

Sullivan County NH

**Type of Meeting: Board of Commissioners – Special Meeting Minutes
DOC Interview & FY 08 Budget Review**

Date/Time: Friday, May 25, 2007; 9 AM

Place: Newport – Remington Woodhull County Complex

Attendees: Commissioners Ethel Jarvis – *Chair*, Bennie Nelson – *Vice Chair* (arrived later at 9:15 AM) and Jeffrey Barrette – *Clerk*; Ed Gil de Rubio – *County Manager*; Dodi Violette – *Accounts Payable/Account Clerk I* (arrived at 2:36). Sheriff Michael Prozzo; Marc Hathaway – *County Attorney*; Captain John Milliken – *DOC*; Lt. Douglass Roberts – *DOC Inmate Program/THU Director*; Lori Keefe – *DOC Secretary*; Kevin Warwick – *Alternative Solutions Associates*; the latter six left at 2:36.

9 AM The Chair, Commissioner Jarvis, brought the meeting to order.

Mr. Gil de Rubio requested they go into Executive Session to conduct the three interviews for the DOC Superintendent position.

9:01 A motion was made, by Commissioner Barrette, to go into Executive Session [Per RSA 91-A:3.II.c.] for interviews [personnel issue]. Commissioner Jarvis seconded the motion. There was no discussion. A roll call vote was taken. The motion carried unanimously. Commissioner Nelson was absent from the vote.

2:35 A motion was made, by Commissioner Barrette, to come out of Executive Session. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

2:36 All left the meeting except the following: Commissioners Jarvis, Nelson and Barrette, and Mr. Gil de Rubio. Ms. Violette joined the meeting.

AGENDA ITEM NO. 6 OTHER COUNTY BUSINESS

AGENDA ITEM NO. 6.A. CERTIFICATE FOR MUNICIPALITIES – DOCUMENT FOR NH STATE SUPERIOR AND PROBATE COURT LEASE (NOTARY REQUIRED)

2:40 A motion was made, by Commissioner Barrette, to authorize the County Manager to enter into the ten month holdover agreement and for the Board to sign the Certificate For Municipalities. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken the motion carried, unanimously.

Ms. Violette witnessed the signing of the certificate, as Notary.

AGENDA ITEM NO. 6.B. ANY OTHER OLD OR NEW BUSINESS

There was none.

AGENDA ITEM NO. 6.C. FY 08 COUNTY BUDGET REVIEW & RATIFICATION

The Board reviewed and agreed upon the following increases and decreases in the FY 08 County budget

30.409.12029	Accounting	Decrease by \$15,000
30.520.12026	Appreciation	Decrease by \$500
30.520.12029	Contract	Decrease by \$5,000
30.520.13034	Wellness	Decrease by \$2,000
30.520.19082	Gen. Maint.	Decrease by \$250
30.520.13036	Office Supp.	Decrease by \$3,500
30.550.12029	Op.Cont.Srv	Increase by \$7,102
30.550.16061	Rev. Out/In	Increase by \$3,250
30.550.16065	Fuel	Decrease by \$10,000
30.550.18080	Care of Grn	Decrease by \$2,000
30.550.19080	Sewer	Decrease by \$3,050
30.550.19082	Gen. Maint.	Decrease by \$2,500
30.555.19082	Cent.:Gen.M.	Decrease by \$250
30.555.21097	New Equip.	Decrease by \$3,000
30.700.19082	Fac.Gen.M.	Decrease by \$1,500
30.520.10001	HR Dir.	Decrease by \$1,092
30.520.11010	FICA	Decrease by \$87
30.520.11013	Retirement	Decrease by \$99
30.550.10001	Asst.Dir.	Decrease by \$491
30.550.11010	FICA	Decrease by \$38
30.550.11013	Retirement	Decrease by \$43
30.550.16069	Gasoline	Decrease by \$3,000

During the meeting, the group contacted *Facilities and Operations Director*, Greg Chanis, at home to ask questions. There were a couple unanswered questions that data would be supplied for later in the week.

5:30 The meeting adjourned with no ratification of the FY 08 County Budget grand total.

Respectfully submitted,



Jeffrey Barrette, Clerk
Board of Commissioners

Date signed: 6/19/07