

Sullivan County NH

Type of Meeting: County Board of Commissioners Special Work Session Minutes for New Hampshire Association of Counties - County Showcase Presentation Tour Video

Date/Time: Tuesday, October 19, 2010; 2:00 PM

Place: Unity County Complex, Sullivan County Health Care Facility, Business Conference Room, 1st Floor, 5 Nursing Home Drive, Unity NH 03773, 1st Floor.

Attendees: Commissioners Jeffrey Barrette - *Chair* and Ethel Jarvis - *Clerk*; Greg Chanis - *County Administrator*; and Sharon Callum - *Administrative Assistant / Minute Taker*.

Absent from Work Session: Commissioner Bennie Nelson - *Vice Chair*.

Special Guest Via Teleconference:

Nicole Rongo, CGI Communications Inc. Program Director

2:00 The group reviewed the 10/4/10 email from Adam Capozzi - pertaining to today's teleconference; as well as the introduction letter from NACo Executive Director Larry Naake [Appendix A.1-3]. Ms. Rongo was connected by teleconference to attendees. CGI Communications Inc. provides promotional videos for businesses and municipalities to add to existing websites that could promote the county region at no cost to the County - a movie "tour" book page. While Mr. Chanis connected to the website provided by Ms. Rongo, she provided an overview of the County Showcase Video Tour program, and "walked" them through the demo website. Ms. Rongo explained the expense of the program is paid through local business advertisements on the video tour page. The cost of developing, adding and running the Tour program at the County's website, would be provided through advertisement of local businesses, and coordinated by CGI. CGI would require a letter of support from the Board, a signed agreement, and would contact the businesses for advertisements. Costs for an advertisements range from \$800+ to \$2,500, depending on type of advertisement. The Board will decide at their next meeting if they want the County to participate in the program. In the meantime, Ms. Rongo will provide Mr. Chanis with the letter of support template, and follow up with him next week.

2:35 *The work session adjourned and the group reconvened in the Frank Smith Living Room.*

Sullivan County NH

Type of Meeting: County Board of Commissioners Regular Meeting
Minutes

Date/Time: Tuesday, October 19, 2010; 3:00 PM

Place: Unity County Complex, Sullivan County Health Care Facility, Business Conference Room, 1st Floor, 5 Nursing Home Drive, Unity NH 03773, 1st Floor, Commissioners' Conference Room.

Attendees: Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – Vice Chair (arrived later in meeting) and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; Ted Purdy – *Sullivan County Health Care Administrator*; Ross L. Cunningham – Department of Corrections (DOC) Superintendent; Lori Keefe – *DOC Administrative Assistant*; Chuck Hersey – *Sullivan County UNH Cooperative Extension Forester*; John Cressy – *Facilities Director*; and Sharon Callum – *Administrative Assistant / Minute Taker*.

Special Guests: Bruce Truell - Claremont Beagle Club President (arrived later in meeting).

Public Attendees: Mrs. Truell – Unity resident (arrived later in meeting), Archie Mountain – Intertown Connection Staff Reporter, Kristen Sense – Eagle Times Staff reporter, and Larry Converse – Claremont resident.

3:03 The Chair, Jeffrey Barrette, brought the meeting to order. Comm. Barrette led all in the *Pledge of Allegiance*. As the Truell's had not arrived, the Chair requested they skip Agenda 1 and begin with Agenda Item 2.

Agenda Item No. 2. DOC Superintendent's Report

Agenda Item No. 2.a. Census

Superintendent Cunningham reviewed the 10/19/10 Population and Census Data report from Captain Roberts [Appendix B.1-4]. Cunningham confirmed the increase in out-of-house population, Merrimack and Cheshire counties, is due to drug task force situations, as well as behavioral issues requiring separation of inmates.

Agenda Item No. 2.b. Staffing

Supt. Cunningham noted they hired another Correctional Officer. They heard the two deployed Officers – Carrier and Seymour – will be returning in November. Seymour has been asked to stay within the military, and they will hear more on his decision later.

Agenda Item No. 2.e. DOC New Policies & Policy Updates

Commissioners Nelson and Barrette noted they had not had time to review the policies, and requested a special work session, prior to their next meeting, at 2PM.

Non Agenda Item Tue. November 2nd 3 PM Board Meeting

As elections are scheduled for the same day as the next Board meeting, the Commissioners decided to change their next Board meeting from 11/2/10 to Thursday 11/4/10 @ 3PM.

Agenda Item No. 2.c. Keefe Commissary Network Agreement

The Board reviewed a copy of the new Keefe commissary contract [Appendix C.1-10], which includes the fee structure. Supt. Cunningham noted this gives them the opportunity to reduce internal work. The program would include a kiosk, similar to an ATM machine, in the Community Corrections Center lobby and one in one of the housing units; if the Board approves the contract, they'd notify families, a month prior to the implementation of the new program, then phase the program in within the months of December / January; no internal money handling required – would not be paper driven, therefore, anticipate freeing up more than 5 hours a week between the DOC Administrative Assistant and DOC Secretary. Supt. Cunningham noted, currently, there is no fee structure for this program, it's a lot of administrative time; most jails in NH State are using this new tool due to savings in time and efficiencies. Mr. Chanis and the Board members commented about the fee structure, feeling the fees were high. Questions were asked about administration time involved on current program. Ms. Keefe confirmed most of the administration occurs on Mondays, they do about \$1,000 worth of deposits; on average, transactions are about \$32-\$35 dollars; inmates can use their funds for commissary items; they do about \$2,500 within a two week period. Supt. Cunningham confirmed the County's commission decreases if the contract is approved; Keefe rates are reflective of the service and equipment they are providing. Ms. Keefe confirmed she would find out what they make on an average year for commission. Ms. Keefe confirmed, on Monday's, it takes 2-3 hours to process the money, and, throughout week, they process phone cards and other items. Ms. Keefe noted the new program could be used by inmates to submit their own requests vs., currently, using staff to submit paperwork. Cunningham confirmed, should the County not choose this contract, the rate would increase from 14% to 17%., fee structure went to 11% vs. 14%; contract term changes from three (3) to five (5) years. Comm. Barrette pointed out, if the average transaction is \$35, they'd pull in approximately \$20,000 a year from one kiosk; he noted he did not like the contract fee schedule and wanted to postpone the decision on the contract. Comm. Nelson requested they propose to Keefe Co. a reduction in fee, or possibly lowering their commission to reduce the fees. Cunningham confirmed Keefe is requesting a

longer contract term due to the kiosk equipment cost; and confirmed the CCC is already wired to accept this type of technology. Cunningham confirmed, per Comm. Barrette's request, he would check on other vendors for this type of project - as far as he's aware, Keefe Co. is the only vendor being used throughout the State.

Agenda Item No. 1. Claremont Beagle Club (CBC) Lease Discussion & Renewal, Bruce Truell, CBC Present

A copy of the last CBC lease contract was distributed to the Board [Appendix D]. Mr. Truell confirmed he met with County Forester, Chuck Hersey. They noted the club is managing the property for snowshoe hare, they've looked at the management plan, are performing small patch cuts to encourage fur and spruce regeneration. Mr. Hersey reviewed the map of the fenced in CBC lease area; of areas they are proposing to thin, there is a plantation of mature red pine they can't thin any more, but have seven (7) acres that could be cut to provide browse for hare, woodcock, and deer, and this could be done within the next couple years. Mr. Truell requested an increase to the current lease term of two years. Comm. Barrette does not foresee the usage changing on the lot. Mr. Truell noted the CBC would like to purchase more fencing and noted someone has been on the property within the last two weeks to perform a new survey of boundary lines - in doing so, they've moved the markers to 100-200 feet within the CBC fence, an area just past the "duck pond"; he recalls the County, when the CBC originally began leasing the lot, performed a line survey and the CBC placed the fence exactly where the County instructed. Mr. Hersey pointed out he'd be meeting with the regional wildlife specialist and they'd check the boundary line and view the new markers, they'd then place a mark of their own in the area they felt it should be. Mr. Hersey and Mr. Chanis confirmed they would find out who the abutter and surveyor are, and re-blaze the lines. Mr. Hersey noted the CBC has taken care of the property very well, there is a nice forest, with nice walking trails throughout. Comm. Nelson and Barrette noted they have no problem with extending the contract term to five years; and increasing the buffer from four (4) to six (6) feet.

3:32 Motion: to approve the Claremont Beagle Club, pending review by Delegation, increasing the contract term from two to five years, and increasing the buffer zone from four (4) ft. to six (6) ft. Discussion: Truell will sign contract when ready. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

3:34 Motion: to authorize the County Administrator to plan and execute a timber sale, with the County Forester and New England Forestry, for the property the CBC leases. Made by: Nelson. Second by: Jarvis. Voice vote: All in favor.

3:35 Mr. and Mrs. Truell left the meeting.

Agenda Item No. 2.d. Primonics Televisit Corrections Video Visitation System Sullivan County Department of Corrections 2010 Agreement

A copy of the Primonics agreement was distributed [Appendix E.1-11]. This contract pertains to the visitation video system project, which was part of the CCC construction project they placed out to bid during the construction phase. Mr. Chanis noted he recalls executing the agreement, but they are unable to find the original document; Primonics has requested a signed copy; the equipment/software has already been installed; they just need the formal authorization from the Board for Mr. Chanis to execute the contract.

3:36 Motion: to authorize the County Administrator to execute the document (MOA) with Primonics. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

Agenda Item No. 3. Sullivan County Health Care Administrator Report

Agenda Item No. 3.a. Census

Mr. Ross Purdy distributed copies of the following nursing home reports [Appendix F.1-7]:

- September 2010 Medicare, Private, Medicaid, HCBC, Managed Care, Medicare B Revenue report: a little variance in the Private, approximately 60,000 negative variance primarily due to Medicare census.
- Revenue Review thru 09/30/2010: this report includes additional revenue.

3:40 Tim Moquin entered room and Ms. Keefe left room.

3:41 Both Mr. Moquin & Supt. Cunningham left the room.

- Sullivan County Nursing Home Quarterly Resident Census – total census looking good compared to this time last year; difference is due to the fact they are ahead in skilled days.
- Medicare Length of Stay report: net revenue took a dive from Aug to September, pattern shifted, started to see some movement, currently have eight (8) Medicare Part A, with 144 current census, but average of month through 18th is 142, with five (5) Medicare Part A.
- September 2010 Admission / Discharge Summary: five (5) admissions / eight (8) discharges in September.
- YTD FY11 Admission / Discharge Summary: 27 Admissions / 27 Discharges.
- Month-end aged Analysis: 1.5 million balance; increase of 75,000 from last month - reason being, Medicare Part A saw billing issue – bill not submitted in a timely manner, received 98,000 reflecting Part A for

month of August, and rebilled for September and another month before we can catch back up.

Comm. Nelson questioned if there were less Medicare patients, or if they were losing prospective residents to someone else? Mr. Purdy noted local hospitals are seeing a decline in Medicaid A patients, and Sullivan is getting their share.

Agenda Item No. 3.b. Staffing

The Activities Director position is vacant, and, in the meantime, they have promoted an Interim Activities Director from within. They are searching for a MDS Coordinator.

Agenda Item No. 4. County Administrator Report

Agenda Item No. 4.a. County Sugar Bush Plan of Action

A copy of the 12:58 10/11/10 e-mail from Mr. Hersey to the Board and Mr. Chanis, a copy of the Little Sugar River Lot map, and timber sale proposal [G.1-3]; plus, a draft of the sugar bush plan of action [Appendix H-email dated 1:32 10/11/10], was distributed. Based on Mr. Hersey's assessment, there is a lot of work to do to make the sugar bush lot viable and not a lot of time between now and sugaring season; they'd like to place a RFP and take six months; would like to suggest, with okay from DOC Superintendent, having inmates remove tubing; the main portion of thinning would be good to do when the tubing is down; then, if Commissioners are agreeable, they'd mark the wood to be cut, pay the logger an hourly rate and sell the timber themselves, County cost estimated between \$2,000-\$3,000. Comm. Jarvis pointed out this was an un-budgeted FY11 project. Mr. Chanis noted their budget includes a Facilities Maintenance Repair line, where funding could come from. Mr. Hersey would like to begin the thinning project this winter. He suggested they send a letter to the lease of the lot, which is leased until January 5th, and if he does not remove the tubing, give two weeks, and then use inmate help. Unsure on total volume they could remove during thinning, will be able to tell better once it's marked. Comm. Nelson noted he heard hardwood pulp rate was more than firewood. Mr. Hersey indicated rate is approximately \$75 per cord for pulp, plus \$200 for trucking per load. Mr. Chanis confirmed he would be drafting a letter to the current leasee.

Non Agenda Item Grants: Public Health Emergency Response – Proposed Amendment

A Power Point document was distributed [Appendix H]. Mr. Chanis noted NH State sent a no cost extension notice today indicating additional funding was received - \$150,000 - and available to disburse between all State regional public health networks; documents must be returned by 11/1, prior to next Board meeting; with this funding, Jessica McAuliff [PH Coordinator] will be able to do additional work. Mr. Chanis would be looking for a motion to authorize him to submit and executive documents for the amendment.

4:01 Motion: to authorize the County Administrator to enter into the Public Health PHER amendment, and to sign any documents pertaining to the additional funding. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

Agenda Item No. 5. County Commissioners' Report

Comm. Barrette, noted he would be speaking November 5th 1:30 PM at the Senior Congress Association in Claremont regarding state of the County finances, what the County did to get to a positive status, and will discuss reimbursement rates as well as the impact the health care facility has on the budget. Mr. Chanis will be attending, also. Mr. Purdy is unable to attend.

Agenda Item No. 6. Public Participation

Larry Converse, Claremont Resident, requested, when they attend the meeting, to look at the Earl Bourdon Center parking lot – they are looking for grant money for improvements; since County helped with the "sewer system" project he wondered if there was any grant money available to help on funding improvements. Mr. Chanis noted the "sewer system" project pertained to a trailer park septic upgrade in Claremont. Ms. Callum suggested Mr. Converse contact Amy Miniutti at the CDFR - the organization in charge of the CDBG funding program. Comm. Barrette suggested he also contact Nancy Merrill, Claremont Planning & Development Coordinator, as she could help the center identify if the parking lot improvements would be eligible for CDBG funding. Comm. Jarvis suggested he also check with the USDA.

Larry Converse – Asked if the County got the oil leak fixed in back? Mr. Chanis noted the County was in their final stages. Mr. Cressy noted all was cleaned up, the State inspected the new piping; the County is waiting for the final paperwork from the State to say "good to go, go ahead", which they anticipate should arrive this week; they will then dispose of the small pile of contaminated soil, as instructed by the State.

Larry Converse – Asked if the recent water leak down here [on the front lawn of the nursing home] came from the well or reservoir? Mr. Cressy confirmed it was a broken water pipe from the storage tank, and the only area that was affected while they were fixing it was the Department of Corrections facility; it was unnecessary to shut the water off to the nursing home.

Agenda Item No. 7. Meeting Minutes Review

Agenda Item No. 7.a. September 21, 2010 Public Meeting Minutes

4:10 Motion: to accept the 9/21/10 minutes as printed. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 7.b. October 5, 2010 Public Meeting Minutes

Comm. Jarvis noted she'd like to work on the policy for the County fund balance [discussed at the Auditor's Exit Interview]. Comm. Barrette reminded her auditors would be providing Mr. Chanis with a draft template. Comm. Barrette briefed Mr. Mountain on the result of the auditor exit interview, highlighting on the statement Mr. Biron had noted - that only 5% of the auditor's clients do not receive management letters.

4:11 Motion: to accept the 10/5/10 public meeting minutes as printed. Made by: Nelson. Seconded by: Jarvis. Voice vote: Passed with majority: Jarvis and Barrette in favor / Nelson abstained as he was not at the meeting.

Agenda Item No. 7.c. October 7, 2010 8:10 AM Executive Session Meeting Minutes

4:13 Motion: to approve the Oct 7th 8:10 AM Executive Session, and to review it at the next meeting for release. Made by: Jarvis. Seconded by: Nelson. All in favor.

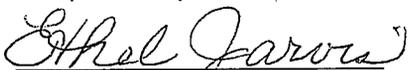
Agenda Item No. 7.d. October 7, 2010 8:31 AM Executive Session Meeting Minutes

4:13 Motion: to accept the Oct 7th 8:31 AM Executive Session Minutes, and review at the next meeting for release. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

Agenda Item No. 8 Adjournment

4:14 Motion: to adjourn the meeting. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Respectfully submitted,



Ethel Jarvis, Clerk
Board of Commissioners

EJ/s.j.c.

Date approved: November 4, 2010

Date signed: 12-16-10



Tuesday Oct 19, 2010

Sullivan County NH, Board of Commissioners

Special Work Session 2 PM

Meeting Location: Unity County Complex – Business Conference Room

Sullivan County Health Care Facility, 5 Nursing Home Drive, Unity NH 03743

NACo County Showcase Program

Regular Business Meeting

AGENDA – 3 PM

Meeting Location: Unity County Complex – Frank Smith Living Room

Sullivan County Health Care Facility, 5 Nursing Home Drive, Unity NH 03743

- | | | |
|-------------------|----|---|
| 3:00 PM – 3:20 PM | 1. | Claremont Beagle Club Lease Discussion & Renewal <i>Bruce Truell, CBC President</i> |
| 3:20 PM – 4:10 PM | 2. | DOC Superintendent's Report, <i>Ross. L. Cunningham</i> <ul style="list-style-type: none">a. Censusb. Staffing<ul style="list-style-type: none">o Review/Ratify New Job Descriptionsc. Keefe Commissary Network Agreementd. Televisit Corrections Video Visitation System Agreemente. DOC New Policies & Policy Updates |
| 4:10 PM – 4:25 PM | 3. | Sullivan County Health Care Administrator's Report, <i>Ted Purdy</i> <ul style="list-style-type: none">a. Censusb. Staffing |
| 4:25 PM – 4:45 PM | 4. | County Administrator's Report <ul style="list-style-type: none">a. County Sugarbush Plan of Actionb. |
| 4:45 PM – 5:00 PM | 5. | Commissioners' Report |
| 5:00 PM – 5:15 PM | 6. | Public Participation |
| 5:15 PM – 5:20 PM | 7. | Meeting Minutes Review <ul style="list-style-type: none">a. Sep 21, 2010 Public Meeting Minutesb. Oct 5, 2010 Public Meeting Minutesc. Oct 7, 2010 Public and Executive Meeting Minutes |
| 5:20 PM | 8. | Adjourn meeting |

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



Upcoming Events / Meetings:

- **Oct. 25th Mon. & Oct. 26th Tue NHAC Annual Trade Show & Conference**
 - Place: Mt. Washington Hotel
- **Nov. 2nd Tue. Election Day**
- **Nov. 2nd Tue. Sullivan County Board of Commissioners Meeting**
 - **Time: 3 PM**
 - Place: Newport, 14 Main Street – 1st Floor Commissioners Conference Room
- **Nov. 11th Thu. Veterans Day – Newport State/County Offices Closed**
- **Nov. 16th Tue. Sullivan County Board of Commissioners Meeting**
 - **Time: 3 PM**
 - Place: Unity Complex, Sullivan County Health Care Facility, 5 Nursing Home Drive, Frank Smith Living Room

Sharon Callum

From: Greg Chanis <gchanis@sullivancountynh.gov>
Sent: Monday, October 04, 2010 10:37 AM
To: 'Sharon Callum'
Subject: FW: 2010 NACO County Showcase Program - Sullivan County, NH
Attachments: NACO-National Associations of Counties-pdf.pdf

Importance: High

Greg Chanis, County Administrator
Sullivan County, NH
14 Main St.
Newport, NH 03773

Tel; 603.863.2560
gchanis@sullivancountynh.gov

From: Adam Capozzi [mailto:adamc@cgicomcommunications.com]
Sent: Monday, October 04, 2010 9:46 AM
To: gchanis@sullivancountynh.gov
Subject: 2010 NACO County Showcase Program - Sullivan County, NH
Importance: High

Greg,

It was great speaking with you this afternoon, and thank you for setting up this scheduled teleconference meeting with our Program Director Nicole Rongo in regards to the County Showcase program with the National Association of Counties:

Day: Tuesday, October 18th
Time: 2:00pm

Attached is a copy of the official NACO program letter of affirmation signed by Executive Director, Larry Naake. Only a select number of Counties throughout the state are being invited into the program at a NO COST opportunity to be highlighted. This time is set to further educate Sullivan County on the details involved, and personally extend our invitation to your County on board the program.

I will be having the Program Director call your office for the presentation and just as a reminder, please be in front of a computer with your internet running so we can be sure to personally walk you through the program and showcase the exciting technology involved. If you have any other questions please do not hesitate to contact me via phone or e-mail. We look forward to speaking with you soon and have a great rest of the week!!!!

Kind Regards,



Dear Public Administrator:

The National Association of Counties (NACo) is pleased to introduce our newest Premier Corporate Member, CGI Communications, Inc. CGI provides a myriad of multimedia promotional programs designed to showcase, educate and inform the public about your community and all it has to offer your residents, businesses and visitors.

CGI Communications can provide these services at no cost to your county. The Multimedia videos produced can highlight things such as:

- Economic development opportunities designed to attract businesses to your county
- Real estate and relocation services
- Area recreational activities available to your citizens and visitors
- History and culture of your area
- Healthcare options

CGI can work with any departments or agencies within your county to custom-design the marketing and educational needs of your county.

We are pleased to introduce you to CGI Communications and encourage you to learn more about their program. A representative from CGI will be contacting you shortly to discuss how they can assist you in expanding your marketing and communication efforts. Please contact Marketing Manager Nicole Rongo, at nicoler@cgicomunications.com or (800) 398-3029 x203 for more information about CGI's services. You may also contact Nancy Parrish on my staff at 202 661-8824 or naparrish@naco.org with any questions you have.

Sincerely,

A handwritten signature in cursive script that reads 'Amy S. Nadeau'.

Executive Director
National Association of Counties

KEEFE COMMISSARY NETWORK AGREEMENT

This Agreement made and entered into as of this __1st__ day of __October__, 2010, by and between KEEFE COMMISSARY NETWORK, L.L.C. an affiliate of THE KEEFE GROUP, ("KEEFE") and Sullivan County Jail, a Correctional INSTITUTION in the State of New Hampshire, ("INSTITUTION").

Whereas, KEEFE is in the business of supplying food and other related products to inmate commissary departments of correctional facilities throughout the United States, including INSTITUTION; and,

Whereas, the parties wish to enter into a Commissary Agreement to facilitate the ordering of commissary supplies by inmates and the payment thereof, now, therefore, in consideration of the mutual promises and conditions herein contained, it is agreed between the parties:

1. **OPERATION OF COMMISSARY BY INSTITUTION**

INSTITUTION agrees that during the term of this Agreement, it will, at its expense, provide personnel to operate the computer equipment, account for inmate welfare funds, and deliver the completed orders to the individual inmates.

2. **OPERATION OF COMMISSARY BY KEEFE**

KEEFE agrees that on an as needed basis, it will download all inmate orders for commissary items. KEEFE will bag, box, and ship such commissary items to the INSTITUTION for distribution to the inmates and will bill the INSTITUTION monthly or more frequently for all such purchases. In addition, KEEFE will keep the computer equipment updated with complete information as to commissary items available, pricing, and other terms and conditions of sale.

3. PAYMENT

KEEFE will invoice INSTITUTION for all commissary items purchased.

INSTITUTION will pay such invoices in accordance with KEEFE'S standard credit terms (NET 30 DAYS) from the Inmate Trust Account.

4. SERVICE FEE

INSTITUTION will be paid a service fee for the services to be provided by it hereunder equal to 14% of adjusted gross sales. Adjusted gross sales are gross sales less the sales of noncommissioned items as determined by KEEFE and INSTITUTION listed on Exhibit A to this Agreement. In the event that the inmate's funds available to purchase commissary products are inhibited in any way by change in policy from INSTITUTION, the service fee paid to INSTITUTION shall be reduced accordingly by KEEFE after negotiation with INSTITUTION.

5. MENU

Product selection and pricing will be agreed upon by INSTITUTION and KEEFE. Menu selection shall be reviewed as needed, and no less than annually. All changes must be approved by INSTITUTION. Any price adjustments will be made at least yearly on the contract anniversary date with prior approval of INSTITUTION. Product changes and pricing in Exhibit C will take effect at the start of this contract.

6. HARDWARE

During the term of this agreement, KEEFE shall supply INSTITUTION with such computer equipment and software as listed in Exhibit B. In the event that INSTITUTION elects to terminate the Agreement, INSTITUTION will promptly return all equipment and software to KEEFE. KEEFE hereby grants to INSTITUTION a royalty free license to use the KEEFE Commissary Network software. INSTITUTION acknowledges the proprietary nature of the

software and/or written software documentation and hereby agrees NOT to disclose, reproduce, transfer or use the software and/or documentation for any purpose other than those specifically allowed by the terms of this agreement without specific written permission of an Officer of KEEFE. INSTITUTION will be responsible for installation of the network wiring and electric for the housing, booking and lobby kiosks.

7. DEPOSIT SERVICES

This agreement shall include KEEFE'S Access Deposit Services. KEEFE will facilitate family deposits to inmate trust in a mutually agreeable site within the facility. KEEFE will guarantee all deposits and ACH moneys to designated INSTITUTION bank account nightly. No fees for this service will be born by INSTITUTION.

8. TERM & TERMINATION

This Agreement shall continue in effect for a period of five years (the base term) from the date hereof. The Agreement will automatically renew for successive one year terms thereafter, unless either party to this Agreement shall give notice in writing to the other party on or prior to 30 days prior to the expiration of any term or extended term that the party so giving notice does not wish to extend this Agreement.

9. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Missouri.

10. ENTIRE AGREEMENT-WAIVER

This Agreement constitutes the entire Agreement between the parties with respect to the provision of delivery services, and there are no other or further written or oral understandings or agreements with respect thereto. No variation or modification of the Agreement and no waiver of its provision shall be valid unless in writing and signed by the duly authorized officers of

KEEFE and INSTITUTION. This Agreement supersedes all other agreements between the parties for the provision of Commissary Delivery Services.

11. INDEMNIFICATION

The parties shall indemnify each other against any loss, damage, injury, or death caused by the negligent acts or omissions by their agents or employees for losses, damages, injuries or death caused b their negligence and arising out of the consumption or use of the products sold or services provided; however, nothing contained herein shall require the parties to defend or indemnify each other for losses, damages, injuries or death arising out of the negligence of their respective agents or employees.

C.S.

WITNESS WHEREOF, the parties have executed this Commissary Agreement as of the year and date first above written.

KEEFE COMMISSARY NETWORK (KEEFE)

John Puricelli
Executive Vice President, General Manager

Date

_____ (INSTITUTION)

BY _____

TITLE _____

DATE _____

C.6

Commissary Agreement

Exhibit A

Noncommissioned Items

Stamped envelopes

Postage stamps

Tobacco Products

Indigent Kits

Admission Kits

On-site, special commissary item sales sold by INSTITUTION

How Commissions Are Determined

The commissions will be based on the weekly, adjusted gross commissary sales. Adjusted gross sales are gross sales less postage sales or other noncommissioned sales.

$$\begin{aligned} &\text{Monthly Sales} \\ &\text{Less Postage/Non Commissionable} \\ &= \underline{\text{Adjusted Gross Sales}} \end{aligned}$$

x 14% Commission Offered

*Postage sales and stamped envelopes are noncommissioned.

Exhibit B

Hardware

Site:

Sullivan County, NH

Type

Description

Qty

| Type | Description | Qty |
|------|---|-----|
| CPU | Dell extended service agreement for current Precision 380 ST: 4Z1HC91 | 1 |
| KIO | Kiosk Enclosure | 6 |
| KIO | Kiosk WinTerm computer - v90L | 6 |
| KIO | Kiosk ELO touch screen monitor | 6 |
| KIO | Lobby Kiosk | 1 |

Exhibit C

**PROPERTY LEASE
BETWEEN
COUNTY OF SULLIVAN NH
AND
CLAREMONT BEAGLE CLUB**

This lease entered into this 4th day of December 2008, to be effective, the 15th day of December 2008, by and between the County Sullivan NH, a municipal corporation in the State of NH, herein after referred to as the "Owner" and the Claremont Beagle Club, a nonprofit organization incorporated under the laws of the State of New Hampshire having it's office in the City of Claremont, County of Sullivan, State of New Hampshire, herein after referred to as the "Renter".

WITNESSETH

That the Owner, hereby leases to the Renter, the following described real estate situated in the Town of Unity, County of Sullivan, State of New Hampshire which property is more particularly described as follows:

A certain tract or parcel of land located in the Town of Unity, State of New Hampshire being shown on the Unity Tax Map 12, Lot 619, a tract containing 192 acres, more or less. Copy of said map attached and incorporated by reference.

OWNER AND RENTER AGREE AS FOLLOWS

Purpose. The Renter shall use the property only for the purpose of holding field trials, training Beagle dogs, raising hares and allied activities operated under the direct control of the Renter.

Consideration. In consideration of this lease, the Renter bargains and agrees as rental for the said premises, to deliver to the Owner the sum of Five Hundred (\$500.00) Dollars each year, paid by the Renter to the Owner, payable in advance, on or before the first day of January each year.

Buildings. The Renter agrees to erect no buildings or structures of any sort on said property without first securing the written consent of the Owner. Any said approved

buildings or structures must be disassembled and removed by the Renter upon termination of this agreement.

Transfer. The Renter agrees that it will not transfer or assign this lease without the written consent of the Owner being first had and obtained.

Care of land. The Renter agrees that no fire or fires shall be lighted or made on the property, without first securing the written consent of the Owner.

The Renter agrees not to cause pollution of any stream, water supply or ground water on the property and to promptly report to the Owner any evidence of pollution or damage or destruction of any stream, water supply or ground water on the property.

The Renter may fence in the entire property and construct such interior fencing as is necessary for purposes of providing a running area for Beagles and hares. The Renter may clear a ^{SIX} ~~four~~-foot strip to maintain said fence. Any said fencing must be disassembled and removed by the Renter upon termination of this agreement.

In the event the Owner develops and implements a woodlot management program, the Renter shall include among its' goals the following: 1) protecting the ground and surface water on the property from pollution of any form, 2) maintain and improve the timber stand on the property, and 3) provide habitat and feed for hares. The Owner reserves the right to conduct lumbering and/or mining operations upon the property during the course of the lease. The Renter shall not cut any timber or brush nor construct any roadways or paths without the prior written approval of the Owner.

The Renter should undertake no cutting of plant material without prior verbal or written consent of the Owner.

Insurance. The Renter agrees to maintain an insurance policy with a minimum of no less than \$1,000,000, as will protect it and the Owner against liability for any and all claims for property damage, personal injury (including death) and consequential damages of any nature, which may arise from the condition of the premises, the condition of any

improvements thereon or from any action, activity or omission by the **Renter's** employees, members, business guests, guests, invitees or licensees. The **Renter** shall file proof of and coverage amount of insurance with the **Owner**, each year as said policy is renewed. The **Owner** shall be the sole and exclusive judge of what constitutes satisfactory insurance coverage. The **Renter** further agrees to indemnify and hold harmless the **Owner** from all loss, costs, or damages arising out of any act of omission by **Renter's** employees, members, business guests, guest, invitees or licensees arising out of any claim of injury incurred at, or within the property or while entering or leaving the said property, or as the result of any activities conducted on said property; and it is intended to include within the term "costs" any and all reasonable legal expenses to which the **Owner** may incur as a consequence of being caused to prepare its defense or defend such action.

Taxes. The **Renter** shall pay all real estate taxes on said property and shall pay any land use change tax.

Inspection. The **Owner** reserves the right to enter upon the property at any time for purpose of examining and inspecting the same.

Term. This lease shall be for a period of two (2) years commencing on December 15, 2008 and ending on December 14, 2010 with consideration granted to the **Renter** to renew said lease upon satisfactory renegotiation of the lease agreement.

Termination. This lease may be terminated with a sixty day written notice to by either party. The lease may be terminated with or without cause.

Notice. The **Owner** agrees to notify the **Renter** should the **Owner** offer for sale, either private or public, the property herein leased and the **Renter** will be entitled to bid or purchase said property as would any other individual or corporation, subject to NH Statutes RSA 28:8-c.

IN WITNESS WHEREOF the parties have hereunto set their hands on this 4th day of December 2008.

COUNTY OF SULLIVAN BOARD OF COMMISSIONERS
14 Main Street
Newport NH 03773

Jeffrey R Barrette
Jeffrey Barrette, Chair

Bennie C Nelson
Bennie C. Nelson, Vice Chair

Ethel Jarvis
Ethel Jarvis, Clerk

CLAREMONT BEAGLE CLUB

Lyle Guynup
Lyle Guynup, Director

12-10-08
Date

Robert V. Violette
Notary Name & Expiration Date
My Commission Expires December 11, 2012



September 2010

| MEDICARE | | | | | | | |
|----------------------|----------------------|----------------------------|------------------|-------------------------------|--------------|------------------------|--------------|
| | Sept 2009 Compare | Sept 2009 AVG CENSUS | Sept 2010 Actual | Sept 2010 AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 296 | 10 | 183 | 6 | 341 | 11 | -158 |
| REVENUE | \$149,528.35 | | \$88,337.53 | | \$167,090.00 | | -\$78,752.47 |
| AVERAGE RATE PER DAY | \$505.16 | | \$482.72 | | \$490.00 | | -\$7.28 |

| PRIVATE | | | | | | | |
|----------------------|----------------------|----------------------------|------------------|-------------------------------|--------------|------------------------|-------------|
| | Sept 2009 Compare | Sept 2009 AVG CENSUS | Sept 2010 Actual | Sept 2010 AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 615 | 21 | 601 | 20 | 620 | 20 | -19 |
| REVENUE | \$134,025.00 | | \$141,865.00 | | \$145,700.00 | | -\$3,835.00 |
| AVERAGE RATE PER DAY | \$217.93 | | \$236.05 | | \$235.00 | | \$1.05 |

| MEDICAID | | | | | | | |
|----------------------|----------------------|----------------------------|------------------|-------------------------------|--------------|------------------------|------------|
| | Sept 2009 Compare | Sept 2009 AVG CENSUS | Sept 2010 Actual | Sept 2010 AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 3,243 | 108 | 3,479 | 116 | 3,410 | 110 | 69 |
| REVENUE | \$486,158.13 | | \$472,935.26 | | \$463,555.40 | | \$9,379.86 |
| AVERAGE RATE PER DAY | \$149.91 | | \$135.94 | | \$135.94 | | \$0.00 |

| HCBC (RESPIRE) | | | | | | | |
|----------------------|----------------------|----------------------------|------------------|-------------------------------|----------|------------------------|-----------|
| | Sept 2009 Compare | Sept 2009 AVG CENSUS | Sept 2010 Actual | Sept 2010 AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 22 | 1 | 0 | 0 | 0 | 0 | 0 |
| REVENUE | \$3,527.04 | | \$0.00 | | \$424.66 | | -\$424.66 |
| AVERAGE RATE PER DAY | \$160.32 | | \$0.00 | | \$0.00 | | \$0.00 |

| MANAGED CARE | | | | | | | |
|----------------------|----------------------|----------------------------|------------------|-------------------------------|----------|------------------------|----------|
| | Sept 2009 Compare | Sept 2009 AVG CENSUS | Sept 2010 Actual | Sept 2010 AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| REVENUE | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| AVERAGE RATE PER DAY | #DIV/0! | | \$0.00 | | \$0.00 | | \$0.00 |

| | Sept 2009 Compare | Sept 2010 Actual | BUDGETED | VARIANCE |
|----------------|----------------------|------------------|----------|----------|
| TOTAL CENSUS | 4,176 | 4,263 | 0 | \$0.00 |
| AVERAGE CENSUS | 139.2 | 142.1 | 0 | 141.0 |

| MEDICARE B REVENUE | | | | | | | |
|--------------------|-------------|------------------|-------------|-------------|--|--|--|
| | ACTUAL | Sept 2010 Actual | BUDGETED | VARIANCE | | | |
| | \$44,051.57 | \$51,031.34 | \$37,369.88 | \$13,661.46 | | | |

| | |
|--------------------------------|------------|
| TOTAL MONTHLY REVENUE VARIANCE | (\$59,971) |
|--------------------------------|------------|

Revenue Review thru 09/30/2010

| | Annual Budget | 92 Days 2 month budget | YTD | Variance | |
|------------------------------|---------------|---------------------------|-----------|-----------|-------------------|
| Medicaid | 5,457,991 | 1,375,713 | 1,421,992 | 46,279 | |
| Private | 1,715,500 | 432,400 | 404,187 | (28,213) | |
| Insurance | 15,000 | 3,781 | 21,270 | 17,489 | |
| Respite (HCBC) | 5,000 | 1,260 | 1,795 | 535 | |
| Medicaid Assessment | 1,826,825 | | | - | Paid quarterly |
| ARRA | 300,000 | | 18,290 | 18,290 | Paid quarterly |
| Medicare Part B (Total) | 440,000 | 110,904 | 130,098 | 19,194 | |
| Medicare Part A | 1,967,350 | 495,880 | 369,583 | (126,297) | |
| Proshare | 475,000 | | | - | Paid at end of FY |
| Net Variance from Operations | | | | (52,724) | |
| Net Variance without ARRA | | | | (71,013) | |
| Misc Income | 10,000 | 2,521 | 6,221 | 3,700 | |
| Laundry | 85,000 | 21,425 | 18,327 | (3,097) | |
| Cafeteria | 15,000 | 3,781 | 4,111 | 330 | |
| Meals | 339,164 | 85,488 | 84,789 | (699) | |
| YTD Variance | | 2,533,152 | 2,480,662 | (52,489) | |
| | 12,651,830 | | | | |

Sullivan County Nursing Home
Quarterly Resident Census

Resident Census - FY 11

| | TOTAL DAYS | MEDICAID | | PRIVATE | | SKILLED | | HCBC | | MANAGED | | LEAVE | | TOTAL DAYS | |
|---------------------|---------------|---------------|---------------|--------------|---------------|------------|--------------|------------|--------------|------------|--------------|------------|--------------|---------------|---------------|
| | AVAILABLE | DAYS | | DAYS | | DAYS | | RESPITE | | CARE | | DAYS | | FILLED | |
| Jul-10 | 4836 | 3488 | 80.41% | 557 | 12.84% | 280 | 6.45% | 11 | 0.25% | 0 | 0.00% | 2 | 0.05% | 4338 | 89.70% |
| Aug-10 | 4836 | 3536 | 80.02% | 534 | 12.08% | 349 | 7.90% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4419 | 91.38% |
| Sep-10 | 4680 | 3476 | 81.60% | 601 | 14.11% | 183 | 4.30% | 0 | 0.00% | 0 | 0.00% | 3 | 0.07% | 4260 | 91.03% |
| 1ST QUARTER | 14,352 | 10,500 | 80.66% | 1,692 | 13.00% | 812 | 6.24% | 11 | 0.08% | 0 | 0.00% | 5 | 0.04% | 13,017 | 90.70% |
| Oct-10 | 4836 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Nov-10 | 4680 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Dec-10 | 4836 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 2ND QUARTER | 14,352 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Jan-11 | 4836 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Feb-11 | 4368 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Mar-11 | 4836 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 3RD QUARTER | 14,040 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Apr-11 | 4680 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| May-11 | 4836 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Jun-11 | 4680 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 4TH QUARTER | 14,196 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| FY '11 TOTAL | 56,940 | 10,500 | 80.66% | 1,692 | 13.00% | 812 | 6.24% | 11 | 0.08% | 0 | 0.00% | 5 | 0.04% | 13,017 | 22.86% |
| YTD AVG. | | 114.1 | | 18.4 | | 8.8 | | 0.1 | | 0.0 | | 0.1 | | 141.5 | |

Avg
Census

141.5

0.0

0.0

0.0

Resident Census - FY 10

| | TOTAL DAYS | MEDICAID | | PRIVATE | | SKILLED | | HCBC | | MANAGED | | LEAVE | | TOTAL DAYS | |
|---------------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|------------|--------------|------------|--------------|----------|--------------|---------------|---------------|
| | AVAILABLE | DAYS | | DAYS | | DAYS | | RESPITE | | CARE | | DAYS | | FILLED | |
| Jul-09 | 4836 | 3299 | 80.09% | 617 | 14.98% | 203 | 4.93% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4119 | 85.17% |
| Aug-09 | 4836 | 3220 | 77.40% | 748 | 17.98% | 192 | 4.62% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4160 | 86.02% |
| Sep-09 | 4680 | 3153 | 75.50% | 705 | 16.88% | 296 | 7.09% | 22 | 0.53% | 0 | 0.00% | 0 | 0.00% | 4176 | 89.23% |
| 1ST QUARTER | 14,352 | 9,672 | 77.66% | 2,070 | 16.62% | 691 | 5.55% | 22 | 0.18% | 0 | 0.00% | 0 | 0.00% | 12,455 | 86.78% |
| Oct-09 | 4836 | 3263 | 75.65% | 746 | 17.30% | 304 | 7.05% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4313 | 89.19% |
| Nov-09 | 4680 | 3220 | 77.03% | 696 | 16.65% | 264 | 6.32% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4180 | 89.32% |
| Dec-09 | 4836 | 3453 | 78.42% | 669 | 15.19% | 281 | 6.38% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 4403 | 91.05% |
| 2ND QUARTER | 14,352 | 9,936 | 77.05% | 2,111 | 16.38% | 849 | 6.58% | 0 | 0.00% | 0 | 0.00% | 0 | 0.00% | 12,896 | 89.86% |
| Jan-10 | 4836 | 3464 | 76.60% | 590 | 13.05% | 467 | 10.33% | 0 | 0.00% | 12 | 0.30% | 1 | 0.02% | 4522 | 93.51% |
| Feb-10 | 4368 | 3209 | 79.06% | 575 | 14.17% | 262 | 6.45% | 0 | 0.00% | 12 | 0.30% | 1 | 0.02% | 4059 | 92.93% |
| Mar-10 | 4836 | 3491 | 79.34% | 684 | 15.55% | 222 | 5.05% | 0 | 0.00% | 2 | 0.05% | 1 | 0.02% | 4400 | 90.98% |
| 3RD QUARTER | 14,040 | 10,164 | 78.30% | 1,849 | 14.24% | 951 | 7.33% | 0 | 0.00% | 14 | 0.11% | 1 | 0.02% | 12,981 | 92.46% |
| Apr-10 | 4680 | 3447 | 80.39% | 651 | 15.18% | 185 | 4.31% | 0 | 0.00% | 4 | 0.09% | 1 | 0.02% | 4288 | 91.62% |
| May-10 | 4836 | 3540 | 79.98% | 707 | 15.97% | 178 | 4.02% | 0 | 0.00% | 0 | 0.00% | 1 | 0.02% | 4426 | 91.52% |
| Jun-10 | 4680 | 3448 | 79.80% | 641 | 14.83% | 226 | 5.23% | 5 | 0.12% | 0 | 0.00% | 1 | 0.02% | 4321 | 92.33% |
| 4TH QUARTER | 14,196 | 10,435 | 80.05% | 1,999 | 15.33% | 589 | 4.52% | 5 | 0.04% | 4 | 0.03% | 1 | 0.02% | 13,035 | 91.82% |
| FY '10 TOTAL | 56,940 | 40,207 | 78.27% | 8,029 | 15.63% | 3,080 | 6.00% | 27 | 0.05% | 18 | 0.04% | 6 | 0.01% | 51,367 | 90.21% |
| YTD AVG. | | 110.2 | | 22.0 | | 8.4 | | 0.1 | | 0.0 | | | | 140.7 | |

Avg
Census

135.4

140.2

144.2

143.2

Medicare Length of Stay Analysis

Sullivan County Health Care (SC)

Page 1 of 1
10/14/2010 4:10 PM
AR7400A

| | Sep 2010 | Aug 2010 | Jul 2010 | Jun 2010 | May 2010 | Apr 2010 | Mar 2010 | Feb 2010 | Jan 2010 | Dec 2009 | Nov 2009 | Oct 2009 | 12 Mos. | Calendar YTD |
|---|----------|-----------|-----------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|--------------|
| Total Admits & Readmits (All payer types) | 5 | 8 | 12 | 7 | 5 | 10 | 10 | 15 | 12 | 20 | 13 | 17 | 134 | 84 |
| MCR # Admits & Readmits | 3 | 4 | 9 | 5 | 4 | 5 | 6 | 9 | 7 | 13 | 7 | 11 | 83 | 52 |
| MCR # Discharges from facility | 1 | 1 | 6 | | 3 | 2 | 5 | 5 | 5 | 5 | 6 | 4 | 43 | 28 |
| MCR Discharged LOS | 93.0 | 26.0 | 28.7 | | 17.3 | 29.5 | 47.8 | 38.2 | 39.6 | 25.8 | 23.3 | 17.3 | 31.8 | 36.8 |
| MCR # End or A/R-Change | 8 | 5 | 2 | 1 | 3 | 2 | 8 | 4 | 4 | 2 | 2 | 6 | 47 | 37 |
| MCR End or A/R Change LOS | 54.8 | 45.0 | 72.0 | 71.0 | 50.0 | 68.0 | 41.9 | 35.5 | 23.3 | 39.0 | 49.5 | 58.7 | 48.1 | 46.9 |
| Total Average MCR LOS | 59.0 | 41.8 | 39.5 | 71.0 | 33.7 | 48.8 | 44.2 | 37.0 | 32.3 | 29.6 | 29.9 | 42.1 | 40.3 | 42.5 |
| Total MCR Days | 183 | 349 | 280 | 226 | 178 | 185 | 222 | 262 | 467 | 281 | 264 | 304 | 3201 | 2352 |
| Rehab RUGs | 173 | 273 | 259 | 210 | 161 | 166 | 185 | 258 | 440 | 278 | 264 | 298 | 2965 | 2125 |
| % of Total MCR Days | 95% | 78% | 93% | 93% | 90% | 90% | 83% | 98% | 94% | 99% | 100% | 98% | 93% | 90% |
| Non-Rehab RUGs | 10 | 76 | 21 | 16 | 17 | 19 | 37 | 4 | 27 | 3 | | 6 | 236 | 227 |
| % of Total MCR Days | 5% | 22% | 8% | 7% | 10% | 10% | 17% | 2% | 6% | 1% | | 2% | 7% | 10% |
| Default Days | | | | | | | | | | | | | | |
| % of Total MCR Days | | | | | | | | | | | | | | |
| A ADL (low dependency) | 18 | 52 | 34 | 1 | 27 | 41 | 22 | 22 | 83 | 14 | 7 | | 321 | 300 |
| % of Total MCR Days | 10% | 15% | 12% | | 15% | 22% | 10% | 8% | 18% | 5% | 3% | | 10% | 13% |
| B ADL (medium dependency) | 80 | 136 | 102 | 113 | 80 | 56 | 121 | 160 | 237 | 137 | 165 | 204 | 1591 | 1085 |
| % of Total MCR Days | 44% | 39% | 36% | 50% | 45% | 30% | 55% | 61% | 51% | 49% | 63% | 67% | 50% | 46% |
| C ADL (high dependency) | 85 | 161 | 144 | 112 | 71 | 88 | 79 | 80 | 147 | 130 | 92 | 100 | 1289 | 967 |
| % of Total MCR Days | 46% | 46% | 51% | 50% | 40% | 48% | 36% | 31% | 31% | 46% | 35% | 33% | 40% | 41% |
| Medicare Net Revenue | \$88,338 | \$156,215 | \$138,829 | \$119,738 | \$90,105 | \$87,042 | \$109,087 | \$135,601 | \$235,899 | \$142,409 | \$133,431 | \$154,567 | \$1,591,261 | \$1,160,854 |

| September 2010 | | | | | | | |
|------------------------------------|--|------------------------|--------------|-------------------|----------|-------------------|----------|
| <u>Admission/Discharge Summary</u> | | | | | | | |
| | | | | <u>Admissions</u> | | <u>Discharges</u> | |
| HCB | | Home | | | 0 | | 0 |
| MCD | | Assisted Living | | | | | |
| | | Expired | | | | | 1 |
| | | Home | | | | | 1 |
| | | Hospital | | | | | 4 |
| | | Nursing Home | | | 1 | | |
| | | | MCD Subtotal | | 1 | | 6 |
| MRA | | Assisted Living | | | | | |
| | | Expired | | | | | |
| | | Home | | | | | 1 |
| | | Hospital | | | 3 | | |
| | | Nursing Home | | | | | |
| | | | MRA Subtotal | | 3 | | 1 |
| PVT | | Assisted Living | | | | | |
| | | Expired | | | | | 1 |
| | | Home | | | | | |
| | | Hospital | | | | | |
| | | Nursing Home | | | 1 | | |
| | | Private home/apartment | | | | | |
| | | | | | 1 | | 1 |
| | | | PVT Subtotal | | | | |
| TOTAL | | | | | 5 | | 8 |

| YTD FY11 | | | | | | | | |
|------------------------------------|------------------------|--|--|--------------|--|-------------------|-------------------|--|
| <u>Admission/Discharge Summary</u> | | | | | | | | |
| | | | | | | <u>Admissions</u> | <u>Discharges</u> | |
| HCB | Home | | | | | 1 | 1 | |
| | | | | | | 1 | 1 | |
| MCD | Assisted Living | | | | | 2 | | |
| | Expired | | | | | | 5 | |
| | Home | | | | | 1 | 2 | |
| | Hospital | | | | | 1 | 7 | |
| | Nursing Home | | | | | 1 | | |
| | | | | MCD Subtotal | | 7 | 16 | |
| MRA | Assisted Living | | | | | | | |
| | Expired | | | | | | 2 | |
| | Home | | | | | | 4 | |
| | Hospital | | | | | 15 | 2 | |
| | Nursing Home | | | | | 1 | | |
| | | | | MRA Subtotal | | 16 | 8 | |
| PVT | Assisted Living | | | | | | | |
| | Expired | | | | | | 1 | |
| | Home | | | | | 2 | | |
| | Hospital | | | | | | 1 | |
| | Nursing Home | | | | | 1 | | |
| | Private home/apartment | | | | | | | |
| | | | | | | 3 | 2 | |
| | | | | PVT Subtotal | | | | |
| TOTAL | | | | | | 27 | 27 | |

F.7.

Month-end Aged Analysis

Sullivan County Health Care (SC)
For the Month of Sep, 2010

Resident (Res #) (Discharge Date)

| Type Balance | Sep/ | Aug/ | Jul/ | Jun/ | May/ | Apr/ | Mar/ | Feb/ | Jan/ | Dec/ | Nov/ | Oct/ | Sep/ | Balance |
|------------------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|---------------------|
| Aged Analysis Summary | | | | | | | | | | | | | | |
| HCB | | | 1,795.20 | 816.00 | | | | | | | | | 2,249.60 | 4,860.80 |
| INS | 18,965.62 | 34,513.26 | 14,859.49 | 16,019.91 | 4,539.40 | 8,956.32 | 9,389.13 | 556.46 | 10,303.21 | 7,686.38 | 3,593.65 | 915.68 | 69,942.72 | 200,341.23 |
| MCD | 376,815.99 | 26,993.10 | 17,434.18 | 12,793.28 | 10,806.48 | 3,025.01 | 5,364.20 | 4,779.79 | 2,690.22 | 117.09 | 36.00- | 2,099.39 | 63,270.47 | 526,153.20 |
| MCP | | | | | | | | | | | | | | |
| MRA | 70,462.53 | 120,327.88 | 7,007.74 | 0.01 | 0.03 | 0.43- | 0.27- | 1,143.83 | 4,447.47 | 9,116.48 | 10,969.97 | 266.89 | 14,217.88 | 237,960.01 |
| MRB | 40,825.10 | 1,733.56 | 154.75 | 790.23 | 939.52 | 374.21 | 658.49 | | 637.78 | 939.36 | 1,536.49 | | 83,019.29 | 131,608.78 |
| MXA | 4,947.50 | 4,246.66 | 9.00- | 1,109.25- | 1,123.56- | 3,025.00- | 412.50- | | 1,675.38 | | 267.00 | 1,112.62 | 64,784.78 | 71,354.63 |
| MXB | 3,065.62 | 2,834.96 | 1,027.81 | 1,354.90 | 422.77 | 419.80 | 631.33 | 685.91 | 17.62 | 221.16 | 922.26 | 1,568.48 | 25,647.18 | 38,819.80 |
| PVT | 21,310.00 | 21,855.00 | 28,905.00 | 19,850.44 | 27,418.62 | 20,272.20 | 13,115.00 | 11,410.88 | 7,384.41 | 9,312.21 | 4,497.30 | 12,764.33 | 110,964.24 | 309,059.63 |
| RES | 21,329.59 | 745.06- | 3,078.68 | 2,085.85 | 3,865.13 | 1,872.34 | 3,726.16 | 1,944.16 | 2,917.21 | 1,537.85 | 3,697.69 | 309.29- | 47,070.78- | 2,070.47- |
| PHC | | | | | | | | | | | | | 375.00- | 375.00- |
| HST | | | | | | | | | | | | | 800.00 | 800.00 |
| PIN | | | | | | | | | | | | | | |
| Totals: | 557,721.95 | 211,759.36 | 74,253.85 | 52,601.37 | 46,968.39 | 31,894.45 | 32,471.54 | 20,521.03 | 30,073.30 | 28,930.53 | 25,448.36 | 18,418.10 | 387,450.38 | 1,518,512.61 |
| | 36.73% | 13.95% | 4.89% | 3.46% | 3.09% | 2.10% | 2.14% | 1.35% | 1.98% | 1.91% | 1.68% | 1.21% | 25.52% | 100.00% |

C.L.

Sharon Callum

From: Chuck Hersey <chuck.hersey@unh.edu>
Sent: Monday, October 11, 2010 12:58 PM
To: gchanis@sullivancountynh.gov; sharonjc@sullivancountynh.gov
Subject: Little Sugar River Lot Beagle Club
Attachments: 2011 Little Sugar River proposed timber sale map.pdf; Proposed Timber Sale at Little Sugar River Lot 10 8 10.doc

Greg and Sharon,

I met with Bruce Truell last Friday at Beagle Club lease on the Little Sugar River lot. Bruce is interested in having some harvesting done to improve the habitat for snowshoe hare.

Based on my observations and the forest management plan there is a timber sale that could be done in the next year or two to improve the wildlife habitat by creating patches of softwood regeneration and hardwood regeneration as well as some thinning. This will enhance the habitat for snowshoe hare as well as wide variety of other native wildlife including woodcock, grouse, turkeys, deer and moose.

Attached are a description and map of the proposed timber sale.

I am planning on attending the Oct. 19th commissioner meeting and can discuss it with the commissioners then if they would like.

Chuck

Chuck Hersey
Extension Educator, Forest Resources
UNH Cooperative Extension
24 Main Street Newport, NH 03773
TEL (603) 863-9200, FAX (603) 863-4730

Sullivan County Farm
Little Sugar River Lot
Unity, NH

2011 Proposed Timber Sale map

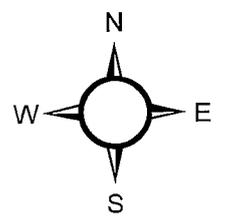
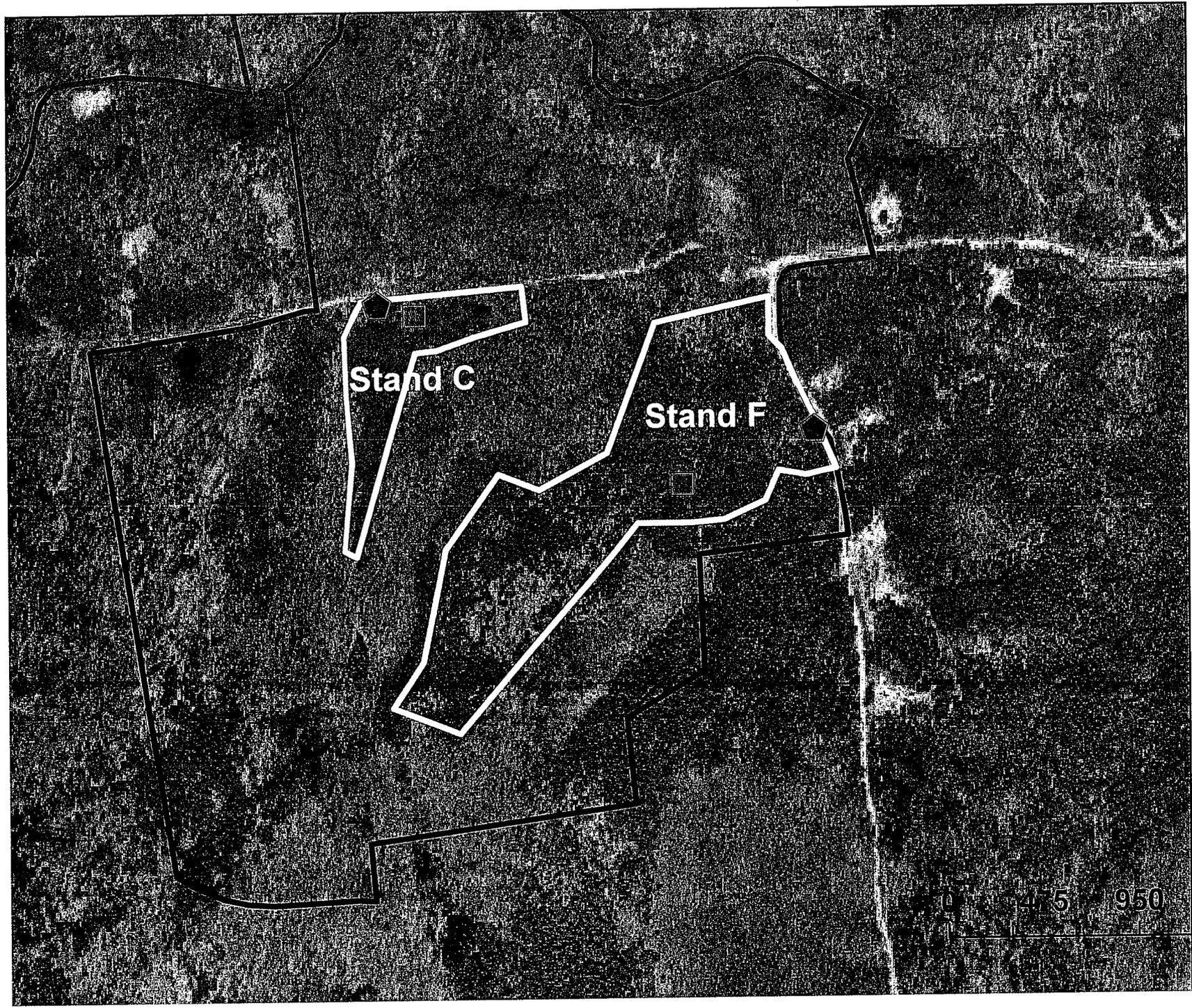
Stand C Red Pine
Treatment: 8 acres (overstory removal)

Stand F: Spruce/Hardwood
Treatment: 40 acres (small patch cuts and thinning)

 Potential Stream Crossing

 Potential Landing

G.2.



1,900 Feet

1:8,000

2011 Proposed Timber Sale at Little Sugar River Lot
Sullivan County, Unity, New Hampshire

Proposed Timber Sale Little Sugar River Lot: Stand F (Spruce/Hardwood) and Stand C (Red Pine).

Timber sale goals: The primary goals of the harvest are to provide cover and browse habitat for snowshoe hare and other wildlife as well as to improve timber quality/growth and establish/release regeneration for a future timber crop.

Silvicultural prescription:

Stand F

Stand F is a 58 acre stand with a mix of spruce, fir, white pine, red oak, red maple and other hardwoods. Soils are generally shallow to bedrock which limits their productivity. Site is well suited to growing spruce/fir and white pine, these species will be the most productive on the site. Small patches (<1/2 acre) will be cut throughout this stand to regenerate softwoods which will provide the dense softwood cover habitat snowshoe hare require to avoid predators. Approximately 10 to 15 acres of the stand will cut in small patches. Patches will be located in areas containing low quality trees with little potential for future growth. About 25 acres of the stand will be thinned to favor large crowned, well formed spruce, white pine and red oak. Approximately 40 acres of this stand will be treated in total.

Stand C

Stand C is a red pine plantation that is about 60 years old. Stand C consists of two sections. The eastern section is located within the Beagle Club fence and contains about 7 acres. The western section is located to the west of the Beagle Club fence and contains 3 acres. The eastern section is recommended to be clearcut. The red pine is mature and would be susceptible to windthrow and breakage if it was thinned any further. By removing the red pine overstory (except for a few legacy trees) this will release existing hardwood regeneration and provide growing space for new hardwood regeneration to become established. The soils consist of well drained Marlow soil which is excellent soil to grow high quality hardwoods such as sugar maple and red oak. On the eastern edge of Stand C there are some patches of aspen growing in stand E. A few aspen patch cuts may be cut in Stand E adjacent to stand C to provide habitat for woodcock, grouse and snowshoe hare.

Estimate of Gross Timber Sale Revenue: \$15,000

This is just an estimate based on estimated timber volumes and estimated stumpage prices. Actual revenue will depend on volume of wood marked and stumpage prices at the time of the sale.

H.

Sharon Callum

From: Chuck Hersey <chuck.hersey@unh.edu>
Sent: Monday, October 11, 2010 1:32 PM
To: gchanis@sullivancountynh.gov; jcressy@sullivancountynh.gov;
sharonjc@sullivancountynh.gov
Subject: Sugarbush Plan of Action

Greg, John and Sharon,

Here are my thoughts on a plan of action for the Sugarbush:

1. Kevin Sargent needs to be sent a certified letter and possibly a phone call that states the lease is set to expire on January 5, 2011 and he needs to remove all of his equipment from the sugarhouse and the sugarbush. If he does not remove the tubing in the woods it will be thrown away.
2. The main portion of the sugarbush needs a thinning. My proposal would be to mark the sugarbush for a thinning this November and have it cut during the winter after Jan. 5. Most of the products harvested will be low-grade products, primarily firewood. There will most likely be a cost to have the sugarbush thinned. Some of this cost will be offset by the products harvested but not all. My recommendation would be to get some quotes on the costs of thinning the sugarbush and then hire a logger to thin the sugarbush if the commissioners are willing to pay the costs.
3. Tubing needs to be removed before the main portion of the sugarbush can be thinned. I am assuming that Kevin Sargent will not remove the tubing. How does the county want to remove the tubing if it is not removed by Jan. 5th? I think it would make the most sense to get cost estimates on removing the tubing from the loggers that provide quotes on thinning the sugarbush.
4. If we were to thin the main portion of the sugarbush it would not be available to tap for the 2011 season. The portion of the sugarbush directly behind the Sugar House, approx. 500 taps, does not need to be thinned and would be available to tap for the 2011 season, however, the new Lessee would most likely need to install new tubing and installation is difficult in cold weather.

Based on all the that needs to be done I think we should get the sugar house and sugarbush in order over the next six months and have it available for the 2012 season.

We could send out an RFP in the spring of 2011 so that someone would have time to get up and running for the 2012 season.

Can you please put this on the agenda for the Oct. 19th meeting?

Let me know if you have any questions.

Take care,

Chuck



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Captain Roberts Date: October 19, 2010
Subject: Daily Report At: Classification Department
To: Superintendent R. Cunningham

POPULATION DATA:

| House of Corrections | Pre-Trial Inmates | Protective Custody |
|----------------------|-------------------|--------------------|
| Male – 43 | Male – 29 | Male – 0 |
| Female – 18 | Female – 5 | Female – 0 |

Total In-House Population: 95

In-House Population on 10/19/2009 – 68

Treatment Program (TRAILS); included in above count

Male – 16 Female - 7

CENSUS DATA:

| Home Confinement/EM | Weekender | Cheshire County |
|---------------------|------------------|-----------------|
| Male – 4 | Male – 1 | Male- 1 |
| Female – 3 | Female – 0 | Female- 2 |
| Grafton County | Merrimack County | NHSP/SPU |
| Male – 1 | Male – 2 | Male - 4 |
| Female – 0 | Female – 1 | Female – 0 |
| Strafford County | | |
| Male – 1 | | |
| Female – 0 | | |

Total Census Population: 115

Census Population on 10/19/2009 - 103

Pre-Trial Services Program – Total: 23

Male – 18
Female - 5