

## Sullivan County NH

**Type of meeting:** Board of Commissioner Executive Session Meeting Minutes  
**Date/Time:** Thursday, December 18, 2008; 4:40 PM – Personnel Issue  
**Place:** Unity County Complex – Ahern Building, 5 Nursing Home Drive, Unity NH 03743

**Attendees:** Commissioner Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; Ted Purdy – *S.C.H.C. Administrator*, and Sharon Johnson-Callum (minute taker).

### Non Agenda Item                      Executive Session to Discuss ET Usage For Transfer

**4:40 Motion:** to go into executive session per RSA 91-A:3.II.c. – Personnel Issue.  
**Made by:** Nelson. **Seconded by:** Jarvis  
**Roll call vote:** All in favor.  
**Those in Executive Session included:** the three Commissioners, County Administrator, SCHC Administrator, and minute taker.

Commissioner Jarvis noted she had a copy of a current Vacation Liability report (Attached) illustrating just Union employees balance of vacation time in hours and dollars – the report showed over 1,000 [1372 hours, which equals \$20,045.16] hours unused. She is concerned about the high value still on records and the loss for these employees, and feels the County has not done enough to educate them on the changes that became effective when the new contract was passed. She noted one employee who contacted her had 80 hours and had not had the opportunity to take a vacation, so it's matter of human understanding. Mr. Purdy discussed the work all departments did to make sure to schedule and approve vacation time. He noted a few people requested time late in month that they were unable to grant. It was noted, the contract was clear there was a system to carry over old ET but also current vacation intended to be used within the six months between July and end of year. Mr. Chanis discussed the various options the Union contract included to deal with using E.T. Mr. Purdy noted, per contract, the bidding process occurred and went well with those that chose to participate in blocks of time. Commissioner Jarvis noted if an employee put in for vacation, but could not take it, she had encouraged them to call and take their vacation. Mr. Purdy confirmed they did not call anyone back from their vacations.

Commissioner Jarvis also noted she heard the USDA truck arrived in Claremont twice to give food to county citizens and no one from the County nursing home picked up the nursing home resident portion. Mr. Purdy will check into this.

**5:04 Motion: to come out of Executive Session.  
Made by: Nelson. Seconded by: Jarvis.  
Voice vote: All in favor.**

*Respectfully submitted,*



*Ethel Jarvis, Clerk  
Board of Commissioners*

*Date signed: 1-21-09*