Sullivan County

Type of meeting: Board of Commissioners Public Business Meeting Minutes
Date/Time: Tuesday, June 03, 2008; 3:00 PM
Place: Remington Woodhull County Complex, 14 Main Street, Newport NH 03743; Commissioners' Conference Room

Attendees: Commissioners Jeffrey Barrette – *Chair*, Bennie Nelson – *Vice Chair*; Ethel Jarvis – *Clerk*; Greg Chanis – *Interim County Administrator*; Ross Cunningham – *DOC Superintendent*; Marc Hathaway – *County Attorney*; Sharon Johnson-Callum (minute taker)

Other Attendees: Julie Parker, Unity Resident; State County Delegates Peter Franklin and Suzanne Gottling (arrived later).

3:11 The Chair, Commissioner Barrette, brought the meeting to order and led all in the *Pledge of Allegiance*.

Agenda Item No. 1 **DOC Superintendent's Report**

Agenda item No. 1.a. Census

Supt. Cunningham reviewed current census data [Appendix A], with the total census at 127. Supt Cunningham confirmed census data is now much easier to pull; but to attain history, requires a manual process as they did not have booking software. Mr. Hathaway noted the Ricci Greene study plotted, in one of their graphs, historical data. Supt. Cunningham pointed the female offender data is off in the Ricci Greene study. Mr. Hathaway concurred there was a lot of debate regarding the female census and the idea they were underestimating the trend at the time the study was performed. Pretrial includes In-House and within the community. Mr. Hathaway noted having the pretrial program in the community has helped an already strained system.

Agenda Item No. 1.c. DOC Policy Manual Update

Supt. Cunningham requested the Board schedule a date to review the draft DOC Policy Manual, with recommended release date 7/1/08. After discussion, it was decided the release date will be 8/1/08, and the Board will set a date to review and ratify the draft during one of their July meetings.

Agenda Item No. 1.d. Verizon (Inmate) Payphone Service Agreement

Supt. Cunningham distributed copies of a 5-year Verizon agreement [Appendix B.1 - 4], signed by the previous superintendent on May 7, 2004. Since the contract was ratified, Verizon sold out to AGM, who is the company DOC is currently working with. While reviewing contracts, Supt. Cunningham discovered not all items listed in the

contract's "Attachment A" were delivered. Accordingly, Supt. Cunningham called an AGM representative to discuss the non-compliance and followed up with a "Certified" letter requesting compliance. The group discussed how the non-compliance occurred and why the County had not followed up sooner. Supt. Cunningham discussed future protocol the staff would follow. He noted DSI, another inmate phone vendor, approached DOC to illustrate another inmate phone software package proposal. He's impressed and comfortable with DSI, but will await response from the letter before taking further action and will keep the Board posted.

Agenda Item No. 1.e. Misc. Other Business

THU Recidivism Rates Update: In response to a previous request from Commissioner Jarvis for data on the THU recidivism rate, Supt. Cunningham distributed a 6/3/08 memo to the Board [Appendix C]; with the total of 169 admissions and 31 readmits, the rate is 18.34%. Supt. Cunningham noted, of the 169, the 16 currently in the THU are included, therefore, the rate is higher – 20.26%. Supt. Cunningham confirmed they staff per shift.

3:28 Attorney Hathaway left the room.

Agenda Item No. 2 Interim County Manager's Report

Agenda Item No. 2.a. FY 09 Budget Update

Mr. Chanis noted the EFC continues to work on the budget; they've canceled Friday's EFC meeting and will reconvene Monday.

Agenda Item No. 2.b. FY 08 Potential Budget Transfers

Mr. Chanis discussed a S.C.H.C. *Request For Transfer of Funds* form [Appendix D] previously approved by the Board, and the requested amendment: 40.540.11012 Debit / 40.540.11014 Credit, reducing amount approved from $70,000 to $21,160.02. Mr. Chanis confirmed workers compensation premium has increased from budgeted; we receive premium notices later based on performance. Commissioner Jarvis requested to view the workers compensation sheet, which Mr. Chanis will obtain.

3:31 Commissioner Nelson moved to amend the number [from $70,000 to $21,160.02]. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Commissioner Barrette initialed the amendment on the form [Appendix D].

The group reviewed and discussed the *County Attorney's Office Request For Transfer of Funds* form [Appendix E].

3:32 Attorney Hathaway returned to the room.

3:33 Commissioner Nelson moved to approve the [County Attorney's Office Request For Transfer of Funds form with the] four requests.

Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Mr. Hathaway discussed jail population trends collected by Ricci Greene Associates, and released in their "Sullivan County Jail Facility Needs Assessment [on line at www.sullivancountynh.gov] as follows: 77 in Year 2001, 78 in Year 2002, 90 in Year 2003, 93 in Year 2004, 110 in Year 2005, 103 in Year 2006, and 99 in Year 2007. He noted, at one point in 2005, the County approached 140 and, at which point, they worked collaboratively through innovative programs such as the use of the THU and the pretrial service program, taking the population pressure off the existing facility. Mr. Hathaway discussed a NH Public policy study done in 2004, discussing data collection rates, and noted the State prison recidivism rate is higher than Sullivan County.

Agenda Item No. 2.c. McLaughlin Farm Bank Erosion/ Sewer Line Status

Mr. Chanis reminded the Board Commissioner Nelson inquired on the status of the riverbank stabilization work where flooding, last year, exposed the sewer line on the McLaughlin property. This was viewed by FEMA, NH State, the County, Claremont City, the property owner and other organizations; approximately 7-8 organizations participated in this site review last year. As of today, Claremont City has not begun work, but is working with FEMA to obtain funding and to make sure they have the correct permits and authorization, as it involves stream alterations. Mr. Chanis noted Claremont is responsible for any work once the sewer line hits the Claremont border. Mr. Chanis confirmed McLaughlin lost access to some of his fields due to that flooding, and to date is unable to access those lots.

Agenda Item No. 2.d. Update on FY 08 Audit and Questions Regarding SCHC Write Offs (Uncollectible Funds)

Mr. Chanis noted a pre-audit has been scheduled with Melanson Heath & Co. (MH & Co.), in mid June. He spoke to both Graham & Graham (G&G) and MH & Co. regarding protocol on the write offs with two options provided on how to handle the accounting. G&G recommends charging the asset account, rather than the expense line, and Sheryl at MH & Co. confirmed they can do it either way, but would rather see the County charge the expense line, as it's cleaner for MH & CO. MH & Co. noted anything older than 6-months is considered uncollectible. Both Mr. Chanis and Mr. Purdy have decided to go with MH & Co. suggestion. Commissioner Jarvis expressed concern regarding the large amount reflected in the "Private Pay" category. Mr. Purdy expressed appreciation for the comment and agrees it should be minimal, and has budgeted less next year, striving for a minimal amount. Mr. Purdy concurred a portion of the large amount could be attributed to when transferring from Private to Medicaid, and the short time frame to recover funds. He noted, the responsibility falls on the nursing home to track and manage the accounts and transitioning, but it's the resident / resident family responsibility to apply for benefit reimbursement, which the nursing home helps out as much as they can.

3:48 Commissioner Nelson moved to authorize the write off of $136,838.67 to be expensed as Sheryl in Melanson Heath suggested. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Agenda item 2.e. Julie Parker, County Land Lease Proposal

The board reviewed the e-mail received from Ms. Parker [Appendix F] regarding her proposal to lease County property, the small acreage field lot, behind the State salt, for grazing her horses. Her proposal would be to place an electrical fence around an area in the mid section, with the trails on each side, using it only in non-winter months and bringing her horses back to her property for each evening. She offered to pick up and dispose of garbage being left on the property. This property abuts her property, as well as another resident, and she expressed concern regarding the County Sheriff's proposal to building a firing range that close. Commissioner Jarvis noted the County would take care of any garbage clean up. Mr. Chanis confirmed the field is not more than 5 acres; and discussed other written agreements for County land use: Mr. Sargent leases the sugar house and lot, there's a current agreement for haying by another farmer, and one for the use of the field behind the nursing home by a Fall Mountain teacher - for cattle grazing. The group discussed the firing range proposal, the public hearing that would be held if and when a proposal is received, and noted she could express her feelings at the hearing. Ms. Parker requested permission to use the property for grazing until they made a decision on the firing range. Mr. Chanis confirmed he was meeting, Thursday, with Sheriff and various members of the local sportsman's club at county home to discuss a possible site there. Mr. Chanis's intention is to discuss that further at the next Board meeting. The group discussed liability issues. At Commissioner Jarvis's request to hold a Land Management Committee meeting to discuss the proposed grazing, but both Commissioner Barrette and Nelson noted they felt this was a temporary proposal, not long term issues the committee might want to consider, and, in the broad scope of things - if potential land use doesn't hurt accessibility for outdoor activities and helps manage process through use, grazing/farming - then great idea to do these things. Mr. Hathaway feels Ms. Parker's proposal would be tenant at will - can exclude her at any time - and discussed liability issues and holding conversation with tenant with regards to her adding a rider to her insurance policy, where County would be only responsible for overages. Mr. Chanis confirmed the County mowed the property in question last year, and they do so every two years. The Board would like to see an agreement worked out with appropriate liability issues covered.

4:04 Commissioner Nelson moved to allow Mr. Chanis, with Mr. Hathaway's guidance, to work it out with Ms. Parker. Discussion: Commissioner Jarvis again requested permission to convene the Land Management Committee to review this request. One of the Commissioners noted, if the field to the left were considered for firing range, they'd want to revisit this decision; barring any decision from land management committee that nullifies what we are doing, we shouldn't drag it out. Commissioner Barrette seconded the motion. A voice vote was taken. Commissioner Nelson and Barrette voted in favor. Commissioner Jarvis was apposed. The motion carried with the majority.

4:11 Ms. Parker left room.

Agenda Item No. 2.f. Potential Sheep Grazing on County Property

Mr. Chanis discussed a verbal proposal received for sheep grazing near the nursing home, from Mr. Taber of Unity.

4:13 Representative Franklin arrived.

4:14 Commissioner Nelson moved to allow the [Interim] County Administrator to work out arrangement with Mr. Taber regarding sheep grazing at the county home. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Agenda Item No. 3 Commissioners Report

Agenda Item No. 3.a. Planning For Public Hearing on FY 09 Proposed Budget

Representative Franklin confirmed he polled several members of Delegation and they decided on Tuesday, June 17th 7 PM. Mr. Franklin suggested the hearing be held in Newport so that NCTV would televise it both there and in Claremont. Mr. Chanis confirmed the date fell within the [RSA] guidelines. The Commissioners Office will work with Delegation Clerk on the ad and agenda. The group discussed how the previous ads were placed, and the cost last year of over $1,000; so they will be summarizing the ad to include directions to view details at the Commissioners Office.

Agenda Item No. Item 3.b. Organizational Chart Review & Ratification [Appendix G]

The group discussed, with Mr. Hathaway, the pro's and con's of having two separate organizational charts. Mr. Hathaway advised the Board that the Union contract takes precedent over anything in the Employee Personnel Policy. Commissioner Barrette noted the organizational structure they previously had makes sense and "assuming our involvement remains the same" with one-on-one with DOC and nursing home, put County Administrator where it used to be ... the "same working structure we have now". Mr. Hathaway pointed out the current structure they have now would have the County Manager holding a chain of supervision over a number of employees at the nursing home: housekeeping, dietary and maintenance; and they are designating different reporting lines within those union employees. Mr. Hathaway pointed out Human Resources plays a role in discipline, but does not do the discipline; they execute those instructions of the SCHC Administrator. He added, even though Mr. Chanis and Mr. Purdy work closely together, there are inherent problems in structure they currently have. Mr. Hathaway recommended, "if you want to define what powers, authority and responsibilities you are delegating to the County Administrator/Manager position, you need to examine impact on the chart below those positions – for e.g. how would you allocate or reallocate the various changes of command after you do that?" Commissioner Jarvis feels the organizational chart is important to the Commissioners and expressed concern about giving up powers of entering contracts to one person. Commissioner Barrette noted he'd like, effective July 1st, to drop the term "interim", and would like to sit down with Mr. Chanis to discuss the organizational chart issue one-on-one. Mr. Chanis recommended including Mr. Purdy and Supt. Cunningham for a portion of those meetings. Commissioner Jarvis and Commissioner Nelson both expressed agreement with the meeting between Commissioner Barrette and the others. Mr. Hathaway noted, to make it consistent with their decision of having a County Administrator, they'd probably consider drafting disciplinary as part of the contract.

Agenda Item No. 3.c. County Attorney Opinion – Possible Executive Session Per RSA 91:A.3.II.c.,d. & e.

Commissioner Barrette noted they'd like to seek council regarding the Genesis issue, and then take action in public. Mr Hathaway confirmed they have the right to seek council in Executive Session or public, but would recommend taking advice from council in Executive Session for a course of actions which they may or may not accept. He noted they needed to consider this carefully if they do so in public.

Representative Franklin noted the letter signed by several delegation members was not a request for the Board to take legal action; but a suggestion for the Board to consult with NH Primex, as the County's insurer, to talk with them about the issue and advise the County on their position. Commissioner Nelson clarified, for public present, the request from the Delegation was to contact Genesis, and, since that letter was received, Rep. Franklin requested the County to contact NH Primex. Rep. Gottling noted "contact" meant "communication". Rep. Franklin indicated his suggestion/hope in drafting the letter, that the course the Board would take would be to contact [NH] Primex, then Genesis, or vise versa. Commissioner Barrette summarized what they had done so far with research on the payments to Genesis, noted they were seeking legal opinion in Executive Session, and then would provide the Board's decision in public. Commissioner Nelson concurred with attaining the County Attorney's opinion in Executive Session. Rep. Franklin continued to debate the steps the Board should take and his interpretation of the letter the Delegates wrote. Mr. Chanis read verbatim from the Delegation letter, first sentence: "we are writing to urge you to write to Genesis in order to recover overpayments made to them during the last year they were under contract".

4:55 Commissioner Nelson moved to go into Executive Session to take council regarding the issue [Per RSA 91-A:3.II.c&e.]. Commissioner Jarvis seconded the motion. There was no discussion. Those in Executive Session included: the three Commissioners, Mr. Chanis, Mr. Purdy, Mr. Hathaway and Ms. Johnson-Callum. A role call vote was taken, with all in favor.

4:55 Everyone else left the room.

5:27 Commissioner Jarvis moved to come out of Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

5:27 Rep. Peter Franklin and Supt. Cunningham returned to room.

Commissioner Barrette noted, "*after discussion with Council and an in depth analysis by the [Interim] County Administrator we are prepared to make a motion.*"

5:28 Commissioner Barrette entertained a motion: we respectfully decline the wishes of the Delegation to pursue any action to recover monies paid to Genesis based on the analysis, we do not feel we have overpaid; that said, should any new information surface – physical new information, not a reinterpretation not already hashed, we'd be more than happy to reexamine the documentation. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Additional debate commenced between Commissioners and Mr. Franklin with regards to the: Genesis contract, FY08 Delegation vote regarding the contract, and the decision the previous Board acted on to fund the contract - transferring monies from one line to another. Mr. Franklin suggested they present the Delegation letter and the County's analysis to the Primex legal department requesting them to review it to find if it's justified or not; if they say it's correct, he assured the Board *"I'll pack up my tent and leave; if they feel we have a case – I would recommend they pursue it."* Commissioner Jarvis noted the County paid $375,000, the contract was 4% of revenue ... *"if Genesis forced us to follow through on the contract it would have been over $400,000; your case is that the budget was different, because the Delegation voted $375,000 and so much for the Administrator salary, yet all in all we did not go over budget per contract"... "it was voted 24 hrs later, by Nelson and Clarke, to take out money from another line."* She noted she agreed with this current Board's vote just made, *"if there is anything new I have no problem going through another procedure."* Commissioner Nelson concurred, he does not feel Genesis was overpaid, but has no problem sending it to Primex and asking them to review and see if there is anything there – with this latter move being more of a political issue. Commissioner Barrette indicated he did not appreciate wasting time, would not want to waste anyone else's and will not place his signature on any such letter to Primex.

Agenda Item No. **Public Participation**

None

Agenda Item No. 3.a. **Planning for Public Hearing on FY 09 Proposed Budget**

The Chair requested this placed on their 6/17 meeting agenda. Commissioner Barrette will meet with Mr. Chanis 1 PM 6/13/08 to review the PowerPoint and add more detail. Mr. Chanis confirmed he'd work with the office staff to update the PowerPoint for Friday's meeting.

Union Negotiation Update

The Chair noted they would return to Executive Session to receive an update from Council regarding Union negotiations.

5:48 Commissioner Nelson moved to go back into executive session for legal update on negotiations [Per RSA 91-A:3.II.c.&e.]. Commissioner Jarvis seconded the motion. There was no discussion. Those in Executive Session included: the three Commissioners, Mr. Chanis, Mr. Purdy, Mr. Hathaway and Ms. Johnson-Callum. A role call vote was taken. The motion carried, unanimously.

5:48 Rep. Franklin and Supt. Cunningham left the room.

6:08 Commissioner Jarvis moved to come out of Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

6:09 Mr. Hathaway and Mr. Purdy left the room.

Agenda Item No. 5 Meeting Minutes Review

Agenda Item No. 5.a. May 20, 2007 Public Meeting Minutes

6:11 Commissioner Nelson moved to approve [the 5/20/07 public meeting minutes] as presented. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. Commission Barrette and Nelson voted in favor. Commissioner Jarvis abstained from the vote, as she was not present at the meeting. The motion carried, with the majority.

Agenda item No. 5.b. May 20, 2007 Executive Session Meeting Minutes

6:14 Commissioner Barrette moved to approve and revisit [the 5/20/07 Executive Session minutes] after the contract is approved. Commissioner Jarvis seconded the motion. Discussion – Commissioner Jarvis requested they be sealed permanently. Commissioner Barrette noted he was unsure they had legal basis to do so A voice vote was taken. Commissioner Barrette and Nelson voted in favor. Commissioner Jarvis abstained from the vote, as she was absent for the meeting. The motion carried, with the majority.

Agenda Item No. 5.c. May 27, 2007 Public Meeting Minutes

6:18 Commissioner Nelson moved to accept [the 5/27/08 Public Meeting Minutes] as printed. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Non Agenda Item – Pancake Breakfast Sunday, June 8th
Mr. Chanis noted he and Mr. Purdy were unable to attend the Pancake Breakfast.

Non Agenda Item –Community Corrections Project
Commissioner Jarvis is being interviewed by NHPR regarding the DOC Community Corrections Project. Commissioner Barrette noted a draft memo was placed in their In Boxes today, addressed to Delegation Chair, encouraging the Delegation to perform a formal vote on the Community Corrections project.

Non Agenda Item – EFC FY 09 Budget Meeting
Mr. Chanis noted the EFC voted a 2% raise for non union members.

Next Commissioners Meeting on 6/17/08
The Board decided to hold their next meeting in Newport due to the Public Hearing.

6:28 Commissioner Jarvis moved to adjourn the meeting. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

6:31 Commissioner Jarvis moved to reconvene. Commissioner seconded the motion. Discussion: it was brought to the Boards' attention signing of the MS46 form should have been placed on the agenda. There was a voice vote. The motion carried, unanimously.

NH State DRA MS46 Form

Mr. Chanis explained, last year there was confusion over the MS42 form, in particular, where certain County accounts would be catalogued on the MS42 form. This confusion was relayed to NH State Department of Revenue Administration (DRA), and, in returned, they created a form especially for Sullivan - the MS46 form. He noted, it appears identical to MS42, but has larger boxes. He contacted DRA to advise the Commissioners already approved, signed and submitted the MS42, but found this form is required, also. Mr. Chanis noted DRA just needs signatures from the Chair and Clerk on the form.

6:33 Commissioner Nelson moved the Chair and Clerk sign the MS46 form. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

The Chair and Clerk signed the form [Appendix H 1 - 5]

6:34 Commissioner Barrette entertained a motion to adjourn the meeting. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Respectfully submitted,

Ethel Jarvis

Ethel Jarvis, Clerk
Board of Commissioners

EJ/sj-c.

Date signed: 7-10-08

Sullivan County NH, Board of Commissioners
AGENDA

REGULAR BUSINESS MEETING
Tuesday, June 3, 2008, Time 3 PM

Place: Sullivan County Newport Complex
14 Main Street, Newport NH 03773 – Commissioners' Conference Room

3:00 PM – 3:20 PM 1. DOC Superintendent's Report
a. Census
b. Staffing: (2) Part Time Positions
c. DOC Policy Manual Update
d. Payphone Service Agreement
e. Misc. Other Business

3:20 PM – 3:40 PM 2. Interim County Manager's Report
a. FY 09 Budget Update
b. FY 08 Potential Budget Transfers
c. McLaughlin Farm Bank Erosion / Sewer Line Status
d. Update on FY 08 Audit and Questions Regarding SCHC Write Offs (Uncollectible Funds)
e. Julie Parker, County Land Lease Proposal
f. Potential Sheep Grazing on County Property

3:40 PM – 4:05 PM 3. Commissioners' Report
a. Planning for Public Hearing on FY 09 Proposed Budget
b. Organizational Chart Review & Ratification; Possible Executive Session Per RSA 91:A.II.c - Personnel
c. County Attorney Opinion - Possible Executive Session Per RSA 91:A.3.II.c.,d. & e

4:05 PM – 4:15 PM 4. Public Participation

4:15 PM – 4:20 PM 5. Meeting Minutes Review
a. May 20, 2007 Public Meeting Minutes
b. May 20, 2007 Executive Session Meeting Minutes
c. May 27, 2007 Special Public Meeting Minutes

4:20 PM 6. Adjourn meeting

Please note: times on the agenda may vary depending on need for more discussion or lack of participation.

Sullivan County NH, Board of Commissioners
AGENDA

Upcoming Events:

- **Jun 5th, Thu. Sullivan County - NH State Incentive Funds Applicant Interviews**
  - **Time: 8:30 AM.** Place: Unity County Complex – Ahern Building
- **Jun 6th, Fri. Sullivan County Delegation Executive Finance Committee Meeting**
  - **Time: 10 AM.** Place: Newport County Complex
- **Jun 8th, Sun. 20th Annual Pancake Breakfast**
  - **Time: 7 AM – 11 AM.** Place: Unity County Complex – Sullivan County Health Care Facility
- **Jun 9th, Mon. Sullivan County Delegation Executive Finance Committee Meeting**
  - **Time: 10 AM.** Place: Newport County Complex
- **Jun 17th, Tue. Next Board of Commissioners meeting.**
  - **Time: 3 PM. Place**: Unity, Sullivan County Health Care Facility, 1st Floor, Recreation Room.

Please note: times on the agenda may vary depending on need for more discussion or lack of participation.

APPENDIX A

To: Supt. Cunningham
From: Lt. Roberts
Ref: population Breakdown

Tuesday June 3, 2008

POPULATION DATA:

House of Corrections	Pre-Trial Inmates	Protective Custody
Male – 42 Female – 8	Male – 46 Female – 3	Male - 0 Female - 0

THU

Male- 16
Female- 0

Total Population (In House) – 99

Home Confinement	Weekender	Merr County
Male – 5 Female – 3	Male – 2 Female – 0	Male- 5 Female- 0
NHSP	Grafton County Admin Transfer	Cheshire County Admin Transfer
Male – 3 Female – 2	Male – 1 Female – 1	Male - 2 Female – 1
Hillsborough County Admin Transfer	Phoenix House/farnum	Belknap County
Male – 3 Female – 0	Male – 1 Female – 1	Male- 0 Female- 0

Total Census – 129

Temp Hold for other jurisdictions

NHSP	Grafton County	Strafford County
Male- 1 Female- 0	Male- 2 Female- 0	Male- 1 Female-0

Pre-Trial Services

Male- 20
Female- 16

TO: County Manager
FR: Superintendent
RE: Verizon payphone service agreement

May 7, 2004

Sir,

The attached agreement is expected to go into effect on June – 2004. This is a renewal of our existing contract with Verizon. The following is a outline of this agreement.

TERM: This agreement will be in effect for a term of 5 years.

CONDITIONS:

1. Verizon shall arrange for the provision of payphone services at the House of Corrections

2. Verizon shall pay a commission of 30% based on all gross revenues generated from all inmate payphones at Sullivan County Jail.

3. Verizon shall also provide the following:
   - Inmate Management System
   - Inmate Management Imaging system and hardware
   - Inmate management positive ID fingerprint system (5 year software support and routine maintenance)
   - Inmate Management system – dedicated server
   - 4 IMS work station PC's (includes booking PC) *
   - System installation
   - Data Conversion if necessary

4. IMS software and works stations will become the property of Sullivan County Department of Corrections at the end of the term.

I respectfully propose that we agree to these terms and conditions. I see no reason to discontinue our relationship with Verizon.

Superintendent

verizon

Agreement for Verizon Payphone Service

Agreement Number: 116004443

This Agreement, effective 06-2004, by and between Verizon* and **Sullivan County Jail** (hereinafter "Location Provider"), is for the provision of payphone service at the location(s), and for the type of service and payphone numbers indicated in Attachment B, or as noted below:

Location Provider Address (the "Premises") 103 County Farm Rd Unity, NH 03743	Mailing Address: 103 County Farm Rd Unity, N.H. 03743
Location Provider Federal Tax ID/Social Security Number:	IRS Status: Corporate _; Partnership _; Individual _; Government _; Exempt _; Other:

PTN	Type	Address	City	St	Zip	Commission

The following Attachments are incorporated into, and thereby become part of, the Agreement:
Attachment A, Attachment ____, Attachment ____, Attachment ____

1. **TERM:**
Verizon shall arrange for the provision of payphone service at all Location Provider locations covered by this Agreement. This Agreement shall be in effect for an initial term of 5 years, beginning on the date written above, and shall automatically renew for additional, successive one-year terms, unless either party provides written notice of its intent not to renew this Agreement at least thirty (30) days, but not more than ninety (90) days, prior to the end of the initial term or any renewal term.

2. **AUTHORITY:**
The person signing represents and warrants: 1) to have the authority to execute this Agreement; 2) that Location Provider has the legal right to possession of the premises; and 3) that Location Provider has not entered into any other agreement that is inconsistent with this Agreement. Location Provider and person signing this Agreement will hold harmless and indemnify Verizon from any claims or liabilities arising from inaccuracy or omission in such warranties.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed the Agreement on the dates written below. Acceptance shall be subject to the discretion of Verizon.

BY: (Verizon Authorized Signature)	BY: (Location Provider Authorized Signature)
A. Accepted by Verizon	B. Accepted by Location Provider
X	X
Printed Name: SELECT ONE...	Printed Name:
Title: Date:	Title: Date:

3. **NOTICES:**
All notices required to be in writing shall be delivered to the party at the addresses specified below. Each party shall notify the other of any changes in address by providing the other party thirty (30) days prior written notice.

To: **Verizon**			To: **Sullivan County Jail**		
Street: 110 East Monroe			Street: RR1 Box 392		
City: Bloomington	State: IL	Zip: 61701	City: Claremont	State: NH	Zip: 03743
Attention: **Contract Administrator**			Attention:		
Telephone Number: (800)822-2646			Telephone Number: --		
The Verizon Account Representative is: John Ferri			Telephone No.: 9783711414		

4. **LOCAL AND INTRALATA CALLS:**
During the term of this Agreement, Verizon shall carry or select the carrier for all local and intraLATA payphone calls that Verizon is permitted under applicable law to carry. If Verizon is required by regulatory requirement or otherwise to route such calls to a carrier other than Verizon, then Verizon may terminate this agreement on thirty (30) days notice to the Location Provider and remove its payphones without charge or penalty.

5. **INTERLATA CALLS:**
The Location Provider hereby grants and assigns to Verizon the exclusive right to provide or arrange for the provision of pre-subscribed interLATA calls in Verizon's name as the contracting party for all payphones covered by this Agreement, provided that Location Provider does not have an existing agreement with another entity for these calls. In the event Location Provider has an existing agreement with respect to these calls, Location Provider grants Verizon the exclusive right to provide or arrange for the provision of pre-subscribed interLATA calls upon the expiration of such existing agreement on the date indicated by Location Provider below. If no interLATA contract expiration date is indicated, Location Provider represents that it has no existing interLATA agreement. Location Provider agrees to pay any charges associated with said payphones that may be imposed by the interLATA carrier if Location Provider selects such carrier.

Location Provider's Initials: ____ Date Existing InterLATA Contract Expires (If any): 06-09

* "Verizon" is the Verizon telephone company that serves your area. The Verizon telephone companies are: Verizon Delaware Inc., Verizon Maryland Inc., Verizon New Jersey Inc., Verizon Pennsylvania Inc., Verizon Virginia Inc., Verizon Washington, DC Inc., Verizon West Virginia Inc., Verizon New England Inc., Verizon New York Inc., Verizon California Inc., Verizon Florida Inc., Verizon Hawaii Inc., Verizon North Inc., Verizon Northwest Inc., Verizon South Inc., Verizon West Coast Inc., GTE Alaska Incorporated, GTE Southwest Incorporated dba Verizon Southwest, GTE Arkansas Incorporated dba Verizon Arkansas, GTE Midwest Incorporated dba Verizon Midwest, The Micronesian Telecommunications Corporation, Contel of Minnesota, Inc. dba Verizon Minnesota.

6. RIGHTS AND DUTIES:

A. **Location Provider shall** grant Verizon the exclusive right to arrange for the installation and operation of payphones at all of Location Provider's locations identified above or in Attachment B. Such service may be provided by Verizon or other payphone service provider selected by Verizon. Location Provider expressly agrees not to enter into the same or similar arrangement with any other source, person or entity for the provision of pay telephone service at such locations during the entire term of this Agreement. Location Provider shall maintain the area around the payphones, and provide suitable space, safe and convenient access to the public, and electrical power, if necessary, at Location Provider's expense, for the use of the payphones. Location Provider shall provide Verizon with access to the premises during normal working hours. Location Provider shall take reasonable precautions to protect the payphones from damage, vandalism, theft, and hazardous conditions, and promptly report all such conditions and any service failures to Verizon. In the event of any damages or theft, Verizon may condition continuance of the payphone service on Location Provider's reimbursement to Verizon for such losses. Location Provider shall not affix or permit to be affixed any other signs, materials or information to the payphones or equipment.

B. **Verizon shall** comply with all licensing and federal accessibility requirements upon installation of its equipment. Verizon may install signs on or near the telephones to identify the telephones to users, and may install advertising for products and services that do not compete with Location Provider's business, within or on the telephone enclosures, instruments and handsets. Verizon shall not be responsible for providing text telephone, TDD equipment, or ramps, curb cuts or other changes to Location Provider's property. Verizon may change the assigned telephone number(s) at any time at its sole discretion.

7. RELOCATION AND REMOVAL:

Unless mutually agreed upon, no payphones shall be relocated or removed from their location, provided that Verizon reserves the right to move or remove any payphone which (i) does not produce minimum revenues to support continued operation in accordance with Verizon's guidelines or (ii) is subjected to repeated acts of vandalism or misuse. Verizon shall not be responsible for restoring Location Provider's premises after any relocation or removal of payphones or enclosures. Upon permanent relocation or removal of any telephone, Verizon may leave in place and dedicate to Location Provider such useful equipment and facilities as concrete pads, bumper posts and underground conduit ("Transferred Equipment"), the ownership and responsibilities of which shall be automatically transferred to Location Provider unless Location Provider notifies Verizon in writing within thirty (30) days of the permanent relocation or removal of the payphone that Verizon must remove such Equipment.

8. TERMINATION LIABILITY:

In the event that Location Provider causes this Agreement to be terminated prior to its scheduled expiration date then, in addition to such other remedies as may be available at law or in equity, Location Provider shall pay Verizon a termination fee equal to the sum of (a) $400 per inside payphone and $750 per outside payphone to recover the cost of installation, removal and refurbishment of the equipment, and (b) $200 per payphone per month for each month that remains in the term of the Agreement, up to a maximum of twelve months. Verizon may require that such payment be made before Verizon will disconnect and remove its payphone(s). Such payments may also be deducted from any commission payable hereunder. Location Provider shall also reimburse Verizon for all costs and legal fees incurred to collect such fees, or to enforce its rights or remedies under this Agreement.

9. INDEMNIFICATION:

Verizon shall indemnify and hold Location Provider harmless to the extent required by law for liabilities imposed upon the Location Provider for bodily injuries and property damages caused by the negligent acts or omissions of Verizon's employees while on Location Provider's premises in the course of its performance of this Agreement, except as may be otherwise provided by applicable tariffs, laws or regulations. Location Provider shall indemnify and hold Verizon harmless from claims and liabilities arising from Transferred Equipment or from Location Provider's operation and maintenance of the Premises.

10. LIMITATION OF LIABILITY:

Upon receiving timely notice of any service failures or equipment outages affecting the payphone equipment, Verizon shall undertake appropriate repair efforts to correct such service failures and equipment outage or failure, which efforts shall constitute the sole and exclusive liability of Verizon in connection with service failure or equipment outage. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY SUCH FAILURE, WHETHER CLAIM OR REMEDY IS SOUGHT IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE.

11. MISCELLANEOUS:

A. **Causes Beyond Control of a Party.** Neither party shall be liable for failure to perform obligations under this Agreement if prevented from doing so by a cause or causes that could not with reasonable diligence be controlled or prevented by the party.

B. **Subcontractors and Successors.** Verizon may perform its obligations under this Agreement through subcontractors. Location Provider may not assign this Agreement or delegate any rights or obligations hereunder to any other person or entity without the written consent of Verizon. Verizon may assign this Agreement, or its performance of any rights or duties under this Agreement, to other payphone service providers. This Agreement shall bind the parties, their successors and assigns.

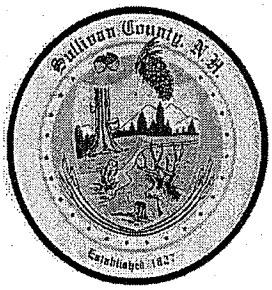
C. **Entire Agreement.** This Agreement, including any Attachments and Addenda, contain the entire Agreement by and between the parties and supersede any previous understandings or agreements between the parties, and may not be modified except by an agreement confirmed in writing.

Attachment A

Verizon agrees to provide the following in accordance with the Agreement with Sullivan County Department of Corrections.

- **IMS Jail Management System**
- **IMS Booking/Imaging System with Hardware**
- **IMS Positive ID Module**
  (5 year software support and routine maintenance)
  Additional 3 licenses
- **IMS Dedicated Database Server**
- **Three additional Workstations**
- **IMS and workstations will become property of Sullivan County Department of Corrections at the end of the Agreement (Year 2009)**
- **System implementation (installation and training)**
- **Data Conversion**
- **A commission of 30% based on all gross revenues generated from all inmate payphones at the Sullivan County Jail**

APPENDIX C



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Supt. R.L. Cunningham Date: 6/3/08

Subject: THU recidivism rates At: DOC

To: Board of Commissioners

The following is a breakdown of the numbers of inmates that participated in the THU program for 2006, 2007 & 2008 as requested by Commissioner Jarvis. The individuals researching the data had to pull each individual file of participants in order to determine the statistics which is the reason why I indicated it would take up to 1 month to determine figures.

Information was gathered beginning in May of 2006 as this is where reliable data began. The information was provided by John Gramuglia, Director of Programs

There were 169 admissions to the THU from May 2006 until June 2008.
Of the 169 admissions there were a total of 31 readmits to the Department of Corrections
This equates to an 18.34% recidivism rate.
Readmissions occurred from Violations of Probation and/or a new charge

Supt. Ross L. Cunningham

APPENDIX D

ORIGINAL

REQUEST FOR TRANSFER OF FUNDS

DEPARTMENT: SCHC

DATE: 5/15/2008

	Account description	Account Number	Transfer From (Debit)	Transfer To (Credit)	Purpose of Transfer
1	Group Health Ins (Marketing)	40.492.11012	1,750		
	ET Buy Back (Marketing)	40.492.10007		1,750	Acct was inadvertently used in error last request
2	Contract Services	40.500.12029	700		
	Dues, Licenses, Subcrip.	40.500.13037		700	To cover misc. fees (CLIA, Mail filtering)
3	Group Health Ins (Dietary)	40.530.11012	15,500		Dietician use exceeded budget thru Jan,
	Contract Services (Dietary)	40.530.12029		15,500	decreased use to 30 hrs/wk in Feb
4	Group Health Ins (Nursing)	40.540.11012	90,000		
	Overtime (Nursing)	40.540.10008		90,000	To cover projected nursing overtime
5	Group Health Ins (Nursing)	40.540.11012	21,160.02 ~~70,000~~		SJP final Signature FY08 JRB ✓
	Workers Compensation (Nursing)	40.540.11014		21,160.02 ~~70,000~~	To cover projected worker comp expense
6	Group Health Ins (Rec Therapy)	40.593.11012	6,000		
	Retirement (Rec Therapy)	40.593.11013		6,000	To cover projected retirement expense

Seel J. Purdy 5/15/08
Dept. Head / Date

Interim County Manager / Date (when applicable)

Commissioner Chair / Date

Executive Finance Committee Chair / Date

APPENDIX E

ORIGINAL

REQUEST FOR TRANSFER OF FUNDS

DEPARTMENT: Sullivan County Attorney's Office

DATE: 6/3/08

	Account description	Account Number	Transfer From	Transfer To	Purpose of Transfer
1	Education & Training	10410-11017	1000		To cover current over-expenditure
	Dues, Licenses, Subscrip.	10410-13037		1000	
2	Expert Witness	10410-14047	1500		To cover cost of larger capacity file backup hardware
	Equipment	10410-21097		1500	
3	Vacation Coverage	10410-10003	100		To cover cost of over-expenditure
	Unemployment Compensation	10410-11015		100	
4	Vacation Coverage	10410-10003	600		To cover cost of over-expenditure
	Dental Insurance	10410-11016		600	
5					
6					

Dept. Head / Date 06-03-08

Interim County Manager / Date (when applicable)

6/5/08

Commissioner Chair / Date

Executive Finance Committee Chair / Date

Sharon Johnson-Callum

From: Ray Parker [[redacted]

Sent: Thursday, May 29, 2008 8:38 PM

To: Sharon Johnson-Callum

Cc: Gregory Chanis

Subject: Re: Sullivan County Commissioners

To Whom It May Concern,

Earlier today I spoke with Sharon , About possibly leasing a piece of land . Sharon suggested I e-mail you to give you a "heads up" on what it is that I would like to do prior to the meeting of the commissioners. What I am proposing is, I am interested in leasing the field located on 2nd N.H. Turnpike behind the salt sheds in Unity. As of right now the property is not being used.In addition to this fact there has been garbage brought and left on the property If I am allowed to lease this area I will personally take the trash to the dump and continue to do so for as long as I lease (if the dumping continues) I will bring photos to the meeting so you can see for yourselves what is being left on the property. I would be leasing this land for the purpose of a horse pasture which I would only use during daylight hours. This means I would need to put fencing up around the field. I believe this plan could be a win win situation, a benefit for both parties. I appreciate your time on this matter, thank you

On Thu, May 29, 2008 at 11:56 AM, Sharon Johnson-Callum <sharonjc@sullivancountynh.gov> wrote:

Sincerely, Julie Parker

Hi Julie,

It was a pleasure speaking with you today, Julie. As mentioned, the Board of Commissioners meet twice a month for their regular business meetings, on the first Tuesday and the third Tuesday of each month. The following are dates, times and meeting places of their upcoming meetings:

- **Tuesday, June 3rd, 3 PM Newport - 14 Main Street, 1st Floor Commissioners Conference Room**
- Tuesday, June 17th, 3 PM Unity - 5 Nursing Home Drive, Sullivan County Health Care Facility

You mentioned you would like to meet with the Commissioners to discuss leasing County land off the 2nd NH Turnpike Road, behind the salt shed in Unity. As requested, I've placed you on their June 3rd Agenda, under "Public Participation".

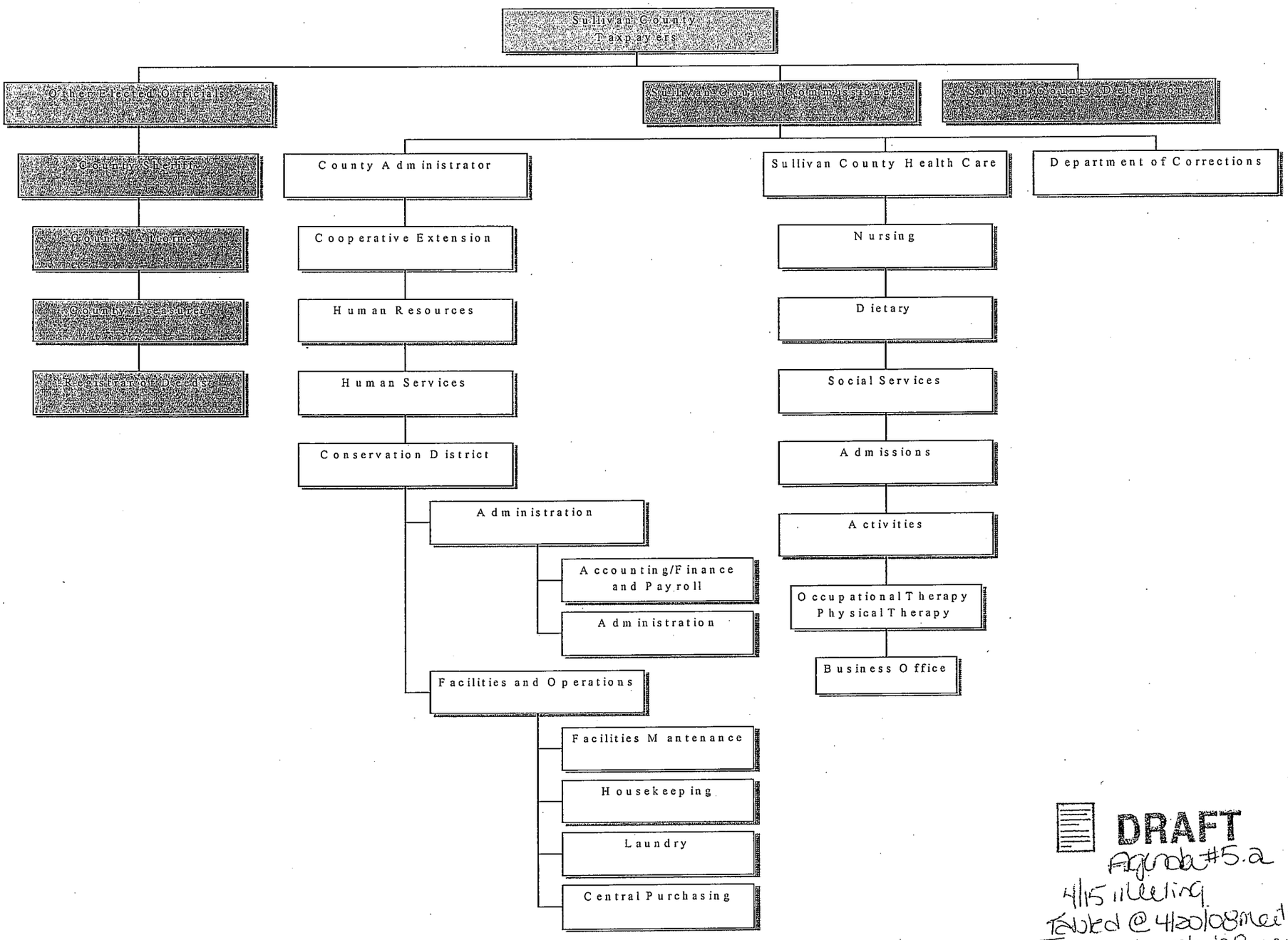
Feel free to e-mail the Commissioners and Interim County Administrator, Greg Chanis (whom I've Cc'd on this message, just to give him a "heads up" :), in advance regarding your proposal. That would allow the Board members to view the proposal ahead of time, get an idea of where the land you are proposing to lease is located and your leasing intensions. The Commissioners e-mail address is: commissioners@sullivancountynh.gov

Please do not hesitate to call if you need further assistance. As we get closer to the meeting date, I will email a cop of the agenda. Best regards, Sharon

Sharon Johnson-Callum
Administrative Assistant

Sullivan County Commissioners' Office
14 Main Street
Newport NH 03773

APPENDIX G



DRAFT

Agenda #5.a

4/15 Meeting

Tabled @ 4/20/08 meeting

Tabled to 5/20/08 meeting

Tabled to 5/27/08 meeting

Tabled to 6/3/08 meeting

Tabled to [illegible] meeting

FORM MS-46

PROPOSED BUDGET
AND
ESTIMATE OF REVENUE - COUNTY

For: SULLIVAN County

DATE OF CONVENTION: _____ Fiscal Year Ending: Proposed FY'09 Commissioners Budget

Mailing Address: _____

Phone #: 603-863-2560 Fax #: 603-863-9314 E-Mail: commissioners@sullivancountynh.gov

Prepared by: Dodi Violette, Account Clerk I

Use this form to prepare the county budget for delivery to each member of the county convention who will be in office on the date of appropriation vote and to the chairman of the board of selectmen or mayor for each city/town within the county, and to the Secretary of State as required by RSA 24:21-a.

COMMISSIONERS

Please sign in ink.

[illegible]	COMMISSION-CHAIR
Ethel V. Jarvis	Commissioner-Clerk

This form is available on our website: www.nh.gov/revenue

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-46
Rev. 07/07

MS-46 Proposed Budget - County of _Sullivan_____ FY 09_____

1	2	3	4	5
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year 08	Expenditures to 3/31/2008	Proposed Budget FY'09
	GENERAL GOVERNMENT	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4110	County Convention Costs	12,100.00	6,534.55	12,100.00
4120	Judicial			
4122	Jury Costs			
4123	County Attorney's Office	451,359.00	306,534.84	471,431.00
4124	Victim Witness Advocacy Program	63,031.00	58,688.77	65,236.00
4130	Executive	407,732.00	283,893.49	448,966.00
4150	Financial Administration			
4151	Treasurer	7,273.00	5,051.87	7,014.00
4153	Other Legal Costs			
4155	Personnel Administration	90,782.00	72,984.40	91,740.00
4191	Planning and Zoning for Uninc.Places			
4192	Medical Examiner	9,000.00	5,860.99	11,000.00
4193	Register of Deeds	450,250.00	293,387.74	380,221.00
4194	Maintenance of Government Bldg.	218,976.00	279,512.55	199,650.00
	Other (specify) Audit, HR,DA,WF,FG	213,099.00	232,726.01	609,952.00
	PUBLIC SAFETY	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4211	Sheriff's Department	642,203.00	452,336.42	639,500.00
4212	Custody of Prisoners			
4214	Sheriff's Support Services			
4219	Other Public Safety	189,641.00	149,983.39	215,869.00
	CORRECTIONS	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4230	Corrections	2,881,479.00	1,978,431.85	3,222,276.00
4235	Adult Probation and Parole			
4300	County Farm Expense	8,200.00	2,829.71	8,000.00
	COUNTY NURSING HOME	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4411	Administration	1,290,206.00	728,816.55	1,022,491.00
4412	Operating Expense	12,367,604.00	9,207,957.75	10,000,313.00
4439	Other Health		3,000.00	0.00
	HUMAN SERVICES	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4442	Direct Assistance	3,840,828.00	3,158,129.00	4,941,124.00
4443	Board and Care of Children	522,330.00	283,065.12	0.00
4446	Diversion Program	164,323.00	110,037.25	169,334.00
4447	Special Outside Services	179,000.00	89,000.00	190,138.00
	Other (Specify)			

MS-46 osed Budget - County of __Sullivan_____ FY 09_____

1	2	3	4	5
Acct.#	APPROPRIATIONS OR EXPENDITURES	Appropriations Previous Fiscal Year 08	Expenditures to 3/31/2008	Proposed Budget FY'09
	COOPERATIVE EXTENSION	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4611	Administration	238,918.00	171,954.11	244,146.00
4619	Other Conservation	61,362.00	48,064.20	46,333.00
4650	Economic Development			
	DEBT SERVICE	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4711	Principal Long-Term Bonds/Notes	0.00		
4721	Interest Long-Term Bonds/Notes			
	Other (Specify) INT ON RAN	80,000.00	105,234.17	105,000.00
INTERGOVERNMENTAL TRANSFERS		xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4800	Intergovernmental Transfers	0.00	200,795.03	0.00
	CAPITAL OUTLAY	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4901	Land and Improvements (detail below)	615,500.00	245,950.83	10,000.00
4902	Machinery			
4903	Buildings (detail below)			441,630.00
4904	Improvements Other than Bldg.			68,000.00
INTERFUND OPERATING TRANSFERS		xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
4912	To Special Revenue Fund			
4913	To Capital Projects Fund			
4914	To Proprietary Funds	2,310,414.00	1,188,292.47	3,675,693.00
4915	To Capital Reserve Funds (CONTINGENCY)	15,000.00		15,000.00
4916	To Fiduciary Funds			
	TOTAL APPROPRIATIONS	27,330,610.00	19,669,053.06	27,312,157.00

OPTIONAL: Use this box to provide additional detail of amounts in account lines.

ACCT #	Additional Description	Amount

MS-46 Prosposed Budget - County of Sullivan FY 09

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenue Previous Fiscal Year 08	Actual Revenue to 3/31/2008	Estimated Revenue Ensuing Fiscal Year 09
	ASSESSMENTS/TAXES	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3110	Property Taxes Levied for Unincorporated Places			
3120	Land Use Change Taxes for Unincorporated Places			
3180	Resident Taxes for Unincorporated Places			
3185	Yield Taxes for Unincorporated Places			
3186	Payments in Lieu of Taxes for Unincorporated Places	0.00	1,244.00	1,244.00
3187	Payments in Lieu of Taxes			
3189	Other Taxes			
3191	Penalties on Delinquent Municipal Assessments			
3200	Licenses, Permits, and Fees			
		xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3319	REVENUE FROM THE FEDERAL GOVERNMENT			
	REVENUE FROM THE STATE OF NH	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3351	Shared Revenue for Unincorporated Places			
3352	Incentive Funds	164,323.00	117,996.84	169,334.00
3354	Water Pollution Grants			
3355	Housing and Community Development: PROSHARE	743,527.00	118,113.50	500,000.00
3356	State & Fed. Forest Land Reim. in Unincorporated Places			
3359	Other (Specify) VW, Extradition, & State Grants	214,474.00	182,899.80	353,433.00
3379	INTERGOVERNMENTAL REVENUES			
	REVENUES FROM CHARGES FOR SERVICES	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3401	Sheriff's Department	327,875.00	237,605.01	359,290.00
3402	Register of Deeds	450,000.00	334,081.72	425,000.00
3403	County Corrections	90,000.00	50,261.96	95,000.00
3404	County Nursing Homes	13,089,564.00	8,324,270.61	11,018,379.00
3405	County Farm	0.00	650.00	8,150.00
3407	Maintenance Department			
3409	Other (Specify): H.S., Juv.Transports & Parental	0.00	11,145.16	0.00

MS-46 Proposed Budget - County of Sullivan FY 09

1	2	3	4	5
Acct.#	SOURCES OF REVENUES	Estimated Revenu Previous Fiscal Year 08	Actual Revenue to 3/31/2008	Estimated Revenue Ensuing Fiscal Year 09
	REVENUE FROM MISCELLANEOUS SOURCES	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3501	Sale of County Property			
3502	Interest on Investments	20,000.00	9,457.97	6,500.00
3503	Rents of Property	190,583.00	154,652.60	190,258.00
3508	Contributions and Donations			
350_	Other (Specify) MISC.	1,000.00	23,299.98	0.00
350_	Other (Specify) INS. REFUNDS	2,700.00		0.00
	OTHER FINANCIAL SOURCES	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
3912	Transfer from Special Revenue Funds	75,322.00	249,611.03	0.00
3913	Transfer from Capital Projects Funds			0.00
3914	Transfer from Proprietary Funds	1,591,862.00	1,193,896.48	510,575.00
3915	Transfer from Capital Reserve Funds			
3916	Transfer from Trust and Agency Funds	0.00	3,597.29	3,870.00
3934	Proceeds from Long-Term Notes/Bonds			
	REVENUE SUBTOTAL	16,961,230.00	11,012,783.95	13,641,033.00
	FUND BALANCE TO REDUCE TAX RATE			
	TOTAL REVENUES	27,330,610.00	21,382,163.95	27,312,157.00
	TAXES	10,369,380.00	10,369,380.00	13,671,124.00

BUDGET SUMMARY

Proposed Total Appropriations	27,312,157.00
Total Estimated Revenues	13,641,033.00
Proposed Amount to be Raised by Taxes	13,671,124.00