

**Sullivan County Delegation Meeting**  
**February 17, 2006**  
**Ahern Building at the Sullivan County Complex Unity, NH**

**Delegation Members Attending:**

Rep. Larry Converse, Rep. Charlotte Houde-Quimby, Rep. Peter Franklin, Rep. Beverly T. Rodeschin, Rep. Philip Joe Osgood, Rep. Tom Donovan, Rep. Brenda Ferland, Rep. Harry Gale, Rep. Steve Prichard, Rep. Arthur Jillette Jr., Rep. John R. Cloutier.

**Others in Attendance:**

Mr. Brook Dupee, Ms. Ethel Jarvis, Mr. Greg Chanis, Ms. Heidi J. Smith, Ms. Patti J Koscielniak RN, BS, Mr. Don Clarke, Mr. Courtney Marshall, Ms. Nyala Goldwaith RN, Mr. Ed Gil De Rubio, Mr. Arthur O'Leary and Sharon Johnson-Callum.

**Meeting was opened at 9:00 AM** by delegation Chair Rep. John Cloutier. Commissioner Ethel Jarvis led the Pledge To The Flag of The United States of America.

Rep Cloutier opened the meeting by thanking Rep. Rodeschin for arranging to have the invited guests from the NH Department of Health and Human Services address the delegation. Mr. Brook Dupee and Mr. Greg Chanis were introduced. Mr. Gil del Rubio introduced Nyala Goldwaith and Arthur O'Leary from the Genesis Corporation.

Rep. Cloutier moved forward to a discussion of the DHHS Evaluation Report of the Sullivan County Health Care facility. Delegation members were invited to ask questions to be answered by Mr. Dupee. In response to a question by Rep. Rodeschin, Mr. Dupee gave an explanation of the survey/evaluation process. The evaluation team examines records and interviews staff to determine if there are any discrepancies between the records of services provided and state and federal rules and regulations. Staffs are interviewed to gain an understanding of the manner in which services are provided. Rep. Donovan questioned the difference between records of services provided and adherence to regulations and an evaluation of quality of services. He was assured that both aspects are evaluated. The report raised a number of issues including the adequacy of care to specific individuals, and the management of patient accounts, especially those who have died or have been discharged.

Mr. Dupee continued to explain and clarify various aspects of the report. Senior staff from the Health n Care facility offered responses to some of the questions that were raised. Mr. Dupee promised to send a copy of the follow-up survey to Chairman Cloutier for distribution to the County Delegation. At the conclusion of Mr. Dupee's presentation, Rep. Cloutier thanked him and Rep. Rodeschin for arranging this opportunity.

**Other Business:**

The Minutes were passed over. This brought about a discussion of the Annual Convention minutes, which are still to be approved. Rep. Ferland indicated that the lack of approved minutes makes it impossible for the Department of Revenue Administration to set a new tax rate. This is an issue that must be resolved! Rep. Ferland suggested that those minutes as now corrected be accepted at our next meeting.

Rep. Converse suggested that the Delegation hire a professional secretary to make a record of our meetings. **A motion was made by Rep. Franklin, Seconded by Rep. Hode-Quimby to hire someone to produce the Delegation meeting minutes.** Mr. Gil del Rubio suggested the cost be taken from the County Manager's budget. Rep. Rodeschin noted that the cost of a secretary could be very high. Rep. Ferland noted that she felt a transcriptionist working from an audiotape would be more than adequate. Rep. Osgood spoke in favor of the concept. Rep. Gale thought that this would help to protect the county from lawsuits. Rep. Prichard felt that this idea was overkill on what was needed for record keeping. Rep. Rodeschin spoke of the difficulty in finding a good transcriptionist. **Rep. Franklin and Hode-Quimby withdrew their motion.**

**Rep. Osgood moved, seconded by Rep. Converse, that all meetings of the delegation be transcribed and that Convention meetings have a secretary present.** Rep. Prichard was of the opinion that transcription of the meetings is an unnecessary expense. **A successful motion by Reps. Houde-Quimby and Ferland to call the question passed and the delegation voted on the following motion: That we record the monthly meetings and have them transcribed and that the Convention have a secretary to take the minutes. The chair first tried a voice vote, but then moved to a division vote. The motion passed 7 for and 2 against.** Rep. Gale asked that the County Attorney be requested to clarify the legal requirements for County Delegation Meeting Records.

Rep. Cloutier then discussed the proposed retreat to be held in May, to meet with the Sunapee Town Officials to discuss Sunapee's relationship to Sullivan County. Rep. Gale wants the County to sponsor a daylong retreat. He has invited Rep. Eric Stowell to serve as a process leader for the retreat. He has requested Tom Behrens to use his resort headquarters at Sunapee Circle as a site for the retreat. He proposes holding it on a Saturday in May from 8:00-4:30 with Breakfast and Lunch provided. He proposed inviting the Sunapee Selectmen and Town Manager to attend. If they do not attend, he would call off the retreat. Rep. Cloutier noted that the Right to Know law would require the meeting to be open to the public. A discussion first set the first Saturday in May as the meeting date. Rep. Prichard voiced the opinion that the Delegation Chair should be the one to invite the Sunapee officials to the meeting. After further discussion of delegation member's calendars, it was decided to move the meeting date to Saturday, April 29, 2006.

There ensued a discussion of the lack of participation by the Sunapee folks in the regional meetings held by the County this past summer. Rep. Prichard talked of the value of discussing these issues with the Sunapee leadership. Rep. Ferland mentioned that the Sunapee folks have never made their proposed "plan" available to examine or discuss, in

spite of a number of opportunities to do so. Rep. Gale the great discrepancies in how County taxes are calculated state wide, and that there is a real need to resolve those issues. Rep. Osgood said we need to go to such a retreat with "open ears" to listen to what the Sunapee people have to say. Mr. Gil del Rubio indicated that 55% of the County budget is generated by Human Services activities mandated by the State of NH. Reps. Prichard and Franklin offered additional comments.

Committee Reports:

Executive Finance Committee will meet following this meeting.

Next Meeting:

Will be held on Friday March 24, at 9:00 A.M.

Rep. Converse thanked the County Manager for arranging the meeting at this site today.

**MEETING WAS ADJOURNED @ 11:07 AM**

*Respectfully submitted,*

A handwritten signature in black ink, appearing to read "Arthur Jillette Jr.", written in a cursive style.

*Rep. Arthur Jillette Jr., Clerk  
Sullivan County Delegation*