

Sullivan County NH

Type of meeting: Board of Commissioners Executive Session Meeting
Minutes – Per RSA 91-A.II.b.
Date/Time: Thursday, January 22, 2009; 4:48 PM
Place: Unity County Complex, 5 Nursing Home Drive, Unity NH

Attendees: Commissioner Jeffrey Barrette – *Chair*, Bennie Nelson- *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; C. Dave French – *County Treasurer*; and Sharon Johnson-Callum – (minute taker / *Administrative Assistant*)

Agenda Item No. 9 Executive Session Per RSA 91-A:3.II.b. Hiring of any person as a public employee

4:48 Motion: to go into Executive Session Per RSA 91-A:3.II.b. Hiring of any person as a public employee.
Made by: Nelson. Seconded by: Jarvis.
Those in Executive Session included: the 3 Commissioners, County Administrator, County Treasurer and minute taker.
A roll call vote was taken: all in favor.

The group discussed the final applicant for the Finance Director position: pro's and con's based on the NH Primex human resource-profiling test. Con's: someone not inherent to make decisions, may look for guidance and help. Pro's: fits with NH Primex profile of a finance director. The group discussed each of their own opinions regarding the applicant interview. Commissioner Nelson noted he received comments from employees stating the County is getting "top heavy", and suggested they change it to a part time position. Commissioner Barrette noted he felt the full time position was not needed. Commissioner Jarvis questioned what they would do with the County Administrator if a full time Finance Director was hired. They discussed this briefly. It was noted a total of 21/22 applications were received. Ms. Johnson-Callum questioned if other NH counties had been tapped for financial help on the financial issues the Delegates felt the county was experiencing. Barrette noted, the majority of the issues were resolved. Ms. Johnson-Callum noted one of the problems she heard was clarity of BudgetSense reports, and Mr. Chanis had spoken to Unifund, Nick Haas, to come in with help. Mr. Chanis noted he could develop an RFP for contracted financial help, which would clarify what was expected, and they could put it out to bid. The group discussed historical and current arrangements with Graham & Graham, concurring the arrangement needs clarity. Mr. Chanis suggested having a Conversation with Executive Finance Committee (EFC) regarding the number of applicants received, the experience seen in the applicants, interviews they held and their decision regarding the proposed RFP for consultant. Mr. Chanis confirmed he'd call the final applicant and tell them viability of position, and fit, is not there.

5:23 Motion: to come out of executive session.
Made by: Nelson. Seconded by: Jarvis.
Voice vote: all in favor.

Respectfully submitted,

Ethel Clerk

Ethel Jarvis, Clerk
Board of Commissioners

EJ/s.j-c.

Date signed: 2-05-09