

## Sullivan County NH

Type of Meeting: **Board of Commissioners - Special Meeting**  
Date / Time: **September 27, 2004; 8:30 AM**  
Place: **Newport, Remington Woodhull County Complex / 1<sup>st</sup>  
Floor - Commissioners Conference Room**

**ATTENDEES:** *Commissioner* Rudolf Adler - *Chair*, Donald Clarke - *Vice Chair* and Bennie Nelson - *Clerk*; Ed Gil de Rubio - *County Manager*; Peter Farrand - *Director of Human Resources*; Sharon Johnson-Callum (minute taker).

### SEPTEMBER 16, 2004 MEMORANDUM OF AGREEMENT/EXTRA STEP INCREASE ADDENDUM

It was noted the Board had tabled the decision regarding the extra step increase addendum, until Comm. Clarke had time to review the material County Manager and Director of Human Resources, Peter Farrand, had distributed during last meeting. General discussion commenced on agreement and the survey.

**8:44** A motion was made to remove the issue from the table and accept the extra step increase addendum, dated Sep 16, 2004.

**Motion made by:** Comm. Clarke.

**Motion seconded by:** Comm. Nelson.

**Discussion:** None.

**Voice vote:** All in favor.

### FY 04 AUDIT REPORT

County Manager handed out the County's FY 04 audit report submitted by new auditors. He confirmed an exit interview would be scheduled with the auditors to discuss the management letter. General discussion commenced regarding audit. County Manager noted, with BMSI software, transfers were not reflected in the General Fund and new auditors entered what BMSI termed as "do to" and "do from" now as "transfer in" or "transfer out" transactions. Surplus was 1.2 million and contributed mainly to pro-share monies and Capital Reserves.

### AUGUST 2004 MONTHLY FIGURES

County Manager handed out August monthly figures.

**8:58 a.m.** Commissioner Adler adjourned meeting.

*Respectfully submitted,*

*Bennie Nelson*

*Bennie Nelson, Clerk*  
Board of Commissioners

*BN/s.j-c.*  
*Approved @ 10-12-04 Board Meeting*

*unsealed @ 4-5-05 meeting .SJR*