

Sullivan County NH

Type of meeting: Board of Commissioners Business Meeting Minutes - Public

Date/Time: Tuesday, August 19, 2008; 3 PM

Place: Unity County Complex, 1st Floor, Activities Room

Attendees: Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Ted Purdy – *Sullivan County Health Care Administrator*; Becky Trudelle – *S.C.H.C. Director of Nursing*; Susan Bergeron – *S.C.H.C. Admissions Coordinator*; Patti Henderson – *S.C.H.C. Staff Development Coordinator*; County Attorney Marc Hathaway; and Heather Barker – *S.C.H.C. Administrative Assistant*.

Other attendees: David Witham – NH Primex Senior Risk Management Consultant and Sandy Burroughs – NH Primex Risk Management Consultant; Bob Weaver – Claremont Town & Country Realtor, Gary Trottier – Claremont Main Street Program and State County Delegate Larry Converse

3:05 The Chair, Jeffrey Barrette, brought the meeting to order. All recited the Pledge of Allegiance.

Agenda Item No. 1 Firing Range Update

No updates at this time, per Chair, but he noted Sheriff may arrive later in meeting for input. Commissioner Jarvis distributed RSA's pertaining to this issue, in particular 672.14 Planning and Zoning/Subdivision, and will discuss this when the Sheriff arrives. The Chair would like counsel from the County Attorney on the RSA's.

Agenda Item No. 2 NH Primex Update on Workers Comp Claims Program

Dave Witham attended today's meeting to brief the Board on progress the County has made towards improving performance in workers compensation claims. When Primex shared rates with the Board during their budget preparation meetings in the spring, they noticed the majority of losses were incurred by staff at the health care facility, so focused on improving that area. Mr. Witham distributed copies of:

1. "Sullivan County Workers Compensation" claims [Appendix A]: this illustrated number of claims and total cost incurred. Claims can be from minor injury treated on site with staff so that employee returns to work the same day, or employee requires stitches and is treated at the hospital to return to work the next day, or employee is out quite a while. In 2004 there were 80 claims of over \$500,000 total.
2. "Sullivan County Property & Liability" [Appendix B], frequency and severity of claims. Highest number was 9 claims in 2005, there are 5 claims in 2008 - yet to incur any dollar amount.

Per Mr. Witham, Unity facility has taken hold of the concept of improving performance with great amount of energy, and both management and staff are embracing it. Mr. Witham distributed copies of "Benchmarking" [Appendix C] sheet to measure the following primary areas: 1) slips, trips and falls, 2) resident handling and/or transfers, 3) midnight shift – 59% of claims occurred on this shift and 4) provide temporary alternative duty (TAD). Objective: to educate all staff so that

they understand loss performance, how it impacts them and goals to improve. Mr. Purdy confirmed these statistics refer strictly to County employees, not agency nursing. Mr. Witham confirmed NH Primex could compare Sullivan to the pool of others in the spring, but was unprepared to answer how they compare today. Commissioner Jarvis commended those at the County facility who have been working hard to reduce the rates. NH Primex confirmed they'd revisit the County to provide a six month update.

Agenda Item No. 3 DOC Superintendent's Report

Non Agenda Item DOC Inmates Program - Van Donation

The Board thanked Bob Weaver and Gary Trottier, of Main Street Claremont Program, for the donation of the van to the DOC Inmates program, noting it will be a benefit to the inmates and to the communities. Mr Trottier noted Bob Weaver has worked hard on the program and who brought this to the attention of the Main Street Program members; they'd like to support this for many years to come, and will be raising funds for maintenance on needed on the van and to do lettering/sponsors.

Agenda Item No. 3.a. Census Update

Superintendent Cunningham reviewed current DOC inmate census [Appendix D].

Agenda Item No. 3.b. Staffing Update

Superintendent Cunningham noted they have two vacancies and received eight applications. Crpl. Gokey was upgraded to Corporal Sargent. Officer Joe Brookens was promoted from OFC to Corporal. They will hold a special award ceremony for them at the next meeting. Supt. Cunningham pointed out where the upgrades were illustrated in the FY09 budget book.

Non Agenda Item DOC Policy Manual

The Board noted they met earlier in afternoon to review the draft DOC Policy manual, and Supt. Cunningham required sign off by the Commissioners on two forms.

**3:35 Motion: to approve the DOC Policy Manual briefed on earlier.
Made by: Nelson. Seconded by: Jarvis. Discussion: Commissioner Barrette commended Superintendent Cunningham and the staff for a thorough job and undertaking of the manual – it will make day to day operations easier and more effective. Voice vote: All in favor**

Agenda Item No. 3.c. Funding for Training to Develop a State Mental Health Plan

Supt. Cunningham discussed a statewide symposium on mental health, substance abuse and criminal justice system planned for November. The State is requesting cost sharing from all counties and Sullivan could absorb these using funds from the training line. Superintendent Cunningham and John Gramuglia will be the attendees at the training. Commissioner Barrette noted he had seen the correspondences on the event from Betsy Miller and had replied to her that Sullivan County would like to participate.

Non Agenda Item DOC Contract: Alternative Solutions, Kevin Warwick
Funding for the previous contract with Alternative Solutions came from Commissary Fund. The scope of service includes: assistance in getting grants, development of best practices for in-jail programming, and corrections staff training on programming. They'd like to continue the contract from Aug. 2008 to the end of the year. Mr. Warwick is presently working on three other grants, with one grant that can be used to reimburse the commissary fund for this contract, if approved.

3:39 Motion: for the Board to sign the contract with Alternative Solutions Associates Inc. [Appendix E].

Made by: Nelson. Seconded by: Jarvis.

Discussion: Commissioner Jarvis wants a report from Sharon on grants and how they were expended. She noted all she ever sees is the bill. Voice vote: All in favor.

Non Agenda Item DOC Community Corrections Center
Commissioner Nelson congratulated Supt. Cunningham on the Community Corrections Facility proposal, approved by the Delegation on the 16th.

Agenda Item No. 4 Sullivan County Health Care Administrator Report

Agenda Item No. 4.a. Census

Mr. Purdy reviewed the following reports [Appendix F.1-5]

- July 2008 Medicare, Private, Medicaid, HCBC census and revenue
- Sullivan County Nursing Home Quarterly Resident Census
- Medicare Length of Stay Analysis
- Summary Admission / Discharge List
- Summary Admission / Discharge List Totals

Agenda Item No. 4.b. Staffing

Mr. Purdy noted they have six employees in house interested in the External Care Coordinator position, he's interviewed 1/2 and continues with the rest, plus they have several outside community applicants. They hired 8 LNA's and 1 LPN in August. Due to vacations, agency use continues with no decline. Mr. Purdy confirmed overall they've seen benefits with the new Union contract, providing stability and consistency. Commissioner Jarvis noted she is not receiving staff complaints like she used to and feels this is attributed to a supervisory line that has made themselves available for those issues.

Non Agenda Item Marketing

Mr. Purdy noted the nursing home marketing team, which includes most all department heads, is working on a new project. Seven of the members are taking four referrals each, contacting them by phone to set up face to face discussions, with the intent to reintroduce the County home to the community, asking what they know about us and where we can go from here – this opens contact to 28 people. Mr. Purdy confirmed referrals come from senior centers, hospitals, and assisted living facilities. Commissioner Nelson noted the facility is the best sales promotion and encouraged "walk throughs".

Non Agenda Item Licensing

Mr. Purdy noted the application for Health Care license is due 9/1/08 and requires the Chair signature. With this application Ted Purdy and Dr. Chinoy's name will

appear on the license. Their current physicians include Dr. Chinoy and Dr. Schissel, and Mr. Purdy is working on a Valley Regional connection.

Agenda Item No. 5 Commissioners' Report

Agenda Item No. 5.a. FY08 County Annual Report – Document Deadline 8/29/08

Commissioner Barrette was nominated to write the Commissioners Annual Report. The Board discussed whom to dedicate the FY08 Annual Report to and decided on former Facilities Manager, Leo Duranleau, to note in the report: "In memory of Leo Duranleau" and to dedicate the report to the employees – "they've made strides this year and everyone has pulled together, not only to help us pull a budget out of the toilet, but to settle the Union contact this year, without the ongoing dedication of the staff we would not be where we are, in a good place; we are facing the same problems everyone else is facing, but if it wasn't for a hard working individuals we wouldn't be here". Commissioner Nelson concurred, adding, there were dozens of people who went above and beyond while positions were not filled. Commissioner Barrette will write up this page, also.

Agenda Item No. 5.b. Policy on Sales Agents

Commissioner Jarvis would like "No Solicitors" sign on the door. Commissioner Barrette is in favor of forming a policy indicating no solicitation to employees or residents, without prior authorization, on County property. Commissioner Jarvis and Commissioner Barrette expressed discontent with politicians who came through the facility to speak to residents on Christmas Day. The Board will draft a policy.

Agenda Item No. 5.c. Family Day (Mon. 9/22/08) Proclamation & Draft Press Release

The Board discussed the Family Day Proclamation adopted last year and reviewed the draft press release to be distributed if the proclamation is readopted.

4:25 Motion to adopt the Family Day Proclamation [Appendix F] 9/22/08 and proceed accordingly. Made by: Nelson. Seconded Jarvis. Voice vote: All in favor.

Zoning & Planning Provisions Counsel Opinion

Mr. Hathaway advised, if the County leases the property they have to deal with all the normal zoning and restrictions; if the County does not, and uses it as a primary governmental function, they need only give notice to the Town of Unity, allowing the Town an opportunity to review the County's plan and be heard. If they keep their purpose to law enforcement use of range as primary function, they will be fine under the statutes. If they use this primarily as a sportsman's club, the process will be totally different. The group debated wording, government/private partnerships and benefits to community of such collaborations. The only down side of the current vision of the plan: to have a government law enforcement/sportsman club collaboration, there would be additional costs and more steps to take. Commissioner Nelson pointed out if the property is used for government use, there are little impediments; if using for public/private partnership which he feels has merit, they need to ask the sportsman if they want to go through the regular planning / zoning

hoops, and ask the Sheriff if he has times; if not move ahead with just law enforcement. Mr. Hathaway concurred on his analysis, and noted they may also want to consider the time frame they are looking at to get the range done. Commissioner Jarvis feels using it for governmental use a lot easier. Commissioner Barrette would like to hear from the Sheriff. Mr. Hathaway noted 159B pertains to firing ranges, but this does not address the fact we are governmental agency and provisions would not have much bite with the kind of use we are participating in.

Agenda Item No. 6 Public Participation

Rep. Larry Converse asked "if we had not have raised amount of beds [Medicaid] from 103 to 105", "in the overall budget", "and we had raised it to \$154.57", "would we be better off"? Commissioner Barrette noted it would be a difference of \$56,000 annually, roughly 8 or 9 thousand per month, revenue variance would be cut in 1/2 and, yes, it would look better; he feels they produced a reasonable budget - budgeting for what was reasonably attainable, not goals.

Rep. Larry Converse noticed both regional hospitals have gone to private care rooms, and asked if the County was going to have a problem with private care admissions? Mr. Purdy confirmed most nursing homes predominately have semi-private care rooms, but this is something they will look at going forward. The Board discussed renovations in the old section. Mr. Purdy noted any renovations would be costly to bring that area up to code. Commissioner Barrette suggested creating an advisory council/panel to perform long range planning for the nursing home facility, to include a NH State DHHS representative and a couple business leaders from the community, with the panel o serve two purposes: increase credibility to think ahead and create positive future planning.

Agenda Item No. 7 Meeting Minutes Review

Agenda Item No. 7.a. Oct. 17, 2006 3:10 PM Executive Session
5:20 Motion: to release the 10/17/06 3:10 PM Exec. Sess. Minutes.
Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

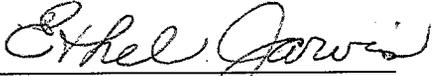
Agenda Item No. 7.b. Jun. 13, 2007 8:30 AM Executive Session
5:23 Motion: to release the 6/13/07 8:30 AM Exec. Sess. Minutes.
Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 7.c. Jul. 17, 2007 4:05 PM Executive Session
5:26 Motion: to release the 7/17/07 4:05 PM Exec. Sess. Minutes.
Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 7.d. Jul. 17, 2007 6:07 PM Executive Session
5:29 Motion: to release the 10/17/06 3:10 PM Exec. Sess. Minutes.
Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 7.e. Nov. 15, 2007 6:32 PM Executive Session
5:32 Motion: to permanently seal the 11/15/07 6:32 PM Exec. Sess. Minutes.
Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Respectfully submitted,



Ethel Jarvis, Clerk
Board of Commissioners

EJ/s.j-c.

Date signed: _____

9-10-08



Sullivan County NH, Board of Commissioners Business Meeting
AGENDA

Tue, August 19, 2008

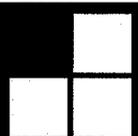
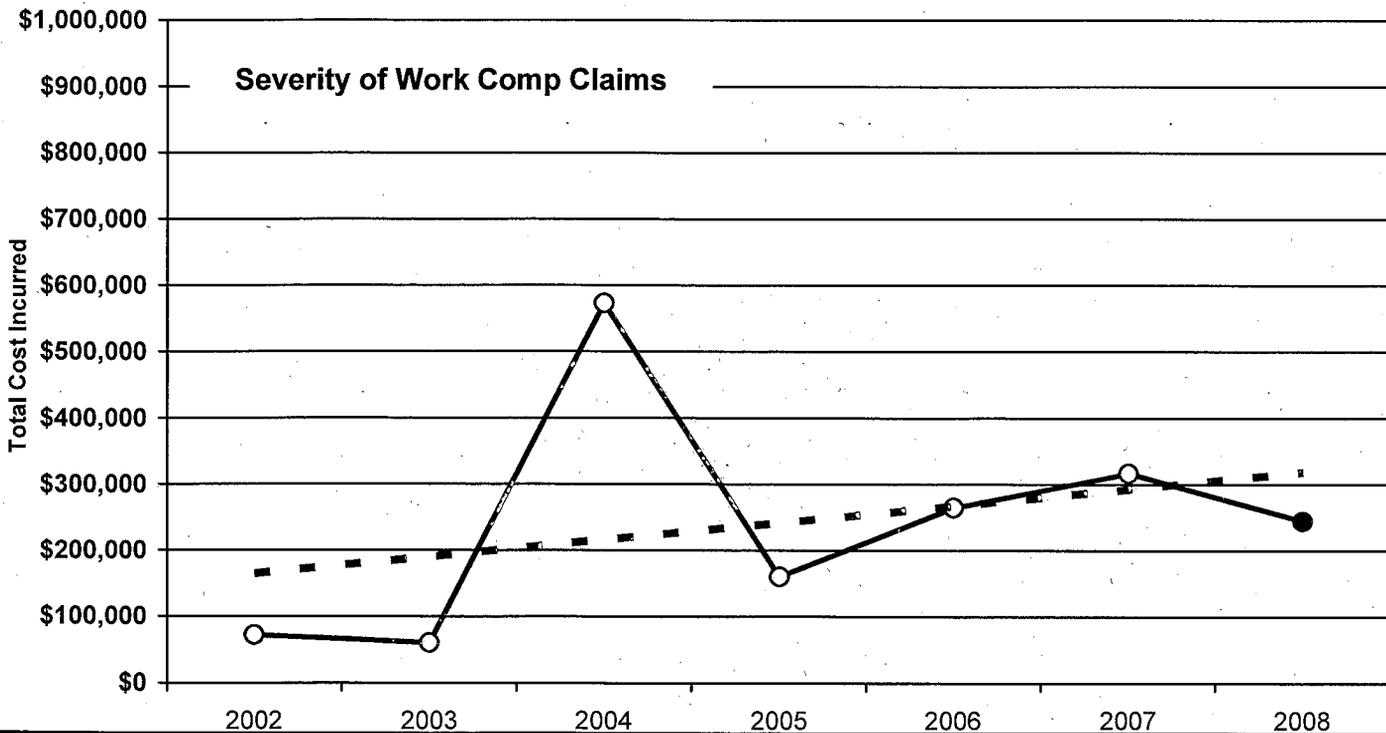
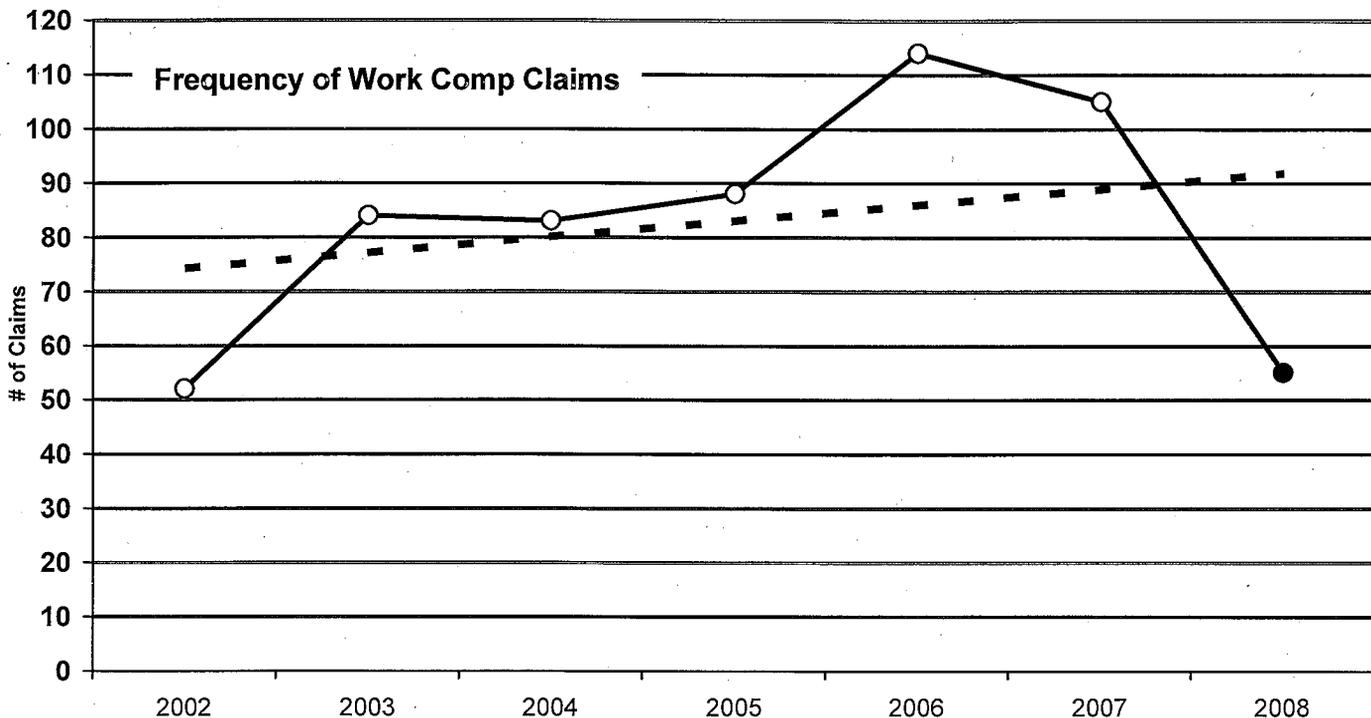
12 PM DOC Facility Tour by Commissioners / Followed by DOC Policy Review

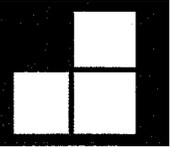
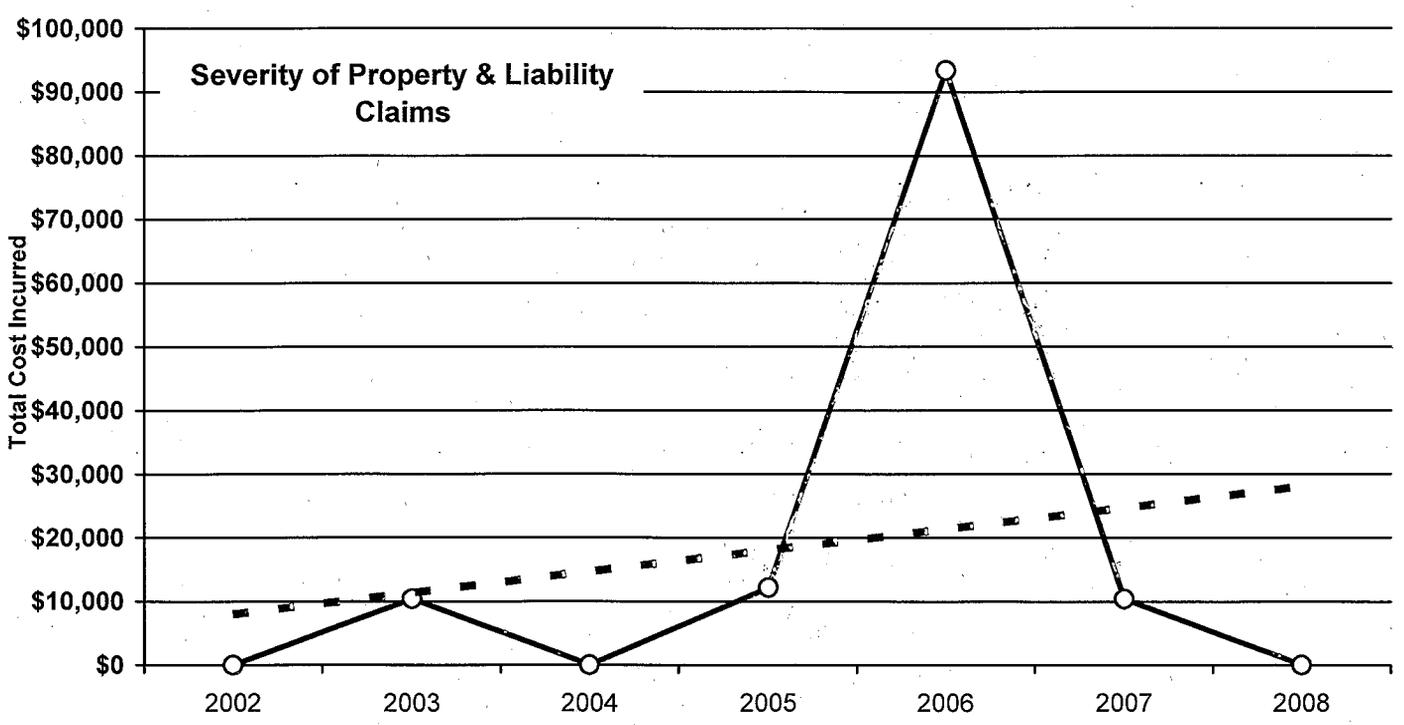
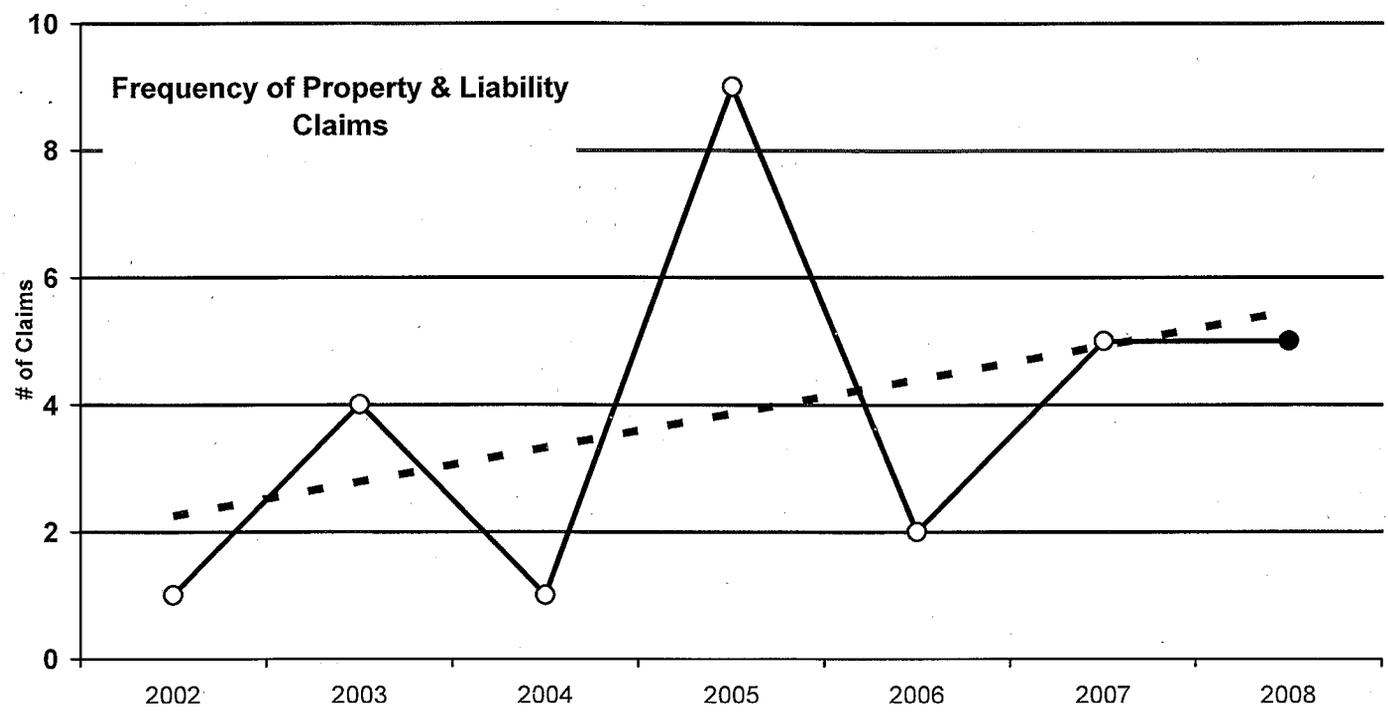
3 PM Business Meeting

Place: Unity County Complex – Sullivan County Health Care Facility
5 Nursing Home Drive, Unity 03743

- | | | |
|--------------------------|-----------|---|
| 3:00 PM – 3:10 PM | 1. | Firing Range Update |
| 3:10 PM – 3:40 PM | 2. | NH Primex Update on Workers Comp Claims Program - Nick Manolis, Member Services Consultant |
| 3:40 PM – 3:55 PM | 3. | D.O.C. Superintendent's Report <ul style="list-style-type: none">a. Census Updateb. Staffing Updatec. Funding for Training to Develop a State Mental Health Plan |
| 3:55 PM – 4:10 PM | 4. | Sullivan County Health Care Administrator Report <ul style="list-style-type: none">a. Censusb. Staffing |
| 4:10 PM – 4:30 PM | 5. | Commissioners' Report <ul style="list-style-type: none">a. FY08 County Annual Report – Document Deadline 8/29/08 to Sharon J.C.<ul style="list-style-type: none">o Decide who will do reporto Decide on dedicationb. Policy on sales agentsc. Family Day (Mon. 9/22/08) Proclamation & Draft Press Release |
| 4:30 PM – 4:45 PM | 6. | Public Participation |
| 4:45 PM – 4:55 PM | 7. | Meeting Minutes Review <ul style="list-style-type: none">a. Oct. 17, 2006 3:10 PM Executive Sessionb. Jun. 13, 2007 8:30 AM Executive Sessionc. Jul. 17, 2007 4:05 PM Executive Sessiond. Jul. 17, 2007 6:07 PM Executive Sessione. Nov. 15, 2007 6:32 PM Executive Sessionf. Feb. 5, 2008 3:49 PM Executive Sessiong. Feb. 19, 2008 5:03 PM Executive Sessionh. Feb. 19, 2008 5:14 PM Executive Sessioni. Apr. 1, 2008 4:02 PM Executive Sessionj. Apr. 15, 2008 5 PM Executive Sessionk. May 9, 2008 8:34 AM Executive Sessionl. May 20, 2008 4:23 PM Executive Sessionm. Jul. 15, 2008 Public Meetingn. Jul. 15, 2008 Executive Sessiono. Jul. 29, 2008 Special Meeting – Health Insurance & Other Business |
| 4:55 PM | 8. | Adjourn meeting |

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.





Benchmarking is the process of measuring your organization's internal progress towards improved and sustained risk management performance. Identifying and understanding loss experience and setting realistic improvement goals is paramount to performance improvement. Benchmarking provides an ability to compare and sets a target for improvement.

THE SUGGESTED 2008 BENCHMARKS FOR SULLIVAN COUNTY HEALTH CARE ARE:

Slips, Trips and Falls

Reduce the number of staff slips, trips and falls in the facility. The facility, on average, has incurred 16 staff slip, trip and fall losses per period 2003-Present. It is reasonable to expect an approximate 1/3 reduction in slip, trip and fall claims in 2008. Moreover, NONE of these events should be attributed to bed cords/bed alarms. As such Primex³ has established a benchmark of no more than 12 slip, trip or fall claims in 2008 with NO claims attributed to bed cords/alarms.

| 5 Year Period Average of Slips, Trips and Falls | 2008 Benchmark/Goal (Zero Bed Cord Claims) | 2008 Actual (or progress) |
|---|--|---------------------------|
| 16 | 12 | 8— w/ 1 Serious Bed Cord! |

Resident Handling and/or Transfers

Reduce the number of staff injuries related to resident handling and/or transfers in the facility. Statistically, the facility has not had more than 12 such claims in three (3) of the last five (5) years. However, in the current year (2007) there have been over 24 such claims, a 100% increase. It is reasonable to expect that the facility can return to prior performance (no more than 12 such claims) in 2008. As such Primex³ has established a benchmark of no more than 12 resident handling and/or transfer claims in 2008.

| Typical # of Resident Handling and/or Transfer Claims | 2008 Benchmark/Goal | 2008 Actual (or progress) |
|---|---------------------|---------------------------|
| 12 | 12 | 4 |

Midnight (11:00 p.m.—7:00 a.m.) Shift

Our data suggest an unusual trend in claims frequency and related severity for staff on the midnight (11:00 p.m.—7:00 a.m.) shift. In fact, claims on this shift accounted for 62% of claims (60 of 97) in 2007, 50% of claims (54 of 107) in 2006 and 66% of claims (50 of 76) in 2005. We will rely on the facility to determine why this trend is evident and to establish an obtainable improvement benchmark.

| Avg. Percentage of overall WC Claims Midnight Shift 2005-2007 | 2008 Benchmark/Goal | 2008 Actual (or progress) |
|---|---------------------|---------------------------|
| 59% | < 30% | 15 of 39 (38%) |

Provide Temporary Alternative Duty (TAD)

Provide Temporary Alternative Duty (TAD) to all injured employees who are medically cleared to alternative/transitional duty capacities. TAD is required by state law, however, employers sometimes struggle to find meaningful transitional work for injured employees. It is well substantiated that such work assignments reduce the length and associated costs of a disability equating to claim cost containment.

Progress as of 8/18/08

To: Supt. Cunningham
 From: Lt. Roberts
 Ref: population Breakdown

Thursday August 19, 2008

POPULATION DATA:

| | | |
|----------------------|-------------------|--------------------|
| House of Corrections | Pre-Trial Inmates | Protective Custody |
| Male - 37 | Male - 43 | Male - 0 |
| Female - 6 | Female - 6 | Female - 0 |

THU- Included in the total of HOC male inmates above

Male- 16
 Female- 0

Total Population (In House) - 92

| | | |
|---------------------|--------------------------------|-----------------|
| Home Confinement/EM | Weekender | Merr County |
| Male - 5 | Male - 2 | Male- 2 |
| Female - 4 | Female - 0 | Female- 1 |
| NHSP | Grafton County | Cheshire County |
| | Admin Transfer | Admin Transfer |
| Male - 6 | Male - 2 | Male - 4 |
| Female - 2 | Female - 1 | Female - 2 |
| Hillsborough County | Phoenix House/Friendship house | Strafford Cnty |
| Admin Transfer | | |
| Male - 1 | Male - 0 | Male- 1 |
| Female - 0 | Female - 1 | Female- 0 |
| Belknap County | | |
| Male- 4 | | |
| Female- 0 | | |

Total Census - 130

Temp Hold for other jurisdictions- Included in the above in house Total population

| | | | |
|-----------|----------------|------------------|-----------|
| NHSP | Grafton County | Strafford County | Cheshire |
| Male- 0 | Male- 0 | Male- 0 | Male- 0 |
| Female- 0 | Female- 0 | Female- 0 | Female- 0 |

Pre-Trial Services- 29

Male- 15
 Female- 14



Alternative Solutions Associates, Inc.
 18 Devlin Drive
 Chicopee, MA 01020
 (413) 533-1517 or (413) 626-7597
 Email: warwickkevin@msn.com

August 1, 2008

Ross L. Cunningham
 Superintendent
 Sullivan County Department of Corrections
 103 County Farm Rd
 Claremont, NH 03743

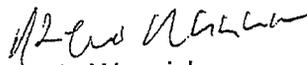
Superintendent Cunningham,

The following is a draft scope of services to be provided to Sullivan County from August, 2008 through December 31, 2008:

- To review and assist in the development of intermediate sanction programs;
- To assist in the development of best-practice in-jail treatment programs;
- To provide grant search services and to actively assist in writing and filing for grants;
- To provide staff training for jail and community corrections staff; and
- To assist and provide support with the new jail management system.

These costs should include both on-site assistance and remote services from the office. The cost of stated services shall be in the amount of \$2,000.00 per month for a total of \$11,000 for the stated 5 month period.

Sincerely,


 Kevin Warwick
 President

Greg Chanis
 County Administrator


 Ross L. Cunningham
 Superintendent


 SULLIVAN CO. CHAIR

JULY 2008

| MEDICARE | | | | | | | |
|----------------------|-------------------|---------------------|--------------|------------------|--------------|---------------------|--------------|
| | JULY 2007 COMPARE | JULY 07 AVG. CENSUS | ACTUAL | AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 283 | 9 | 348 | 11 | 403 | 13 | -55 |
| REVENUE | \$113,994.40 | | \$158,726.36 | | \$173,290.00 | | -\$14,563.64 |
| AVERAGE RATE PER DAY | \$402.81 | | \$456.11 | | \$430.00 | | \$26.11 |

| PRIVATE | | | | | | | |
|----------------------|-------------------|---------------------|--------------|------------------|--------------|---------------------|-------------|
| | JULY 2007 COMPARE | JULY 07 AVG. CENSUS | ACTUAL | AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 524 | 17 | 785 | 25 | 589 | 19 | 196 |
| REVENUE | \$103,110.00 | | \$161,855.00 | | \$120,745.00 | | \$41,110.00 |
| AVERAGE RATE PER DAY | \$196.77 | | \$206.18 | | \$205.00 | | \$1.18 |

| MEDICAID | | | | | | | |
|----------------------|-------------------|---------------------|--------------|------------------|--------------|---------------------|--------------|
| | JULY 2007 COMPARE | JULY 07 AVG. CENSUS | ACTUAL | AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | 3,343 | 108 | 2,876 | 93 | 3,255 | 105 | -379 |
| REVENUE | \$496,168.06 | | \$444,543.32 | | \$491,212.05 | | -\$46,668.73 |
| AVERAGE RATE PER DAY | \$148.42 | | \$154.57 | | \$150.91 | | \$3.66 |

| HCBC (RESPITE) | | | | | | | |
|----------------------|-------------------|---------------------|----------|------------------|----------|---------------------|----------|
| | JULY 2007 COMPARE | JULY 07 AVG. CENSUS | ACTUAL | AVG DAILY CENSUS | BUDGETED | BUDGETED AVG CENSUS | VARIANCE |
| CENSUS: | \$0.00 | 0 | 4 | 0 | 0 | 0 | 4 |
| REVENUE | \$0.00 | | \$641.28 | | \$424.66 | | \$216.62 |
| AVERAGE RATE PER DAY | \$0.00 | | \$160.32 | | \$0.00 | | \$160.32 |

| | JULY 07 | JULY 08 |
|----------------|---------|---------|
| TOTAL CENSUS | | |
| AVERAGE CENSUS | 133.9 | 129.5 |
| | | 137.0 |

| MEDICARE B NET REVENUE | JULY 2007 COMPARE | ACTUAL | BUDGETED | VARIANCE |
|------------------------|-------------------|------------|------------|-------------|
| | \$8,204.51 | \$6,075.19 | \$8,142.00 | -\$2,066.81 |

| | |
|------------------------|------------|
| TOTAL REVENUE VARIANCE | (\$21,973) |
|------------------------|------------|

Sullivan County Nursing Home
Quarterly Resident Census

| | TOTAL DAYS | MEDICAID | | PRIVATE | | SKILLED | | HCBC | | MANAGED | | LEAVE | | TOTAL DAYS | |
|---------------------|---------------|--------------|----------------|------------|----------------|------------|----------------|----------|----------------|----------|----------------|----------|----------------|--------------|---------------|
| | AVAILABLE | DAYS | | DAYS | | DAYS | | RESPITE | | CARE | | DAYS | | FILLED | |
| Jul-08 | 4836 | 2876 | 71.67% | 785 | 19.56% | 348 | 8.67% | 4 | 0.10% | 0 | 0.00% | 0 | 0.00% | 4013 | 82.98% |
| Aug-08 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Sep-08 | 4680 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 1ST QUARTER | 14,352 | 2,876 | #DIV/0! | 785 | #DIV/0! | 348 | #DIV/0! | 4 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 4,013 | 27.66% |
| Oct-08 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Nov-08 | 4680 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | | #DIV/0! | 0 | 0.00% |
| Dec-08 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 2ND QUARTER | 14,352 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Jan-09 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Feb-09 | 4368 | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Mar-09 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 3RD QUARTER | 14,040 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Apr-09 | 4680 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| May-09 | 4836 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| Jun-09 | 4680 | | #DIV/0! | | #DIV/0! | | #DIV/0! | | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| 4TH QUARTER | 14,196 | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | #DIV/0! | 0 | 0.00% |
| FY '09 TOTAL | 56,940 | 2,876 | 5% | 785 | 1.38% | 348 | 0.61% | 4 | 0.01% | 0 | 0.00% | 0 | 0.00% | 4,013 | 7.05% |
| YTD AVG. | | 93 | | 25 | | 11 | | | | | | | | | |

RESIDENT CENSUS - FY 08

| | TOTAL DAYS | MEDICAID | | PRIVATE | | SKILLED | | HCBC | | PRIVATE | | LEAVE | | TOTAL DAYS | |
|---------------------|---------------|---------------|---------------|--------------|---------------|-------------|--------------|-----------|--------------|----------|--------------|----------|--------------|---------------|---------------|
| | AVAILABLE | DAYS | | DAYS | | DAYS | | RESPITE | | RESPITE | | DAYS | | FILLED | |
| 1ST QUARTER | 14,352 | 9,823 | 80.70% | 1,489 | 14.27% | 854 | 7.02% | 6 | 0.05% | 0 | 0.00% | 0 | 0.00% | 12,172 | 94.68% |
| 2ND QUARTER | 14,352 | 9,273 | 77.02% | 1,560 | 12.83% | 1,435 | 11.67% | 9 | 0.07% | 0 | 0.00% | 3 | 0.02% | 12,293 | 95.79% |
| 3RD QUARTER | 14,040 | 9,231 | 75.89% | 1,821 | 11.46% | 1,081 | 12.48% | 0 | 0.17% | 0 | 0.00% | 0 | 0.05% | 12,133 | 95.42% |
| 4TH QUARTER | 14,196 | 8,761 | 79.34% | 2,054 | 13.21% | 986 | 6.79% | 20 | 0.42% | 0 | 0.25% | 0 | 0.00% | 11,821 | 93.83% |
| FY '08 TOTAL | 57,096 | 37,088 | 74.00% | 6,924 | 12.28% | 4356 | 8.58% | 35 | 0.44% | 0 | 0.06% | 3 | 0.02% | 48,419 | 94.94% |
| AVGERAGE | | 101.6 | | 19.0 | | 11.9 | | | | | | | | 132.7 | |

Medicare Length of Stay Analysis
Sullivan County Health Care (SC)

| | Jul 2008 | Jun 2008 | May 2008 | Apr 2008 | Mar 2008 | Feb 2008 | Jan 2008 | Dec 2007 | Nov 2007 | Oct 2007 | Sep 2007 | Aug 2007 | 12 Mos. | Calendar YTD |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|
| Total Admits & Readmits (All payer types) | 15 | 11 | 12 | 11 | 13 | 10 | 15 | 11 | 16 | 17 | 10 | 12 | 153 | 87 |
| MCR # Admits & Readmits | 8 | 6 | 9 | 5 | 9 | 6 | 11 | 7 | 10 | 13 | 5 | 7 | 96 | 54 |
| MCR # Discharges from facility | 2 | 3 | 3 | 4 | 4 | 2 | 6 | 4 | 5 | 8 | 1 | 1 | 43 | 24 |
| MCR Discharged LOS | 9.0 | 45.3 | 35.7 | 36.8 | 24.3 | 37.5 | 21.5 | 31.8 | 11.4 | 24.1 | 18.0 | 1.0 | 25.7 | 29.5 |
| MCR # End or A/R Change | 7 | 2 | 5 | 5 | 2 | 4 | 8 | 5 | 4 | 3 | 3 | 4 | 52 | 33 |
| MCR End or A/R Change LOS | 54.0 | 41.0 | 55.2 | 77.2 | 56.5 | 55.5 | 76.5 | 64.2 | 45.0 | 100.0 | 63.3 | 35.5 | 61.6 | 62.7 |
| Total Average MCR LOS | 44.0 | 43.6 | 47.9 | 59.2 | 35.0 | 49.5 | 52.9 | 49.8 | 26.3 | 44.8 | 52.0 | 28.6 | 45.3 | 48.7 |
| Total MCR Days | 348 | 306 | 350 | 330 | 350 | 341 | 390 | 485 | 491 | 461 | 315 | 235 | 4402 | 2415 |
| Rehab RUGs | 268 | 254 | 316 | 265 | 324 | 276 | 277 | 402 | 425 | 384 | 243 | 131 | 3565 | 1980 |
| % of Total MCR Days | 77% | 83% | 90% | 80% | 93% | 81% | 71% | 83% | 87% | 83% | 77% | 56% | 81% | 82% |
| Non-Rehab RUGs | 80 | 52 | 34 | 65 | 26 | 65 | 113 | 83 | 66 | 77 | 72 | 104 | 837 | 435 |
| % of Total MCR Days | 23% | 17% | 10% | 20% | 7% | 19% | 29% | 17% | 13% | 17% | 23% | 44% | 19% | 18% |
| Default Days | | | | | | | | | | | | | | |
| % of Total MCR Days | | | | | | | | | | | | | | |
| A ADL (low dependency) | 53 | 43 | 78 | 101 | 92 | 64 | 74 | 101 | 77 | 152 | 112 | 117 | 1064 | 505 |
| % of Total MCR Days | 15% | 14% | 22% | 31% | 26% | 19% | 19% | 21% | 16% | 33% | 36% | 50% | 24% | 21% |
| B ADL (medium dependency) | 125 | 31 | 74 | 105 | 64 | 78 | 140 | 176 | 220 | 132 | 82 | 12 | 1239 | 617 |
| % of Total MCR Days | 36% | 10% | 21% | 32% | 18% | 23% | 36% | 36% | 45% | 29% | 26% | 5% | 28% | 26% |
| C ADL (high dependency) | 170 | 232 | 198 | 124 | 194 | 199 | 176 | 208 | 194 | 177 | 121 | 106 | 2099 | 1293 |
| % of Total MCR Days | 49% | 76% | 57% | 38% | 55% | 58% | 45% | 43% | 40% | 38% | 38% | 45% | 48% | 54% |
| Medicare Net Revenue | \$ 158,726 | \$ 142,666 | \$ 161,208 | \$ 148,732 | \$ 179,087 | \$ 170,219 | \$ 170,843 | \$ 218,025 | \$ 227,597 | \$ 215,021 | \$ 132,426 | \$ 80,257 | \$ 2,004,807 | \$ 1,131,481 |

Note: This report includes only the selection criteria listed below.
 Effective Date From 7/1/2008 Thru 7/31/2008

Summary Admission / Discharge List

Sullivan County Health Care (SC)

Page 1 of 1
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 RI6300B

| <i>A/R Type</i> | <i>From/To</i> | <i>Admissions</i> | <i>Discharges</i> |
|-----------------|----------------------|-------------------|-------------------|
| HCB | Home | 1 | 1 |
| | <i>HCB Subtotal</i> | <u>1</u> | <u>1</u> |
| MCD | Home | | 1 |
| | Hospital | 2 | 5 |
| | Psychiatric hospital | 1 | |
| | <i>MCD Subtotal</i> | <u>3</u> | <u>6</u> |
| MRA | Home | 1 | 1 |
| | Hospital | 7 | 1 |
| | <i>MRA Subtotal</i> | <u>8</u> | <u>2</u> |
| PVT | Home | 2 | 3 |
| | Hospital | | 1 |
| | Private home/apartme | 1 | |
| | <i>PVT Subtotal</i> | <u>3</u> | <u>4</u> |
| <i>Total</i> | | <u>15</u> | <u>13</u> |

Note: This report includes only the selection criteria listed below.
Effective Date From 7/1/2008 Thru 7/31/2008

Summary Admission / Discharge List Totals

Sullivan County Health Care (SC)

Page 1 of 1
08/18/2008 10:52 AM
RI6300C

| <i>Total From/To</i> | <i>Admissions</i> | <i>Discharges</i> |
|----------------------|-------------------|-------------------|
| Home | 4 | 6 |
| Hospital | 9 | 7 |
| Private home/apartme | 1 | |
| Psychiatric hospital | 1 | |
| <i>Total</i> | <u>15</u> | <u>13</u> |

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF OPERATIONS SUPPORT
HEALTH FACILITIES ADMINISTRATION
129 Pleasant Street, Concord, NH 03301
TDD Access: Relay NH 1-800-735-2964
Agency Phone: 603-271-3021

mailed 8/20/08
Jmw
COPY

APPLICATION FOR RESIDENTIAL OR HEALTH CARE LICENSE

LICENSE #: 00088

EXPIRATION DATE: 12/31/2008

THIS APPLICATION SHALL BE FILLED OUT IN ACCORDANCE WITH RSA 151:4. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH LICENSURE CATEGORY. **PLEASE BE SURE TO COMPLETE THE ENTIRE APPLICATION.** IF A SECTION DOES NOT APPLY TO YOUR FACILITY MARK NOT APPLICABLE (N/A). FAILURE TO COMPLETE THE APPLICATION WILL RESULT IN A DELAY IN THE LICENSURE PROCESS. SEND THE COMPLETED FORM TO THE ADDRESS ABOVE.

Check all applicable items:

License renewal: New administrator: *New facility:
**New facility name: *New owner: *Change in # of beds:
*Change in classification: *Change in address: Other (please explain):

- * Requires processing as a new application.
- ** May require processing as a new application.

LICENSEE: Commissioners of Sullivan County TELEPHONE #: (603)863-2560
NAME OF FACILITY: Sullivan County Health Care TELEPHONE #: (603)542-9511
FAX #: (603)542-9214
STREET ADDRESS: 5 Nursing Home Drive CITY: Unity STATE: N.H. ZIP: 03743
MAILING ADDRESS: Same as above CITY: _____ STATE: _____ ZIP: _____
ADMINISTRATOR: Ted J. Purdy
MEDICAL DIRECTOR (if applicable): Sameer Chinoy, MD
FACILITY E-MAIL ADDRESS: nursinghome@sullivancountynh.gov
LABORATORY DIRECTOR (if applicable): N/A
DAYS AND HOURS OF OPERATION: 24 Hours/ 7 Days per week
IF APPLICABLE:
NUMBER OF PATIENTS SEEN PER DAY: _____
NUMBER OF ESRD STATIONS: Presently licensed _____ To be licensed _____
NUMBER OF BEDS: PRESENTLY LICENSED: 156 TOTAL # TO BE LICENSED: 156
ADDRESS, CITY AND STATE OF ANY BRANCH OFFICE (per He-P 801.08(h)) if applicable:

OWNERSHIP

a. Type of ownership: Association: Partnership:
Corporation: Other (explain): County Government
Individual:

FACILITY SERVICE DESCRIPTION:

The following information will be used to determine which licensure category your facility shall be placed in.

I. Provide a detailed description of the services and programs you wish to provide.

Private and semi-private room accommodations, meals and nourishment, nursing care and personal care items, recreational activities, physical, occupational and speech therapy, social services.

*II. Describe the facility's health care you wish to provide to residents.

Skilled nursing care

*III. Identify who will provide the health care listed in II.

Therapy by contract
Nurses, dietary, social services, environmental services, activities provided by county employees

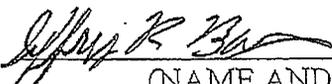
* To be completed if applying for beds.

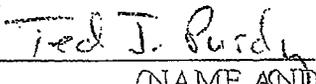
SIGNATURES:

This application must be signed by:

1. the owner if a private facility;
2. 2 officers if a corporation;
3. 2 authorized individuals if an association or partnership;
4. the head of the government department if a government unit.

I swear or affirm that the information provided is accurate to the best of my knowledge and belief. The administrator and licensee have never pleaded guilty or been found guilty of abuse, neglect or exploitation by the Division of Elderly and Adult Services, Division of Children and Youth Services or Long Term Care Ombudsman Program, or assault, fraud or a felony against a person in this or any other state. I believe that my facility is in full compliance with RSA 151 and the rules promulgated thereunder. I understand that providing false information shall be grounds for denial, suspension or revocation of a license.

DATE: 8/19/08 SIGNED:  JEFFREY R. BARRETTE
(NAME AND TITLE) SULLIVAN CO. COMMISSION CHAIR

DATE: 8/19/08 SIGNED:  Ted J. Rudy, Administrator
(NAME AND TITLE)



FAMILY DAY Proclamation

WHEREAS the use of illegal and prescription drugs and the abuse of alcohol and nicotine constitute the greatest threats to the well-being of America's children;

WHEREAS 13 years of surveys conducted by The National Center on Addiction and Substance Abuse (CASA) at Columbia University have consistently found that the more often children and teenagers eat dinner with their families the less likely they are to smoke, drink and use illegal drugs;

WHEREAS frequent family dining is associated with lower rates of teen smoking, drinking, illegal drug use and prescription drug abuse;

WHEREAS the correlation between frequent family dinners and reduced risk for teen substance abuse is well documented;

WHEREAS parents who are engaged in their children's lives – through such activities as frequent family dinners – are less likely to have children who abuse substances;

WHEREAS family dinners have long constituted a substantial pillar of family life in America:

Now, therefore, we, Jeffrey Barrette - Chair, Bennie Nelson – Vice Chair and Ethel Jarvis - Clerk, the Board of Commissioners of Sullivan County, do hereby proclaim the fourth Monday of every September as

Family Day – A Day to Eat Dinner with Your ChildrenTM

and urge all citizens to recognize and participate in its observance.