

## 5/23'08 EFC Minutes

EFC members present: Representatives Ferland, Cloutier, Converse, and Donovan.

Elected officials and County employees present: Commissioner Jarvis, Acting County Administrator Chainis.

The meeting was called to order at 10:00 a.m. followed immediately by a discussion of proposed budget transfers as recommended by the commissioners. The first set concerned Sullivan County Health Care (SCHC). Because of many questions, further discussion was postponed until Mr. Chainis can get more detailed information.

Rep. Rodeschin entered at 10:10 a.m.

The EFC then discussed the Sheriff's Department's proposed set of transfers. Rep. Cloutier moved, seconded by Rep. Donovan, to approve the transfers. The motion was approved on a 4 – 1 division vote. Rep. Gottling requested that the Department provide more detailed information on future transfers.

Rep. Converse moved, seconded by Rep. Donovan, to approve two transfers within the Department of Corrections (DOC) budget. The motion was approved on a 5 – 0 division vote after a brief discussion.

The following budget transfers were discussed: Commissioners' Office, Auditor, County Manager, Payroll, Conservation District, Woodhull County Complex, Cooperative Extension, Human Resources, Facilities and Operations, Laundry and Linen, and Housekeeping. Rep. Donovan moved, Rep. Cloutier seconded a motion to approve these transfers. The motion was approved on a 4 – 1 division vote.

The EFC then reviewed Fund 24 grants with Mr. Chainis. Concerns were raised because revenue and expense on some of these in and out grants did not match. Further discussion was postponed. Fund 10 grants were then discussed. The chair presented her recommendations for the agencies requesting funds. Some cuts were recommended. Rep. Converse moved, Rep. Cloutier seconded a motion to restore the chair's proposed reduction in the Soup Kitchen's grant from \$15,000 to \$20,000. The motion failed on a 2 – 2 division vote. Rep. Donovan abstained because he serves on the Board of Directors of the Soup Kitchen.

Rep. Converse moved, Rep. Cloutier seconded, a motion to eliminate Lake Sunapee Mediation's grant proposal of \$10,000. After lengthy discussion on County Grants in general, Rep. Converse withdrew his motion and Rep. Cloutier his second. Rep. Converse then moved to reduce all County Grant requests by 25%. Rep. Gottling seconded the motion. After more discussion, the motion and second were withdrawn. Rep. Ferland moved, Rep. Cloutier seconded a motion to

set Lake Sunapee Mediation's grant at \$10,000. Motion was defeated on a 2 – 2 division vote, with Rep. Donovan abstaining.

Rep. Gottling moved, Rep. Converse seconded, a motion to set Lake Sunapee Mediation's grant at \$7500. The motion was approved on a 3 – 1 division vote, Donovan abstaining. Rep. Converse moved, seconded by Cloutier, to set the Community Alliance's grant at \$23,250. The motion was approved on a 3 – 1 vote.

Rep. Converse moved, seconded by Gottling, to cut the Community Transportation grant by 25% to \$28,500. Motion was defeated on a 4 – 0 division vote. Rep. Ferland moved, Cloutier seconded, a motion to fully fund the Community Transportation grant at \$38,000. The motion was approved on a 3 – 1 division vote.

Rep. Converse moved, seconded by Gottling, to reduce the Turning Points network grant by 25% to \$41,250. The motion was defeated by a 3 – 1 vote. Rep. Gottling moved, seconded by Converse, to reduce Turning Points Network grant to \$50,000. The motion was approved on a 3 – 1 vote.

Rep. Converse moved, seconded by Cloutier to set the Soup Kitchen's grant at \$20,000. (Rep. Franklin entered the room at 12:12 p.m.) The motion was approved 3 – 1.

Rep. Cloutier moved to set Good Beginnings grant at \$25,000. There was not second. Cloutier moved, and Converse seconded, to set Good Beginnings grant at \$20,000. The motion was defeated on a 2 – 2 tie. Rep. Gottling moved, seconded by Converse, to set Good Beginnings' grant at \$22,500. The motion was approved on a 4 – 0 vote.

Rep. Ferland moved, seconded by Gottling, to set RSVP & Volunteer Center grant at \$1000. The motion was approved on a 4 – 0 vote.

Rep. Gottling moved, seconded by Converse, to set Newport Enrichment Team's grant at \$0. The motion was approved on a 4 – 0 vote.

Rep. Converse moved, seconded by Cloutier, to eliminate the Friend's grant. The motion was approved by a 4 – 0 vote.

The EFC agreed by a 3 – 1 vote that the Big Brothers/Big Sisters and Connecticut Valley Home Care grants should be listed in a footnote as not being included in the grant requests. The EFC recessed for lunch at 12:35 p.m.

The EFC resumed its meeting at 1:32 p.m. After reviewing members' schedules for next week, the chair decided to cancel the meeting scheduled for May 27<sup>th</sup>. Meetings will take place as scheduled on May 30, June 2, 3, 6, and 9.

Mr. Chainis reported he is not yet sure of the date for the Commissioners' Proposed Budget public hearing. He then reviewed proposed FY 2009 revenues. Concerns and questions were raised about taxes, miscellaneous income, extradition reimbursement, sheriff's writ fees, state rental fees for the court facility, and the drug rebate.

The chair noted that the Transitional Housing Unit (THU) room and board as well as county jail income of \$70,000 are considered the same item. Questions were raised about the inmate commissary income that is now raised by charging inmates for phone calls.

Also discussed were transfers from the capital expenditures to revenue and from Accounting and Payroll to revenue.

The chair distributed information from Sullivan County Health Care (SCHC) Administrator Ted Purdy on several SCHC line items that EFC had questioned.

Rep. Donovan moved, Gottling seconded, a motion to adjourn at 2:45 p.m. by a 4 - 1 vote. Copies of the May 5, 9 and 12 minutes were distributed.

Rep. John Cloutier

Acting Clerk

**REQUEST FOR TRANSFER OF FUNDS**

DEPARTMENT: Sullivan County Sheriff

DATE: May 15, 2008

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	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	.Group Health Ins.	10440-11012	\$8,000		
	.Gasoline	10440-16069		\$8,000	
2	Retirement	10440-11013	\$3,000		
	FICA	10440-11010		\$3,000	
3					
4					
5					
6					

M. Papp 5-15-08  
Dept. Head / Date

[Signature] 5-15-08  
Interim County Manager / Date (when applicable)

[Signature]  
Commissioner Chair / Date

[Signature] 5/23/08  
Executive Finance Committee Chair / Date

**REQUEST FOR TRANSFER OF FUNDS**

DEPARTMENT: DOC

DATE: 5/16/2008

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	Employee Salaries	10.600.10001	\$4,332.00		High cost of fuel oil (have 2 vacancies in employee salary line)
	Fuel Oil	10.600.16065		\$4,332.00	
2	Employee Salaries	10.600.10001	\$743.00		Vehicle damage - deer accident
	Vehicle Repair	10.600.19084		\$743.00	
3					
4					
5					
6					

CC J 5/16/08  
 Dept. Head / Date

N/A  
 Interim County Manager / Date (when applicable)

[Signature]  
 Commissioner Chair / Date

Rep. Brenda Feland 5/16/08  
 Executive Finance Committee Chair / Date

**ORIGINAL**

**REQUEST FOR TRANSFER OF FUNDS**

**DEPARTMENT:** Commisioner's Office  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	E.T Buyback	10.400.10007	499.40		To cover cost of current over expenditure and anticipated costs through the end of the fiscal year
	Overtime	10.400.10008		499.40	
2	NHAC Conference Preperation	10.400.15050	1,001.00		To cover cost of current over expenditure and anticipated costs through the end of the fiscal year
	Overtime	10.400.10008		1,001.00	
3	NHAC Conference Preperation	10.400.15050	51.00		Current overexpenditure. No additional transfers anticipated
	Unemployment Compensation	10.400.11015		51.00	
4	NHAC Conference Preperation	10.400.15050	2,819.00		Over expenditure due to NHAC dues having gone up and exceeding budgeted amount.
	Dues, Licenses and Subscriptions	10.400.13037		2,819.00	

**DEPARTMENT:** Auditor's  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	Contract Services (Accounting)	30.409.12029	3,511.00		Current overexpenditure. No additional transfers anticipated
	Audit	10.402.02021		3,511.00	

**DEPARTMENT:** County Manager  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	Contract Services (Accounting)	30.409.12029	1,700.00		Cost for 3 day Governmental Accounting seminar, hotel and airfare
	Education and Training	10.403.11017		1,700.00	

2	Gasoline	10.403.16069	344.47		Reflects change to Interim County Administrator using own vehicle as opposed to county owned vehicle
	Travel	10.403.11019		344.47	

**DEPARTMENT:** Payroll Office  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	General Maintenance and Repair	10.405.19082	11.17		Current overexpenditure. No additional transfers anticipated
	Unemployment Comp. Insurance	10.405.11015		11.17	

**DEPARTMENT:** Conservation District  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	General Maintenance and Repair	10.406.19082	11.17		Current overexpenditure. No additional transfers anticipated
	Unemployment Comp. Insurance	10.406.11015		11.17	

**DEPARTMENT:** Wooddhull County Complex  
**DATE:** 5/20/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	General Maintenance and Repair	10.460.19082	82.33		Current overexpenditure. No additional transfers anticipated.
	Workers Compensation Insurance	10.460.11014		82.33	
2	General Maintenance and Repair	10.460.19082	11.17		Current overexpenditure. No additional transfers anticipated
	Unemployment Comp. Insurance	10.460.11015		11.17	

DEPARTMENT: Cooperative Extension

DATE: 5/20/08

Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1 Salaries	10.475.10001	16.93		Current overexpenditure. No additional transfers anticipated
Unemployment Comp. Insurance	10.475.11015		16.93	
2 Salaries	10.475.10001	466.17		Current overexpenditure. No additional transfers anticipated
Fuel Oil	10.475.16065		466.17	
3 Salaries	10.475.10001	56.73		Current overexpenditure. No additional transfers anticipated
Water	10.475.16063		56.73	
4 Salaries	10.475.10001	107.50		Current overexpenditure. No additional transfers anticipated
General Maintenance and Repair	10.475.19082		107.50	

DEPARTMENT: Human Resources

DATE: 5/20/08

Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1 Office Supplies	30.520.13036	22.34		Current overexpenditure. No additional transfers anticipated
Unemployment Comp. Insurance	30.520.11015		22.34	

DEPARTMENT: Wooddhull County Complex

DATE: 5/20/08

Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1 Earned Time Buyback	30.550.10007	275.00		Current Over expenditure
Vehicle Repair	30.550.19084		275.00	
2 Earned Time Buyback	30.550.10007	100.00		Current overexpenditure. No additional transfers anticipated
Education and Training	30.550.11017		100.00	

DEPARTMENT: Laundry and Linen

DATE: 5/20/08

Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1 General Maintenance and repair	40.560.19082	200.00		Current overexpenditure. No additional transfers anticipated
Workers Compensatio Insurance	40.560.11014		200.00	

DEPARTMENT: Housekeeping

DATE: 5/20/08

Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1 Salaries	40.570.10001	206.80		Current overexpenditure. No additional transfers anticipated
Earned Time Buyback	40.570.10007		206.80	

N/A  
Dept. Head / Date Greg Chanis 5/20/08

Greg Chanis 5/20/08  
Interim County Manager / Date (when applicable)

[Signature]  
Commissioner Chair / Date

Rep. Brenda Fordland 5/23/08  
Executive Finance Committee Chair / Date