

**Sullivan County Criminal Justice Coordinating Committee**

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SCCJ Coordinating Committee

**Date:** March 24, 2006

**Time:** 12:30 pm.

**Present:** Ed Gil de Rubio – *County Manager*, Commissioners Donald Clarke and Ethel Jarvis, Sheriff Michael Prozzo, Marc Hathaway – *County Attorney*, Jan Peterson - *State Defense Attorney*, Scott Hagar - *Superintendent*, Sherrie Curtis - *Human Services Coordinator*, Representative Joe Osgood,

**Members Absent:** Commissioner Ben Nelson, Jim Peale, Judge Bruce Cardello, John J. Yazinski, Butch Estey, and Terra Geer

**Other members of the public present:** Representatives Larry Converse and John Cloutier

**The meeting was called to order at: 12:30**

Item	Discussion
Review of proposals needs assessments	<p>Ed Gil de Rubio indicated there are two proposals for a jail needs assessment and would like the committee members to make recommendations to the Commissioners regarding the proposals.</p> <p>Scott Hagar reviewed the background check and assessment of both proposals. He confirmed SMRT and RicciGreen Associates toured the Sullivan County Department of Corrections (DOC). He indicated without considering cost they both were evenly stable.</p> <p>Ed indicated there was a \$500.00 dollar difference in cost.</p> <p>Scott reviewed an approach to the evaluations called a weight and measurement system and reviewed questions with the following results:</p> <ul style="list-style-type: none"><li>• 30% on how well did the vendors portray their familiarity with the project and how they would accomplish the project.</li><li>• 35% on the vendors experience and qualifications.</li><li>• 35% meeting the contractual conditions and the cost of the services.</li></ul>

Item	Discussion
<p>Cont. Review of proposals needs assessments</p>	<p>Ed indicated this past fall he, Superintendent Scott Hagar, Facility Director Greg Chanis and Commissioner Nelson attended the PONI conference in Colorado where Ken Ricci was the main facilitator for that week. He indicated Ken has familiarity with needs assessment projects.</p> <p>Comm. Clarke commented this might not be fair because there has not been the same exposure to the other agency.</p> <p>Ed suggested interviewing both candidates.</p> <p>General discussion commenced.</p> <p>Joe Osgood asked, who are the people in the county that are going to work the closest with these agencies when they come on board?</p> <p>Scott indicated the county jail would be the one to work closest with the consultant along with the County Attorney, Courts, County Sheriff, and the Public Defenders office to get an idea on how the criminal justice system itself works.</p> <p>General discussion commenced.</p> <p>Marc suggested having questions and issues prepared for interview.</p> <p>Committee members suggested the following questions:</p> <ul style="list-style-type: none"> <li>• Based on the information you know about Sullivan County ie demographics, taxes, housing what would be your recommendations?</li> <li>• What place would the County Jail have in regarding residential treatment needs for substance abusers?</li> <li>• What extent if any should the County Correctional Facility be involved in substance abuse treatment and if so what does it look like?</li> <li>• What was the most difficult jail project you had regarding pit falls and how did you over come those pit falls?</li> <li>• How should mental health issues be incorporated into the jail?</li> <li>• If the tables were turned what would be the most important question would you be asking me right now?</li> </ul>

Item	Discussion
Cont. Review	Ed suggested having all further questions submitted to him by Wednesday, March 29, 2006 via E-mail.
<b><u>Next Meeting</u></b> <b><u>Interviews</u></b> <b><u>Time</u></b>	Friday, April 14, 2006 12:00 pm. ½ hour for lunch First interview 12:30

lg.