

Sullivan County NH

Type of meeting: Board of Commissioners Public Business Meeting
Date/Time: Thursday, January 22, 2009; 3 PM
Place: Unity County Complex, 5 Nursing Home Drive, Unity NH

Attendees: Commissioner Jeffrey Barrette – *Chair*, Bennie Nelson- *Vice Chair* and Ethel Jarvis – *Clerk*; Greg Chanis – *County Administrator*; C. Dave French – *County Treasurer*; Supt. Ross Cunningham – *Department of Corrections*; Jessica Rosman, MPH – *Public Health Network Coordinator*; and Sharon Johnson-Callum – *Administrative Assistant*

Public attendees: Larry Converse – Claremont Resident and Gail Moeller – Unity Resident (arrived later)

3:08 The Chair, Jeffrey Barrette, brought the meeting to order and led all in *The Pledge of Allegiance*.

Agenda Item No. 1 Public Health Network – GSCAHR Activities Update, Jessica Rosman MPH

Mr. Chanis introduced Jessica Rosman and noted a NH State DHHS grant was received to pay for the Public Health Network in order to establish a public health network and help develop the Greater Sullivan County All Health Hazard Region committee – encompassing 15 towns – and their AHHR plans. Ms. Rosman reviewed a PowerPoint [Appendix A.1-38] discussing:

- The 19 AHHR regions for the AHHR and towns that make up Region 9 Greater Sullivan County, which is all volunteer
- Their coordination with the two hospitals: Valley Regional and New London; Fire Chiefs, Police Chiefs and clergy
- The community partners
- What public health was all about and why it's needed
- Public health: proactive things you do to get a disease
- The regional Emergency Response Plan - next RCC is the first Friday in February 9 a.m. at the Commissioners office. They'll be reviewing the recent exercise
- LEOP – Emergency Operation Plans from each town and how she's helping with those
- Key partners: state: DHHS, CPHD, Dept of Safe Bureau and
- Ongoing Vision for our region
- The issues, projects and events done in 2008. They conducted a POD for flu vaccines that was touted as one of the most fluidly run exercises in State of NH – a comment received recently by one of the evaluators, over 200 people were vaccinated for free
- How the PHN/AHHR helped during the recent ice storm – it brought communities together, saw several communities open shelters, as New London is in the GSCAHR, they were able to use equipment from the GSCAHR trailer – their warming shelter had over 200 cots, they moved the GSCAHR trailer there to add support for operations. The GSCAHR was a resource asset and as a result they've received calls from people wanting to volunteer in the future.

- ❑ How volunteers place over 520 house in 2008. This does not include any of Ms. Rosman's time
- ❑ The new Medical Reserve Corp Capacity Development Consultant position opening and the new full time pandemic flu demonstration project assistant position to help Ms. Rosman. The latter position is funded through a grant under the fiscal oversight of Dr. Gougelet at Dartmouth
- ❑ Work anticipated in 2009: 1) have MRC in place by June, 2) improve AHHR plan, 3) promote healthy life styles, and 4) develop a mass fatality plan

Mr. Chanis noted it was fascinating to attend the pandemic flu event, lots of people showed up prior to opening to get flu shots, so when the doors were opened, 45 were waiting - it was great to see how fast they could vaccinate people. Ms. Rosman confirmed they averaged 5-6 minutes per person from entering the building to walking out the door. Ms. Rosman encouraged all to refer those that would like to volunteer, in any capacity, to her.

Agenda Item No. 2 Registry of Deeds PO No. 92250 Joseph J. Mariotti Co. Inc.

The Board reviewed the PO 74004 Dated 5/17/07 [Appendix B], PO 92250 [Appendix C] of \$24,000 to Joseph Marotti Co, the FY09 Registry budget [Appendix D] and the NH State RSA 478:17-j Register of Deeds Equipment Account [Appendix E].

3:33 Motion: we authorize the expenditure of \$24,000 from the register of deeds equipment fund for the restoration of 8 fire damaged volumes from 1885 and to transfer \$12,000 from account 22.420.12029 "Contract Services", to account 22.420.23000 "Frozen Funds".

Made by: Nelson. Seconded by: Jarvis

Discussion: Mr. Chanis confirmed it would be the end of the fire damaged restoration project. Commissioner Nelson noted the Registrar confirmed she fully expected to save money from the contract line to pay for the PO.

Voice vote: All in favor.

Agenda Item No. 3 DOC Superintendent's Report

Agenda Item No. 3.a. Census

Supt. Cunningham distributed a copy of the census [Appendix F]. The total DOC census is at 116 vs. 117 from 1/22/08.

Agenda Item No. 3.b. Staffing

Supt. Cunningham noted they are recruiting for two positions, to which they received ten (10) applications.

Agenda Item No. 3.c. Jail Upgrades & Community Corrections Centers Update

Supt. Cunningham noted the fencing piece is complete, they are ¾ done with the lighting project, and security upgrades will begin in mid February. Supt. Cunningham and Mr. Chanis will be working on a draft RFP document for the new building construction, to present at the next commissioners meeting. He anticipates distributing the draft to the Board prior to the meeting.

Non Agenda Item Tour of the Jail by the Board

The Board scheduled their 6-month tour of the DOC for 2 PM 2/19/09 Thursday, 1 hour prior to their next regular business meeting in Unity.

Agenda Item No. 3.d. Sullivan County Criminal Justice Coordinating Committee (SCCJCC) – Ratify Current Committee Roster and Decide on future meeting dates

The group reviewed the current list [Appendix G]. Supt. Cunningham pointed out, with substantial funding coming out soon through the Federal Reentry Second Chance grant program, it will be a positive to show the SCCJCC committee has been in place for years and still active. Both John Gramuglia and Sarah Poisson met with him yesterday to discuss the grant program. Portions of the grant could be used for construction towards the educational programming space. Also, the SCCJCC would be the same body to provide grant oversight. Commissioner Nelson would like to see Claremont PD Chief Alex Scott back on board with the committee. Ms. Johnson-Callum confirmed he was originally on the committee and will contact him to find out his interest. Commissioner Barrette suggested asking a prosecuting officer, possibly Shepherd?, and an alternate if Chief Scott is unavailable.

Agenda Item No. 4 **Sullivan County Health Care Administrators Report**

Agenda Item No. 4.a. Census

As Mr. Purdy, S.C. Health Care Administrator, was unable to attend today's meeting, Mr. Chanis reviewed the nursing home documents distributed [Appendix H.1-9]:

- December 2008 Medicare, Private, Medicaid, HCBC, Managed Care and Medicare B Revenue – revenue shortfall YTD is \$132,083
- Revenue Review thru 12/31/08 – Per Chanis, laundry income, is not behind, more of timing issue on billing and fully expects to meet budget or be above
- Quarterly Resident Census
- Medicare Length of Stay Analysis
- Summary Admission / Discharge List totals for the month of December, plus 7/1/08 – 12/31/08 for INS, MCD, MRA, and PVT
- Summary Admission / Discharge List Totals for Unknown, Expired, Home, Hospital and Nursing Home for the month of December and for 7/1/08 – 12/31/08

Census is at 140, with admissions on the horizon, vs. 137, an average not seen, Comm. Barrette pointed out, for most of the year. Several new admissions are skilled care. Commissioner Nelson noted the nursing home attended previous Claremont [Chamber] Home [& Trade] Show events and wanted to make sure they continue with a booth [2009 to be held 4/4/09 – 4/5/09] run by the External Care Coordinator. Mr. Chanis confirmed Lisa Rowland began as External Care Coordinator two weeks ago and feels the influx of residents is partly due to Ms. Rowland's referral work.

- Month end age analysis

Agenda item No. 5.a. SCHC Advisory Panel Update – Possible Executive Session Per RSA 91-A:II.3.c. Personnel Issue

Mr. Chanis noted discussions on this section included personal information, referring to the "Confidential" marked spreadsheet. The Chair noted they'd conduct this in Executive Session at the end of the meeting.

Agenda 5.b.

Request for Transfer of Funds

Mr. Chanis reviewed *Request For Transfer of Funds* forms submitted by:

1. Cooperative Extension. Transferring from 10.475.11012 Health Insurance line the amount of \$446 to 10.475.21097 Equipment line to fund replacement of a new phone head set for Mr. Wilner in the amount of \$266 and a new printer of \$180, to replace the broken ones [Appendix I.1.-5]. Mr. Chanis noted the newly hired person in the UNH Cooperative office did not chose the health insurance plan, which is why there is a budgeted line surplus.

4:01 Motion: we approve the Cooperative Extension [Request For Transfer of Funds form above] for \$446.

Made by: Nelson. Seconded by: Jarvis.

Voice vote: All in favor

2. Department Of Corrections. [Appendix J] Transferring from 10.600.10001 Employee Salary line to 10.600.19082 Maintenance line in the amount of \$4,500 to cover unexpected repair costs to the boiler. They noticed a small leak in the new boiler, it turned out to be a cracked cast iron housing, which is covered under warrant, but the labor was not. Mr. Chanis confirmed the work was done by Economy, they called Combustion Services first and were told they were too busy to fix it.

4:05 Motion: to approve the [Request for] transfer [of Funds submitted from DOC, discussed above in the amount of \$4,500].

Made by: Jarvis. Seconded by: Nelson.

Voice vote: All in favor.

Agenda Item No. 5.c.

Proposed FY10 Budget Timeline Review

Mr. Chanis distributed the *FY10 Budget / County Report Time Line* [Appendix K]. Department heads will meet 1/28 for the initial kick off meeting to address formatting requirements. Budgets are due to the County Administrator by Feb 13th. As we get closer to when the Board meets to review department budgets: 3/24 – 4/29, the Board will need to decide on week days and times best to convene.

Agenda Item No. 5.d.

Union Vacation Policy Issue Update

Mr. Chanis noted he delayed writing the memo requested by the Board as a result of discussions in Executive Session at their last meeting, as he discovered, the following day, Mr. Purdy and the Union reps scheduled a meeting for Jan. 29th.

Agenda Item No. 5.e.

FY08 Auditor's Management Letter Special Revenues Comment

Mr. Chanis briefed the Board on work he, Ms. Johnson-Callum, Ms. Violette, Graham & Graham, and Melanson Heath & Associates focused on for the grants, in response to the FY08 Auditor's Management Letter comment regarding the Special Revenues fund. The work entailed identifying inactive / active grants and lines which corresponded with each other. Ms. Johnson-Callum pointed out, the main issue was discussed by auditors at the October 2008 Exit Interview where they indicated they were not aware certain lines corresponded with others; she noted this had been pointed out in previous years, but was again clarified during this recent work.

Agenda Item No. 5.f. JJHRY & FIP RFP for Case Management

A copy of the *Request For Proposal* ad for a vendor to provide case management with some clinical services for the Juvenile Justice High Risk Youth & Family Intervention Program, a grant funded program through NH State Division for Juvenile Justice Services, was distributed to the Board as an FYI [Appendix L] . The ad will run in the Eagle Times next Sunday, with the full RFP available at the County website [See www.sullivancountynh.gov "Current Projects" page].

Non Agenda Item DES: Comprehensive Shoreland Protection Act (CSPAP)

Brochures distributed at the recent DES: Comprehensive Shoreland Protection Act presentation were distributed [Appendix M] and are available at the Commissioners Office. Mr. Chanis noted this was a good presentation, 7-8 attended with people from other counties included, the County will receive a copy of the PowerPoint [See www.sullivancountynh.gov "Other Related Links" page]. It was noted, Exquisite Productions video taped the meeting, which Mr. Martin had confirmed could be viewed at his website [www.exquisite-productions.com].

Agenda Item No. 6. **Commissioners' Reports**

Agenda Item No. 6.a. Claremont Savings Bank Authorization Resolution

It was noted Claremont Savings Bank provided a Corporate Authorization form requiring the Board Secretary and another Commissioner signature, in order to authorize the signature of Mr. French and the Deputy Treasurer [Peter Lovely] on other bank documents to continue to do business transactions for the General Fund, the Manual Payroll Account and the new 1 million CD.

4:14 Motion to authorize Commissioner Jarvis, as Clerk, and Jeff Barrette to sign the *Corporate Authorization* form for the general fund, payroll manual checking account, and the \$1 million CD [at Claremont Savings Bank] ; to authorize the new treasurer and deputy treasurer to give power to do.

Made by: Jarvis. Seconded by: Nelson.

Voice vote: All in favor.

Agenda Item No. 6.b. NHAC Update on Court Decision

The group reviewed an e-mail from Betsy Miller, NHAC, dated 1/16/05 [Appendix N] regarding the Court Decision on legislative caps and possible additional fiscal responsibilities in 2011. Commissioner Nelson pointed out a Union Leader article drew attention to the fact in 1985, when the no un-funded mandate loss was passed, the counties were paying 50%. Mr. Chanis noted they were working under a cap for longer term nursing care and HCBC for this year, and the ruling will give pressure to the State to negotiate for cost. Commissioner Nelson reminded the Board they received a letter from [Senator Matthew] Houde [District 5] regarding stimulus money coming to States, which will include Medicaid money. Mr. Chanis feels this will affect more the hospitals than the nursing homes.

Non Agenda Item 1/22/09 Plainfield Town Meeting

Commissioner Barrette noted he and Mr. Chanis attended the Plainfield budget meeting 1/22; also in attendance were: Representative Gottling, Houde-Quimby and Gagnon; basically, reviewed how we got to where we are and that the County has no expectations – up or down - if the town is going to see a tax rate increase. He feels

the meeting was positive, very informative for Plainfield, and he expressed interest in attending more of these type town meetings. Commissioner Barrette added, he also discussed the Community Corrections Center and saw no concerns on this issue with Plainfield.

Non Agenda Item Claremont City Meeting Scheduled for 1/29/09

Commissioner Barrette noted he would be attending a round table discussion with Claremont City officials and others on 29th regarding potential institution of a tax cap and what that means for the school system and city. Mr. Chanis and Nelson will be attending, also.

Non Agenda Item NH Maple Museum

Commissioner Nelson noted to Mr. Converse the NH Maple Museum worked out a deal with the NH Forest Society at the Rocks in Bethlehem NH for a space to house a movable trailer that will store donated historic sugaring equipment.

Non Agenda Item NHAC 2009 Conference

Commissioner Nelson feels the Board should choose the Mt. Washington hotel for the site of the 2009 NHAC conference. Mr. Chanis will pass that decision along to Betsy Miller.

Agenda item No. 7. Public Participation

Larry Converse, Claremont Resident – noted he attended a Claremont City Council meeting where they spoke of volunteers having to pay \$25 for finger printing, per a new State law, and they requested the City to pick up the tab; he was wondering if the County would be affected by this new law. Mr. Chanis did not think it was a law. Ms. Moeller inserted clarification, indicating this was a State charge for background checks. Mr. Chanis and Supt. Cunningham confirmed the County covers the cost of their employee/volunteer background checks, but they don't require fingerprints at this time.

Larry Converse, Claremont Resident – noted when Claremont City Council was reviewing their budget at the meeting, they never mentioned appropriations for maintenance, or cost to fix the eroded sewage pipe crossing the McLaughlin farm and river, coming from the Unity complex to Claremont. When he asked about it, the members were not familiar with the issue. He's concerned as there is a lot of ice building up on the river and the County could incur additional expense if the sewer line were to break. Mr. Chanis will check with Claremont City Public Work's, Bruce Temple, on the status of the project. He confirmed there were a number of flood events, over the past couple years, which eroded the river abutting McLaughlin farm, and thought the delay to fix was due to funding.

Gail Moeller, Unity Resident – asked why the County could not host the upcoming "wing ding" [2009 NHAC conference] at the new hotel and restaurant in Claremont. Commissioner Barrette noted the new Claremont facility would have approximately 22 rooms and the conference requires at least 200 rooms. Moeller recommended the County make all attempts to market this area well. Mr. Chanis noted they met with Claremont and Grantham Chamber of Commerce's, Newport was invited but unable to attend the meeting, and ideas regarding how they could promote the County at the conference were discussed. Ideas that came out of the meeting were: distributing maps of the County with highlights of places, set up an area at the

conference with items made by our county artisans to draw attention to the area; plus, Commissioner Nelson had previously suggested purchasing tickets/gift certificates from places in the county, for e.g.: Fort No. 4, St. Gaudens, opera houses, to raffle off or give out as door prizes – this would encourage recipients to visit the county.

Gail Moeller, Unity Resident – Asked if the Board was going to give her the numbers she requested. Commissioner Barrette pointed out they responded to her request, provided her two reports for 2008/2007, plus instructed her there would be a fee for them to copy the documents reflecting the numbers she was requesting, and, it was now "in her court". She questioned, and Commissioner Barrette confirmed, they were denying her access to the paper documents in the DOC vault showing bed count for each day for ten years, and are not required to generate reports not readily available. Ms. Moeller noted she feels the Commissioners are refusing to give her the information that could prove her right or wrong and questioned if it is reasonable to pay for the documents. She feels if they are putting the data forward as fact, they need to show the backup to the report. Commissioner Barrette noted budgets are published each year. Ms. Johnson-Callum noted the more recent minutes on line reflected appendixes, of hand outs at meetings, and the DOC census reports could be seen in those minutes appendixes. Commissioner Nelson noted the new [CCC] building would not be for high-risk people; high risk is pretrial, which, after trial, is transferred to NH State. In response to Ms. Moeller's continued questioning, Commissioner Barrette reiterated he would not allow her to go to the DOC into the vault to personally inspect the files.

Agenda Item No. 9 Executive Session Per RSA 91-A:3.II.b. Hiring of any person as a public employee

**4:48 Motion: to go into Executive Session Per RSA 91-A:3.II.b. Hiring of any person as a public employee.
Made by: Nelson. Seconded by: Jarvis.
Those in Executive Session included: the 3 Commissioners, County Administrator, County Treasurer and minute taker.
A roll call vote was taken: all in favor.**

**5:23 Motion: to come out of executive session.
Made by: Nelson. Seconded by: Jarvis.
Voice vote: all in favor.**

Decision: The Board requested Mr. Chanis to provide an update to members of the Executive Finance Committee at their meeting tomorrow, to explain their decision not to hire the final applicant, and to await a draft of the proposed RFP for specific financial contracted issues.

Agenda item No. 5.a. SCHC Advisory Panel Update – Possible Executive Session Per RSA 91-A:II.3.c. Personnel Issue

**5:23 Motion: to go into Executive Session for RSA 91-A:3.II.c – Personnel Issues – Discussion on the Advisory Panel Invitees
Made by: Jarvis. Seconded by: Nelson
Roll call vote: all in favor.**

**5:42 Motion: to come out of Executive Session.
Made by: Jarvis. Seconded by: Nelson.
Voice vote: all in favor.**

Agenda Item No. 8.a. 1/7/09 Public Meeting Minutes

**5:43 Motion: to accept the 1/7/09 as printed.
Made by: Nelson. Seconded by: Jarvis.
Voice vote: All in favor.**

Agenda Item No. 8.b. 1/7/09 Executive Session Minutes

**5:44 Motion: to accept but not release the 1/7/09 Executive Session
minutes.
Made by: Nelson. Seconded by: Jarvis.
Voice vote: all in favor.**

**5:45 Motion: to adjourn.
Made by: Nelson. Seconded by: Jarvis
Voice vote: all in favor.**

Respectfully submitted,


Ethel Jarvis, Clerk
Board of Commissioners

EJ/s.j-c.

Date signed: 2-05-09



Sullivan County NH, Board of Commissioners
Business Meeting

Thu. Jan. 22, 2009
3 PM Business Meeting

Place: Unity County Complex – Sullivan County Health Care Facility
5 Nursing Home Drive, Unity 03743

2nd Revision - AGENDA

- 3:00 PM - 3:15 PM 1. Public Health Network - GSCAHR Activities Update, Jessica Rosman MPH**
- 3:15 PM - 3:25 PM 2. Registry of Deeds PO No. 92250 Joseph J.. Mariotti Co. Inc.**
- 3:25 PM - 3:45 PM 3. D.O.C. Superintendent's Report**
- a. Census
 - b. Staffing
 - c. Jail Upgrades & Community Corrections Center Update
 - d. Sullivan County Criminal Justice Coordinating Committee – Ratify Current Committee Roster & Decide on future meeting dates
- 3:45 PM - 4:05 PM 4. Sullivan County Health Care Administrator's Report**
- a. Census
 - b. Staffing
 - c. Accounts Receivables Update
- 4:05 PM - 4:25 PM 5. County Administrator's Report**
- a. SCHC Advisory Panel Update – Possible Executive Session Per RSA 91-A:II.3.c. Personnel Issue
 - b. Request for Transfer of Funds
 - c. Proposed FY10 Budget Timeline Review
 - d. Union Vacation Policy Issue Update
 - e. FY 08 Auditor's Management Letter Special Revenues Grants Update
 - f. JJHRY & FIP RFP for Case Management
- 4:25 PM - 4:30 PM 6. Commissioners' Report**
- a. Claremont Savings Bank Authorization Resolution
 - b. NHAC Update on Court Decision
 - c. Reports from Commissioners
- 4:30 PM - 4:45 PM 7. Public Participation**

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



- 4:45 PM – 4:50 PM 8. **Meeting Minutes Review**
a. 1/7/09 Public Meeting Minutes
b. 1/7/09 Executive Session
c. 1/15/09 Public & Executive Session
- 4:50 PM – 5:05 pm 9. **Executive Session Per RSA 91-A:3.II.b
Hiring of any person as a public employee**
- 5:05 PM 10. **Adjourn meeting**

Upcoming Events/Meetings:

- **Jan. 21st Wed. DES New Wetlands Bureau
Shoreline Program Protection Act: Guidelines Presentation**
- **Time: 2 PM.**
 - **Place:** Newport – 14 Main Street – 3rd Floor Probate Court Room
- **Jan. 29th Thu. Claremont City Council
Capping Taxes Discussion**
- **Time: 6:30 PM.**
 - **Place:** Claremont – Sugar River Valley Regional Technical Center
- **Feb. 5th Thu. Next Board of Commissioners Meeting**
- **Time: 3 PM**
 - **Place: Unity, Sullivan County Health Care Facility,
Activities Room.**
- **Feb. 16th Mon. Newport County / State Complex Closed Washington's
Birthday**

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.

WELCOME



*EVERYTHING YOU ALWAYS WANTED TO KNOW BUT WERE
AFRAID TO ASK, ABOUT... THE*

GREATER SULLIVAN COUNTY PUBLIC HEALTH NETWORK

*JESSICA R. ROSMAN, MPH
PUBLIC HEALTH NETWORK COORDINATOR*

The Big Picture

19 All Health Hazard Regions

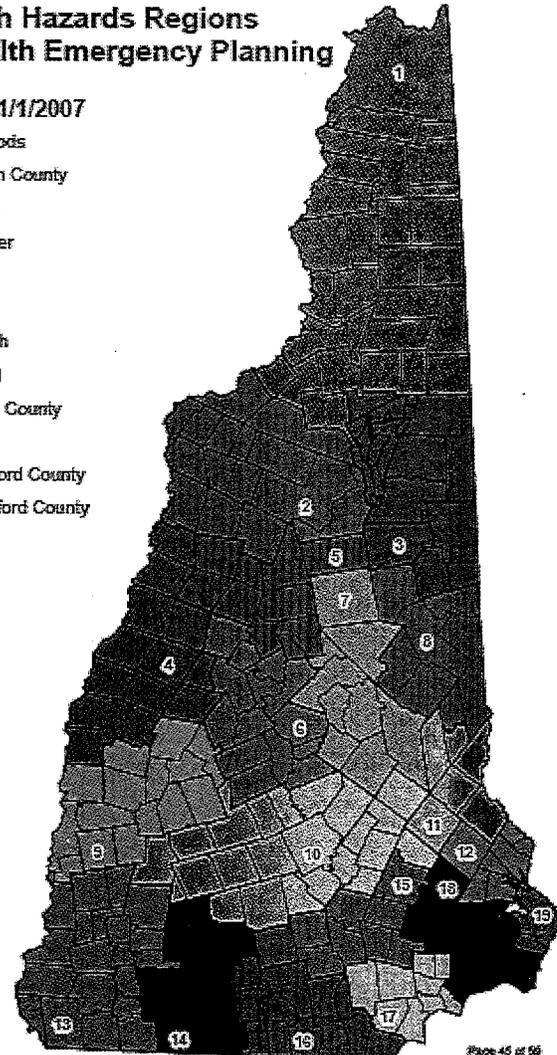
Receiving funding for Pandemic flu preparedness All Health Hazards Preparedness

Take direction from Dept of Health and Human Services Homeland Security and Emergency Management

All Health Hazards Regions for Public Health Emergency Planning

Planning Regions 1/1/2007

- 1-Great North Woods
- 2-Northern Grafton County
- 3-Northern Carroll
- 4-Lebanon/Hanover
- 5-Plymouth
- 6-Bristol/Franklin
- 7-Laconia/Meredith
- 8-Southern Carroll
- 9-Greater Sullivan County
- 10-Concord
- 11-Northern Strafford County
- 12-Southern Strafford County
- 13-Keene
- 14-Peterborough
- 15-Manchester
- 16-Nashua
- 17-Southeastern
- 18-Exeter
- 19-Portsmouth

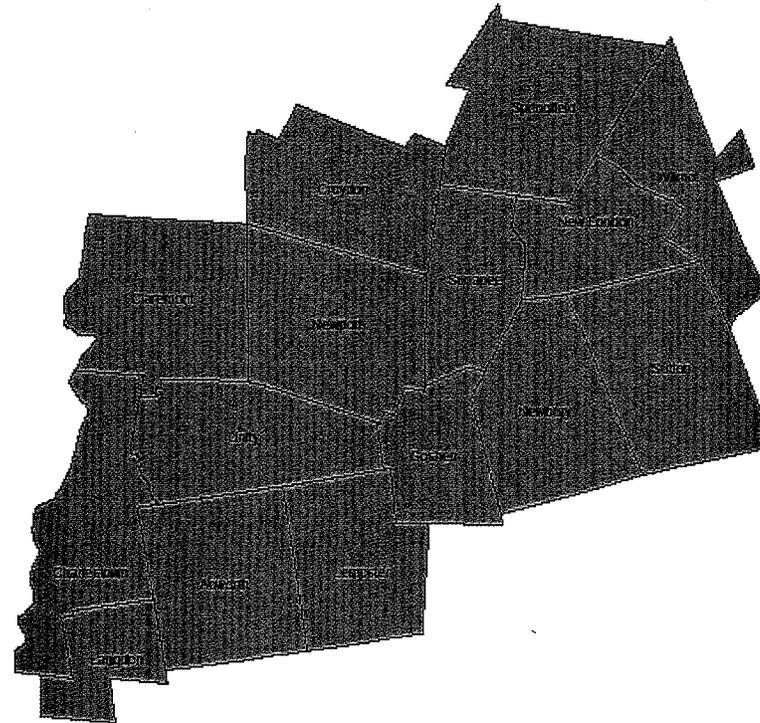


Map provided by DPH/CMP/PSM/1/1/07
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Municipalities
and public
health partners
working to
improve the
health and
safety of the
region.

Cooperative
work leads to
**better
preparedness
and response.**



Public Health Region #9

Building Relationships with Community Partners



- *Emergency Planning* focus for 2008:
- The Greater Sullivan County Public Health Network is just one of the 19 All Health Hazard Regions working to prepare New Hampshire for public health emergencies
- Towns in Sullivan and Merrimack Counties coordinate emergency planning efforts with hospitals, fire, police, academic partners, clergy, and State of New Hampshire
- We provide public information to residents about preparedness and current public health news.

Greater Sullivan County Public Health Network / All Health Hazard Region



COMMUNITY PARTNERS:

**SULLIVAN COUNTY COMMISSIONERS
AMERICAN RED CROSS
CHAMBER OF COMMERCE
COLBY-SAWYER COLLEGE
COMMUNITY HEALTH INSTITUTE
CONNECTICUT VALLEY HOME CARE
GOLDEN CROSS AMBULANCE
LAKE SUNAPEE VISITING NURSES
MOUNT SUNAPEE RESORT
NEW LONDON HOSPITAL
NEWTON-BARTLETT FUNERAL HOME
SULLIVAN COUNTY NURSING HOME
SAU #6 CLAREMONT
SAU #43 NEWPORT/SUNAPEE
SAU # 60 FALL MOUNTAIN/CHARLESTOWN
VALLEY REGIONAL HOSPITAL**

Greater Sullivan County
Public Health Network /
All Health Hazard Region



15 MUNICIPALITIES:

ACWORTH
CHARLESTOWN
CLAREMONT
CROYDON
GOSHEN
LANGDON
LEMPSTER
NEW LONDON
NEWBURY
NEWPORT
SPRINGFIELD
SUNAPEE
SUTTON
UNITY
WILMOT

What is PUBLIC HEALTH ?



- Education about wellness, disease outbreaks, health preparedness, sanitation, and safety
- Identification of health hazards
- Preparing for response to health outbreaks
- Enforcement of sanitation and food safety laws
- Find innovative new solutions to health & wellness issues in our community

Public Health helps YOU to make
HEALTHY CHOICES every day !

Why do we need Greater Public Health Capacity in Region 9 ?



- **Greater Public Health Capacity**
= **Stronger Public Health Infrastructure.**
- *Region #9's ongoing status as an official Public Health Network will strengthen our Public Health infrastructure*
 - Better Preparedness, Response and Recovery from Public Health Emergencies such as pandemic flu
 - Provide health education and information, in conjunction with our local Health officers.

**Region # 9 ALL HEALTH HAZARD
PLANNING TEAM: Volunteers working
hard for Preparedness in our community**



**PLANNING EFFORTS ARE LEAD BY THE
REGIONAL COORDINATION COMMITTEE (RCC).**

**RCC MADE UP OF A WIDE VARIETY OF COMMUNITY AGENCIES
INCLUDING SCHOOLS, FAITH LEADERS, VISITING NURSES,
HOSPITAL REPRESENTATIVES, EMS, POLICE, ETC.**

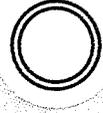
**THE RCC MEETS MONTHLY WITH MANY COMMUNITY AGENCIES TO
DEVELOP REGIONAL PLAN AND ITS COMPONENTS.**

**PROVIDES PUBLIC HEALTH PLANNING INFORMATION AND
ASSISTANCE TO COMMUNITIES, LOCAL AGENCIES, SCHOOLS,
BUSINESS, FAMILIES AND INDIVIDUALS.**

The Regional Public Health- **EMERGENCY RESPONSE PLAN**

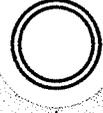
- Network members have written a PLAN, based on Federal and State protocol.
 - Provides information on community resources & how to activate state/federal resources
 - Identifies procedures for medication distribution
 - Identifies acute care locations to support hospital capacity

MUNICIPALITY INVOLVEMENT IN THE REGIONAL PROCESS



- Help identify, and strongly encourage, key county stakeholders, municipal officials, employees and community members to become part of the planning process.
- Help each local Emergency Management Director assure that the regional All Health Hazard Plan is a part of your LEOP (ESF8.)

KEY PARTNERS IN REGIONAL PLANNING - GOVERNMENT



STATE GOVERNMENT

- DEPT OF HEALTH AND HUMAN SERVICES
- COMMUNITY PUBLIC HEALTH DEVELOPMENT
- DEPT. OF SAFETY BUREAU OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT
- PUBLIC HEALTH NURSES

LOCAL GOVERNMENT

- COMMISSIONERS
- SELECTBOARDS
- TOWN ADMINISTRATORS
- POLICE, FIRE , E.M.S.
- EMERGENCY MANAGEMENT DIRECTORS
- WELFARE DIRECTORS
- SCHOOLS S.A.U.S
- COUNTY SHERIFFS
- DISPATCHING AGENCIES

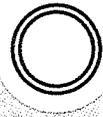
Ongoing Visions for our Region



- Distributing proactive health information
- Preparing communities for health emergencies
- Web site resource for public health information
- Public Health training and Health Officer support
- Community assessments
- Attending local events and fairs
- Helping our communities to stay

PREPARED and HEALTHY !

2008: A Year in Review



2008: A Year in Review – Spring/Summer



- **Regional Plan revised and clarified** – added sections: Risk Communications, Executive Summary, Mass Fatality Plan
- **MOUs signed** with Hospitals & County for supply storage.
- **Stocked Emergency Trailers** with ACC Supplies
- **Isolation and Quarantine Workshop** was well attended, and brought about new changes in the Regional Public Health Plan
- **Public Information Officer training** in Keene – well attended and beneficial
- **Improvement Plan underway**, after POD tabletop
- **Improved AHHR Plan** with section tabs, distributed new binders & CDs to our municipalities
- **Municipality workshops** underway: “Orientation to AHHR Plan”
- **Entered into MOA with Community Health Institute** to conduct Regional Public Health Capacity Assessment

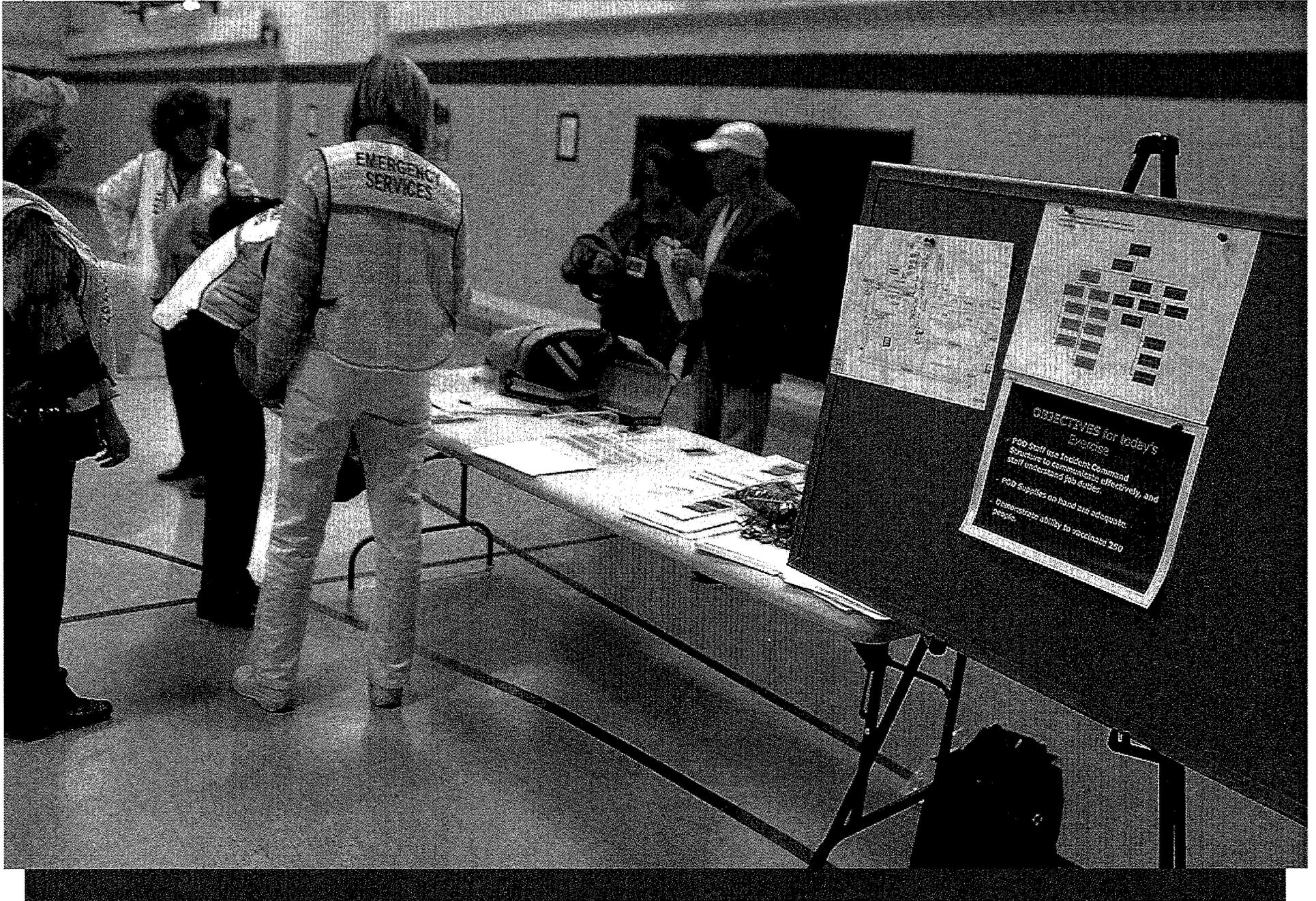
2008: A Year in Review – Fall/Winter



- **By October, we showed that over 80 % of the Improvement Plan goals set in May, have been achieved!**
- **Members attended IS 701 Multi Agency Coordination Systems** training, in preparation for Plan Activation Drill
- **Plan Activation Drill** provided excellent recommendations for training Responders and will lead to positive improvements to key Plan sections
- **Region chosen to receive 250 doses of free flu vaccine** from CDC to conduct full scale POD Exercise in Claremont
- **Point of Distribution Exercise 11/20/08 was a great success !**
- **HSEEP Evaluators commented this was one of the most efficiently run** POD flu clinic exercises that they've seen in the State of NH.

11/20/2008 POD Exercise –
Claremont Middle School







WELCOME TO THE
CLAREMONT MIDDLE SCHOOL

PTO 12-2 6-30

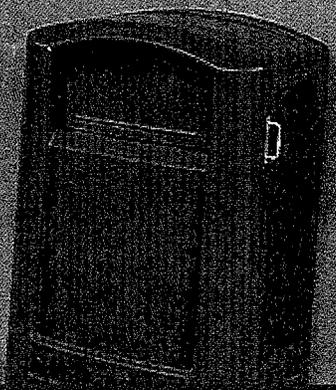
FREE FLU SHOT 11 20 4-8

NO SCHOOL 11 26-28

NO SMOKING

IN THE SCHOOL BUILDINGS
OR ON SCHOOL GROUNDS

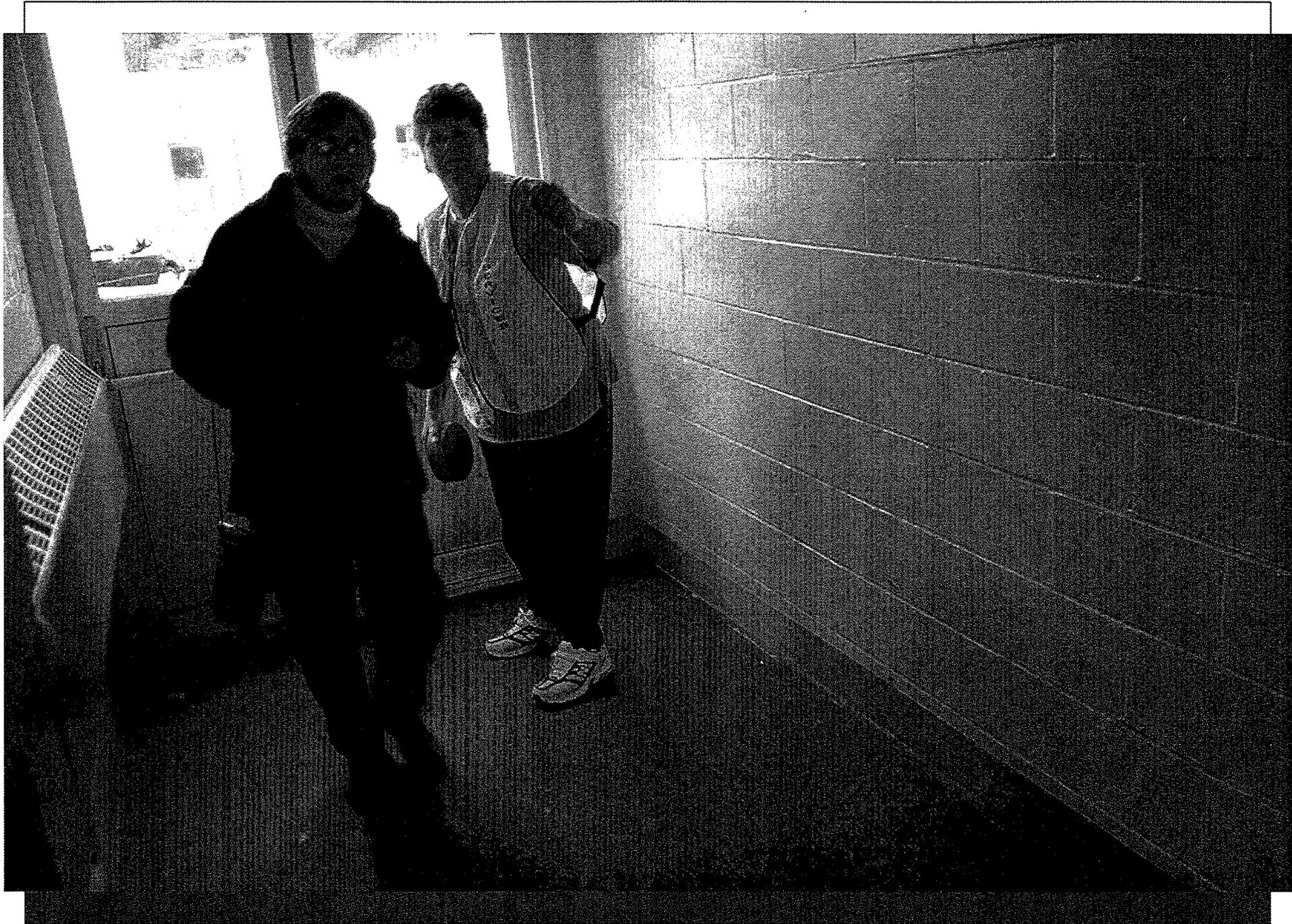
Clinic Entrar
Entrada
de la Clínica

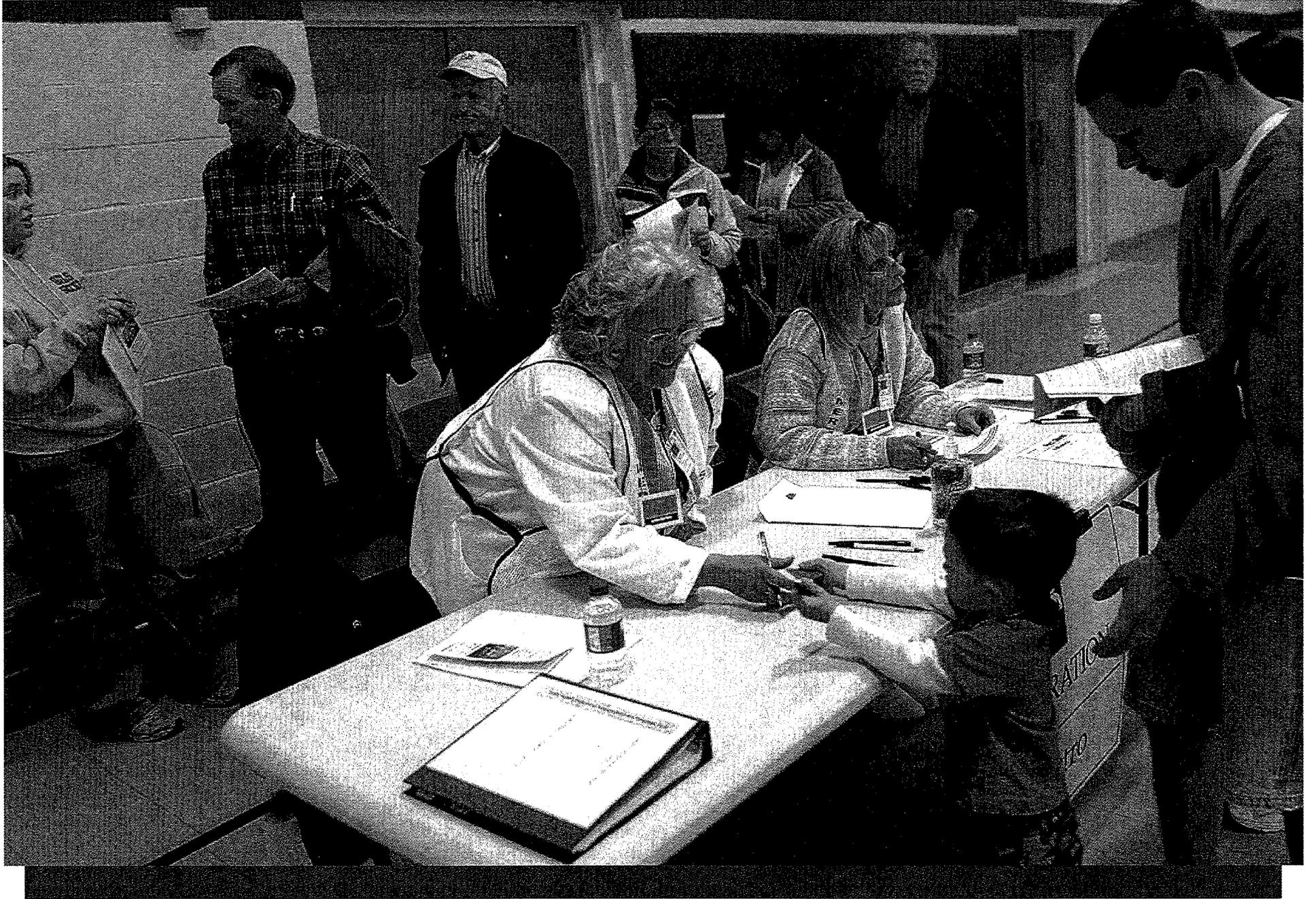


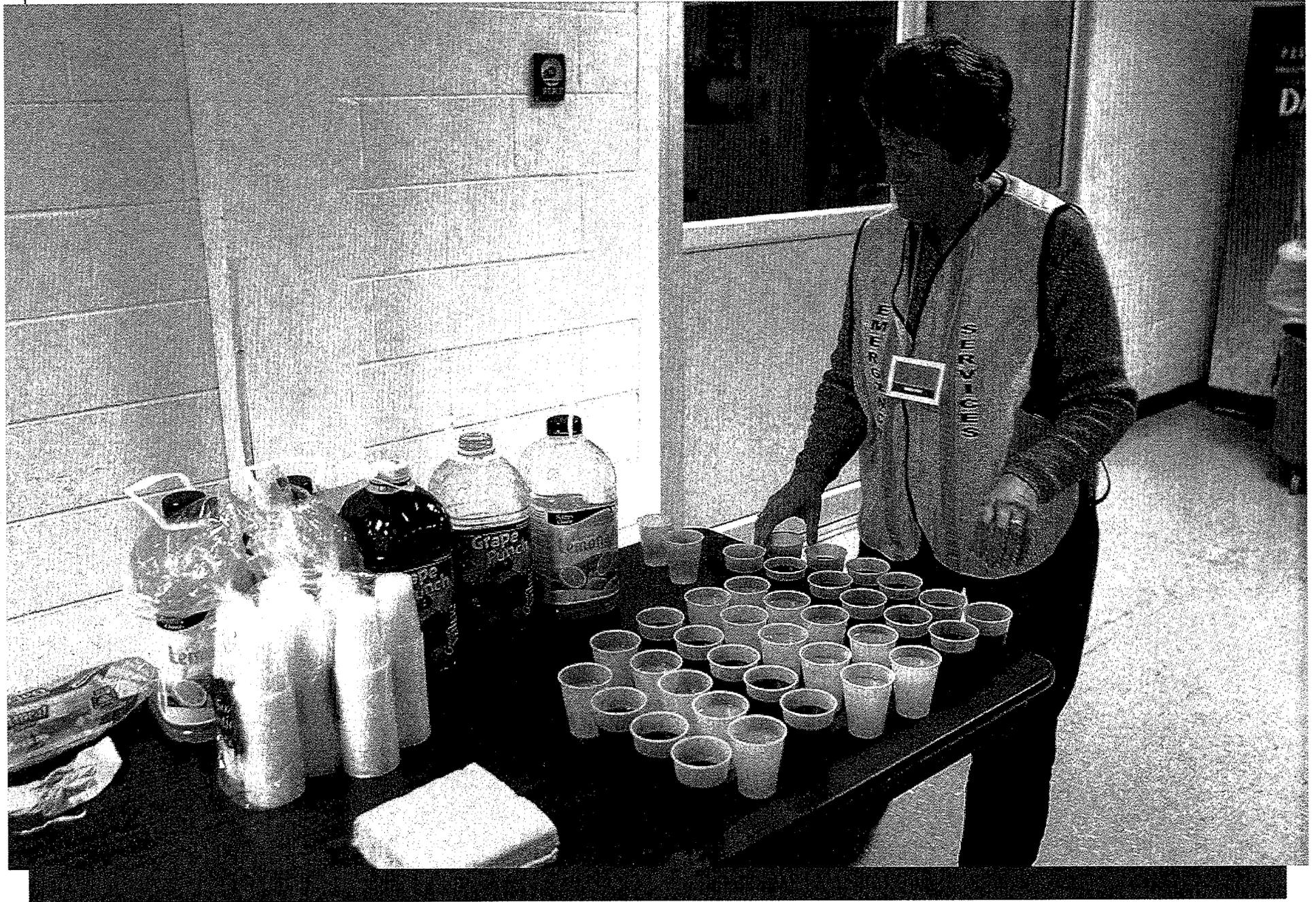


Clinic Entrance

Entrada
de la Clinica

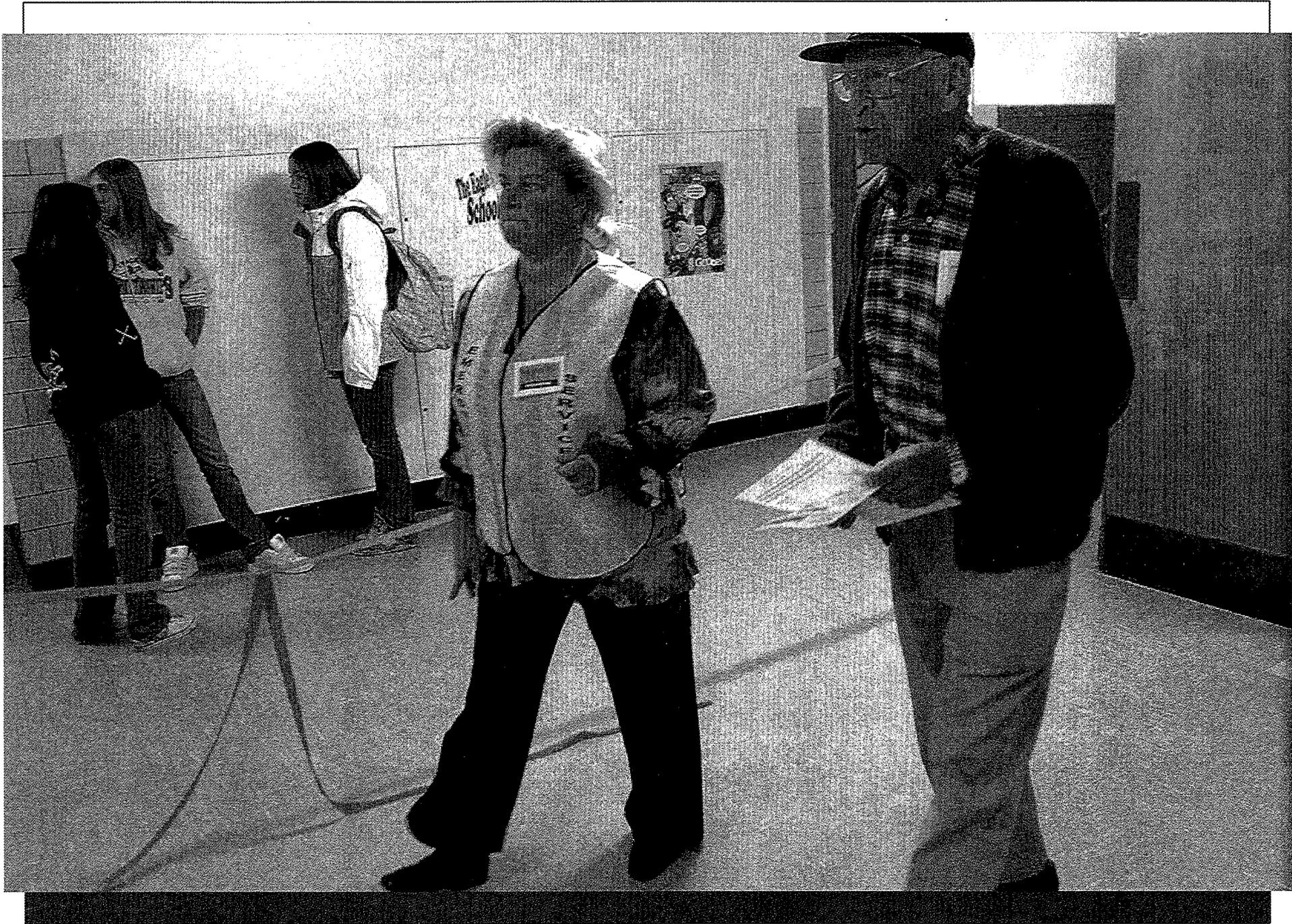


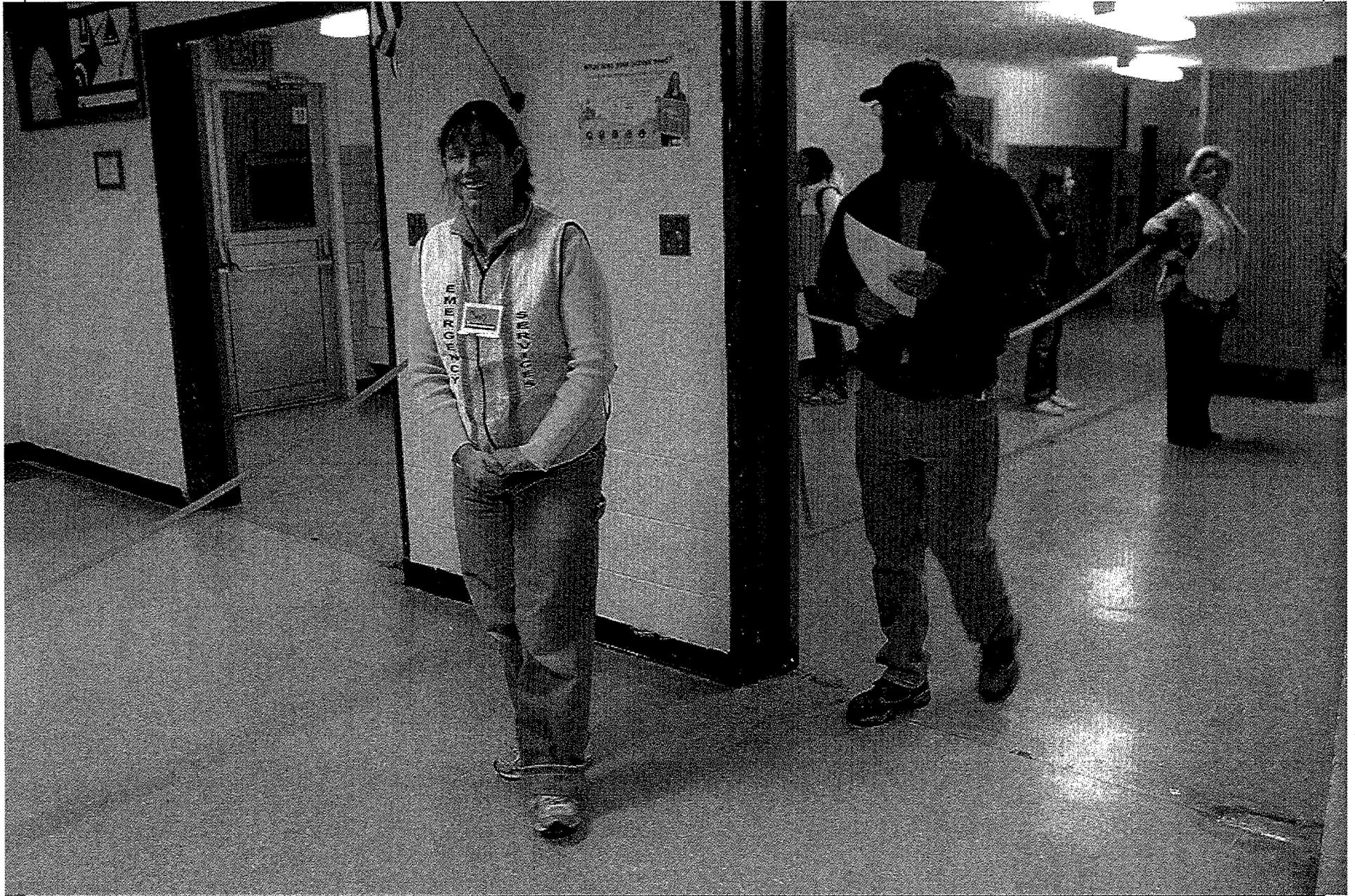


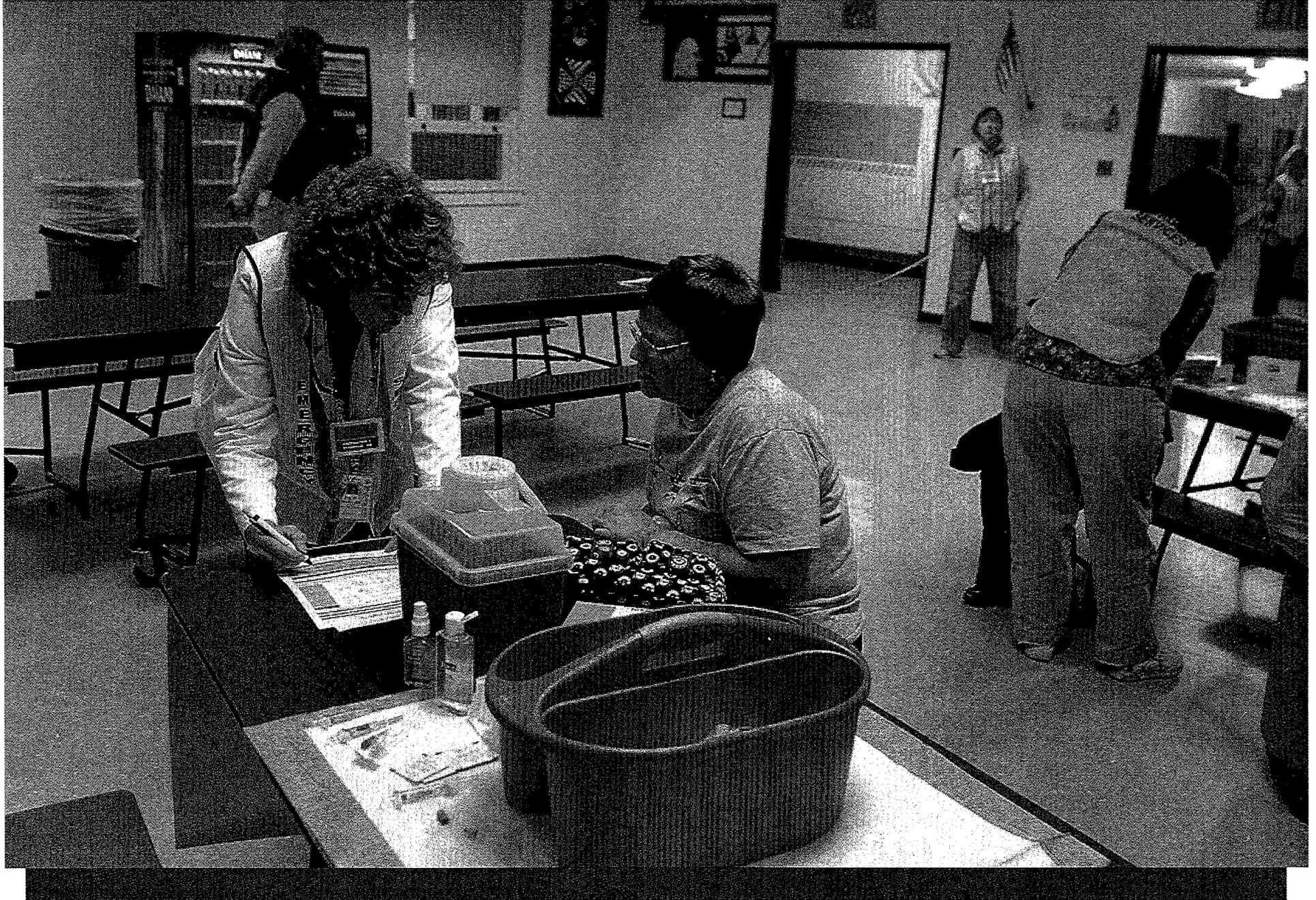






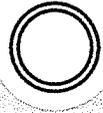




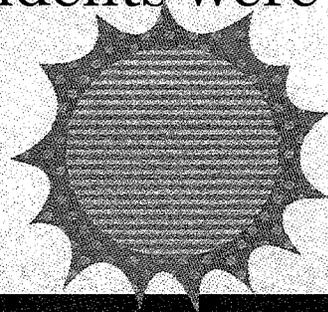




Winter - continued

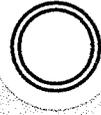


- December : ICE STORM brought our communities together !
- AHHR team members, fire, police, municipal leaders, and community volunteers worked hard for over 7 days taking care of our neighbors
- **All Health Hazard trailer moved to New London shelter – used cots, equipment to support Shelter operations.**
- An amazing effort – many residents were so grateful
- And then... the sun came out !





Our Dedicated Volunteers



- Together, our dedicated Regional Coordination Committee Volunteers put in **over 520 hours** in 2008 !
 - And it really shows... in all that we've accomplished and what we've learned as an All Health Hazard Team !

What 2009 Has in Store...



New Position: MRC Capacity Development Consultant



**GRANT HAS BEEN AWARDED THROUGH NH DHHS,
AND US DEPT OF HEALTH AND HUMAN SERVICES,
OFFICE OF PREPAREDNESS AND RESPONSE**

New Position: Pandemic Flu Demonstration Project Assistant



•STAFF SUPPORT FOR REGION 9

-Grant is through New England Center for Emergency Preparedness at Dartmouth - Dr. Robert Gougelet

•ONE YEAR TIME PERIOD

•STAFF RESPONSIBILITIES:

- Dedicated time to CDC Grant – to refine pan flu plan
- Work with Core Team to complete grant deliverables
- Work within region to update plans, document resources, assist with training, tabletop and exercise activities

What 2009 Has in Store



- Regional Medical Reserve Corps – by June 30 2009, we plan to have a MRC in place with active membership.
- Incorporate what we have learned from our exercises into our Regional Public Health Plan
- Continue to refine plan details – plan activation procedure, resources, special populations, pandemic flu sections
- Increase focus on the ESSENTIAL SERVICES of Public Health.
(promote healthy lifestyle, educate, link people to services...)
- Development of Mass Fatality Plan ☺

Thank You!



PLEASE VIEW THE PUBLIC HEALTH NETWORK WEBSITE

WWW.SULLIVANCOUNTYNH.GOV/PUBLICHEALTH

CONTACT:

JESSICA ROSMAN, MPH - PHNC

603-398-2222

PHN@SULLIVANCOUNTYNH.GOV

Purchase Order

Sullivan County Registry of Deeds
 PO Box 448
 Newport NH 03773

No. 74004

Use order number must appear on
 correspondence.

Original invoice required for payment.
 Mail invoices to above address.

P.O. Date: 05/17/2007

Questions ? Registrar (603) 863-2110

Account:

P.O. Issued To :

Ship To:

JOSEPH J MAROTTI CO INC
 335 WESTFORD ROAD
 CONSERVATION LABORATOR
 MILTON VT 05468

Sullivan County Registry
 Attn: Sharron King
 PO Box 448
 Newport NH 03773
 (603) 863-2110

Location: Registry of Deeds

Phone: (802) 893-6212

Fax:

Project: undesignated

Req# 9221

Invoice: Date Required: 05/17/2007

Award Number:

Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	EA	Invoice #'s: Sul-07-1, 2 & 3: Roller Shelving Units, etc; 15 Map Cases; repair to 82 Vols of Gtr/Gte Indexes	22.420.21098	111,832.00	111,832.00	0.00	0.00

PROVAL SIGNATURES:

Sharron A King, Registrar

Sub-Total:	111,832.00
Freight:	0.00
Tax:	0.00
Total Amount:	111,832.00

ATTN:

Order Via: **Mail**

ENTITY COPY

Purchase Order

Sullivan County Registry of Deeds
 PO Box 448
 Newport NH 03773

No. 92250

Purchase order number must appear on
 all correspondence.

Original invoice required for payment.
 Mail invoices to above address.

P.O. Date: 12/31/2008

Questions ? Registrar (603) 863-2110

Ext: Account:

P.O. Issued To :

Ship To:

JOSEPH J MAROTTI CO INC
 335 WESTFORD ROAD
 CONSERVATION LABORATOR
 MILTON VT 05468

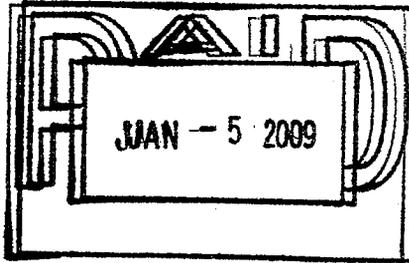
Sullivan County Registry
 Attn: Sharron King
 PO Box 448
 Newport NH 03773
 (603) 863-2110

OK # 44378

Contact: Location: Registry of Deeds
 Phone: (802) 893-6212 Fax: Project: undesignated Req# 902277
 Reference: Inv #5979 Date Required: 12/31/2008 Award Number:

Qty	Unit	Part#	Description	Account Number	Unit Price	Extended	Tax	Freight
1	EA		Restoration of 8 Vois from 1885 fire	22.420.12029	24,000.00	24,000.00	0.00	0.00

JAN 2 '09 AM 10:01



APPROVAL SIGNATURES:

Sharon A King, Registrar

Sub-Total:	24,000.00
Freight:	0.00
Tax:	0.00
Total Amount:	24,000.00

NOTES:

Order Via:

Mail

ENTITY COPY

Sullivan County

FY09 DELEGATION PROPOSED EXPENSE BUDGET

Fiscal Year: 2007-2008

Definition: 09 Budget with Notes

Account	Description	Budget with Notes			
	Description: CONNOR & CONNOR	\$74,540.00			
	Notes: Indexing \$25,620.00 Imaging \$30,000.00 Internet site maintenance and support \$12,000.00 Conversion of '08 DPA files \$1,220.00 Document Adj: \$5,000.00				
	Description: JOSEPH J. MAROTTI CO, INC.	\$12,000.00			
	Notes: Joseph J. Marotti Co., Inc.: Restoration of remaining 1885 fire volumes - 9 x \$3,000 = \$27,000.00 EFC reduced by \$15,000				
	Detail Total:	\$86,540.00			
22.420.12030	EQUIPMENT RENTAL	\$436.00			
	Detail: [BudgetwithNotes]	Budget	FTE	Position Desc.	
	Description: EQUIPMENT RENTAL	\$436.00			
	Notes: 2nd year of postage meter contract renewal: \$27.95 x 12 plus cost of postage meter chip for increased postage meter				
	Detail Total:	\$436.00			
22.420.13036	OFFICE SUPPLIES	\$3,000.00			
	Detail: [BudgetwithNotes]	Budget	FTE	Position Desc.	
	Description: OFFICE SUPPLIES	\$3,000.00			
	Notes: \$500 reduction. Covers misc. office supplies; copy paper; ink cartridges for printers; ribbons for stamp machines; pens; pencils; tape, etc.				
	Detail Total:	\$3,000.00			
22.420.13037	DUES, LICENSES AND SUBSCRIPTIO	\$800.00			
	Detail: [BudgetwithNotes]	Budget	FTE	Position Desc.	
	Description: DUES, LICENSES & SUBSCRIPTIONS	\$800.00			
	Notes: Level funded. Covers costs for RSA supplements; NH Reg. of Deeds Association dues; NARCO dues; Pria dues, etc.				
	Detail Total:	\$800.00			
22.420.13038	POSTAGE	\$5,000.00			
	Detail: [BudgetwithNotes]	Budget	FTE	Position Desc.	
	Description: POSTAGE	\$5,000.00			
	Notes: Level funded.				
	Detail Total:	\$5,000.00			
22.420.16068	TELEPHONE	\$3,600.00			

TITLE XLVIII CONVEYANCES AND MORTGAGES OF REALTY

CHAPTER 478 REGISTERS OF DEEDS

Section 478:17-j

478:17-j Register of Deeds Equipment Account. –

I. The provisions of this section shall apply in a county only after they have been approved by a majority vote of both the county commissioners and the county convention.

II. (a) There is hereby established in the county treasury a register of deeds equipment account. If the county commissioners and the county convention vote to adopt the provisions of this section, the register of deeds shall impose a surcharge not to exceed \$2, the exact amount of which shall be set by the register, for recording each document for which the register of deeds imposes a fee under RSA 478:17-g. The surcharge shall be on a per document, and not on a per page basis. After the surcharge is adopted, it shall take effect on the first day of January following the annual budget acceptance by the county convention. Each register of deeds shall provide reasonable public notice that a surcharge shall be imposed along with the exact amount of the surcharge, at least 60 days prior to the date on which the surcharge takes effect.

(b) Once each month, the register of deeds shall pay over to the county treasurer all surcharges paid to the register. All surcharges received by the county treasurer shall be deposited in the register of deeds equipment account.

(c) The register of deeds equipment account shall be a separate, nonlapsing account, and the moneys in the account shall not be available for use as general revenue of the county. All interest earned on the account shall be credited to the equipment account. The moneys in the account shall be appropriated only for the use of the office of the register of deeds, and any such appropriation shall require prior approval by a majority vote of both the county commissioners and the county convention. Moneys in the account may only be used for the purchase, rental, or repair of equipment.

III. The register of deeds shall not impose the surcharge, which shall not exceed \$2 as provided in paragraph II, whenever the moneys in the equipment account exceed \$500,000.

Source. 1993, 175:1, eff. Aug. 8, 1993.

To: Supt. Cunningham
 From: Lt. Roberts
 Ref: population Breakdown

Thursday January 22, 2009

POPULATION DATA:

House of Corrections	Pre-Trial Inmates	Protective Custody
Male - 34	Male - 31	Male - 1
Female - 9	Female - 5	Female - 0

THU- Included in the total of HOC male inmates above

Male- 15
 Female- 0

Total Population (In House) - 80

Total Population January 22, 2008 (in House) 97

Home Confinement/EM	Weekender	Merr County
Male - 6	Male - 0	Male- 5
Female - 4	Female - 0	Female- 1

NHSP/SPU	Grafton County	Cheshire County
Male - 7	Admin Transfer	Admin Transfer
Female - 0	Male - 1	Male - 3
	Female - 1	Female - 2

Hillsborough County	Phoenix House/MOP	Strafford Cnty
Admin Transfer		
Male - 4	Male - 1	Male- 1
Female - 0	Female - 0	Female- 0

Belknap County	Escape
Male- 0	Male- 0
Female- 0	Female- 0

Total Census - 116

Total Census January 22, 2008- 117

Temp Hold for other jurisdictions- **Included in the above in house Total population**

NHSP	Merrimack County	Hillsborough County	Cheshire
Male- 1	Male- 1	Male- 0	Male- 0
Female- 0	Female- 0	Female- 1	Female- 0

Pre-Trial Services- 19

Male- 10
 Female- 9

**SULLIVAN COUNTY NH
2009 - CRIMINAL JUSTICE COORDINATING COMMITTEE**

PROGRAM	NAME	CONTACT INFO
County Commissioners	Nelson -SCCJCC Chair; Barrette; Jarvis	14 Main Street, Newport NH 03773 / Tel. 863-2560 Email: commissioners@sullivancountynh.gov
County Administrator	Chanis, Greg	14 Main Street, Newport NH 03773 / Tel. 863-2560 Email: gchanis@sullivancountynh.gov
County Attorney	Hathaway, Marc	14 Main Street, Newport NH 03773 / Tel. 863-7950 Email: ca1@sullivancountynh.gov
County High Sheriff	Prozzo, Michael	PO Box 27, Newport NH 03773 / Tel. 863-4200 Email: sheriff@nhvt.net
Superior Court Judge	Arnold, Judge S.	22 Main Street, Newport NH 03773 / Tel. 863-3450.
Superior Court Clerk	Peale, Jim	22 Main Street, Newport NH 03773 / Tel. 863-3450
District Court Judge, Newport	Cardello, Judge B.	55 Main Street, Newport NH 03773 / Tel. 863-1832
District Court Judge, Claremont	Yazinski, John J.	1 Police Court, Claremont NH 03743 / Tel. 542-6064
Defense Attorney	Peterson, Jan	1 West Street, Keene NH 03431 / Tel. 1-800-464-0655; Email: jpeterson@nhpd.org
County DOC Superintendent	Cunningham, Ross	103 County Farm Road, Claremont NH 03743 / Tel. 542-8717
Community Improvement Associates	Estey, Quentin "Butch"	30 Crescent Street, Claremont NH 03743 / Tel. 542-0497
County Victim Witness Coordinator	Vezina, Cindy	14 Main Street, Newport NH 03733 / Tel. 863-8345
County Human Services	Curtis, Sherrie	5 Nursing Home Drive, Unity NH 03743 / Tel. 542-9511 Ext. 210. Email: humanservices@sullivancountynh.gov
District Case Manager - Special Education; Sp. Ed. Court Liaison	Geer, Tara	9 Depot Street Suite 2, Newport NH 03773 / Tel. 863-3540 Ext. 102 Email: tarag@sau43.k12.nh.us
State-County Delegate	Osgood, Joe	19 Whitcomb Lane, Claremont NH 03743 / Tel. 543-0762
State-County Delegate	Cloutier, John	10 Spruce Ave., Apt. 1, Claremont NH 03743-3027 Email: jocloutier@comcast.net Tel. 542-6190
State-County Delegate Ex Officio	Gagnon, Ray	122 Elm Street, Claremont NH 03743 / Tel. 542-7286 Email: raymond.gagnon@leg.state.nh.us
Claremont Citizen	Clarke, Don	379 Chestnut St, Claremont NH 03743; Email: donclarke03@comcast.net
West Central Services	Griffin, Sue Ellen	West Central Services; Email: suellen.m.griffin@hitchcock.org

MEDICARE							
	DECEMBER 2007 COMPARE	DEC. 07 AVG. CENSUS	ACTUAL	AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	483	16	222	7	403	13	-181
REVENUE	\$217,005.96		\$110,109.72		\$173,290.00		-\$63,180.28
AVERAGE RATE PER DAY	\$449.29		\$495.99		\$430.00		\$65.99

PRIVATE							
	DECEMBER 2007 COMPARE	DEC. 07 AVG. CENSUS	ACTUAL	AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	500	16	746	24	589	19	157
REVENUE	\$98,250.00		\$154,160.00		\$120,745.00		\$33,415.00
AVERAGE RATE PER DAY	\$196.50		\$206.65		\$205.00		\$1.65

MEDICAID							
	DECEMBER 2007 COMPARE	DEC. 07 AVG. CENSUS	ACTUAL	AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	3,107	100	3,206	103	3,255	105	-49
REVENUE	\$483,591.07		\$495,551.42		\$491,212.05		\$4,339.37
AVERAGE RATE PER DAY	\$155.65		\$154.57		\$150.91		\$3.66

HCBC (RESPITE)							
	DECEMBER 2007 COMPARE	DEC. 07 AVG. CENSUS	ACTUAL	AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	0	0	0	0		0	0
REVENUE	\$0.00		\$0.00		\$424.66		-\$424.66
AVERAGE RATE PER DAY	\$0.00		\$0.00		\$0.00		\$0.00

MANAGED CARE							
	DECEMBER 2007 COMPARE	DEC. 07 AVG. CENSUS	ACTUAL	AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	0	0	22	1		0	22
REVENUE	\$0.00		\$7,700.00				\$7,700.00
AVERAGE RATE PER DAY	\$0.00		\$350.00				\$350.00

	DECEMBER 2007 COMPARE		DECEMBER 2008				
TOTAL CENSUS	4,090		4,196				
AVERAGE CENSUS		131.9		135.4		137.0	

MEDICARE B REVENUE	DECEMBER 2007 COMPARE		ACTUAL		BUDGETED		VARIANCE
	\$21,914.99		\$35,721.74		\$37,019.27		-\$1,297.53

TOTAL MONTHLY REVENUE VARIANCE (\$19,448)

TOTAL REVENUE YTD SURPLUS/SHORTFALL (\$132,083.00)

Revenue Review thru 12/31/2008

	Budget	6 mth Budget	YTD	Variance	
Medicaid	5,783,625	2,915,581	2,841,651	(73,930)	
Private	1,421,675	716,680	851,780	135,100	
Insurance	-	-	42,230	42,230	
Respite (HCBC)	5,000	2,521	3,046	525	
Medicaid Assess	1,631,068	407,767	404,478	(3,289)	Based on Qtrly Payment
Medicare Part B (Total)	435,872	219,727	199,454	(20,273)	
Medicare Part A	2,040,350	1,028,560	812,632	(215,928)	
Net Variance				(135,565)	
Misc Income	-	-	8,467	8,467	
Laundry	70,000	35,288	27,178	(8,110)	
Cafeteria	12,000	6,049	7,094	1,044	
Meals	371,664	187,359	189,440	2,081	
YTD Variance			5,387,449	(132,083)	

Sullivan County Nursing Home
Quarterly Resident Census

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		CARE		DAYS		FILLED	
Jul-08	4836	2898	72.22%	763	19.01%	348	8.67%	4	0.10%	0	0.00%	0	0.00%	4013	82.98%
Aug-08	4836	3096	76.41%	650	16.04%	286	7.06%	12	0.30%	8	0.20%	0	0.00%	4052	83.79%
Sep-08	4680	2976	75.04%	634	15.99%	319	8.04%	1	0.03%	36	0.91%	0	0.00%	3966	84.74%
1ST QUARTER	14,352	8,970	74.55%	2,047	17.01%	953	7.97%	17	0.14%	44	0.37%	0	0.00%	12,031	83.84%
Oct-08	4836	3148	75.82%	623	15.00%	353	8.50%	0	0.00%	28	0.67%	0	0.00%	4152	85.86%
Nov-08	4680	3064	77.45%	633	16.00%	226	5.71%	3	0.08%	30	0.76%	0	0.00%	3956	84.53%
Dec-08	4836	3206	76.41%	746	17.78%	222	5.29%	0	0.00%	22	0.52%	0	0.00%	4196	86.77%
2ND QUARTER	14,352	9,448	76.56%	2,002	16.26%	801	6.50%	3	0.03%	80	0.65%	0	0.00%	12,304	85.72%
Jan-09	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Feb-09	4368		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Mar-09	4836		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
3RD QUARTER	14,040	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Apr-09	4680		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
May-09	4836		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
Jun-09	4680		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
4TH QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	0.00%
FY '09 TOTAL	56,940	18,388	76%	4,049	16.64%	1,754	7.21%	20	0.08%	124	0.51%	0	0.00%	24,335	84.34%
YTD AVG.		81.3		19.1		8.3								132.4	

RESIDENT CENSUS - FY 08

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		PRIVATE		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPITE		RESPITE		DAYS		FILLED	
1ST QUARTER	14,352	9,823	80.70%	1,489	14.27%	854	7.02%	6	0.05%	0	0.00%	0	0.00%	12,172	84.82%
2ND QUARTER	14,352	9,273	77.02%	1,560	12.83%	1,435	11.67%	9	0.07%	0	0.00%	3	0.02%	12,293	85.64%
3RD QUARTER	14,040	9,231	75.89%	1,821	11.46%	1,081	12.48%	0	0.17%	0	0.00%	0	0.05%	12,133	85.47%
4TH QUARTER	14,196	8,761	79.34%	2,054	13.21%	986	6.79%	20	0.42%	0	0.25%	0	0.00%	11,821	83.27%
FY '08 TOTAL	57,096	37,088	74.00%	6,924	12.28%	4356	8.58%	35	0.44%	0	0.06%	3	0.02%	48,419	84.80%
AVGERAGE		101.6		19.0		11.9								132.7	

Medicare Length of Stay Analysis
Sullivan County Health Care (SC)

	Dec 2008	Nov 2008	Oct 2008	Sep 2008	Aug 2008	Jul 2008	Jun 2008	May 2008	Apr 2008	Mar 2008	Feb 2008	Jan 2008	12 Mos.	Calendar YTD
Total Admits & Readmits (All payer types)	12	11	14	12	14	15	11	12	11	13	11	15	151	151
MCR # Admits & Readmits	6	7	8	8	7	8	6	9	5	9	6	11	90	90
MCR # Discharges from facility	2	2	3	6	3	2	3	3	4	4	2	6	40	40
MCR Discharged LOS	25.0	53.5	15.3	30.5	12.3	9.0	45.3	35.7	36.8	24.3	37.5	21.5	28.3	28.3
MCR # End or A/R Change	2	6	3	5	5	7	2	4	5	3	4	8	54	54
MCR End or A/R Change LOS	65.5	51.2	63.7	42.2	65.0	55.4	41.0	52.0	77.2	39.7	55.5	76.5	58.9	58.9
Total Average MCR LOS	45.3	51.8	39.5	35.8	45.3	45.1	43.6	45.0	59.2	30.9	49.5	52.9	45.9	45.9
Total MCR Days	222	226	353	319	286	348	306	328	300	340	341	390	3759	3759
Rehab RUGs	204	207	299	269	244	268	254	316	265	324	276	277	3203	3203
% of Total MCR Days	92%	92%	85%	85%	86%	77%	83%	96%	88%	95%	81%	71%	85%	85%
Non-Rehab RUGs	18	19	54	46	41	80	52	12	35	16	65	113	551	551
% of Total MCR Days	8%	8%	15%	15%	14%	23%	17%	4%	12%	5%	19%	29%	15%	15%
Default Days														
% of Total MCR Days														
A ADL (low dependency)	50	59	77	81	77	53	43	78	101	92	64	74	849	849
% of Total MCR Days	23%	26%	22%	26%	27%	15%	14%	24%	34%	27%	19%	19%	23%	23%
B ADL (medium dependency)	165	104	167	150	79	125	31	52	91	64	78	140	1246	1246
% of Total MCR Days	74%	46%	47%	48%	28%	36%	10%	16%	30%	19%	23%	36%	33%	33%
C ADL (high dependency)	7	63	109	84	129	170	232	198	108	184	199	176	1659	1659
% of Total MCR Days	3%	28%	31%	27%	45%	49%	76%	60%	36%	54%	58%	45%	44%	44%
Medicare Net Revenue	\$ 110,110	\$ 118,325	\$ 173,813	\$ 140,739	\$ 127,743	\$ 158,726	\$ 142,666	\$ 155,864	\$ 140,232	\$ 175,900	\$ 170,219	\$ 170,843	\$ 1,785,180	\$ 1,785,180

Note: This report includes only the selection criteria listed below.
 Effective Date From 12/1/2008 Thru 12/31/2008

APPENDIX H.5

Summary Admission / Discharge List

Sullivan County Health Care (SC)

Page 1 of 1
 01/13/2009 2:01 PM
 RI6300B

<i>A/R Type</i>	<i>From/To</i>	<i>Admissions</i>	<i>Discharges</i>
INS	Home		1
	<i>INS Subtotal</i>	<u> </u>	<u> 1</u>
MCD	Expired		2
	Home	2	1
	Hospital		1
	<i>MCD Subtotal</i>	<u> 2</u>	<u> 4</u>
MRA	Unknown		1
	Hospital	6	1
	<i>MRA Subtotal</i>	<u> 6</u>	<u> 2</u>
PVT	Unknown		1
	Home	1	
	Nursing Home	3	
	<i>PVT Subtotal</i>	<u> 4</u>	<u> 1</u>
<i>Total</i>		<u> 12</u>	<u> 8</u>

Note: This report includes only the selection criteria listed below.
Effective Date From 12/1/2008 Thru 12/31/2008

APPENDIX H-6

Summary Admission / Discharge List Totals

Sullivan County Health Care (SC)

Page 1 of 1
01/13/2009 2:01 PM
RI6300C

<i>Total From/To</i>	<i>Admissions</i>	<i>Discharges</i>
Unknown		2
Expired		2
Home	3	2
Hospital	6	2
Nursing Home	3	
	<u>12</u>	<u>8</u>
	<u>12</u>	<u>8</u>

Note: This report includes only the selection criteria listed below.
Effective Date From 7/1/2008 Thru 12/31/2008

Summary Admission / Discharge List

Sullivan County Health Care (SC)

<i>A/R Type</i>	<i>From/To</i>	<i>Admissions</i>	<i>Discharges</i>
HCB	Home	3	3
	Hospital		1
	Private home/apartme	1	
	<i>HCB Subtotal</i>	<u>4</u>	<u>4</u>
INS	Acute care hospital	3	
	Expired		1
	Home		2
	Hospital	2	2
	<i>INS Subtotal</i>	<u>5</u>	<u>5</u>
MCD	Acute care hospital	1	
	Assisted Living	1	1
	Expired		9
	Home	3	3
	Hospital	7	15
	Nursing Home		1
	Private home/apartme	1	
	Psychiatric hospital	1	
<i>MCD Subtotal</i>	<u>14</u>	<u>29</u>	
MRA	Unknown		2
	Acute care hospital	11	
	Expired		2
	Home	1	8
	Hospital	32	7
	Nursing Home		1
<i>MRA Subtotal</i>	<u>44</u>	<u>20</u>	
PVT	Unknown		1
	Assisted Living	1	
	Expired		3
	Home	3	5
	Hospital		2
	Nursing Home	4	
	Private home/apartme	3	
<i>PVT Subtotal</i>	<u>11</u>	<u>11</u>	
<i>Total</i>		<u>78</u>	<u>69</u>

Note: This report includes only the selection criteria listed below.
Effective Date From 7/1/2008 Thru 12/31/2008

Summary Admission / Discharge List Totals

Sullivan County Health Care (SC)

Page 1 of 1
01/13/2009 2:01 PM
RI6300C

<i>Total From/To</i>	<i>Admissions</i>	<i>Discharges</i>
Unknown		3
Acute care hospital	15	
Assisted Living	2	1
Expired		15
Home	10	21
Hospital	41	27
Nursing Home	4	2
Private home/apartme	5	
Psychiatric hospital	1	
<i>Total</i>	<u>78</u>	<u>69</u>

Month-end Aged Analysis

Sullivan County Health Care (SC)

For the Month of Dec, 2008

APPENDIX H.9

Resident (Res #)(Discharge Date)

Type Balance	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr	Mar	Feb	Jan	Dec	Balance
Aged Analysis Summary														
HCB		480.96		160.32	320.64-	641.28	2,404.80						3,964.74	7,331.46
INS	19,584.27	22,049.14	19,903.48	19,192.64	7,791.18	4,176.65	4,490.27	9,184.12	16,890.96	8,633.18	9,590.62	5,658.93	107,050.38	254,195.82
MCD	409,556.80	42,217.24	46,876.83	32,847.24	32,433.80	21,277.14	17,958.42	28,034.75	16,371.34	15,482.44	13,175.41	15,003.47	93,124.90	784,359.78
MCP														
MRA	91,805.72	128.00-	384.00-	5,118.23	29,671.67	16,276.67	7,021.57	14,932.49	5,820.13	953.07	18,191.37	1,747.33-	21,740.59	209,272.18
MRB	30,147.41	20,165.95	5,381.54	21,068.93	14,059.16	10,764.99	17,216.34	18,723.99	12,558.82	11,516.78	23,487.06	6,026.14	88,406.79	279,523.90
MXA	5,576.00	6,187.00	5,241.14	10,956.42	11,093.36	10,013.63	11,535.85	6,346.04	1,792.00	1,516.64	2,382.73	10,685.00	79,999.71	163,325.52
MXB	2,364.99	4,178.07	1,024.12	2,964.25	533.74	5.07	61.57-	532.79	1,784.10	2,095.55	1,816.19	809.57	16,278.65	34,325.52
PVT	10,332.17	36,846.55	11,085.00-	55,966.00	35,304.70-	5,836.79-	30,666.59	8,497.90	13,191.60	6,286.49-	2,062.63	8,564.00	33,353.29	140,967.75
RES	18,487.94	20,053.27	5,501.42	10,103.41	31,458.73-	3,413.61-	2,418.43-	4,178.72-	4,603.35-	3,192.51-	678.74	1,125.53	10,766.17	17,451.13
PHC													375.00-	375.00-
HST	206.90	726.40												933.30
Totals:	588,062.20	152,776.58	72,459.53	158,377.44	28,498.84	53,905.03	88,813.84	82,073.36	63,805.60	30,718.66	71,384.75	46,125.31	454,310.22	1,891,311.36
	31.09%	8.08%	3.83%	8.37%	1.51%	2.85%	4.70%	4.34%	3.37%	1.62%	3.77%	2.44%	24.02%	100.00%

REQUEST FOR TRANSFER OF FUNDS

DEPARTMENT: Sullivan County Coopeative Extension

DATE: 1/14/09

	Account description	Account Number	Transfer From (Credit)	Transfer To (Debit)	Purpose of Transfer
1	Health Insurance	10.475.11012	\$446.00		
2	New Equipment	10.475.21097		\$446.00	Replacement of Phone Head Set - \$266 Printer for Accounting Program- Budget Sense -\$180
3					Old printer died - have to go to the Commissioners Office to print reports
4					
5					
6					

Seth Wilson 1/14/09
Dept. Head / Date

[Signature] 1/15/09
County Administrator / Date (when applicable)

[Signature] 1/22/09
Commissioner Chair / Date

Executive Finance Committee Chair / Date

To increase budget, you debit the account. To decrease, you credit the account.

APPENDIX I 2

Home & Home Office

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» Sign in

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Home & Home Office Store > Printers > HP LaserJet

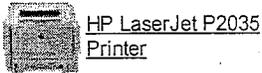
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(CE461A#ABA)

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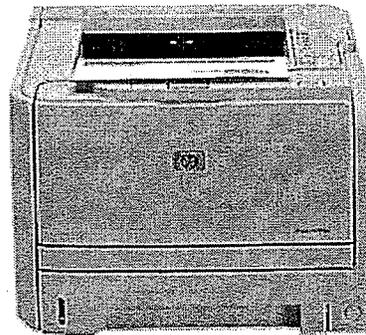
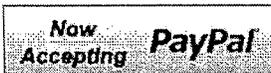
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Fri, Jan 9, 2009



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QTY
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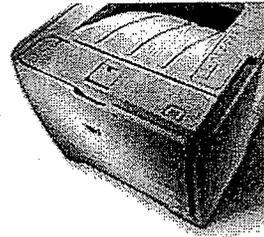
- Overview**
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Want a reliable, high-quality black-and-white laser printer that doesn't cost a fortune? Look no further than our LaserJet P2035 printer. It prints at 30 pages per minute, and you can connect via either USB or parallel ports.

Awards and certifications



- **Print fast**, at up to 30 pages/min
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- **Spend less time** waiting for documents: the first page prints in less than 8 seconds from ready mode
- **Print complex** documents with text, images, and graphics, thanks to the powerful 266MHz processor and 16MB memory
- **Print in volume** via the 50-sheet multipurpose tray and 250-sheet input tray
- **Reduce operation noise** with the quiet mode¹
- **Print a wide range** of items in various sizes, including A6 cards and prescription-size forms



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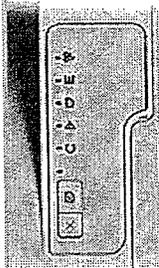
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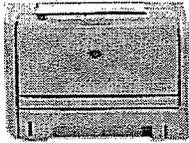
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- **Protect your investment** with the one-year limited warranty plus HP Total Care advice and support
- **Get answers** to product questions toll-free, 24 x 7, or via e-mail in as little time as an hour—at www.hp.com/go/totalcare

1. When quiet mode is selected, printer operates at half speed.
2. Available only with original HP supplies; internet access required.

What's in the box?

APPENDIX I.4



- Power cord
- Preinstalled introductory 1,000-page cartridge
- CD with software and user guide
- Support flyer

- Shopping help
- Offers & Rebates
- E-newsletter sign up

Compatible with



Not all Windows Vista features are available for use on all Windows Vista Capable PCs. All Windows Vista Capable PCs will run the core experiences of Windows Vista, such as innovations in organizing and finding information, security and reliability. Some features available in premium editions of Windows Vista—like the new Windows Aero™ user interface—require advanced or additional hardware. Check www.windowsvista.com/getready for details.

* Prices, specifications, availability and terms of offers may change without notice. Despite our best efforts, a small number of items may contain pricing, typography, or photography errors. Correct prices and promotions are validated at the time your order is placed. Please note these policies apply only to products sold by the HP Home & Home Office Store; reseller offers may vary.

** Percentage shows savings after applicable rebates.

† On your HP Home & Home Office Store credit card, subject to credit approval. Based only on the purchase price of this item. Taxes, shipping costs, additional purchases and other fees are not included in the monthly payment amount. A higher revised monthly payment amount will be calculated at checkout based on shipping preferences and zip code information.

‡ Intel's numbering is not a measurement of higher performance.

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§ 1GB = For hard drives, GB=1 billion bytes. Actual formatted capacity is less. A portion of hard drive is reserved for system recovery software—for notebooks, up to: 8GB (XP and XP Pro), 12GB (Vista), 12GB (MCE); for desktops, up to: 10GB (Vista, XP, XP Pro), 12GB (MCE).

¶ In-home warranty is available only on select customizable HP desktop PCs. Need for in-home service is determined by HP support representative. Customer may be required to run system self-test programs or correct reported faults by following advice given over phone. On-site services provided only if issue can't be corrected remotely. Service not available holidays and weekends.

†† Certain Windows Vista product features require advanced or additional hardware. See www.microsoft.com/windowsvista/getready/hardwarereqs.mspx and www.microsoft.com/windowsvista/getready/capable.mspx for details. Windows Vista Upgrade Advisor can help you determine which features of Windows Vista will run on your computer. To download the tool, visit www.windowsvista.com/upgradeadvisor.

††† Battery life varies depending on product configuration, model, settings, loaded applications, utilized features. As with all batteries, maximum capacity decreases with time and use. Battery life times based on MobileMark 2007 battery benchmark. Reported times are with wireless functionality off.

After first page; see www.hp.com/go/inkjetprinter for details.

APPENDIX 15.

Majority of laser AiOs<\$750, printers<\$300, using Officejet Pro products with XL cartridges; for details: www.hp.com/go/officejet

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FY 10 BUDGET \ COUNTY REPORT TIME LINE

	Jan. 2009	Feb	March	April	May	June	July	August	September
Activity \ Event									
County Administrator Budget Format Presentation and forms to Dept Heads & Elected Officials	Jan. 28, Wed.								
Department Heads & Elected Officials Submit Budgets to the County Administrator		Feb. 13, Fri.							
Administrator Reviews Budgets with Department Heads & Elected Officials		Feb. 17, Tue. - Feb. 27, Fri.							
Submit Newspaper Ad for County Grants <i>(Grant deadline: Friday, Mar. 13, 2009) Tentative Date</i>		Feb. 3, Tue.							
County Administrator Submits Budget to the Commissioners			Mar. 18, Wed.						
Commissioners Review Budgets w\Dept. Heads (EFC Invited) Comm's decided on day of week*			Mar. 24 - Apr. 29						
Grant Applications Review			TBA						
Commissioners Finalize Budget & Sign MS46			April 30, Thu. (Special Commissioners' Meeting)						
Delegates Budget Review Meeting (TBA)			TBA						
Budget (MS-46) Mailed to Delegates, Town \ County \ State Officials (RSA 24:21-a.II.): Deadline					May 1, Fri.				
Submit Ad for the Public Hearing <i>(Placed at least 3 days prior to Hearing).</i>					Depends on Public Hearing date				
Public Hearing <i>(RSA 24:23 10-20 days after MS-46 mailed)</i>					Based on the deadline of when MS-42 mailed:	Sometime between 5/12 - 5/22			
Target Date for EFC Proposed Budget Recommendations						Jun. 12, Fri			
Biennial Deadline for County Official Salaries (RSA 23:7 and 655:14). (Add to FY11 Time line)						N/A			
County Convention <i>(RSA 24:21-a.III)</i>						TBA (28 days from mailing of MS46)			
FY 09 Audit Preparation						TBA			
Audit of County Financials								TBA	
MS42 w/signed <u>approved</u> Convention Minutes deadline (RSA 24:21)								Aug. 14, Fri.	
Audit Exit Interview: Review Financials and Management Letter									TBA
County Report: deadline to send to state/towns (RSA 30:1)									Sep. 30, Wed.

***Commissioners Review Budgets with Dept Heads - Meeting Time: TBA**
 (Below is a schedule of days and when each department will meet)

MS46 Comm's Proposed
 MS42 Delegation's Ratified Budget
 MS45 End of Fiscal Year-Auditors

Sullivan County NH
Request For Proposal (RFP)

Sullivan County NH is requesting proposals for a vendor to provide case management services with some clinical services for youths who are at risk of needing residential treatment services. The following are the program goals:

- An improved community-based service delivery system less reliant on residential beds
- An ongoing system of regular communication between key system stakeholders
- Development of a case management program to service high risk and special needs clients and their families
- Coordination of substance and mental health services
- Recommend options to enhance these programs with means to secure funding for such and
- An improved data system to help coordinate efforts of key agencies

The full RFP can be viewed on line at: www.sullivancountynh.gov

Proposals are due by February 13, 2009, 3 PM, at:

Sullivan County Commissioners Office
Attn: RFP JJHRY&FIP
14 Main Street
Newport NH 03773

Sullivan County reserves the right to reject any or all proposals. The Juvenile Justice High Risk Youth & Family Intervention Program (JJHRY&FIP) is a grant funded program through the NH State Division for Juvenile Justice Services, under the fiscal oversight of the County. Contact Sharon at 603.863-2560 should you have questions.

Appendix N.b

Sharon Johnson-Callum

From: Greg Chanis [gchanis@sullivancountynh.gov]
Sent: Thursday, January 22, 2009 8:40 AM
To: sharonjc@sullivancountynh.gov
Subject: FW: Court decision

Sharon,

Could you print out this e-mail from Betsy Miller and make some copies for the meeting this afternoon

Thanks
Greg

Greg Chanis, County Administrator
Sullivan County, NH
14 Main St.
Newport, NH 033773

Tel: 603.863.2560
gchanis@sullivancountynh.gov

From: Betsy Miller [mailto:bmiller@nhcounties.org]
Sent: Friday, January 16, 2009 12:52 PM
To: 'Ben Nelson'; 'Betsy Miller'; 'Bing Judd'; 'Carol Holden'; 'Christopher Boothby'; 'David Sorensen'; 'Don Stritch'; 'Ethel Jarvis'; 'George Maglaras'; 'J.D. Colcord'; 'Jack Pratt'; 'Jeff Barrett'; 'Katharin Pratt'; 'Martha Richards'; 'Maureen Barrows'; 'Michael Clemons'; 'Mike Cryans'; 'Paul Dumont'; 'Paul Grenier'; 'Peggy Danis'; 'Peter Olkkola'; 'Ray Burton'; 'Richard Long'; 'Roger Zerba'; 'Thomas Brady'; 'Tim Rogers'; 'Toni Pappas'; 'Bronwyn Asplund-Walsh'; 'Cathy Stacey'; 'Eileen Bolander'; 'Sue Collins'; 'Theresa Young'
Cc: Wozmak, Jack; 'Robert E. Dunn'; 'Al Wright'; 'Angela Bovill'; 'Ann Aiton'; 'Barbara Luther'; 'Bruce Moorehead'; 'Carol Schonfeld'; 'Carole Lamirande'; 'Carrie Lover'; 'Christopher Maxwell'; 'Courtney Marshall'; 'Dan St. Hilaire'; 'Debra Shackett'; 'Dennis Robinson'; 'Diane Gill'; 'Ellen-Ann Robinson'; 'Forrest Painter'; 'Fred King'; 'Glenn Libby'; 'Greg Chanis'; 'Greg Wenger'; 'Jeannette Morneau'; 'Joanne Mann'; 'Julie Clough'; 'Kathi Guay'; 'Kathleen Bateson'; 'Kathryn Kindopp'; 'Leo Lessard'; 'Lori Brown'; 'Mark Peirce'; 'Mimi Barber'; 'Nancy Bishop'; 'Philip (Bud) Daigneault'; 'Raymond F. Bower'; 'Richard Grenier'; 'Richard Van Wickler'; 'Ron White'; 'Ross Cunninigham'; 'Sara A. Lewko'; 'Scott Hilliard'; 'Sheryl Trombly'; 'Steven Woods'; 'Terry Warren'; 'Tom Reid'
Subject: Court decision

I have discussed the decision at length with Bob Dunn.

While obviously it is disappointing that the decision wasn't totally favorable, the Court (like the superior court) recognized that the counties may face additional fiscal responsibilities in fiscal year 2011 and beyond. The decision effectively puts pressure on the Legislature to continue to enact caps and to maintain generally a hold harmless arrangement.

The Court seemed to say the obligation for long-term care was a long-time program in existence for many years prior to the enactment of the Article 28-a unfunded mandate provision and is not a new program. It seems to us that the Court simply ignored the wording of the provision referencing "expanded" or "modified."

There is somewhat of a silver lining here, however.

The following quotes, I think, are key:

"In reviewing the net effect of the enactments at issue, we conclude that no new, expanded or modified program

or responsibility has been enacted, or to the extent it has, there is no requirement of additional local expenditures and thus no violation of Article 28-a.”

“As regards fiscal years 2011 through 2013, the remaining operative years of chapter 263, the law states that caps on total billings shall be established by the legislature. Thus, we assume that pursuant to chapter 263, the legislature intends to establish caps on county spending, at a later date. We agree with the trial court that in light of this provision, the fiscal obligation of the counties in 2011 through 2013 is speculative. Because there must be a clear and substantial conflict with the constitution to declare a legislative act unconstitutional, we cannot say at this time that chapter 263 violates Article 28-a.”

“Although the affidavits submitted by the counties state that the costs of the items for which the counties must pay will increase, they do not account for the caps called for by the statute which may eliminate any potential constitutional violation. Until it is known whether there will, in fact, be an increase in required county spending, a judgment as to the statute’s constitutionality is unwarranted. While the declaratory judgment statute is meant to relieve parties of uncertainty about their rights, we conclude that the uncertainty surrounding potential cost increases does not create a clear and substantial conflict with the constitution. Accordingly the issue is not ripe for review.”

(Justice Duggan, in his dissenting opinion, states he believes the enactment of the counties’ fiscal responsibility for HCBC in 1998 was a new obligation and that the “State’s decision to extend the sunset provision results in the counties contributing to HCBC beyond the time agreed to by the counties. This creates an increased expenditure on the counties that was not a pre-existing obligation and therefore violates Article 28-a.”)

So, I think the bottom line is we can use the decision as a position of strength and leverage for caps.

Please let me know if you have any questions, comments, thoughts, etc.

Betsy

*Betsy B. Miller
Executive Director/Government Relations Counsel
NH Association of Counties
46 Donovan St., Suite 2
Concord, NH 03301
603-224-9222 (office)
603-491-2058 (cell)
bmiller@nhcounties.org*