



INVITATION FOR BID

RESIDENT CHAIRS

**RESPONSES ARE DUE NO LATER THAN
FRIDAY, FEBURARY 22, 2019 AT 2:00 PM**

AND SHALL BE ADDRESSED TO:

Michael Marcotte, Dir or Environmental Services
Sullivan County Health Care
5 Nursing Home Drive, Unity NH
mmarcotte@sullivancountynh.gov

Sullivan County seeks bids from well qualified firms for:

Project Description: Sullivan County Health Care seeks to purchase:

8 Non-Powered Lift Chairs Grade C. Must be comparable to Maxwell Thomas #f6401-11 Kensington
10 Powered Lift Recliner Comparable to Maxwell Thomas Grade GG #C4496 Hazleburst collection.
12 Occasional Chairs Grade D comparable to Maxwell Thomas #f6393 Geneva Occasional.

Chairs must have washable Fabric and meet requirements for Health Care Environment.
Wood construction is preferred.

Project Information: Questions about the Invitation for Bid, can be directed to Michael Marcotte who can be reached at 603-542-9511 extension 225 or mmarcotte@sullivancountynh.gov
All request for information must be completed by Friday, February 22, 2019

Bidding Requirements:

Responses to this Invitation for Bid must include the following information:

- Vendor's contact information and name of person with authority to act on behalf of the vendor.
- Freight cost for specific items.
- Factory Warranty information.

Prices are to remain in effect for a period of ninety (90) days from submission and are to remain firm once project is awarded to the successful Contractor.

Project Award: It is anticipated that the Board of Commissioners will award this project during a regular public business meeting generally held the first or third Monday of each month. The following factors will be considered as the basis for award of the bid, with priority to be determined solely by the County:

1. Vendor Qualifications, Experience, Reputation and references.

2. Ability to Meet Service Requirements
3. Contract Cost/Cost to Quote
4. Exclusions and Limitations
5. Compliance with invitation to Bid Requirements
6. Warranty
7. Location of Business

Sullivan County reserves the right to accept or reject any bids and to waive any minor bid defects bid as may be in the County's best interest, and to request additional information from any bidder prior to issuing a notice of award or soliciting new bids. The County reserves the right to award the project as one or more contracts, to reject any and all bids in whole or in part, and to waive any informality or technical defects if, in Sullivan County's sole judgment, the best interest of Sullivan County will be served.

Agreement: The successful contractor will be required to comply with all terms and conditions as set forth in this IFB and County's Agreement (Attachment A), except as may be specifically exempted by the County in writing, and to execute a written contract using the attached Agreement. Failure to execute a contract within 14 days of written notification from the County may constitute cause for cancellation of the bids acceptance and award.

Sullivan County is aware of the time and effort required to prepare responses and invites contractors to let us know of any bidding requirements that are unclear and/or create difficulty in responding.

Sincerely,

Michael Marcotte

Dir. Of Environmental Services