

Sullivan County NH

Type of Meeting: Board of Commissioners
Executive Session 2 - Meeting Minutes
Date / Time: June 21, 2005; 1:01 PM
Place: Unity Sullivan County Complex, Nursing
Home, Business Conference Room

ATTENDEES: Commissioner Donald Clarke - *Chair*, Bennie Nelson - *Vice Chair* and Ethel Jarvis - *Clerk*, Ed Gil de Rubio - *County Manager*, Peter Farrand - *Human Resources Director*, Courtney Marshall - *Nursing Home Administrator*; Sharon Johnson-Callum (minute taker). Others that entered later: Linda Goldthwait - *Genesis / Clinical Services Manager*.

1:01 A motion was made by Commissioner Jarvis to go back into Executive Session per RSA 91-A:3.II.c., for a personnel issue. Commissioner Nelson seconded the motion. There was no discussion. A roll call vote was taken, and carried with all in favor.

Mr. Marshall disbursed copies of D.O.N's, Bonnie Rivard, resignation. She has indicated she will be done, as middle to late July.

1:05 Linda Goldthwait, Clinical Services Manager for Genesis, entered room.

Goldthwait discussed June Brunelle as Interim D.O.N. Will advertise within and regional search for best D.O.N and have someone on board by August. Doing great job with clinical billing and want to continue, but need interim leader. She noted, with Ms. Rivard on leave lines of communication are falling apart. She noted they needed a critical leader at helm, holding people accountable, quality of care issues. It was noted, Brunelle was appropriate as Interim and will follow through with communication down to line staff. With D.O.N. out, Unit Managers have become overwhelmed. Need D.O.N. to balance both employees and residents. Ms. Goldthwait indicated Genesis employees will be there to help with Brunelle's clinical reimbursement tasks. She discussed going forward to assist with training so that there is someone to fill in for the D.O.N. position in future when these similar situations occur.

1:11 Ms. Goldthwait left meeting.

Mr. Marshall noted Goldthwait visits 2-3 times a month. D.O.N. position will be advertised in-house and in regional papers. Mr. Farrand noted Human Resource's new personality testing for employees. They want a culture of respect and personal responsibility for employees. D.O.N. salary discussed.

1:19 Mr. Farrand left room.

1:20 A motion was made by Commissioner Nelson to come out of executive session. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken, and the motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ethel Jarvis". The signature is written in black ink and is positioned above the typed name and title.

*Ethel Jarvis, Clerk
Board of Commissioners*

EJ/s.j-c.