\$9,177.88	\$0.00	\$9,177.88	61.19%
40.585.12038	MED. PART A: AMBULANCE EX	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
40.585.14044	MED. PART A: PHARMACY EXP	\$150,000.00	\$7,058.67	\$66,951.88	\$83,048.12	\$0.00	\$83,048.12	55.37%
40.585.14052	MEDICAL EXPENSES	\$5,000.00	\$224.23	\$494.30	\$4,505.70	\$0.00	\$4,505.70	90.11%
	Dept: MEDICARE PART A - 585	\$436,000.00	\$27,483.45	\$233,668.88	\$202,331.12	\$0.00	\$202,331.12	46.41%
40.586.12033	PHYSICAL THERAPY SERVICES	\$129,153.00	\$13,127.42	\$142,502.31	(\$13,349.31)	\$0.00	(\$13,349.31)	-10.34%
40.586.12034	OCCUPATIONAL THERAPY SERVICES	\$129,153.00	\$7,594.91	\$97,361.63	\$31,791.37	\$0.00	\$31,791.37	24.62%
40.586.12035	SPEECH THERAPY SERVICES	\$64,577.00	\$2,455.53	\$53,382.77	\$11,194.23	\$0.00	\$11,194.23	17.33%
	Dept: MEDICARE PART B - 586	\$322,883.00	\$23,177.86	\$293,246.71	\$29,636.29	\$0.00	\$29,636.29	9.18%
40.589.12029	MEDICAID SPEECH THERAPY	\$8,000.00	\$0.00	\$1,125.45	\$6,874.55	\$0.00	\$6,874.55	85.93%
	Dept: MEDICAID SPEECH THERAPY - 589	\$8,000.00	\$0.00	\$1,125.45	\$6,874.55	\$0.00	\$6,874.55	85.93%
40.591.10001	SALARIES	\$0.00	\$0.00	\$224.85	(\$224.85)	\$0.00	(\$224.85)	0.00%
40.591.11010	FICA	\$0.00	\$0.00	\$17.20	(\$17.20)	\$0.00	(\$17.20)	0.00%
40.591.11013	RETIREMENT	\$0.00	\$0.00	\$24.22	(\$24.22)	\$0.00	(\$24.22)	0.00%
40.591.12029	CONTRACT SERVICES	\$25,000.00	\$2,065.26	\$17,265.08	\$7,734.92	\$0.00	\$7,734.92	30.94%
40.591.13032	GENERAL SUPPLIES	\$15,000.00	\$1,070.38	\$14,296.06	\$703.94	\$0.00	\$703.94	4.69%
	Dept: PHYSICAL THERAPY - 591	\$40,000.00	\$3,135.64	\$31,827.41	\$8,172.59	\$0.00	\$8,172.59	20.43%
40.592.12029	CONTRACT SERVICES	\$20,000.00	\$101.78	\$7,588.98	\$12,411.02	\$0.00	\$12,411.02	62.06%
40.592.13032	GENERAL SUPPLIES	\$4,000.00	\$301.67	\$1,693.60	\$2,306.40	\$0.00	\$2,306.40	57.66%
	Dept: OCCUPATIONAL THERAPY - 592	\$24,000.00	\$403.45	\$9,282.58	\$14,717.42	\$0.00	\$14,717.42	61.32%
40.593.10001	SALARIES	\$237,672.00	\$16,479.12	\$193,870.40	\$43,801.60	\$9,403.51	\$34,398.09	14.47%
40.593.10008	OVERTIME	\$2,000.00	\$45.75	\$327.90	\$1,672.10	\$0.00	\$1,672.10	83.61%
40.593.10009	PERFORMANCE INCREASE	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.593.11010	FICA	\$18,412.00	\$1,201.00	\$14,166.22	\$4,245.78	\$0.00	\$4,245.78	23.06%
40.593.11011	GROUP LIFE INSURANCE	\$176.00	\$9.84	\$123.82	\$52.18	\$0.00	\$52.18	29.65%
40.593.11012	GROUP HEALTH INSURANCE	\$35,175.00	\$2,931.12	\$32,242.32	\$2,932.68	\$0.00	\$2,932.68	8.34%
40.593.11013	RETIREMENT	\$25,199.00	\$1,532.36	\$18,719.48	\$6,479.52	\$0.00	\$6,479.52	25.71%

Sullivan County

A.21

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

From Date: 5/1/2014

To Date: 5/31/2014

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
40.593.11014	WORKERS COMPENSATION	\$7,632.00	\$499.84	\$5,498.15	\$2,133.85	\$0.00	\$2,133.85	27.96%
40.593.11015	UNEMPLOYMENT COMP INSURANCE	\$1,472.00	\$0.00	\$1,215.46	\$256.54	\$0.00	\$256.54	17.43%
40.593.11016	DENTAL INSURANCE	\$3,741.00	\$201.16	\$1,810.44	\$1,930.56	\$0.00	\$1,930.56	51.61%
40.593.11017	EDUCATION & TRAINING	\$1,500.00	\$0.00	\$905.21	\$594.79	\$0.00	\$594.79	39.45%
40.593.12029	CONTRACT SERVICES	\$16,000.00	\$1,187.00	\$13,374.46	\$2,625.54	\$0.00	\$2,625.54	16.43%
40.593.13032	GENERAL SUPPLIES	\$8,000.00	\$788.80	\$6,115.97	\$1,884.03	\$0.00	\$1,884.03	23.55%
40.593.21097	EQUIPMENT	\$3,300.00	\$409.95	\$2,598.06	\$701.94	\$0.00	\$701.94	21.27%
	Dept: RECREATIONAL THERAPY - 593	\$361,279.00	\$25,285.94	\$290,967.89	\$70,311.11	\$9,403.51	\$60,907.60	16.86%
40.594.10001	EMPLOYEE SALARIES	\$99,750.00	\$7,564.44	\$96,185.66	\$3,564.34	\$5,937.31	(\$2,372.97)	-2.38%
40.594.10007	E.T. BUY BACK	\$1,700.00	\$0.00	\$1,022.40	\$677.60	\$0.00	\$677.60	39.86%
40.594.10008	OVERTIME	\$0.00	\$8.10	\$339.04	(\$339.04)	\$0.00	(\$339.04)	0.00%
40.594.11010	FICA	\$7,761.00	\$57.28	\$6,974.46	\$786.54	\$0.00	\$786.54	10.13%
40.594.11011	GROUP LIFE INSURANCE	\$44.00	\$3.28	\$36.08	\$7.92	\$0.00	\$7.92	18.00%
40.594.11012	GROUP HEALTH INSURANCE	\$23,684.00	\$1,973.62	\$22,788.16	\$895.84	\$0.00	\$895.84	3.78%
40.594.11013	RETIREMENT	\$10,926.00	\$794.03	\$9,447.84	\$1,478.16	\$0.00	\$1,478.16	13.53%
40.594.11014	WORKERS COMPENSATION	\$2,972.00	\$194.64	\$2,141.04	\$830.96	\$0.00	\$830.96	27.96%
40.594.11015	UNEMPLOYMENT COMP INSURANCE	\$368.00	\$0.00	\$303.87	\$64.13	\$0.00	\$64.13	17.43%
40.594.11016	DENTAL INSURANCE	\$2,107.00	\$213.80	\$1,948.46	\$158.54	\$0.00	\$158.54	7.52%
40.594.11017	EDUCATION & TRAINING	\$1,000.00	\$0.00	\$50.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
40.594.11019	TRAVEL EXPENSE	\$250.00	\$0.00	\$4.81	\$195.19	\$0.00	\$195.19	78.08%
40.594.12029	CONTRACT SERVICES	\$20,000.00	\$1,894.86	\$14,992.52	\$5,007.48	\$0.00	\$5,007.48	25.04%
	Dept: SOCIAL SERVICES - 594	\$170,392.00	\$11,131.05	\$156,234.34	\$14,327.66	\$5,937.31	\$8,390.35	4.92%
40.596.12029	CONTRACT SERVICES	\$22,000.00	\$1,708.98	\$17,042.76	\$4,957.24	\$0.00	\$4,957.24	22.53%
	Dept: DENTAL SERVICE - 596	\$22,000.00	\$1,708.98	\$17,042.76	\$4,957.24	\$0.00	\$4,957.24	22.53%
40.997.05990	IMPLIED TRANSFERS	(\$1,961,297.00)	\$0.00	(\$1,470,972.75)	(\$490,324.25)	\$0.00	(\$490,324.25)	25.00%
40.997.15996	TRANSFER OUT ACCOUNTING/PAYRG	\$223,736.00	\$0.00	\$0.00	\$223,736.00	\$0.00	\$223,736.00	100.00%
40.997.15997	TRANSFER OUT HR/PAYROLL	\$170,691.00	\$0.00	\$0.00	\$170,691.00	\$0.00	\$170,691.00	100.00%
	Dept: TRANSFER OUT - 997	(\$1,566,870.00)	\$0.00	(\$1,470,972.75)	(\$95,897.25)	\$0.00	(\$95,897.25)	6.12%
	Fund: HEALTH CARE - 40	\$12,899,988.00	\$958,546.08	\$10,605,858.58	\$2,293,529.42	\$338,404.44	\$1,955,124.98	15.16%
41.505.15051	SCHC BOOK FUND-EXPENSE	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHC BOOK FUND - 505	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
41.508.15051	SCHC ALIX UNGREN FUND-EXPENSE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
	Dept: SCHC ALIX UNGREN FUND - 508	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
41.509.15051	SCHC ELSIE HARDISON FUND-EXPENSE	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Dept: SCHC ELSIE HARDISON FUND - 509	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
	Fund: TRUST FUNDS - 41	\$3,400.00	\$0.00	\$0.00	\$3,400.00	\$0.00	\$3,400.00	100.00%
42.700.12020	LEGAL EXPENSE	\$0.00	\$0.00	\$13,585.21	(\$13,585.21)	\$0.00	(\$13,585.21)	0.00%
42.700.12029	BIOMASS CAPITAL PROJECT CONTRA	\$1,500,000.00	\$4,628.04	\$1,323,883.96	\$176,116.04	\$0.00	\$176,116.04	11.74%
42.700.20090	INTEREST ON TEMP FINANCING	\$0.00	\$0.00	\$1,715.00	(\$1,715.00)	\$0.00	(\$1,715.00)	0.00%
	Dept: FACILITIES - 700	\$1,500,000.00	\$4,628.04	\$1,339,184.17	\$160,815.83	\$0.00	\$160,815.83	10.72%
	Fund: CAPITAL IMPROVEMENTS - 42	\$1,500,000.00	\$4,628.04	\$1,339,184.17	\$160,815.83	\$0.00	\$160,815.83	10.72%

Sullivan County

A.22

A. Monthly Expense Delegates Report

Fiscal Year: 2013-2014

From Date: 5/1/2014

To Date: 5/31/2014

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number

Description

GL Budget

Range To Date

YTD

Balance

Encumbrance

Budget Balance % Bud

Grand Total:

\$30,730,122.00

\$2,044,080.92

\$26,076,500.12

\$4,653,621.88

\$559,155.88

\$4,094,466.00

13.32%

End of Report

DRAFT



Sullivan County, New Hampshire Mobile Phone Policy

Sullivan County issues mobile phones or provides a monthly mobile phone stipend to allow efficient and cost effective execution of County business. The purpose of this policy is to provide guidance regarding the provision of County-issued mobile phones to employees or stipends to employees to cover work-related use of personal mobile phones. This policy is intended to supplement the Sullivan County Employment Manual, in so far as that document does not fully address employee use of mobile phones.

IRS Guidance on Cell Phones: In 2011, the IRS issued guidance on the taxability of cell phones (see IRS Notice 2011-72). It is the County's understanding that where there is a substantial business purpose for requiring the employee to maintain a cell phone, reimbursement to the employee for the use of a personal cell phone will not be considered taxable income so long as the employee's plan is reasonable for the business need. Notice 2011-72 further provides that the IRS will treat the employee's use of an employer-provided cell phone for reasons related to the employer's business as a working condition fringe benefit, the value of which is excludable from the employee's income provided that the cell phone must be issued primarily for business reasons. Additionally, any personal use of the employer-provided cell phone will be treated as a de minimis fringe benefit, excludable from the employee's gross income.

1. **Eligibility:** Employees whose job duties include the *frequent need* for a cell phone are eligible to receive either an assigned phone from Sullivan County or a monthly cell phone stipend to cover business-related costs of a personal cell phone. An employee is eligible if the majority of the following criteria are met:
 - a. The employee's department head identifies the employee as a key staff member needed in the event of an emergency and/or who is involved in frequent off hours/on-call activity;
 - b. The nature of the employee's work is critical to the operation of the department or the County and immediate response may be required;
 - c. The job function of the employee requires considerable time outside of his/her assigned office or work area and it is important to the County that s/he is accessible during those times;
 - d. If a data plan is required, then the job function of the employee must require him/her to have data and internet access at all times;
 - e. The anticipated level of business use is significant; and/or
 - f. The related cost is justified when compared with alternative communication choices.

2. Assigned Phone

Due to the cost-effective pricing plan offered by the cellular phone vendor, Sullivan County prefers to assign a cell phone to employees whose need for a cell phone is almost entirely based on needs related to the position and who, without a County-provided phone, would generally not have a phone at all or would have one with a limited plan for minutes, texting, and data. *Almost all employees who require a cell phone for work purposes will fall into this category.*

Sullivan County audits County-provided mobile phone services (voice minutes used, text messages sent/received, and data service use), which includes a review of the monthly billing by the individual's supervisor, the Director of Facilities, and/or the County Manager.

Incidental personal use of County-provided mobile phone lines is permitted. However, the County may seek reimbursement for such personal use for any costs incurred above what the County would normally pay. If personal use of County-provided mobile phone becomes regular and on-going, the employee may be asked to obtain a personal mobile phone and moved to a monthly mobile phone stipend.

Employees who use County-provided mobile phones for personal use (calls or text messages) are responsible for reimbursing excessive costs associated with the personal use. The amount of the reimbursement to the County will be equal to the increase in monthly charges to the County caused by the personal calls.

For example: The calling plan for a particular mobile phone is 60 minutes for \$19.95 with additional minutes at \$.25 per minute and \$.20 per text message, and the person assigned to the phone uses the phone for 5 minutes of personal calls and sends 5 personal text messages.

- If the total minutes for all calls does not exceed the 60 minutes in the plan during the month, the individual would owe nothing for the personal phone calls and would owe \$1.00 for the personal text messages.
- If the total minutes exceed the 60 minutes, the individual would owe \$.25 for each minute over the 60 minutes (the total length of their personal calls).

3. Stipend for Regular Use of Personal Mobile Phones

In rare cases, upon the Department Head's recommendation and County Manager approval, employees who would otherwise be provided with a County-issued mobile phone may instead request a monthly stipend for use of their personal mobile phone for County business. The payment of stipend is to cover the anticipated use of a cell phone for business purposes and is not intended to enhance an employee's salary or benefits or serve as a recruitment tool.

- a) If an employee meets the eligibility requirements for a cell phone as outlined above, already has a personal or family cell phone plan, and uses his/her personal phone for a significant amount of business use, then a stipend may be requested in writing to the Department Head, who will forward the request to the County Manager with a recommendation.

- b) If approved, the stipend amount will be added to the employee's regular pay. In order to meet IRS guidelines, any amount added for cell phone service will be identified as a non-taxable benefit.
- c) The stipend will be paid as a flat rate per month based on the selected service and as outlined below. The County will pay only the agreed upon amount. The amount of the stipend will be determined based on the plan required given the employee's job responsibilities. A tiered model based on the current market rates includes but are not limited to the following options:
 - i. Voice only: Up to \$20 per month
 - ii. Voice & Data: Up to \$50 per month
- d) The stipend allowance is neither permanent nor guaranteed. The County reserves the right to remove a participant from this plan and/or cancel the stipend.
- e) If the employee terminates the wireless contract, s/he must notify his/her supervisor within 5 business days to terminate the stipend.
- f) An employee receiving a cell phone stipend must be able to show, if requested by his/her supervisor, a copy of the monthly access plan charges and business related confirming they continue to have a contract for the cell phone.
- g) The County will not pay for the purchase of personal cell phones, activation fees or insurance. Stipend amounts for data plan and phone with data factor in the device replacement cost, and replacement is the responsibility of the employee.
- h) Employees who receive a monthly stipend agree to: 1) purchase a device that meets the County's technical standards (if specified); 2) adhere to the County's personnel policies regarding telecommunications, social media, code of conduct; and 3) use their personal phone for County business. In addition:
 - i. The employee is responsible for purchasing a cell phone and establishing a service contract with the cell phone service provider of his/her choice. The cell phone contract shall be in the name of the employee, who is solely responsible for all payments to the service provider. If there are problems with service, the employee is expected to work directly with the carrier for resolution.
 - ii. The County does not accept any liability for claims, charges or disputes between the service provider and the employee. Use of the phone in any manner contrary to local, state, or federal laws will constitute misuse, and will result in immediate termination of the stipend.
 - iii. Because the cell phone is owned by the employee, the stipend is not considered taxable income and the employee may use the phone for both business and personal purposes, as needed. The employee may, at his or her own expense, add extra services or equipment features as desired.

- iv. Support from the County's Information Technology (IT) service provider is not guaranteed and is limited to connecting a personally-owned device to County-provided resources, including email, calendar, and contacts.
- v. Most wireless transmissions are not secure. Therefore, individuals using wireless services should use discretion in relaying confidential information. Any cell phone that has data capabilities must be secured based on current security standards including password protection and encryption. If a cell phone with data capabilities is stolen or missing, it must be reported to the employee's supervisor, the wireless device service provider, and to IT as soon as possible.
- i) Employees are expected to delete County data from the cell phone when their employment with the County concludes, except when required to maintain that data in compliance with litigation hold notice.
- j) Any stipend will be immediately cancelled if:
 - 1. An employee receiving a stipend terminates employment with the County.
 - 2. The employee changes position within the County and is no longer required to use a cell phone for business reasons.
 - 3. There is misuse/misconduct with the phone.
 - 4. A decision by management results in the need to end the program.
 - 5. The employee no longer wants to retain the current cell phone contract for personal purposes and instead seeks to receive a County-issued phone.

4. Reimbursement for Occasional Business Use of Personal Mobile Phones

If an employee's job duties do not include the need for a cell phone, then the employee is also not eligible for a cell phone stipend. Such employees may request reimbursement for the cost of business cell phone calls on their personal cell phone. The individual should make personal payment to the provider, and then should submit a request for reimbursement to the Department Head. Reimbursement documentation should identify the business purpose and is subject to Department Head approval.

5. Shared and Vehicle-Installed County-Provided Mobile Phones

Where a County-provided mobile phone is assigned to more than one individual or is installed in a County vehicle, individuals who make or receive personal calls on such phones shall make a record of such calls to assist in reconciling the mobile phone bill. The County may seek reimbursement for personal use for any costs incurred above what the County would normally pay.

5. Use of Cell Phones While Driving

Employees shall follow all New Hampshire laws, rules, and regulations while operating a cell phone, especially while operating a cell phone and a motor vehicle. Texting while driving is strictly prohibited unless the cell phone or motor vehicle is equipped with hands free equipment.

Effective Date: This policy is effective retroactive to January 1, 2014.

Approved by the Sullivan County Board of Commissioners on this day, the ___ of June, 2014:

Jeffrey Barrette, Chair

Bennie C. Nelson, Vice Chair

Ethel Jarvis, Clerk

SULLIVAN COUNTY NH's
26th ANNUAL

PANCAKE BREAKFAST

Sunday, June 8, 2014
8:00 AM - 11:00 AM



Sullivan County Health Care
5 Nursing Home Drive
Unity

Morning events include:

- ❖ **Free Pancake Breakfast** – Served by Commissioners and County Officials
- ❖ **Table Displays from County Departments & Regional Organizations**
- ❖ **NH Antique Tractor Club – Antique Tractor Display**
- ❖ **9:00 Tours on the hour of the new Sullivan County Biomass Facility**
- ❖ **9:30 Tour of new Demonstration High Tunnels** – by Natural Resources Director Lionel Chute
- ❖ **10:30 4-H Fashion Show** – Hosted by UNHCE

Bring your family and friends and enjoy the morning!

Visit us on line for directions: www.sullivancountynh.gov

Or Contact the Commissioners Office 603.863-2560



PUBLIC HEARING
Sullivan County Board of Commissioners
Proposed Budget for FY 2015

Monday, June 9, 2014
6:30 PM

Sugar River Valley Regional Technical Center
John Goodrich Business & Community Room
111 South Main Street
Claremont NH 03743

AGENDA

1. Welcome & Introductions
2. Board of Commissioners' Opening Statement
3. Proposed FY2015 Budget Presentation
4. Public Hearing
5. Set Date for FY2015 County Budget Convention
6. Any Other Business
7. Adjournment

Jessie Levine

From: lchute@sullivancountynh.gov
Sent: Tuesday, May 20, 2014 11:57 AM
To: Jessie Levine
Subject: field mowing

Hi Jessie,

I forgot to ask you one last question. As you know, I'm planning to mow several of our fields this fiscal year (in June) - 2 fields at Marshall Pond and the 2 fields on the Judkins property. The fields haven't been mowed in several years and saplings are moving in from the edges, so I need an operator with machinery that can grind up small trees and shrubs in addition to mowing the field interiors. There is only one operator in the area that meets this need - Bert Spaulding of Slow Burners Inc. He was recommended to me by Ben Nelson and lives on John Stark Highway in Newport. Bert has 2 large (15' and 20') batwing mowers: industrial sized machines that you often see along state highways in the summer. Bert and his son use these machines to mow the interstate system in Vermont. For the past 17 years (and again this coming summer) Vermont has sole-sourced Slow Burners to do this work because no one else in the surrounding area has these substantial machines.

Batwing mowers are ideal for field reclamation because they extend away from the tractor and can go back to a field's edge. A regular mower does not have this reach and can't get as far back. Regular mowers are also not as powerful and can only handle very small saplings. Slow Burners' large batwings can grind up larger trees (2-3" in diameter), which is what we have growing around the edges of all of our fields. Because they are designed to lift, batwing mowers can chip wood at any height, grinding trees and encroaching limbs to reclaim fields back to their original walls. Regular pull behind mowers can only mow on the ground - they navigate around peripheral trees and limbs causing fields to become progressively smaller in size. Without periodic reclamation, fields revert to forest which gets increasingly expensive and time-consuming to reclaim (i.e., stumping, chainsawing, etc.).

It's my understanding that the Commissioners are able to approve a sole-source vendor in cases where it is justified. Given that Slow Burners provides a unique service the county is in need of, could you support a sole-source request in this instance? Slow Burners is fully insured and has an excellent reputation, both here and in Vermont. Their references include the State of Vermont's Transportation and Buildings Departments as well as former Sullivan County Commissioner Don Clark. I can pursue a second bid and/or develop an RFP, but given that no-one in the area has the equipment we need, I'm not sure it will accomplish anything other than spending extra time.

what do you think?
thanks,
Lionel

High Tunnels Project Gets Started At County Complex

By Erin Collier
e-Ticker News

UNITY, NH--The Sullivan County Conservation District began construction on the high tunnels project at the County Complex in Unity on Thursday. By Saturday, a significant amount of progress was made. More importantly, it is an action, not just words, moving Sullivan County forward in self-dependency and environmental responsibility.

The high tunnels are located in one of the County Complex's spacious fields, close to a pond and in direct sunlight. The project, still in the early stages, is designed to explore opportunities in produce production and to demonstrate how to extend the growing season. Being able to demonstrate, and not just talk about, proven techniques will be a huge accomplishment that can be used as a model and resource for the County. "The great thing is to be able to show people," explained Lionel Chute, Director of Natural Resources for Sullivan County.

The first objective of the project is to determine the best covering, or "skin", for the tunnels to ensure maximum growing potential to the crops, as well as durability, savings in materials, costs and labor. The first covering, Solawrap, is still fairly new to the U.S., originating from Germany. In fact, the only distributor in the U.S., Clint Elsworth, is located in Massachusetts and will be visiting the site during the "skinning" process. This is when both tunnels will be covered.

Solawrap, with an appearance similar to bubble wrap packaging, boasts a high light distribution, extremely durable and flexible material, and does not require electricity to heat the tunnel as it utilizes the sun's rays for

heat.

The other skin being used is the traditional polycarbonate material. Every other aspect of the project will be controlled and kept the same, the same crops, soil, watering schedule, etc. Planting is projected to happen in July for a Fall harvest.

Chute, along with others in the Conservation District and the County Complex, believe it's time to start giving back to Sullivan County and utilizing its resources and land to become more sustainable, self reliant, and environmentally responsible. Land stewardship is an extremely important step in this belief and the County Complex, with a successful, rich agriculture background, provides a wonderful opportunity to do just this, said Chute.

In fact, even the lumber used to construct the tunnels was purchased from local suppliers. Every effort to give back to the local economy in any and every way possible plays a significant role in this project.

Of course, where would any project be without volunteers? They are the heart and soul of any project and, most importantly, spread the word. Chute said, in appreciation of his volunteers, "The volunteer effort has been fantastic. There are 15 of them, I believe, and they are very connected to the project."

Marty Castriotta, the foreman of the project, took a moment from the busy work to say, "This is a good project, a good community outreach, and it's great to have the research behind it."

Funding for the project came from the Natural Resources Conservation Service, and the Sullivan County Conservation District is managing the project. Colby Sawyer College is also working with the conservation district on the project.

Marty Castriotta, project foreman, working on the high tunnel project on Saturday (Matt Collier photo).

